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## PLANNING & ZONING COMMISSION

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CITY OF WELLS, MINNESOTA

### MINUTES

#### **Regular Session of Planning & Zoning Commission City of Wells**

The Planning & Zoning Commission of Wells, Minnesota convened in regular session on January 07, 2013 at 5:20 p.m. in the Wells City Hall, Conference Room. President Larry Majeski called the meeting to order with the following members present: Secretary Carol Aske, Vice-President Lenny Hulburt, Commissioner Steve Nowak and Commissioner Ashley Seedorf. Also present was City Administrator Steve Bloom and Deputy City Clerk Debra Redman.

#### **AGENDA:**

The agenda for the January 07, 2013 regularly scheduled meeting was reviewed with Commissioner Aske making a motion to approve the agenda as presented. Commissioner Nowak seconded the motion. President Majeski called for a vote with Aske, Hulburt, Nowak, and Seedorf voting yea. Motion carried.

#### **CONSENT ITEMS:**

Deputy City Clerk Debra Redman was instructed to continue doing the minutes for the Planning & Zoning Commission Secretary Carol Aske.

The minutes of the November 19, 2012 regularly scheduled meeting were reviewed with one correction needed. The minutes should read "Chairman Nowak brought the topic of the Variance Request at 438 5<sup>th</sup> Street SW to the table." Commissioner Seedorf made a motion to approve with the correction. Commissioner Nowak seconded the motion. President Majeski called for a vote with Aske, Hulburt, Nowak, and Seedorf voting yea. Motion carried.

#### **GENERAL BUSINESS:**

President Majeski brought the topic of the 2013 P & Z Meeting Schedule to the table. Discussion held on having a schedule so there would be adequate attendance at each meeting for a quorum. No action taken.

#### **OLD BUSINESS:**

President Majeski brought the topic of the Zoning Ordinance #239 to the table. Discussion held. It was the consensus of the commission to read pages 1 thru 10 and bring any suggested changes to the next meeting. With no information to act on, the commission moved on to the next item on the agenda.

Commissioner Seedorf left the meeting at 5:45 p.m.

President Majeski brought the topic of sidewalks to the table. The commission reviewed the information in packet from another city and section 91 of Wells' ordinance. City Administrator Bloom will research availability of grant money and bring suggestions to the next meeting for review.

**ADJOURNMENT:**

The next regularly scheduled Planning & Zoning Commission meeting was set for Monday, February 04, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Nowak to adjourn the meeting with a second from Commissioner Hulburt. Motion carried. Meeting adjourned at 6:00 p.m.

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Secretary Carol Aske

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Deputy City Clerk Debra Redman