



Planning & Zoning Commission Special Meeting Agenda
Monday, March 3, 2014, 4:00 pm
Wells City Hall

The Planning & Zoning Commission convened on March 3, 2014 at 5 pm in the Wells City Hall Conference Room. Chairperson Lenny Hulbert called the meeting to order with the following members present: Carol Aske, Larry Majeski and Ashely Seedorf. Members absent: none. Also present was City Administrator Robin Leslie and Deputy City Clerk Megan Boeck.

AGENDA

The agenda for the March 3, 2014 meeting was reviewed. Motion by Aske and second by Majeski to approve the meeting agenda. Motion carried.

MINUTES

The minutes of the February 3, 2014 meeting were reviewed. Motion by Majeski and second by Seedorf to approve as presented. Motion carried.

OLD BUSINESS

Sidewalk Policy- Ms. Leslie stated the results of the grants applied for should be available toward the end of the month.

Accessory Structure- Ms. Leslie stated staff will continue to improve the wording on the City Ordinance as it pertains to accessory structures.

NEW BUSINESS

Sidewalk/Trail Plan

Angie Bersaw from Bolton and Menk was present to discuss the Wells Active Living Coalition Sidewalk and Trail Plan. Motion by Majeski and second by Aske to recommend approval of the plan to the City Council. Motion carried.

Ordinance #239 (pg 85-93) - Chairperson Hulbert stated the license cost in section 152.185 should say “an amount set by council” instead of a specific amount. He also stated there needs to be shelter requirements added to section 152.185. Commissioner Aske stated there is a typo on page 92.

Fences- Commissioner Majeski suggested staff continue to work on changing the fencing ordinance (to allow building up the property line) so all changes to the ordinance can be made at one time.

ANNOUNCEMENTS

Chairperson Hulbert reminded the Board the next meeting will be held on Monday, May 5, 2014 at 5:00 pm.

ADJOURNMENT

Motion by Seedorf and second by Majeski to adjourn. Motion carried. Meeting adjourned at 6:17 pm.

Secretary Carol Aske

Deputy City Clerk Megan Boeck