



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, April 8, 2013 from 5:00 p.m. until 7:15 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Employees present: Deputy City Clerk Deb Redman, City Engineer Travis Winter, and City Attorney David Frundt. Mayor Gaines led the group in the “Pledge of Allegiance.”

AGENDA:

The revised agenda for the April 8, 2013 council meeting was reviewed with Councilmember Schuster making a motion to approve the agenda with one addition and one announcement. “Old Business; 2nd Avenue NW Sewer Improvement update by Travis Winter.” Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

MINUTES:

The minutes of the regularly scheduled council meeting held on March 25, 2013 were reviewed with Councilmember Herman making a motion to accept the minutes as written. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

PAYMENTS:

The lists of bills for March 2013 were reviewed with Councilmember Seedorf making a motion to pay the bills totaling \$176,825.23. Councilmember Schuster seconded the motion. Discussion held on coding a bill from Bolton & Menk. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

PUBLIC COMMENT:

Milt Peterson addressed the Council with concerns about a “conditional use” permit and city ordinance on garbage trucks. City Attorney David Frundt & Police Chief Jim Ratelle will follow up on the concerns.

DEPARTMENT REPORTS:

Police Chief Jim Ratelle informed Council the rest of the radios where in and the cell phones for the department had been replaced.

The Street Department report by Assistant Street Supervisor Pyzick was reviewed. Mr. Pyzick also reported the bathrooms at the parks will be opened about April 15th. Councilmember Herman made a motion to approve ordering the following; 2013 street materials, 2013 pool materials, and 2013 mosquito spray as presented. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

The City Planning Internship was informational only. No action taken.

Liquor Store Manager, Scott Berg requested Council consider reinstating the Liquor Store Committee. Councilmember Seedorf made a motion to approve combining the Liquor Store with the City Hall Committee. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Mr. Berg's second request was to attend the MLBA Conference on May 5 & 6, 2013 in Brainerd. Councilmember Seedorf made a motion to approve his request to attend the conference. Councilmember Schuster seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

The Fire Department presented information on purchasing a newer aerial truck and reported the expenses in keeping the older one operational. Information on financing was also presented. This project will go to the Police/Fire Committee for review and to propose for the 2014 budget. The Wells Firefighters submitted an application for a Gambling Permit for a raffle on July 27, 2013. Councilmember Seedorf made a motion to approve the gambling permit, with a second by Councilmember Robbins. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Flame Theatre minutes of March 20, 2013. Councilmember Schuster made a motion to approve as presented. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

OLD BUSINESS:

Mayor Gaines brought the topic of the 2nd Avenue NW Sewer Improvement to the table. Travis Winter updated Council on cost with additional information. Councilmember Seedorf made a motion to have City Attorney David Frundt draft a letter to any property owner wanting to be added to the project explaining the details set by Council. Some details are no deferral, \$6,807.50 per connection, and have two weeks to answer letter. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

NEW BUSINESS:

Airport Commission Member Mark Schmitz informed Council the City of Wells could potentially receive a SFY 2014 grant for the “bituminous taxiway repair & install airport signage”. Councilmember Herman made a motion to approve submitting the grant information to repair the bituminous taxiway, but not to install airport signage. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Wells Public Utilities Commission requested the Council allow water main extension assessment be added to the City assessment roll for 2013. Councilmember Schuster made a motion to approve their request. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of Resolution 2013-09; a Resolution Accepting Bids to the table. Councilmember Schuster made a motion to approve Resolution 2013-09 accepting bids and awarding bid to GM Contracting of Lake Crystal in the amount of \$1,638,102.26. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

GENERAL INFORMATION:

Minnesota Energy Resources sent a notice of the change in the way they will be installing gas meters at the time a new service line is installed. Informational only, no action taken.

CITY REPORTS:

Mayor Gaines

Councilmember Herman

Councilmember Robbins – Liquor Store

Councilmember Schuster – Work Session, April 18th @ 4 p.m. at Community Center

Councilmember Seedorf – Golf House, Mowing Contracts

The next regularly scheduled council meeting was set for April 22, 2013 at 5:15 p.m. in the Wells Community Center, Council Chambers. A Public Hearing for Singleteary Foods will be held prior to the Council Meeting.

Mayor Gaines asked for a motion to go into closed session for the purpose of Supervisor Union negotiations & Union matters and potential litigation - Stephen Bloom employment as deemed permissible by Minnesota Statute §13D.03 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Councilmember Herman made the motion with a second from Councilmember Robbins. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

(CLOSED SESSION)

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session as required under Minnesota Statute §13D. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** No action was taken in closed session.

Councilmember Robbins made the motion to adjourn the meeting with a second from Councilmember Herman. Meeting adjourned.

Mayor Ron Gaines

Deputy City Clerk Debra Redman