



PLANNING & ZONING COMMISSION

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of Planning & Zoning Commission City of Wells

The Planning & Zoning Commission of Wells, Minnesota convened in regular session on February 04, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. President Larry Majeski called the meeting to order with the following members present: Secretary Carol Aske, Vice-President Lenny Hulburt, Commissioner Steve Nowak and Commissioner Ashley Seedorf. Also present was City Administrator Steve Bloom and Deputy City Clerk Debra Redman.

AGENDA:

The agenda for the February 04, 2013 regularly scheduled meeting was reviewed with Commissioner Aske making a motion to approve the agenda as presented. Commissioner Nowak seconded the motion. President Majeski called for a vote with Aske, Hulburt, Nowak, and Seedorf voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the January 07, 2013 regularly scheduled meeting were reviewed with Commissioner Aske making a motion to approve as written. Commissioner Nowak seconded the motion. President Majeski called for a vote with Aske, Hulburt, Nowak, and Seedorf voting yea. Motion carried.

NEW BUSINESS:

Commissioner Nowak brought the topic of "Compliance Letters" to the table. Discussion held. Deputy City Clerk Redman's spreadsheet will be in the packet for the next meeting.

OLD BUSINESS:

President Majeski brought the topic of the Variance request for 438 5th Street Southwest to the table. At the November 19, 2012 Planning & Zoning meeting, the commission requested more information be obtained before making a recommendation to the Board of Adjustment & Appeal. Property owner Sharon Carroll was present with additional information. A Board of Adjustment & Appeal Public Hearing will be set with a recommendation from members of the Planning & Zoning Commission.

President Majeski brought the topic of the Zoning Ordinance #239 to the table. Discussion held on pages 1 thru 10. Recommended changes to the ordinance were noted. With no information to act on, the commission moved on to the next item on the agenda.

Commissioner Seedorf left the meeting at 6:00 p.m.

President Majeski brought the topic of sidewalks to the table. City Administrator Bloom updated the commission on availability of grant money that Intern Robin Guise has been researching.

ADJOURNMENT:

The next regularly scheduled Planning & Zoning Commission meeting was set for Monday, March 04, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Nowak to adjourn the meeting with a second from Commissioner Hulburt. Motion carried. Meeting adjourned at 6:15 p.m.

Secretary Carol Aske

Deputy City Clerk Debra Redman