



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on July 17, 2012 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Commissioner Steve Burns, Commissioner Jay Corbin, Secretary/Treasurer Jim Heckman, Commissioner Bruce Mandler, Commissioner Sue Nasinec and Vice-President Kim Sorenson. Also present was City Administrator Jeremy Germann.

AGENDA:

The agenda for the July 17, 2012 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve as presented. Commissioner Heckman seconded the motion. President Heggen called for a vote with Burns, Corbin, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the June 19, 2012 regularly scheduled meeting were reviewed with Commissioner Mandler making a motion to approve as presented with a second from Commissioner Heckman. President Heggen called for a vote with Burns, Corbin, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

Commissioner Sorenson made a motion to approve a bill from Pettipiece & Associates for \$2,022.50 dated July 1, 2012; and financial statements from the month of June as presented. Commissioner Mandler seconded the motion. Discussion held on postponing payment to Ron's Heating & Cooling until further information was collected. President Heggen called for a vote with Burns, Corbin, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

GUEST:

President Heggen opened the floor to Kathy Schaff of Grow Minnesota! who gave a presentation on proposed services that would be done in conjunction with the Wells Area Chamber of Commerce. Discussion held.

OLD BUSINESS:

President Heggen brought the topic of Bevcomm Grant to the table. Commissioner Nasinec made a motion to hire Community Economic Development Associates (CEDA) to conduct a business marketing survey for the City of Wells. Commissioner Heckman seconded the motion. Discussion held. President Heggen called for a vote with Burns, Corbin, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

President Heggen brought the topic of Industrial Park Development to the table. Commissioner Heckman made a motion to price the lots in the South Industrial Park at \$25,000.00 per lot with a \$5,000.00 reduction if the primary structure is a precast concrete building; the buyer is required to show proof the business will produce five full-time employees or equivalent; and it is understood the EDA can accept or reject any offer based on the potential buyer's business plan. Commissioner Burns seconded the motion. Discussion held on a potential grant from Minnesota Department of Employment and Economic Development. President Heggen called for a vote with Burns, Corbin, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

Commissioner Heckman excused himself from the meeting.

President Heggen brought the topic of Singleteary Food Solutions to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Incubator Building to the table. Discussion held on an air conditioning unit which was recently repaired and water softener. It was the consensus of the board that a board member would contact Ron's Heating & Cooling to gather further information on the air conditioning unit. With no information to act on, the board moved to the next item on the agenda.

President Heggen brought the topic of Small Cities Development Program (SCDP) to the table. Discussion held. With no information to act on, the board moved to the next item on the agenda.

NEW BUSINESS:

President Heggen brought the topic of School Referendum to the table. Commissioner Sorenson made a motion to adopt the proclamation in support of building a new school with two minor changes. Commissioner Burns seconded the motion. Discussion held. President Heggen called for a vote with Burns, Corbin, Mandler, Nasinec and Sorenson voting yea. Motion carried.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, August 21, 2012 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Sorenson and seconded by Commissioner Corbin to adjourn the meeting. Motion carried. Meeting adjourned.

Secretary/Treasurer Jim Heckman

Administrator Jeremy R. Germann