



HOUSING & REDEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of HRA City of Wells

The Housing & Redevelopment Authority of Wells, Minnesota (HRA) convened in regular session on August 15, 2013 at 5:30 p.m. in the Wells City Hall, Conference Room. President Ann Marie Schuster called the meeting to order with the following members present: Vice-President Bill Groskreutz Jr., Commissioner Ross Hermanson, and Secretary/Treasurer Tom Schindler. Absent was Commissioner David Braun. Also present were LifeStyle Representative Jim Abbe, City Administrator Robin Leslie, and Deputy City Clerk Debra Redman.

AGENDA:

The agenda for the August 15, 2013 regularly scheduled meeting was reviewed. Commissioner Schindler made a motion to approve the agenda as printed. Commissioner Hermanson seconded the motion. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the July 18, 2013 regularly scheduled meeting were reviewed with Commissioner Schindler making a motion to approve with 1 change. (*Page 1 – BROADWAY APARTMENT/PARK PLACE TOWNHOME REPORT: Mr. Abbe reported the insurance estimated payment was \$46,700.00 and the total cost of repairs estimate came in at \$47,953.50.*) Commissioner Hermanson seconded the motion. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

The bills were submitted for payment approval. Commissioner Groskreutz made a motion to pay \$1,245.00 to League of MN Cities Insurance Trust, \$327.00 to Frundt & Johnson and \$407.19 to Schrader Enterprises Lawn & Landscape. Commissioner Schindler seconded the motion. Discussion held. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

President Schuster brought the topic of the Pledge Form to the table. Commissioner Groskreutz made a motion to sign the HRA pledge form for Peoples State Bank. Commissioner Hermanson seconded the motion. Discussion held. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

President Schuster brought the topic of the CD 391 renewal notice to the table. Commissioner Groskreutz made a motion to renew the CD at the bank with the best interest rate for one (1) year. Commissioner Schindler seconded the motion. Discussion held. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

The monthly financial statements were reviewed. Commissioner Schindler made a motion to approve the financial reports as presented. Commissioner Hermanson seconded the motion. Discussion held on reimbursing the Broadway Apartment account and financial spreadsheet. President Schuster called for a vote with Groskreutz, Hermanson, and Schindler voting yea. Motion carried.

BROADWAY APARTMENT/PARK PLACE TOWNHOME REPORT:

The financial reports regarding Broadway Apartments and Park Place Townhomes were in packet for the commission to review. Jim Abbe reported the Broadway Apartments picnic went well, carpet looks nice, and the patio doors have not been installed yet. Jim will check on window trim and air conditioner trim. Also, discussion held on the Broadway Apartments will be a "Smoke Free" building September 1, 2013. Park Place Townhomes has one (1) vacancy and roof repairs are being done from the June 2013 storm. Discussion held on Senior Nutrition continuing service at the Broadway Apartments.

OLD BUSINESS:

President Schuster brought the topic of Small Cities Development Program to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

President Schuster brought the topic of "New Projects" to the table. Discussion held on an apartment building. With no information to act on, the commission moved on to the next item on the agenda.

President Schuster brought the topic of the Wells Fargo donation to the table. An extension date of August 23, 2013 was accepted. With no information to act on, the commission moved to the next item on the agenda.

ADJOURNMENT:

The next regularly scheduled HRA meeting was set for Thursday, September 19, 2013 at 5:30 p.m. in the Wells City Hall, Conference Room. Commissioner Groskreutz made a motion to adjourn the meeting with a second by Commissioner Hermanson. Meeting adjourned at 7:00 p.m.

Secretary/Treasurer Thomas Schindler

Deputy City Clerk, Debra Redman