



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on July 16, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Commissioner John Herman, Commissioner Bruce Mandler, Commissioner Gary Robbins, and Vice-President Kim Sorenson. Absent were Secretary/Treasurer Jim Heckman and Commissioner Sue Nasinec. Also present were Chuck Pettipiece and Deputy City Clerk Debra Redman.

AGENDA:

The agenda for the July 16, 2013 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve the agenda as presented. Commissioner Mandler seconded the motion. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the June 18, 2013 regularly scheduled meeting were reviewed with Commissioner Herman making a motion to approve as written. Commissioner Sorenson seconded the motion. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

The June bills were presented for payment approval. Commissioner Robbins made a motion to approve payment of the following bills; Pettipiece & Ass. in the amount of \$484.13, Minnesota Energy in the amount of \$12.99, and Wells Public Utilities in the amount of \$80.14. Commissioner Mandler seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

The financial statements for the month of June were presented. Commissioner Herman made a motion to approve the financial statements. Commissioner Sorenson seconded the motion. Discussion held. President Heggen will visit with Accounting Clerk Kloos pertaining to the financial spreadsheet. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

OLD BUSINESS:

President Heggen brought the topic of Industrial Park Development to the table. Chuck Pettipiece was present to update the Commission on the South Industrial Park Development. Wells Concrete Products will be added to the August agenda. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of the South Industrial Park Lot Policy to the table. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of the Incubator Building to the table. The Incubator Building will be checked for damage due to the storm of June 12th. Deputy Clerk Redman will follow up with the League of MN Cities Insurance Adjuster.

President Heggen brought the topic of the Community and Economic Development Associates (CEDA) to the table. The Business Retention & Expansion Survey will be presented to the public on Wednesday, July 31, 2013 at 5:30 p.m. at the Theatre.

President Heggen brought the topic of Singleteary Food Solution to the table. With no information to act on, the commission moved to the next item on the agenda.

NEW BUSINESS:

A Commercial Building Enhancement Grant application was received by Ultimate Design Salon & Day Spa. Commissioner Herman made a motion to approve the application and give them a check for \$1,000. Commissioner Mandler seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

President Heggen brought the topic of the Small Business Development Center request for funding to the table. Commissioner Herman made a motion to deny the request for funding. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

President Heggen brought the topic of the Frundt & Johnson request to the table. Commissioner Sorenson made a motion to approve having Frundt & Johnson handle any cases that Bichler Law Office was handling for the EDA. Commissioner Herman seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

President Heggen brought the topic of adequate parking in the down town area to the table. With no information to act on, the commission moved to the next item on the agenda.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, August 20, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Robbins and seconded by Commissioner Sorenson to adjourn the meeting. Motion carried. Meeting adjourned at 6:00 p.m.