



PLANNING & ZONING COMMISSION

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of Planning & Zoning Commission City of Wells

The Planning & Zoning Commission of Wells, Minnesota convened in regular session on October 1, 2012 at 5:00 p.m. in the Wells City Hall, Conference Room. Zoning Administrator/Vice President Larry Majeski called the meeting to order with the following members present: Commissioner Carol Aske and Commissioner Ashley Seedorf. Absent was President Steve Nowak. Also present was City Administrator Steve Bloom, Interim City Administrator Brian Heck and Deputy City Clerk Deb Redman.

AGENDA:

The agenda for the October 1, 2012 regularly scheduled meeting was reviewed with Commissioner Aske making a motion to approve the agenda as presented. Commissioner Seedorf seconded the motion. Vice President Majeski called for a vote with Aske and Seedorf voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the August 6, 2012 regularly scheduled meeting were reviewed with Commissioner Aske making a motion to approve as presented. Commissioner Seedorf seconded the motion. Vice President Majeski called for a vote with Aske and Seedorf voting yea. Motion carried. The minutes of the September 4, 2012 special meeting were reviewed with Commissioner Seedorf making a motion to approve as presented. Commissioner Aske seconded the motion. Vice President Majeski called for a vote with Aske and Seedorf voting yea. Motion carried.

OLD BUSINESS:

Vice President Majeski brought the topic of Wind Energy to the table. Discussion held on the sample ordinance in packet. Interim City Administrator Heck checked with Wells Public Utilities Superintendent Jeff Amy for the Utility Commission's concerns on wind energy systems within city limits. This topic is tabled until the November 19, 2012 regularly scheduled meeting.

Interim City Administrator Heck brought the topic of the property cleanup letter to the table. The letter was shared as information only.

Vice President Majeski brought the topic of the City of Wells having uniform applications. Discussion followed about having I & S Group update the building permit and land use permit.

The Planning & Zoning Commission reviewed the decision made by Council concerning the Conditional Use Permit for Marilyn & Jerry Dulas.

NEW BUSINESS:

Vice President Majeski brought the topic of the P & Z Commissioner seat vacancy to the table. Commissioner Seedorf made a motion to approve recommending Lenny Hulburt to Council to fill the vacancy. Commissioner Majeski seconded the motion. Discussion held. Vice President Majeski called for a vote with Seedorf and Majeski voting yea. Commissioner Aske voting nea. Motion carried.

GENERAL BUSINESS:

Vice President Majeski brought the topic of Ordinance #239 to the table. Commissioner Seedorf requested the Planning & Zoning Commission review the codes, definition of the codes, and the process for a building permit application. A copy of the Land Use Ordinance will be given to each commissioner to review and be ready to discuss possible changes at the next meeting scheduled for November 19, 2012.

ADJOURNMENT:

The next regularly scheduled Planning & Zoning Commission meeting was set for Monday, November 19, 2012 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Seedorf to adjourn the meeting with a second from Commissioner Aske. Motion carried. Meeting adjourned at 6:00 p.m.

Vice President Majeski

Deputy City Clerk Redman