City of Wells

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Ron Gaines, Mayor
Robin Leslie, City Administrator
www.cityofwells.net

Council Members:
John P. Herman • David Braun
Steve Burns • Whitney Harig

Council Member Burns introduced the following resolution and moved for its adoption:

CITY OF WELLS
RESOLUTION NO. 2015-27
A RESOLUTION SETTING FEES AND RATES FOR 2016

WHEREAS, the City Council desires to set fees and rates on an annual basis;

WHEREAS, the following 2016 fees and rates apply, as listed in Attachment A,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS sets the 2016 fees and rates as listed in Attachment A.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Braun and upon vote being taken thereon, the following voted in favor:

Braun, Burns, Harig

and the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Wells, on November 23, 2015.

By: _____
Ronald Gaines, Mayor

Attest:

_____
Robin Leslie, City Administrator

SEAL

2016 CITY OF WELLS FEE SCHEDULE

DESCRIPTION	FEE (approved 11.23.15)	PER UNIT (new for 2016)
City Hall		
Non-Sufficient Funds (NSF) Charge	$ 30.00	per check plus bank fees
Photocopies		
B/W-1 sided	$ 0.25	
B/W-2 sided	$ 0.50	
Color- 1 sided	$ 0.50	
Color- 2 sided	$ 1.00	
CD	$ 1.00	
Maps/Plans	actual costs	
Other	actual costs	
Data Requests, Public		
100 or fewer paper copies/scans	per policy	
100 or fewer email/CD copies/scans	per policy	
100 or more paper copies/scans	per policy	
100 or more email/CD copies/scans	per policy	
Faxes	**$ 1.00**	**per page**
Notary Fees	$ 2.00	per signature
Assessment Search	$ 25.00	per parcel
Certified Assessment Charge	$ 25.00	per item certified excluding project assessments
Franchise Fees		
BEVCOMM	per agreement	
MERC	per agreement	
MEDIACOM	per agreement	agreeement renews in 2016
WPU	$100,000/year	Since 2002. Analysis & new franchise agreement & fee in 2016
Ordinance Violations		
Lawn/Sidewalk maintenance	$ 100.00	per hour
Snow emergency parking violation	**$ 50.00**	**per violation or $30.00 plus 10 canned non-perishable food items for food shelf**
Nuisance Abatement	**per street labor & equipment rates**	
Others	per code	

Permits		
County Burn Permit	$ 10.00	
Golf Cart Permit	**$ 10.00**	must have proof of insurance
Curb/Street Cut Permit	$ 100.00	
Demolition Permit	$ -	
Dumpster Permit	$ -	
Excavation Permit	$ -	must provide copy of surety bond before commencing
Home Occupation Permit	$ -	
Peddler's, Solicitor's, Transient Merchant Permit	$ -	
Vacant Structure Registration Permit	**$ 500.00**	**new 2016 annual permit & fee for monitoring structures vacant longer than 6 months.**
No Approved Permit		**double fee or $40 for those with no fee**
City Staff & Consultant Billing Rates		
City Hall Staff	actual hourly wage	
City Auditor	actual rate	
City Attorney	actual rate	
City Engineer	actual rate	
City Building Official	actual rate	
Elections		
Election Filing Fee	$ 2.00	
Election Judges	**$ 10.00**	per hour as needed
Animal Control		
Pet Registration	**$ -**	**No fee if registered with proof of rabies vaccination. If found unregistered, fee of $40/animal**
Animal License, Kennel		
3-5 unneutered/unspayed	$ 50.00	
6-10 unneutered/unspayed	$ 150.00	
Animal Capture	**$ 40.00**	**per animal ($0 if impound charges)**
Animal Impound	per All Pets Agreement	
Rabies Quarantine	per All Pets Agreement	
Dangerous Dog Annual Registration	**$ 500.00**	

Building Inspector		
Building Permit		base fee + valuation fee
state surcharge	fee based on valuation	
base fee	$ 35.00	
residential	fee based on valuation	
commercial	per State of MN	reviewed by State of MN
No building permit violation	Double fee	
Commercial/Residential Plan Review/Inspection	BI Hourly Rate	in addition to Building Permit Fees
Rental Property License		
Inspection	**BI Hourly Rate**	**per unit**
License	$ 50.00	
No Approved License	**Double License Fee**	
Moving Structures In or Out of the City Limits	Actual Costs	
Planning & Zoning		
Zoning Approval/Land Use Permit		
Fence	**$ -**	if Zoning Administrator visit requested
Accessory Structure	**$ -**	if Zoning Administrator visit requested
Sign	**$ -**	if Zoning Administrator visit requested
Sidewalks/Driveways	**$ -**	if Zoning Administrator visit requested
Swimming Pools/Play Equipment	**$ -**	if Zoning Administrator visit requested
No Approved Permit	**$40**	
Applications		
Zoning or Ordinance Amendment	$ 300.00	plus if consultants involved, all costs paid by applicant
Preliminary Subdivision Plat	$ 300.00	plus if consultants involved, all costs paid by applicant
Final Subdivison Plat	$ 300.00	plus if consultants involved, all costs paid by applicant
Minor Subdivision	$ 150.00	plus if consultants involved, all costs paid by applicant
Conditional Use Permit	$ 300.00	plus if consultants involved, all costs paid by applicant
Conditional Use Permit Amendment	$ 150.00	plus if consultants involved, all costs paid by applicant
Interim Use Permit	$ 300.00	plus if consultants involved, all costs paid by applicant
Variance	$ 300.00	plus if consultants involved, all costs paid by applicant
Vacation (easement or ROW)	$ 150.00	plus if consultants involved, all costs paid by applicant
Annexation	$ 500.00	plus if consultants involved, all costs paid by applicant
Development Agreements	Actual Costs	plus if consultants involved, all costs paid by applicant
Plan Review	Staff Hourly Rate	plus if consultants involved, all costs paid by applicant
Nuisance Abatement	Actual Costs	plus if consultants involved, all costs paid by applicant
Zoning Letter	$ 30.00	
Manufactured Home Park License	$ 50.00	
Manufactured Home Park Inspection	BI Hourly Rate	

Park and Recreation			
T-Ball, Pre-Kindergarten-2nd grade	$	20.00	
Baseball, 3rd-6th grade	$	30.00	
Soccer	$	20.00	
Tennis	$	20.00	
Golf	$	10.00	
Late Fee			
Baseball	$	25.00	
Soccer	$	25.00	
Pool			
Daily Pass	$	4.00	all day, all ages-$2 evening only
Individual Season Pass	$	55.00	
Family Season Pass	$	110.00	
Swimming Lessons	$	30.00	
Pool Party	**$**	**125.00**	
Alcohol			
On Sale Intoxicating	$	750.00	per year
On Sale Club	$	150.00	per year
On Sale Wine	$	150.00	per year
On Sale 3.2	$	150.00	per year
On Sale Sunday	$	50.00	per year
On Sale 2:00 AM	$	200.00	per year
Temporary 3.2 On Sale License (3 days)	$	50.00	per instance
Non-profit Temporary 3.2 On Sale License (3 days)	$	-	per instance
Off Sale 3.2	$	375.00	per year
Tobacco			
Cigarette License	$	150.00	per year
Gambling			
Non-profit/Charitable License	$	-	($50.00 State Fee)

Police & Fire		
Police False Alarm Fee (up to 3)	$ -	
Police False Alarm Fee (after 3)	**$125**	
Parking Tickets	**$ 50.00**	**per violation or $30.00 plus 10 canned non-perishable food items for food shelf**
PBT & UA (court ordered)	**$ 10.00**	
Controlled House Burn	donation	homeowner responsible for all inspection & removal fees
Fire False Alarm Fee (up to 3)	$ -	
Fire False Alarm Fee (after 3)	**$125/hour/truck**	
Fire Alarm Call	**$ 150.00**	**per hour/truck (major & minor calls)-min 1 hour-no prorations after 1st hour**
Township Fire Contract	**$ 180.00**	per section per year per contract
City Property Rentals		
Quonsett Bin	$ 150.00	per year per lease
Land south of Quonsett Bins	per lease agreement	
Golf House	**$ -**	**per year**
City Hall ATM		**rent per 2016 RFP/agreement**
City Hall Dance Studio	$ 250.00	per month
Gun Club-City Hall Gun Range/Gun Club Property	**$ 200.00**	**per year**
Aiport Hangar	**$ 200.00**	**per year plus metered electric for water**
Airport Hangar-Wells Aviation	**$ 300.00**	**per year plus metered electric for water**
Senior Nutrition-Community Center	$ 600.00	per year
Community Center		
1 side (no alcohol)	$ 50.00	
2 sides (no alcohol)	$ 100.00	
1 side (with alcohol)	$ 100.00	Alcohol only permitted with valid caterer's permit
2 sides (with alcohol	$ 200.00	or individual liability coverage
Park Shelter	$ -	per day
Scout House	$ 25.00	per day
Theatre		
Tickets	**$ 3.00**	**per seat / to be re-evaluated June 2016**
Rental	$ 125.00	per day
Rental + Staff	$ 125.00	per day plus wages
School Rental	$ 125.00	per day includes free mini-popcorn per child
Ads	$ 300.00	Option 1
	$ 350.00	Option 2
Farmland	per bid	

Street Department & Equipment		
Labor	$ 45.00	per hour per person
Labor with small tools	$ 45.00	per hour per person
Street Sweeper	$ 85.00	
Road Grader	$ 85.00	
Loader	$ 100.00	
Bobcat	$ 80.00	
2012 International Dump Truck	$ 85.00	
2000 Sterling Dump Truck	$ 85.00	
Single Axle Truck	$ 60.00	
1996 Ford One-Ton Truck	$ 45.00	
2015 Chevy ¾ Ton Truck	$ 45.00	
Roller	$ 45.00	
Light Tower	$ 50.00	
Vac Truck Labor	per Tri-City Sewer	
Vac Truck	per Tri-City Sewer	
Mosquito Control	$ 0.75	per utility billing
Utilities		
Sewer connection-non-residential	TBD	
Sewer connection-residential	TBD	
Sewer Reconnection	TBD	
Water reconnection	per WPU	
Water connection-non-residential	per WPU	
Water connection-residential	per WPU	
Water turn on after hours	per WPU	
Water meter-single	per WPU	
Water meter-2nd meter	per WPU	