

RESOLUTION 2011-05

AUTHORIZING ADOPTION OF A COOPERATIVE AGREEMENT POLICY FOR THE ADMINISTRATION OF THE 2011 SCDP GRANT PROGRAM FOR THE CITY OF WELLS, MINNESOTA AND THE CITY OF WINNEBAGO, MINNESOTA

WHEREAS: The Cities of Wells and Winnebago have recognized a common problem in providing safe and sanitary housing, and providing for commercial building stabilization to the residents and business owners of their communities, and

WHEREAS: significant waiting lists for housing and commercial rehabilitation projects have been developed, and these waiting lists are distributed among the cities as follows;

| <u>City</u> | <u>Housing Rehab</u> | <u>(%)</u> | <u>Commercial Rehab</u> | <u>(%)</u> | |
|-------------|----------------------|--------------|-------------------------|--------------|------|
| Wells | 41 | 66% | 18 | 75% | |
| Winnebago | <u>21</u> | <u>34%</u> | <u>6</u> | <u>25%</u> | |
| Total: | 62 | 100% | 24 | 100% | and; |

WHEREAS: each City has committed funds to assist in housing and commercial rehabilitation; and

WHEREAS; The City of Wells has been invited by the Department of Employment & Economic Development (DEED) to submit a Full Application on behalf of the Cities of Wells and Winnebago to provide housing and commercial rehabilitation, and such activities are to be completed within thirty (30) months of project award, and

WHEREAS; the undersigned cities recognize the need to deliver these funds on an equitable basis to residents and business owners within the participating cities

NOW THEREFORE BE IT RESOLVED, that each of the undersigned cities agree that the City of Wells is hereby designated as the official applicant/recipient for the Wells/Winnebago 2011 Comprehensive Small Cities Development Program (SCDP) grant; and each agree to authorizing submittal of the grant application for the program on or before the due date of February 10, 2011.

BE IT FURTHER RESOLVED that to assure delivery of these funds on an equitable basis to residents and business owners in each of the participating communities a *Cooperative Agreement Policy* is hereby developed and agreed to by each participating city that consists of the following goals by city:

| <u>City</u> | <u>Housing Rehab</u> | <u>Commercial Rehab</u> | <u>Total Projects</u> |
|-------------|----------------------|-------------------------|-----------------------|
| Wells | 12 (66%) | 4 (75%) | 16 |
| Winnebago | <u>6 (34%)</u> | <u>1 (25%)</u> | <u>7</u> |
| Total: | 18 (100%) | 5 (100%) | 23 |

The *Cooperative Agreement Policy* also states that to achieve the *Owner Occupied Housing Rehab* goals the Program’s rehabilitation policies will provide that direct contact with all those on the

submitted waiting list take place upon grant award and allow up to six (6) months for any owner applications to be submitted from residents of each community. After this six (6) month period, the policies will allow applications for funds to be committed in either participating city. In all circumstances, the grant administration policies shall allow that individual applications shall be processed on a 'first-come-first-served' basis to assure that all grant funds are delivered within the approved grant period. The applicant will be "on the list" when they have determined to be income-eligible by the program administrator.

The *Cooperative Agreement Policy* also states that to achieve the *Commercial Rehabilitation* goals the Program's rehabilitation policies will provide that direct contact with all those on the submitted commercial waiting list take place upon grant award and allow up to twelve (12) months for any commercial rehabilitation applications to be submitted from properties in both cities. After this twelve (12) month period, the policies will allow applications for funds to be committed in either participating city. Under all circumstances, the grant administration policies shall allow that commercial rehabilitation applications shall be processed on a 'first-come-first-served' basis to assure that all grant funds are delivered within the approved grant period. The property owner will be "on the list" when they have proven ownership and of the property and a commitment for their share of the total project cost.

Adopted by the Wells and Winnebago City Councils on the dates indicated below:

City of **Wells** this 24th day of January, 2011

By: _____
Mayor, Ron Gaines

Date: _____

Attest: _____
City Administrator, Jeremy Germann

Date: _____

City of **Winnebago** this ____ day of _____, 2011

By: _____
Mayor, Randy Nowak

Date: _____

Attest: _____
City Admin-Clk-Treas, Austin Blees

Date: _____