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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, July 8, 2013 from 5:00 p.m. until 7:45 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Councilmember John Herman and Councilmember Gary Robbins were absent. Employees present: Deputy City Clerk Deb Redman, City Attorney David Frundt, and City Engineer Travis Winter. Mayor Gaines led the group in the "Pledge of Allegiance."

#### AGENDA:

The agenda for the July 8, 2013 council meeting was reviewed with Councilmember Schuster making a motion to approve the agenda with the addition of Part-time Theatre Projectionist under Old Business. Councilmember Seedorf seconded the motion. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

#### MINUTES:

The minutes of the regularly scheduled council meeting held on June 10, 2013, the minutes of the closed session held on June 13, 2013, and the minutes of the closed session held on July 1, 2013 were reviewed with Councilmember Schuster making a motion to accept the minutes as written. Councilmember Seedorf seconded the motion. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

#### PAYMENTS:

The lists of bills for June and July 2013 were reviewed with Councilmember Seedorf making a motion to pay the bills totaling \$230,616.74 for June and \$265,915.94 for July. Councilmember Schuster seconded the motion. Discussion held on coding for school streets. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

The May financial statements of revenues & expenditures and balances & receipts were reviewed with Councilmember Schuster making a motion to approve as presented. Councilmember Seedorf seconded the motion. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.** The May/June financial reports of the monthly building permits, pool report, and employee overtime & comp-time were reviewed with Councilmember Seedorf making a motion to approve as presented. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.** Deputy Clerk Redman was directed to place an advertisement in the local paper reminding residents to obtain a building permit for storm damage repairs. Office Specialist Wachlin will also place reminder on the City Website.

## **DEPARTMENTAL REPORTS:**

Police Chief Jim Ratelle updated Council on the police department activities and the upcoming meeting for Faribault County with FEMA.

Assistant Street Supervisor Mike Pyzick had a report in packet updating Council on the work the Street Department had been doing with storm cleanup.

## **PUBLIC COMMENT:**

Shirley Johnson discussed water issues she was having on her property. The information will be give to the Building Official for further investigation.

Karen Brandenburg submitted a request for reimbursement on a dumpster obtained after the storm. Councilmember Schuster made a motion to deny the request for reimbursement. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

April Overbeek discussed with Council the need for traffic control on the corner of 3<sup>rd</sup> Street SW and 6<sup>th</sup> Avenue SW. Councilmember Seedorf made a motion to approve placing a “stop sign” on that corner. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Ila Teskey complimented the City Officials, employees, and anyone involved in the speedy cleanup after the storms.

Milt Peterson approached Council on weight restriction for trucks on city streets and dumpsters placed on city streets.

Commissioner Bill Groskreutz reviewed with Council the need to check with the County concerning water drainage in certain areas of the City, the school water shed, and the County Comprehensive Plan meeting on July 18<sup>th</sup>.

## **NEW BUSINESS:**

The CSAH 62 Project pay estimate #2 to GM Contracting was reviewed with Councilmember Schuster making a motion to pay GM Contracting \$224,177.58. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Travis Winter, City Engineer discussed the bids received for the Wells Municipal Airport Apron Resurfacing Improvement. Councilmember Seedorf made a motion to approve Resolution 2013-16; a Resolution Accepting Bids and awarding the bid to Ulland Brothers in the amount of \$58,725.00. Councilmember Schuster seconded the motion. Discussion held on City portion. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Mr. Winter also updated Council on the development agreement between the City and USC for the proposed 11<sup>th</sup> Street & 6<sup>th</sup> Avenue Southwest improvements.

The United South Central School District Traffic Study Draft was discussed with City Engineer Travis Winter. This item was tabled until the August 12, 2013 meeting.

The BEVCOMM Customer Support Agreement was reviewed by Council. Councilmember Schuster made a motion to approve the 1 year agreement using plan 1. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

BEVCOMM also supplied Council with an estimate to renew the present firewall security for 1 year or update the firewall with a 1 year security service. Councilmember Schuster made a motion to approve renewing the present security service for 1 year. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

The Administrative Fine Ordinance Draft was reviewed by Council. This item will be reviewed at a Police & Fire Committee Meeting prior to the next Council Meeting.

Mayor Gaines brought the topic of the Jaycees Liquor License and Noise Variance to the table. Councilmember Schuster made a motion to approve as presented. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the Chamber of Commerce request for a Noise Variance and to block 7<sup>th</sup> Avenue Southwest by Half Moon Park to the table. Councilmember Schuster made a motion to approve the request as presented. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

The youth group FUSION made a request to block 7<sup>th</sup> Avenue Southwest by Half Moon Park for their Jammin Jamaican Run on July 20<sup>th</sup> and FUSION would also like to use the basketball court at Half Moon Park for a Youth Blast on August 9, 2013. Councilmember Schuster made a motion to approve the youth group's requests. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Operation Kaleidoscope Kids made a request of Council to have a Fun Run in Wells on July 27, 2013. Councilmember Seedorf made a motion to allow the Fun Run starting/finishing at Half Moon Park on July 27<sup>th</sup> with no donation from the City of Wells. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

The Minnesota Association of Small Cities requested the City of Wells become a member. Councilmember Seedorf made a motion to deny membership in the MAOSC. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of Anthony Mosser request for payment of a storm water tile repair to the table. Councilmember Schuster made a motion to deny reimbursement. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the “storm damage” bills to the table. Councilmember Schuster made a motion to authorize payment of the present bills based upon the outcome of the Thursday meeting with Faribault County and FEMA. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.** Councilmember Schuster led a discussion on having one (1) contact person for the City. Councilmember Seedorf made a motion to have Deputy City Clerk Redman be the contact person. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.** Travis Winter, Bolten & Menk will check on the “Surface Water Management Plan” the City had done earlier.

#### **OLD BUSINESS:**

Mayor Gaines brought the topic of the Dulas Conditional Use Permit to the table. Councilmember Seedorf made a motion to have Attorney David Frundt draft a letter to the Dulas. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of Part-time Theatre Projectionist, Robin Miller to the table. Councilmember Schuster made a motion to terminate Mr. Miller’s employment immediately. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Schuster and Seedorf voting yea. **Motion carried.**

#### **INFORMATION:**

The following items were in the Council packet “for information only”; State Representative Shannon Savick letter, Chamber of Commerce parade route, Minnesota Demographer estimates, and the League of Minnesota Cities 2014 due increase notice.

#### **CITY REPORTS:**

*Mayor Gaines*  
*Councilmember Herman*  
*Councilmember Robbins*  
*Councilmember Schuster* – CA computer & phone, Liquor Store computers  
*Councilmember Seedorf* – golf house, police committee meeting, CA priority list

The next regularly scheduled council meeting was set for August 12, 2013 at 5:00 p.m. in the Wells Community Center, Council Chambers.

Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Schuster. Meeting adjourned.

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Mayor Ronald Gaines

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Deputy City Clerk Debra Redman