



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Tuesday, October 15, 2013 from 5:00 p.m. until 7:00 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, Councilmember Ann Marie Schuster, and Councilmember Ashley Seedorf. Employees present: City Administrator Robin Leslie, Deputy City Clerk Deb Redman, City Engineer Travis Winter, and City Attorney David Frundt. Mayor Gaines led the group in the “Pledge of Allegiance.”

AGENDA:

The agenda for the October 15, 2013 council meeting was reviewed with Councilmember Schuster making a motion to approve the agenda as printed. Councilmember Robbins seconded the motion. **Motion carried.**

PUBLIC HEARING:

Mayor Gaines opened the Public Hearing for the 2013 Street Improvement Assessments. Michael Morgan made comments on the procedure of the project.

Councilmember Robbins made a motion to approve Resolution 2013-22; a Resolution Adopting Assessment. Councilmember Schuster seconded the motion. Discussion held. **Motion carried.**

MINUTES:

The minutes of the regularly scheduled council meeting held on September 23, 2013 were reviewed with Councilmember Herman making a motion to accept the minutes as written. Councilmember Seedorf seconded the motion. **Motion carried.**

PAYMENTS:

The lists of bills for September/October 2013 were reviewed with Councilmember Robbins making a motion to pay the bills totaling \$305,308.06. Councilmember Herman seconded the motion. Discussion held on fire protection, JD Gator, advertising expenses, and coding. **Motion carried.**

The September financials of revenues & expenditures, balances & receipts, monthly building permits, and employee overtime & comp-time were reviewed with Councilmember Seedorf making a motion to approve as presented. Councilmember

Robbins seconded the motion. Discussion held on overtime and storm damage building permits. **Motion carried.**

BOARD REPORTS:

Mayor Gaines asked for a motion to approve the Board Reports consisting of the Fire Department minutes for July, August, & September, the Library Board minutes for August, and the Flame Theatre Board minutes for September. Councilmember Schuster made a motion to approve all the reports as presented. Councilmember Herman seconded the motion. Discussion held on increasing the advertisement prices at the Theatre. **Motion carried.**

The Planning & Zoning Commission Meeting minutes for October 7, 2013 were reviewed and approved as written with a motion by Councilmember Robbins and a second by Councilmember Herman. **Motion carried.**

The Economic Development Authority Meeting minutes from September 17, 2013 were reviewed and approved as written with a motion from Councilmember Seedorf and a second by Councilmember Herman. Discussion held. **Motion carried.**

PUBLIC COMMENT:

Donn Browne representing the Wells Rifle & Pistol Club was present to discuss with Council a request to construct a pistol range on the Club Grounds. Councilmember Robbins made a motion to approve the Rifle & Pistol Club's request to build a Pistol Range at their expense with the berm going north & south. Councilmember Herman seconded the motion. Discussion held. **Motion carried.**

NEW BUSINESS:

Mayor Gaines asked for a motion to approve Pay Estimate #3 to JJD Companies. Councilmember Seedorf made a motion to approve Pay Estimate #3 in the amount of \$8,857.06. Councilmember Robbins seconded the motion. Discussion held. **Motion carried.**

Mayor Gaines asked for a motion to approve Pay Estimate #5 to GM Contracting Inc. Councilmember Seedorf made a motion to approve Pay Estimate #5 in the amount of \$417,183.00. Councilmember Schuster seconded the motion. Discussion held. **Motion carried.**

Mayor Gaines brought the topic of Officer Steve Linde's letter of retirement from the Wells Police Department to the table. Councilmember Herman made a motion to approve his retirement. Councilmember Robbins seconded the motion. **Motion carried.**

Mayor Gaines asked for a motion to approve the Fire Department appointment. Councilmember Robbins made a motion to approve the appointment of Chance Kimpton to the Wells Volunteer Fire Department. Councilmember Herman seconded the motion. **Motion carried.**

Mayor Gaines brought the topic of the EDA Revolving Loan Application to the table. City Administrator Leslie discussed with Council the information presented to the EDA. Councilmember Herman made a motion to approve the EDA Revolving Loan application from Blake Greenfield Chevrolet Buick Inc. Councilmember Robbins seconded the motion. Discussion held. **Motion carried.** Councilmember Seedorf abstained from the vote.

INFORMATION:

City Administrator Robin Leslie and Deputy City Clerk Debra Redman received certification for the International Institute of Municipal Clerks.

CITY REPORTS:

City Administrator Leslie – Senior Nutrition at Community Center, Committee Meetings, and landscaping for the CSAH 62 Project.

Mayor Gaines

Councilmember Herman

Councilmember Robbins

Councilmember Schuster

Councilmember Seedorf – Receiving 2 estimates for work to be done, utilizing in town businesses.

Mayor Gaines asked for a motion to go into closed session for the purpose of Union negotiations and personnel issues as deemed permissible by Minnesota Statute §13D.03 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Councilmember Seedorf made the motion with a second from Councilmember Robbins. **Motion carried.**

(CLOSED SESSION)

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session as required under Minnesota Statute §13D. Councilmember Robbins seconded the motion. **Motion carried.** No action was taken in closed session.

Mayor Gaines gave a synopsis of the union negotiations and personnel issues discussion.

Councilmember Schuster made a motion to advertise for part-time Liquor Store employees, part-time Police Officers, and a City Hall vacancy. Councilmember Robbins seconded the motion. **Motion carried.**

Councilmember Seedorf made a motion to adjourn the meeting with a second from Councilmember Herman. Meeting adjourned at 7:00 p.m.

The next regularly scheduled council meeting was set for Monday, October 28, 2013 at 5:00 p.m. in the Wells Community Center, Council Chambers.

Mayor Ronald Gaines

Deputy City Clerk Debra Redman