



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, February 11, 2013 from 5:00 p.m. until 6:45 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Employees present: City Administrator Stephen Bloom, Deputy City Clerk Deb Redman, City Engineer Travis Winter, and City Attorney David Frundt. Mayor Gaines led the group in the “Pledge of Allegiance.”

AGENDA:

The agenda for the February 11, 2013 council meeting was reviewed with Councilmember Herman making a motion to approve the agenda with one addition. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

MINUTES:

The minutes of the regularly scheduled council meeting held on January 28, 2013 were reviewed with Councilmember Herman making a motion to accept the minutes as written. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

PAYMENTS:

The lists of bills for February 2013 were reviewed with Councilmember Herman making a motion to pay the bills totaling \$216,259.58. Councilmember Schuster seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

PUBLIC COMMENT:

Mark Garver informed Council about a “dog at large” complaint. The Police & Fire Committee will review the animal ordinance at their next meeting.

DEPARTMENT REPORTS:

Police Chief Jim Ratelle informed Council he had nothing new to report at this time. The Police & Fire Committee would be meeting next week to continue working on budget items and animal control.

The Street Department report by Assistant Street Supervisor Pyzick was reviewed. Mayor Gaines asked for a motion to approve sending Mike Pyzick & Kurt Niebuhr to a Waste Water Conference to keep their class c license. Councilmember Schuster made a motion to approve sending Pyzick & Niebuhr to the Conference. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Discussion held on a new wire feeder welder. This item was tabled until the next meeting to determine if funding was budgeted.

Mayor Gaines asked for a motion to approve the Fire Department January meeting minutes. Councilmember Schuster made a motion to approve as presented. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** The Fire Department request Council hires Chris Albers and Chad Harig to fill the vacancies on the Fire Department. Councilmember Robbins made a motion to approve the 2 candidates for the Fire Department. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve City Hall staff request to reinstate the City Hall Committee. Councilmember Robbins made a motion to approve the request. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Mayor Gaines asked for volunteers to be on this committee. Councilmember Robbins made a motion to approve Mayor Gaines appointment of Councilmembers Robbins and Schuster to the City Hall Committee. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the Library requests to the table. Council reviewed each item and discussion was held on acting on requests on a timely manner and better communication with staff.

GENERAL BUSINESS:

Mayor Gaines asked for a motion to approve a request from Dollar General for a Cigarette License. Councilmember Seedorf made a motion to approve a Cigarette License for Dollar General. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the Sewer Improvement on 2nd Avenue NW to the table. Travis Winter, Bolton & Menk was present to update Council on the progress of the project. Discussion held on Wells Public Utilities adding a water line to the scope of the project. Councilmember Herman made a motion to move forward with the project adding the Utilities' waterline the best way possible. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Also, Travis Winter updated the Council on the New School Project, which included sidewalk easements.

GENERAL INFORMATION:

Mayor Gaines brought the topic of the Animal Ordinance to the table. Discussion held. Council directed City Attorney David Frundt to rewrite the ordinance and bring a draft to the next Council Meeting of February 25, 2013 for review.

CITY REPORTS:

City Administrator Bloom
Mayor Gaines – Safety & Loss Control Workshop
Councilmember Herman
Councilmember Robbins
Councilmember Schuster
Councilmember Seedorf

The next regularly scheduled council meeting was set for February 25, 2013 at 5:00 p.m. in the Wells Community Center, Council Chambers.

Mayor Gaines asked for a motion to go into closed session for the purpose of an employee performance review as deemed permissible by Minnesota Statute §13D.03 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Councilmember Seedorf made the motion with a second from Councilmember Robbins. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

(CLOSED SESSION)

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session as required under Minnesota Statute §13D. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** No action was taken in closed session.

City Attorney David Frundt gave a synopsis of the performance review discussion.

Councilmember Schuster made a motion to conduct a City Administrator performance evaluation for probation review at the April 8, 2013 Council Meeting. Councilmember Seedorf seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Herman. Meeting adjourned.

Mayor Ron Gaines

Deputy City Clerk Debra Redman