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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, April 22, 2013 from 5:00 p.m. until 7:00 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members present: Councilmember John Herman, Councilmember Gary Robbins, and Councilmember Ann Marie Schuster, and Councilmember Ashley Seedorf. Employees present: Deputy City Clerk Deb Redman, City Attorney David Frundt, and City Engineer Travis Winter. Mayor Gaines led the group in the “Pledge of Allegiance.”

#### **AGENDA:**

The agenda for the April 22, 2013 council meeting was reviewed with Councilmember Seedorf making a motion to approve the agenda as printed. Councilmember Herman seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### **PUBLIC HEARING:**

The Singleteary Food Solutions Loan Extension Public Hearing was conducted by Chuck Pettipiece. There was no public comment received.

Mayor Gaines asked for a motion to approve Resolution 2013-10; a resolution Requesting an Extension of Loan Terms Minnesota Investment Fund – Singleteary Food Solutions. Councilmember Robbins made a motion to approve Resolution 2013-10. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, and Schuster voting yea. Councilmember Seedorf voting nea. **Motion carried.**

#### **MINUTES:**

The minutes of the regularly scheduled council meeting held on April 8, 2013 were reviewed with Councilmember Seedorf making a motion to accept the minutes as written. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### **PAYMENTS:**

The lists of bills for April 2013 were reviewed with Councilmember Herman making a motion to pay the bills totaling \$269,878.32. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

The financial statements of revenues & expenditures and balances & receipts and the financial reports of the monthly building permits and employee overtime & comp-time were reviewed with Councilmember Seedorf making a motion to approve as presented. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### **COMMISSION, BOARD & COMMITTEE:**

Mayor Gaines asked for a motion to approve the Library Board minutes from their March 20, 2013 meeting. Councilmember Seedorf made a motion to approve the minutes as written. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Councilmember Robbins made a motion to approve the bid from Schroeder Electric to replace the lighting at the Library. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Park Board minutes of April 11, 2013 and the 2013 Swimming Pool staff as listed. Councilmember Herman made a motion to approve the minutes and the pool staff as presented. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, and Seedorf voting yea. Councilmember Schuster abstained. **Motion carried.**

**PUBLIC COMMENT:** none

#### **NEW BUSINESS:**

Mayor Gaines asked for a motion to approve the Wells Public Utilities request. Councilmember Robbins made a motion to approve their request to remove the fire hydrant located at the intersection of Hwy 109 & Hwy 22. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Wells Area Chamber request. Councilmember Seedorf made a motion to approve paying the Chamber their budgeted \$1,200. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to approve the Wells Area Veterans Committee request. Councilmember Schuster made a motion to allow the committee to use the Fire Station to host the Veterans Day supper. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the Wells Active Living Coalition Proclamation to the table. Councilmember Herman made a motion to approve the Mayor signing the Proclamation in support of the healthy lifestyle challenge. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

City Intern Robin Guise informed Council her last day in office would be May 3<sup>rd</sup>. She thanked the City of Wells for the experience. Councilmember Herman made a motion to accept her letter. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Council also wishes to “thank” Robin for her work, especially grant research.

#### **OLD BUSINESS:**

Mayor Gaines asked for a motion to approve the Developers Agreement for USC School Addition. Councilmember Schuster made a motion to approve the agreement as presented. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of the 2<sup>nd</sup> Avenue Northwest Sewer/Water Improvement Project to the table. Councilmember Seedorf made a motion to have City Attorney David Frundt send Anthony & Peggy Mosser a second letter informing them the City plans to move ahead with the original plan. Councilmember Robbins seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines brought the topic of Personnel Issues to the table for discussion. Councilmember Robbins made a motion to do an “Internal Posting” for a full-time position at City Hall. Councilmember Herman seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** Councilmember Herman made a motion to repost the “Public Works Director” position renaming the position “Street Department Supervisor”. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

#### **CITY REPORTS:**

*Mayor Gaines*

*Councilmember Herman*

*Councilmember Robbins*

*Councilmember Schuster*

*Councilmember Seedorf* – street department, garbage trucks, dog ordinance, pool

The next regularly scheduled council meeting was set for May 13, 2013 at 5:00 p.m. in the Wells Community Center, Council Chambers.

Mayor Gaines asked for a ten minute recess. Councilmember Seedorf made a motion to recess in order for City Attorney Frundt to make a phone call. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session. Councilmember Robbins seconded the motion. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.** No closed session was held.

Councilmember Herman made a motion to advertise for the City Administrator position. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Herman, Robbins, Schuster, and Seedorf voting yea. **Motion carried.**

Councilmember Herman made the motion to adjourn the meeting with a second from Councilmember Robbins. Meeting adjourned.

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Mayor Ronald Gaines

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Deputy City Clerk Debra Redman