



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Closed Session of City Council City of Wells

The Wells City Council convened in closed session on Monday, May 20, 2013 from 5:00 p.m. until 7:15 p.m. in the Wells City Hall Conference Room. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, Councilmember Ann Marie Schuster, and Councilmember Ashley Seedorf. Employee present: Deputy City Clerk Deb Redman.

AGENDA:

The agenda for the May 20, 2013 council meeting was reviewed with Councilmember Herman making a motion to approve the agenda as printed. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to go into closed session to review City Administrator applications, review Street Supervisor applications, and review City Hall Staff job description. Councilmember Robbins made a motion to go into closed session. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

((Closed Session))

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Robbins made a motion to go into open session. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines gave a synopsis of the discussion held on reviewing the applications for the City Administrator position and the Street Supervisor position. No action taken.

Councilmember Herman made a motion to approve the Office Specialist job description with the wage step system (\$13.00, \$13.50, \$14.00, \$15.00) for Amy Wachlin. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Robbins. Meeting adjourned.

Mayor Ronald Gaines

Deputy City Clerk Debra Redman