



The Planning & Zoning Commission convened on March 2, 2015 at 5 pm in the Wells City Hall Conference Room. Vice-Chair Burns called the meeting to order with the following members present: Carol Aske and Lenny Hulbert. Members absent: Larry Majeski. Also present was City Administrator Robin Leslie.

AGENDA

The agenda for the April 20, 2015 meeting was reviewed. Motion by Aske and second by Hulbert to approve the meeting agenda with the addition of Faribault County Comprehensive Plan review, Resignation from Larry Majeski and zoning code review. Motion carried.

MINUTES

The minutes of the January 5, 2015 regular and annual meetings were reviewed. Motion by Hulbert and second by Aske to approve as presented. Motion carried.

PUBLIC COMMENT

None.

NEW BUSINESS

2015 Commission Goals. The Commission discussed and established the following goals for 2015:

1. Develop a property maintenance code.
2. Review and revise non-conforming use and structure ordinance to comply with MN Statutes.
3. Review and revise variance ordinance to comply with 2010 Statute changes.
4. Continue on-going code enforcement efforts.

Motion by Aske and second by Hulbert to approve the 2015 Commission goals. Motion carried.

Property Maintenance Code Discussion. City Administrator Leslie stated she researched what other cities are including in their codes for addressing property maintenance. She mentioned this code would be in addition to the current nuisance code and could include such items as addressing house paint, siding, boarding up windows and doors, general maintenance, etc. The Board discussed and stated they will look at this again at a future meeting.

Code Enforcement Update. Leslie indicated efforts are ongoing and the Deputy City Clerk is sending letters on a regular basis.

Larry Majeski Resignation. Motion by Hulbert and second by Aske to appoint Steve Burns as new chairperson and Lenny Hulbert as vice-chair. Motion carried.

Leslie informed the Commission that with Ashley Seedorf's resignation from the City Council, Steve Burns will now be the Commission's Council representative and there will be two Commission vacancies.

Faribault County Comprehensive Plan Review. Leslie indicated the County is currently taking public comment on the draft plan and that Steve Burns has been involved in the process. She also stated she

reviewed the draft plan and will forward comments for the sections related to Wells. The Board discussed but did not have any further comments other than what was presented by Leslie.

Zoning Code Review. Leslie indicated that she does not have any notes from when the Commission reviewed the Zoning Code last year and that it would be helpful if anyone else made notes to give them to her.

OLD BUSINESS

None.

ANNOUNCEMENTS

Chairperson Burns reminded the Board the next meeting will be held on Monday, May 4, 2015 at 5:00 pm.

ADJOURNMENT

Motion by Aske and second by Hulbert to adjourn. Motion carried. Meeting adjourned at 6:25 pm.

Secretary Carol Aske

City Administrator Robin Leslie