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# ECONOMIC DEVELOPMENT AUTHORITY

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on April 16, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Commissioner John Herman, Commissioner Bruce Mandler, Commissioner Gary Robbins, and Vice-President Kim Sorenson. Secretary/Treasurer Jim Heckman and Commissioner Sue Nasinec were absent. Also present was Deputy City Clerk Debra Redman.

#### **AGENDA:**

The agenda for the April 16, 2013 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve with a date correction. Commissioner Herman seconded the motion. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

#### **CONSENT ITEMS:**

The minutes of the March 19, 2013 regularly scheduled meeting were reviewed with corrections noted. Commissioner Mandler made a motion to approve with the voting record showing President Heggen voting. Commissioner Robbins seconded the motion. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

The bills for March were reviewed with Commissioner Sorenson making a motion to approve payment to Pettipiece & Assoc. in the amount of \$504.00 and the Faribault County Treasurer in the amount of \$5,428.00 for property taxes. Commissioner Mandler seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

The financial statements for the month of March were presented. Commissioner Mandler made a motion to approve the financial statements with corrections of the present & notes for the future. Commissioner Herman seconded the motion. Discussion held. President Heggen will discuss the financial spreadsheets with the City Accounting Clerk. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

#### **OLD BUSINESS:**

President Heggen brought the topic of Industrial Park Development to the table. Commissioner Heckman is drafting a policy for purchasing a lot in the South Industrial

Park. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Incubator Building to the table. Schrader Enterprises gave 30 days notice to vacate the Incubator Building. After reviewing the current lease with changes, Commissioner Herman made a motion to approve the revised Incubator Building Lease as written. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

President Heggen brought the topic of the Farm Land Agreement to the table. The current rent was reviewed with no objections. A copy of the 3 year plan will be placed in the EDA file. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Community and Economic Development Associates (CEDA) to the table. The commission discussed when and how the information will be released. President Heggen will confirm some dates with Ron Zeigler and the Theatre. Various options to present the information were discussed. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Singleteary Food Solution to the table. With no information to act on, the commission moved to the next item on the agenda.

#### **NEW BUSINESS:**

President Heggen brought the topic of the Community Development Director position to the table. With no information to act on, the commission moved to the next item on the agenda.

#### **ADJOURNMENT:**

The next regularly scheduled EDA meeting was set for Tuesday, May 21, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Robbins and seconded by Commissioner Sorenson to adjourn the meeting. Motion carried. Meeting adjourned at 6:45 p.m.

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Secretary/Treasurer Jim Heckman

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Deputy City Clerk Debra Redman