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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, May 13, 2013 from 5:00 p.m. until 7:30 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, and Councilmember Ann Marie Schuster, and Councilmember Ashley Seedorf. Employees present: Deputy City Clerk Deb Redman, City Attorney David Frundt, and City Engineer Travis Winter. Mayor Gaines led the group in the "Pledge of Allegiance."

#### AGENDA:

The agenda for the May 13, 2013 council meeting was reviewed with Councilmember Schuster making a motion to approve the agenda as printed. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### MINUTES:

The minutes of the regularly scheduled council meeting held on April 22, 2013 were reviewed with Councilmember Herman making a motion to accept the minutes with one correction. (page 2) *Councilmember Schuster made a motion to allow the committee to use the Fire Station to host the Veterans Day "Breakfast"*. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### PAYMENTS:

The lists of bills for May 2013 were reviewed with Councilmember Robbins making a motion to pay the bills totaling \$172,827.03. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

The financial statements of revenues & expenditures and balances & receipts and the financial reports of the monthly building permits and employee overtime & comp-time were reviewed with Councilmember Herman making a motion to approve as presented. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

## **DEPARTMENTAL REPORTS:**

Police Chief Jim Ratelle updated Council on activities involving the police department. One item of interest was Toward Zero Death (TZD) saturation which will be taking place in the Wells area soon.

Assistant Street Supervisor Mike Pyzick updated Council on the work the Street Department has been doing. He also discussed the streets that are in need of “crack fill” this summer. Mike informed Council there are two (2) intersections on Broadway in need of curb & gutter repair for handicap accessibility safety. Along with that work, some sidewalks need to be replaced. Councilmember Herman made a motion to hold a Public Hearing on the sidewalk improvement on June 10, 2013 and a letter will be sent to all property owners involved. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Theatre Board minutes from their April 17, 2013 meeting. Councilmember Robbins made a motion to approve the minutes as written. Councilmember Seedorf seconded the motion. Discussion held on why the request was in the packet again, when it had been approved before. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Fire Department meeting minutes of March and April 2013. Councilmember Schuster made a motion to approve the minutes as presented. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

## **PUBLIC COMMENT:**

Elaine Hernandez made comments concerning the new school streets, sidewalks, and north Broadway's condition.

## **NEW BUSINESS:**

Mayor Gaines asked for a motion to approve Resolution 2013-11; a resolution approving plans & specifications and ordering advertisement for bids. Councilmember Seedorf made a motion to approve Resolution 2013-11. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Wells Area Chamber request for a gambling permit. Councilmember Schuster made a motion to approve the request. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve renewing the liquor licenses for the American Legion, the VFW, and Wildcats Bar & Grill. Councilmember Seedorf made a motion to renew all the licenses presented. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

## **OLD BUSINESS:**

Mayor Gaines brought the topic of the Animal Control Ordinance to the table. City Attorney, David Frundt explained the changes to the ordinance. Councilmember Robbins made a motion to approve the revised Chapter 90 Animal Ordinance. Councilmember Seedorf seconded the motion. Discussion held on making the public aware of the changes. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea.

**Motion carried.**

Mayor Gaines brought the topic of Personnel Issues to the table for discussion. The City Administrator and Street Supervisor positions were discussed. Council will hold a closed session on Monday, May 20, 2013 in the Conference Room of City Hall at 5:00 p.m. to review the applications and discuss moving forward with the process. Councilmember Herman made a motion to approve moving Amy Wachlin to full-time hours with benefits. No wage increase or title until a job description is created. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

## **INFORMATION:**

Krista & Paul Thomsen came before Council to discuss their future intension of pursuing a plan to have investors renovate the old school building. They wanted information on the process which involves the EDA, HRA, and Planning & Zoning Authorities. Mayor Gaines and City Attorney Frundt will meet with the Thomsens to head them in the right direction.

## **CITY REPORTS:**

*Mayor Gaines*

*Councilmember Herman*

*Councilmember Robbins*

*Councilmember Schuster – Safe Route to School Grant application & Bond info*

*Councilmember Seedorf*

The next regularly scheduled council meeting was set for June 10, 2013 at 5:00 p.m. in the Wells Community Center, Council Chambers.

Mayor Gaines asked for a motion to go into closed session to discuss a union grievance and potential litigation. Councilmember Herman made a motion to go into closed session. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

## **((Closed Session))**

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Councilmember Robbins made a motion to enter into an agreement with Stephen Bloom. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, and Seedorf voting yea. Councilmember Schuster voting nea. **Motion carried.**

Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Robbins. Meeting adjourned.

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Mayor Ronald Gaines

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Deputy City Clerk Debra Redman