



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on January 08, 2013 at 5:15 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Secretary/Treasurer Jim Heckman, Commissioner John Herman, Commissioner Bruce Mandler, Commissioner Sue Nasinec, Commissioner Gary Robbins, and Vice-President Kim Sorenson. Also present were City Administrator Steve Bloom, Deputy City Clerk Debra Redman, and CEDA representative Ron Zeigler.

AGENDA:

The agenda for the January 08, 2013 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve as printed. Commissioner Mandler seconded the motion. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the November 20, 2012 regularly scheduled meeting were reviewed with Commissioner Mandler making a motion to approve as presented with a second from Commissioner Sorenson. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

The bills for December were reviewed with Commissioner Sorenson making a motion to approve payment to the Wells Mirror & Shopper in the amount of \$144.00. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

The financial statements from the month of November were presented. Commissioner Mandler made a motion to approve the financial statements as presented. Commissioner Heckman seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

OLD BUSINESS:

President Heggen brought the topic of Industrial Park Development to the table. City Administrator Bloom informed the commission he had a party interested in a lot in the South Industrial Park. Commissioner Herman made a motion to appoint City Administrator Bloom and Commissioner Heckman to a committee to review the policy set for purchasing a lot in the Industrial Park. Commissioner Robbins seconded the

motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

Deputy City Clerk Redman will give City Administrator Bloom the South Industrial Park Farm Agreement, so City Administrator Bloom and Commissioner Heckman can review before next month's meeting. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Incubator Building to the table. City Administrator Bloom informed the commission he had been contacted by a company interested in the Incubator Building. Discussion held. City Administrator Bloom will pursue the interested company. With no information to act on, the commission moved on to the next item on the agenda.

President Heggen brought the topic of the Community and Economic Development Associates (CEDA) to the table. Ron Zeigler presented the "Business Retention & Expansion Study – Strategic Plan" Survey results. The commission will review the information presented and at their next meeting, discuss when and how the information will be released. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of the Commercial Building Enhancement Program to the table. Commissioner Sorenson made a motion to approve the application from Custom Window Design in the amount of \$1,000. Commissioner Robbins seconded the motion. Discussion held. President Heggen called for a vote with Heckman, Herman, Mandler, Nasinec, Robbins, and Sorenson voting yea. Motion carried.

The Proposed Property Tax for 2013 Statements were in packet for information only.

NEW BUSINESS:

President Heggen brought the topic of the Minnesota Department of Employment and Economic Development Redevelopment Grant Program & Demolition Loan Program to the table. With no action taken, the commission moved to the next item on the agenda.

President Heggen brought the topic of the 2013 meeting schedule to the table. With no action necessary, the commission moved to the next item on the agenda.

President Heggen brought the topic of the old Del Monte Building to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

City Administrator Bloom informed the EDA Commission he had an Intern City Planner hired. She would be working with him on such things as research, grant programs, and development.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, February 19, 2013 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Sorenson and seconded by Commissioner Nasinec to adjourn the meeting. Motion carried. Meeting adjourned at 6:45 p.m.

Secretary/Treasurer Jim Heckman

Deputy City Clerk Debra Redman