



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on February 19, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Secretary/Treasurer Jim Heckman, Commissioner John Herman, Commissioner Bruce Mandler, Commissioner Sue Nasinec, Commissioner Gary Robbins, and Vice-President Kim Sorenson. Also present were City Administrator Steve Bloom and Deputy City Clerk Debra Redman.

AGENDA:

The agenda for the February 19, 2013 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve as printed. Commissioner Mandler seconded the motion. President Heggen called for a vote with Heckman, Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the January 08, 2013 regularly scheduled meeting and the minutes of the January 24, 2013 special session were reviewed with Commissioner Herman making a motion to approve as written with a second from Commissioner Robbins. President Heggen called for a vote with Heckman, Herman, Mandler, Robbins, and Sorenson voting yea. Motion carried.

Commissioner Nasinec arrived.

The bill for January was reviewed with Commissioner Mandler making a motion to approve payment to Pettipiece & Assoc. in the amount of \$334.13. Commissioner Sorenson seconded the motion. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

The financial statements from the months of December 2012 and January 2013 were presented. Commissioner Sorenson made a motion to approve the financial statements as presented. Commissioner Herman seconded the motion. Discussion held. President Heggen will discuss the financial spreadsheet with the City Accounting Clerk. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

OLD BUSINESS:

President Heggen brought the topic of Industrial Park Development to the table. City Administrator Bloom and Commissioner Heckman are drafting a policy for purchasing a lot in the South Industrial Park. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Incubator Building to the table. After reviewing the current lease, changes were recommended by Commissioner Heckman. Deputy City Clerk Redman will draft a new lease with the changes for the Commission to review at their next meeting. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Farm Land Agreement to the table. City Administrator Bloom and Commissioner Heckman are reviewing the past information and obtaining current information to report back to the Commission for their March meeting. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Community and Economic Development Associates (CEDA) to the table. The “Business Retention & Expansion Study – Strategic Plan” Survey was discussed. One change mentioned was “Need #2 – Continue to encourage the food-processing plant to start production.” The commission will review the information presented and at their next meeting, discuss when and how the information will be released. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Singleteary Food Solution to the table. With no information to act on, the commission moved to the next item on the agenda.

NEW BUSINESS:

President Heggen brought the topic of the Commercial Building Enhancement Program to the table. Commissioner Sorenson made a motion to approve the application from Brad Heggen Realty in the amount of \$1,000. Commissioner Heckman seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, March 19, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Sorenson and seconded by Commissioner Nasinec to adjourn the meeting. Motion carried. Meeting adjourned at 5:45 p.m.