



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on August 20, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Secretary/Treasurer Jim Heckman, Commissioner John Herman, Commissioner Sue Nasinec, and Commissioner Gary Robbins. Absent were Commissioner Bruce Mandler and Vice-President Kim Sorenson. Also present were City Administrator Robin Leslie and Deputy City Clerk Debra Redman.

AGENDA:

The agenda for the August 20, 2013 regularly scheduled meeting was reviewed with Commissioner Herman making a motion to approve the agenda as presented. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

Wells Concrete Representative was present to update the EDA and DEED on the time line and details for the expansion of the South Industrial Park. With no information to act on, the commission moved to the next item on the agenda.

CONSENT ITEMS:

The minutes of the July 16, 2013 regularly scheduled meeting were reviewed with Commissioner Robbins making a motion to approve as written. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

The July bills were presented for payment approval. Commissioner Nasinec made a motion to approve payment of the following bills; Pettipiece & Ass. in the amount of \$1,270.68, CEDA in the amount of \$2,000.00, and Minnesota Energy in the amount of \$30.62. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

The financial statements for the month of July were presented. Commissioner Nasinec made a motion to approve the financial statements. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

Paragon Bank would like the EDA collateral statement updated. Commissioner Herman made a motion to have President Heggen sign the collateral statement when Paragon Bank request. Commissioner Nasinec seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

OLD BUSINESS:

President Heggen brought the topic of Industrial Park Development to the table. The commission would like to pursue weed control. Commissioner Heckman made a motion to hire Schrader Enterprise to spray with the following stipulations; needs to be done in 10 days and under the supervision of Interim Street Supervisor Pyzick. Commissioner Herman Seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

President Heggen brought the topic of the South Industrial Park Lot Policy to the table. Commissioner Herman made a motion to have City Administrator Leslie draft a form of application to be used for purchasing a lot. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

President Heggen brought the topic of the Incubator Building to the table. Commissioner Robbins made a motion to have Schrader Enterprises pay \$400 (2 months rent minus deposit) to close their account with the EDA. Commissioner Herman seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Nasinec, and Robbins voting yea. Motion carried.

President Heggen brought the topic of the Community and Economic Development Associates (CEDA) to the table. The Business Retention & Expansion Survey was presented to the public on Wednesday, July 31, 2013 at 5:30 p.m. at the Theatre. The BRES Plan is on the City of Wells Website. Discussion held on the Needs Analysis & Action Steps. Each Commissioner is asked to bring ideas to the next EDA meeting. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Singleteary Food Solution to the table. With no information to act on, the commission moved to the next item on the agenda.

NEW BUSINESS:

President Heggen brought the topic of the October Meeting date change request to the table. It was the consensus of the commission to move the October meeting date up to October 8, 2013.

President Heggen brought the topic of SHIP (Farmers Market) to the table. With no information to act on, the commission moved to the next item on the agenda.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, September 17, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Herman and seconded by Commissioner Robbins to adjourn the meeting. Motion carried. Meeting adjourned at 6:45 p.m.

Secretary/Treasurer Jim Heckman

Deputy City Clerk Debra Redman