



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Tuesday, November 12, 2013 from 5:00 p.m. until 7:30 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, Councilmember Ann Marie Schuster, and Councilmember Ashley Seedorf. Employees present: City Administrator Robin Leslie, Deputy City Clerk Deb Redman and City Engineer Travis Winter. Mayor Gaines led the group in the "Pledge of Allegiance."

AGENDA:

The agenda for the November 12, 2013 council meeting was reviewed. Councilmember Schuster made a motion to approve the agenda with one change, which was to use the updated Resolution 2013-23; a Resolution Ordering Preparation of Feasibility Study. Councilmember Robbins seconded the motion. **Motion carried.**

MINUTES:

The minutes of the regularly scheduled council meeting held on October 28, 2013 were reviewed with Councilmember Seedorf making a motion to accept the minutes as written. Councilmember Herman seconded the motion. **Motion carried.**

PAYMENTS:

The list of bills for November 2013 were reviewed with Councilmember Herman making a motion to pay the bills totaling \$319,785.74. Councilmember Robbins seconded the motion. Discussion held. **Motion carried.**

PUBLIC COMMENT:

Shannon Savick and Vanessa Steffil, representing Senior Nutrition, Meals on Wheels, and various senior card playing groups, requested Council reconsider charging the card players a rental fee for the use of the Community Center. City Administrator Leslie and the City Hall Committee will discuss this matter at the next committee meeting.

NEW BUSINESS:

Mayor Gaines asked for a motion to approve the new updated Resolution 2013-23; a Resolution Ordering Preparation of Report on Improvement (Feasibility Study). Councilmember Seedorf made a motion to approve the resolution as presented. Councilmember Robbins seconded the motion. Discussion held. **Motion carried.**

Mayor Gaines asked for a motion to approve Pay Estimate #6 to GM Contracting, Inc. City Engineer, Travis Winter, reviewed the CSAH 62 Reconstruction Project to date. Councilmember Herman made a motion to approve paying pay estimate #6 in the amount of \$45,427.35. Councilmember Schuster seconded the motion. Discussion held. **Motion carried.**

Mayor Gaines asked for a motion to approve Pay Estimate #1 to Ulland Brothers, Inc. City Engineer, Travis Winter, reviewed the Municipal Airport Apron Resurfacing Project to date. Councilmember Robbins made a motion to approve payment of \$52,108.45 to Ulland Brothers, Inc. Councilmember Herman seconded the motion. Discussion held. **Motion carried.**

OLD BUSINESS:

Mayor Gaines brought the topic of the Impound Agreement with All Pets Clinic to the table. Dr. Tim Kline was present to discuss the agreement and answer any questions the Council had regarding the language in the agreement and the care of the dog or cat. Councilmember Robbins made a motion to approve the agreement with All Pets Clinic as written. Councilmember Herman seconded the motion. Discussion held. **Motion carried.**

CITY REPORTS:

City Administrator Leslie – Leland Motel, Police vehicle, over-time hours, union contracts, Personnel Policy, and budget.

Mayor Gaines

Councilmember Herman

Councilmember Robbins – Compost site road & parking

Councilmember Schuster

Councilmember Seedorf

ANNOUNCEMENTS:

The next regular scheduled meeting will be held on Monday, November 18, 2013 at 5:00 p.m. at the Wells Community Center Council Chambers.

Mayor Gaines asked for a motion to go into closed session for the purpose of Union negotiations, Job Descriptions, Insurance Premiums, and Personnel Issues as deemed permissible by Minnesota Statute §13D.03 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Councilmember Robbins made the motion with a second from Councilmember Herman. **Motion carried.**

(CLOSED SESSION)

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Herman made a motion to go into open session as required under Minnesota Statute §13D. Councilmember Robbins seconded the motion. **Motion carried.** No action was taken in closed session.

Mayor Gaines stated the closed session was to discuss union negotiations, job descriptions, insurance premiums, and personnel issues.

Councilmember Schuster made a motion to approve the job description for the Deputy City Clerk position as presented. Councilmember Robbins seconded the motion. **Motion carried.**

Councilmember Herman made a motion to approve permitting Liquor Store Manager, Scott Berg to carry over the remainder of his 2013 comp-time and vacation time into 2014 above and beyond what is normally permitted. The time must be used in 2014.

Councilmember Robbins made a motion to adjourn the meeting with a second from Councilmember Herman. Meeting adjourned at 7:30 p.m.

Mayor Ronald Gaines

Deputy City Clerk Debra Redman