



**City Council Meeting Agenda  
Monday, April 25, 2016, 5:00 pm  
Wells Community Center**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Honorable Mayor Ron Gaines

**ROLL CALL:**

Braun, Burns, Harig, Herman

**PROPOSED AGENDA**

**MAYORAL PROCLAMATION** - 11<sup>th</sup> Street SW be designated as the “Rebel Road” 1

**PUBLIC COMMENT**

**CONSENT AGENDA**

Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion. Any item may be removed by any Council Member for discussion.

Minutes, March 14, 2016	2-3
March Payments	4-19
Financials/Building Permits/Overtime/Comp Time	20-23
Resignation – Angela McCormick, PT Office Clerk & PT Library Clerk	24
Authorize posting of PT Office Clerk position	25
Accept bid for 1973 Tanker from Milt Peterson	26-27
Board Minutes	28-32
Library Board, March 2016	
Historical Society, April 2016	
Ambulance, March 2016	
Flame Theatre, March 2016	

**STAFF REPORTS**

-Police Chief	33-35
-Street Foreman	36
-City Attorney	
-City Engineer	
-City Administrator	

**BUSINESS**

Public Hearing- Ordinance 2016-01 (271) Public Sidewalks	37-58
Resolution 2016-16 Conveyance of Real Property (Wells Federal Parking Lot)	59-60
Resolution 2016-17 Accepting Donation from the Wells Lions Club	61
FUSION Youth and Family Blast – August 12, 2016, Half Moon Park	62-63

**COUNCIL REPORTS & ANNOUNCEMENTS**

Mayor, Braun, Burns, Harig, Herman

Next regular meeting will be held Monday, May 9, 2016 at 5:00 pm at the Wells Community Center

**ADJOURN**

Honorable Mayor Ron Gaines

**CITY OF WELLS, MINNESOTA  
MAYORAL PROCLAMATION**

**WHEREAS**, in 2014, the United South Central School District made a monumental investment into the Wells community by building a new K-12 School; and

**WHEREAS**, the USC Athletic Boosters requested that the new road to the school (11<sup>th</sup> Street SW) be renamed “Rebel Road”; and

**WHEREAS**, due the fact the school had already been using a 11<sup>th</sup> Street SW address, it was too late for the school to change their address; and

**WHEREAS**, to honor the contribution the school and school district has made to the community, the Mayor of the City of Wells hereby grants 11<sup>th</sup> Street SW the honorary designation as the “Rebel Road.”

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR OF THE CITY OF WELLS THAT:**

11<sup>th</sup> Street SW will, from this day forward, be honored with the designation as the “Rebel Road.”

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the great seal of the City of Wells to be affixed this 25<sup>th</sup> day of April in the year 2016.

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Ron Gaines, Mayor

(SEAL)



The Wells City Council convened on Monday, March 28, 2016 at 5:25 pm in the Council Chamber.

Mayor Gaines called the meeting to order with the following councilmembers present: Steve Burns, David Braun and John Herman. Council members absent: Whitney Harig. Also present: City Administrator Robin Leslie, Deputy City Clerk Megan Boeck, City Engineer Travis Winter, City Attorney David Frundt and Police Chief Tim Brenegan.

### AGENDA

The agenda for the March 28, 2016 meeting was reviewed. Motion by Braun and second by Burns to approve with the addition of Wells Fire Department Monument to the consent agenda and Resolution 2016-14 Declaring City Property Surplus Property to business. Motion carried.

### PUBLIC COMMENT

None.

### CONSENT AGENDA

Motion by Braun and second by Herman to approve the consent agenda as listed on pages 1-20 of the Council packet. Motion carried.

Minutes, March 14, 2016

February Financials/Building Permits/Overtime/Comp Time

Seasonal Pool Coordinator Appointment – Nancy Christenson

Wells Area Cub Scouts Annual Cub Mobile Races – 7<sup>th</sup> Street SW Street Closure

Sale of Surplus Municipal Property (Fire Trucks) – Awarded to Highest Bidder

Board Minutes

-Wells Public Library, February & March 2016

-Wells Area Ambulance, February 2016

-Wells Historical Society, March 2016

### STAFF REPORTS

Leslie provided the Council with an update on the City Hall and Flame Theatre roofing quote. She said that ProGuard lowered their quote to \$40,000 and has started work on the project. Leslie also stated that the City Wide Cleanup has been scheduled for Saturday, May 21<sup>st</sup> from 9am-noon.

### BUSINESS

**Resolution 2016-11 Acknowledging/Accepting Donations – Southern Minnesota Hunting Retriever Association-** Motion by Burns and second by Braun to approve Resolution 2016-11. Motion carried.

**Resolution 2016-12 Closing Funds No Longer in Service and Transferring Balances to Separate Funds-** Motion by Braun and second by Herman to approve Resolution 2016-12. Motion carried.

**Resolution 2016-13 Transferring Funds from the General Fund to the Capital Fund for SRTS-** Motion by Herman and second by Burns to approve Resolution 2016-13. Motion carried.

**Conditional Use Permit Request – Peterson Refuse & Demo, 355 3<sup>rd</sup> Street SE, seeks a conditional use permit to extend/expand/alter a pre-existing non-conforming use in a General Industrial (I-1) zone by adding a recycling drop site-** Leslie informed the Council that the Planning and Zoning Commission recommended approval for the CUP with the following conditions:

1. Hours to be limited to Monday – Friday 8 am – 6 pm & Saturday 8 am – 12 pm.
2. Repair and maintain existing fence in good order so site is properly screened.
3. Structure framework from 2006/2007 denied building permit/variance along south wall must be removed within six (6) months of approval.
4. Access to the drop site and clear turnaround areas must be provided. All customer and employee parking must be either on-street (if permitted) or on-site. The boulevard area must remain clear of parked vehicles and business-related items. Nothing is to be stored in the boulevard area.
5. Proposed additional use (recycling drop site) is to be kept within the confines of the existing site.

The City Council reviewed the request and the Planning & Zoning Commission's recommendation and found that the request will not be detrimental to the health, safety, and general welfare of the city of Wells and its residents and meets the requirements of Wells Municipal Code Sections 152.097 and 152.162-152.163 if subject to the following conditions:

1. Hours to be limited to Monday – Friday 8 am – 6 pm & Saturday 8 am – 12 pm.
2. Repair and maintain existing fence in good order so site is properly screened.
3. Structure framework from 2006/2007 denied building permit/variance along south wall must be removed within six (6) months of approval.
4. Access to the drop site and clear turnaround areas must be provided.
5. Nothing is to be permanently stored in the boulevard area. Boulevard area can be used for temporary employee and equipment parking.
6. Proposed additional use (recycling drop site) is to be kept within the confines of the existing site.

Motion by Herman and second by Braun to approve the CUP with the above stated conditions. Motion carried.

**Resolution 2016-14 Declaring City Property Surplus Property-** Motion by Herman and second by Burns to approve Resolution 2016-14. Motion carried.

### **COUNCIL REPORTS**

Burns- stated that the Wells Area Chamber of Commerce will be requesting a street closure for their "Summer in the City" event on June 9<sup>th</sup> but that they will make a formal request to Council at a coming meeting.

Braun- stated that he read an article on city hall safety and security and that it is something the City should look at improving in the near future.

Herman- none.

Gaines- none.

### **ADJOURNMENT**

Motion by Braun and second by Burns to adjourn the meeting at 5:38 pm.

**\*Check Detail Register©**

MARCH 2016

Check Amt Invoice Comment

**10100 CHECKING & SAVINGS**

Paid Chk#	Date	Invoice	Check Amt	Comment
Paid Chk# 010249E	3/7/2016	IRS		
G 101-21701	FEDERAL WITHHOLDING		\$2,256.12	Federal Withholding
G 101-21703	FICA		\$2,680.14	Social Security
G 101-21703	FICA		\$882.82	Medicare
<b>Total IRS</b>			<b>\$5,819.08</b>	

Paid Chk# 010250E 3/7/2016

Paid Chk# 010251E	3/7/2016	MN DEPT OF REVENUE-STATE WH		
G 101-21702	STATE WITHHOLDING		\$998.90	State W/H
<b>Total MN DEPT OF REVENUE-STATE WH</b>			<b>\$998.90</b>	

Paid Chk# 010252E 3/7/2016

**Total MSRS- MN STATE RETIREMENT SYST**

Paid Chk# 010253E	3/7/2016	PERA-PUBLIC EMPLOYEES RETIRE.		
G 101-21704	PERA		\$2,359.01	Pera - EE
G 101-21704	PERA		\$3,057.99	Pera - ER
<b>Total PERA-PUBLIC EMPLOYEES RETIRE.</b>			<b>\$5,417.00</b>	

Paid Chk# 010257E	3/15/2016	STATE OF MINNESOTA		
E 606-45182-393	Sales & Use Tax Paid		\$620.00	Sales Tax February 2016
E 101-41940-393	Sales & Use Tax Paid		\$25.73	Sales Tax February 2016
G 609-21810	Sales Tax Payable		\$4,007.27	Sales Tax February 2016
<b>Total STATE OF MINNESOTA</b>			<b>\$4,653.00</b>	

Paid Chk# 010258E	3/21/2016	IRS		
G 101-21701	FEDERAL WITHHOLDING		\$2,338.86	Federal Withholding
G 101-21703	FICA		\$2,593.68	Social Security
G 101-21703	FICA		\$843.14	Medicare
<b>Total IRS</b>			<b>\$5,775.68</b>	

Paid Chk# 010259E 3/21/2016

Paid Chk# 010260E	3/21/2016	MN DEPT OF REVENUE-STATE WH		
G 101-21702	STATE WITHHOLDING		\$1,012.64	State W/H
<b>Total MN DEPT OF REVENUE-STATE WH</b>			<b>\$1,012.64</b>	

Paid Chk# 010261E 3/21/2016

Paid Chk# 010262E	3/21/2016	PERA-PUBLIC EMPLOYEES RETIRE.		
G 101-21704	PERA		\$3,001.28	Pera - ER
G 101-21704	PERA		\$2,314.28	Pera - EE
<b>Total PERA-PUBLIC EMPLOYEES RETIRE.</b>			<b>\$5,315.56</b>	

Paid Chk# 010263E	3/28/2016	BLUE CROSS BLUE SHIELD OF MN		
E 609-49750-130	Employer Paid Ins (GENERAL)		\$457.74	
E 101-41310-130	Employer Paid Ins (GENERAL)		\$554.61	
E 101-43100-131	Employer Paid Ins- Retirees		\$962.43	

**\*Check Detail Register©**

MARCH 2016

			Check Amt	Invoice	Comment
<b>Total BLUE CROSS BLUE SHIELD OF MN</b>			\$1,974.78		
<hr/>					
Paid Chk#	043827	2/29/2016			
G 101-21715 Dep Care-Flex Spending					
<b>Total</b>					
<hr/>					
Paid Chk#	043828	3/7/2016			<b>BECKMANN, MICHAEL</b>
E 606-45182-111	Contracted Services		\$60.00		2x Flame Theatre movie set up/take down
<b>Total BECKMANN, MICHAEL</b>			\$60.00		
<hr/>					
Paid Chk#	043829	3/7/2016			<b>BERG, SCOTT</b>
E 609-49750-321	Telephone		\$35.00		March
<b>Total BERG, SCOTT</b>			\$35.00		
<hr/>					
Paid Chk#	043830	3/7/2016			<b>BRENEGAN, TIM</b>
E 101-42110-321	Telephone		\$35.00		March
<b>Total BRENEGAN, TIM</b>			\$35.00		
<hr/>					
Paid Chk#	043831	3/7/2016			<b>LESLIE, ROBIN</b>
E 101-41310-323	Vehicle Expense		\$50.00		March
E 101-41310-331	Travel/Meetings		\$37.80		pick up zoning maps - Hobby Lobby/Mankato
<b>Total LESLIE, ROBIN</b>			\$87.80		
<hr/>					
Paid Chk#	043832	3/7/2016			<b>SCHWARTZ, TIM</b>
E 101-41940-111	Contracted Services		\$75.00		cleaning (x\$15) - 2/19-3/7
E 101-41900-111	Contracted Services		\$90.00		cleaning (x\$15) - 2/19-3/7
E 606-45182-111	Contracted Services		\$15.00		cleaning (x\$15) - 2/19-3/7
<b>Total SCHWARTZ, TIM</b>			\$180.00		
<hr/>					
Paid Chk#	043833	3/7/2016			<b>STENSLAND, BRYAN</b>
E 101-42400-111	Contracted Services		\$682.00		Building Inspector-February
E 101-42400-321	Telephone		\$35.00		February
<b>Total STENSLAND, BRYAN</b>			\$717.00		
<hr/>					
Paid Chk#	043834	3/7/2016			<b>WELLS FEDERAL BANK/</b>
G 101-10101	Wells Federal		\$14,141.66		
G 211-10101	Wells Federal		\$2,182.98		
G 609-10101	Wells Federal		\$3,939.13		
G 602-10101	Wells Federal		\$880.64		
G 606-10101	Wells Federal		\$1,170.81		
<b>Total WELLS FEDERAL BANK/VISA</b>			\$22,315.22		
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Paid Chk#	043835	3/7/2016			<b>WELLS EDA</b>
R 101-49200-34102	Farm/Bin Rent		\$2,460.00		NIP land rent - <i>pass through.</i>
<b>Total WELLS EDA</b>			\$2,460.00		
<hr/>					
Paid Chk#	043836	3/7/2016			<b>PLACEK, ROBERT</b>
E 101-42110-400	Repairs & Maint Cont (GENERAL		\$100.00		repair door jam - install new casing-clean up/Mary Smalley WPD break in
<b>Total PLACEK, ROBERT</b>			\$100.00		
<hr/>					
Paid Chk#	043837	3/8/2016			
<b>Total AFSCME COUNCIL 65</b>					
<hr/>					
Paid Chk#	043838	3/8/2016			<b>AMERIPRIDE</b>
E 101-43100-221	Operating Maintenance		\$25.37	2800594442	

**\*Check Detail Register©**

MARCH 2016

			Check Amt	Invoice	Comment
E 101-43100-219	Laundry Services		\$43.60	2800594442	
E 101-42220-221	Operating Maintenance		\$15.71	2800594522	
E 101-41900-221	Operating Maintenance		\$26.96	2800594529	
E 101-41940-221	Operating Maintenance		\$37.96	2800594535	
E 606-45182-200	Supplies (GENERAL)		\$6.50	2800594552	
E 609-49750-221	Operating Maintenance		\$13.98	2800594556	
E 101-43100-219	Laundry Services		\$25.37	2800597003	
E 101-43100-219	Laundry Services		\$43.60	2800597003	
E 101-43100-200	Supplies (GENERAL)		\$51.45	2800599684	
E 101-43100-221	Operating Maintenance		\$24.64	2800599684	
E 101-43100-219	Laundry Services		\$43.60	2800599684	
E 101-42220-200	Supplies (GENERAL)		\$20.60	2800599730	
E 101-42220-221	Operating Maintenance		\$24.44	2800599730	
E 101-41940-221	Operating Maintenance		\$44.56	2800599732	
E 101-41940-221	Operating Maintenance		\$31.96	2800599736	
E 101-41940-200	Supplies (GENERAL)		\$6.00	2800599736	
E 606-45182-200	Supplies (GENERAL)		\$26.40	2800599742	
E 606-45182-221	Operating Maintenance		\$19.54	2800599742	
E 609-49750-221	Operating Maintenance		\$23.03	2800599745	
E 101-43100-200	Supplies (GENERAL)		\$22.50	2800602165	
E 101-43100-221	Operating Maintenance		\$2.87	2800602165	
E 101-43100-219	Laundry Services		\$43.64	2800602165	
E 101-43100-221	Operating Maintenance		\$2.87	2800604614	
E 101-43100-219	Laundry Services		\$43.60	2800604614	
E 101-43100-200	Supplies (GENERAL)		\$22.50	2800604614	
E 101-42220-221	Operating Maintenance		\$15.71	2800604627	
E 101-41900-221	Operating Maintenance		\$26.96	2800604630	
E 101-41940-200	Supplies (GENERAL)		\$6.00	2800604633	
E 101-41940-221	Operating Maintenance		\$31.96	2800604633	
E 606-45182-200	Supplies (GENERAL)		\$3.00	2800604642	
E 609-49750-221	Operating Maintenance		\$13.98	2800604645	
E 606-45182-200	Supplies (GENERAL)		\$49.11	2810051612	
E 101-42220-200	Supplies (GENERAL)		\$86.90	2810051623	
<b>Total AMERIPRIDE</b>			<b>\$926.87</b>		
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Paid Chk# 043839	3/8/2016	<b>ANCOM COMMUNICATIONS</b>			
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$370.75	58688	remove a dash mount radio from on pumper and install into the new pumper
<b>Total ANCOM COMMUNICATIONS</b>			<b>\$370.75</b>		
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Paid Chk# 043840	3/8/2016	<b>ARCTIC GLACIER</b>			
E 609-49750-250	Merchandise Resale (GENERAL)		\$22.41	1965606206	
<b>Total ARCTIC GLACIER</b>			<b>\$22.41</b>		
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Paid Chk# 043841	3/8/2016	<b>B &amp; D METAL WORKS INC</b>			
E 101-43100-401	Repairs/Maint Equipment		\$58.64	201602013	03 Sterling - front plow bracket replacement (weld repair)
<b>Total B &amp; D METAL WORKS INC</b>			<b>\$58.64</b>		
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Paid Chk# 043842	3/8/2016	<b>BENCO ELECTRIC CORP</b>			
E 101-49810-380	Utility Services (GENERAL)		\$173.90	155910	
<b>Total BENCO ELECTRIC CORP</b>			<b>\$173.90</b>		
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Paid Chk# 043843	3/8/2016	<b>BEVCOMM WELLS</b>			
E 101-41940-322	Internet Service		\$111.90		
E 101-43100-321	Telephone		\$38.14		553-5095
E 101-45182-321	Telephone		\$42.74		553-5713- Theatre

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MARCH 2016

			Check Amt	Invoice	Comment
E 211-45501-321	Telephone		\$0.27		3702
E 101-43100-321	Telephone		\$4.54		information line
E 101-43100-322	Internet Service		\$49.95		
E 101-41940-321	Telephone		\$86.29		
E 101-41940-321	Telephone		\$2.51		CH Fax - 5126
E 609-49750-322	Internet Service		\$54.17		
E 101-42110-321	Telephone		\$86.29		
E 609-49750-321	Telephone		\$86.29		
E 101-42110-321	Telephone		\$4.54		information line
E 606-45182-321	Telephone		\$34.00		
E 101-43100-321	Telephone		\$86.29		
E 609-49750-321	Telephone		\$39.12		553-5860
E 101-42220-321	Telephone		\$38.41		553-5816
E 101-49010-321	Telephone		\$38.14		553-5743
E 101-49810-321	Telephone		\$45.35		553-5118
E 211-45501-321	Telephone		\$86.28		
E 101-41900-322	Internet Service		\$69.17		cc internet
<b>Total BEVCOMM WELLS</b>			<b>\$1,004.39</b>		
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Paid Chk# 043844	3/8/2016	<b>BEVCOMM,INC-B.E.</b>			
E 101-41940-220	Repair/Maint Supply (GENERAL)		\$63.74	5035	2x keyboards/ cable
E 101-41940-480	Small Equipment		\$275.79	5035	11.6 LED Netbook <i>(theatre ads)</i>
E 101-41940-433	Dues, Subs & Fees		\$750.00	5094	Contracted Computer Support
E 101-41940-433	Dues, Subs & Fees		\$21.25	5203	email filter
E 101-41940-433	Dues, Subs & Fees		\$50.00	5204	back-up data recovery server
<b>Total BEVCOMM,INC-B.E.</b>			<b>\$1,160.78</b>		
<hr/>					
Paid Chk# 043845	3/8/2016	<b>BOLTON &amp; MENK, INC.</b>			
E 429-43100-399	SRTS Match		\$150.00	0187350	2015 SRTS Infrast
<b>Total BOLTON &amp; MENK, INC.</b>			<b>\$150.00</b>		
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Paid Chk# 043846	3/8/2016	<b>BREAKTHRU BEVERAGE</b>			
E 609-49750-251	Liquor For Resale		\$691.64	1080441272	
<b>Total BREAKTHRU BEVERAGE</b>			<b>\$691.64</b>		
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Paid Chk# 043847	3/8/2016				
G 1					
<b>Total CENTRAL PENSION FUND</b>					
<hr/>					
Paid Chk# 043848	3/8/2016	<b>CNA SURETY</b>			
E 101-41950-361	General Liability Ins		\$100.00	61332460	bond/policy
<b>Total CNA SURETY</b>			<b>\$100.00</b>		
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Paid Chk# 043849	3/8/2016	<b>CULLIGAN WATER COND,INC</b>			
E 101-41940-221	Operating Maintenance		\$38.18	99642142	
E 101-43100-221	Operating Maintenance		\$42.00	99642894	
<b>Total CULLIGAN WATER COND,INC</b>			<b>\$80.18</b>		
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Paid Chk# 043850	3/8/2016	<b>DELUXE ECHOSTAR LLC</b>			
E 606-45182-333	Freight and Express		\$119.85	91095751	Dino, Sisters, Star Wars
<b>Total DELUXE ECHOSTAR LLC</b>			<b>\$119.85</b>		
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Paid Chk# 043851	3/8/2016	<b>DISNEY PICTURES</b>			
E 606-45182-205	Movies		\$124.76		Flame Theatre - 40% The Finest Hours
<b>Total DISNEY PICTURES</b>			<b>\$124.76</b>		
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Paid Chk# 043852	3/8/2016	<b>DRUG CHECK EXPRESS DIAGNOSTICS</b>			

**\*Check Detail Register©**

MARCH 2016

			Check Amt	Invoice	Comment
E 101-42110-200	Supplies (GENERAL)		\$96.01	02-1785-	drug check nx scan - 6 panel cup (25)
	<b>tal DRUG CHECK EXPRESS DIAGNOSTICS</b>		\$96.01		
Paid Chk# 043853	3/8/2016	<b>FARIBAUT COUNTY REGISTER INC</b>			
E 606-45182-350	Print/Advertising		\$204.75	A11625	February 2016
	<b>Total FARIBAUT COUNTY REGISTER INC</b>		\$204.75		
Paid Chk# 043854	3/8/2016	<b>FIRE SAFETY USA, INC</b>			
E 428-42220-500	Capital Outlay		\$3,132.65	86915	rebuild on tank to pump valve/add'l fixes needed to aerial
	<b>Total FIRE SAFETY USA, INC</b>		\$3,132.65		
Paid Chk# 043855	3/8/2016	<b>FLATLINE DESIGNS</b>			
E 101-43100-401	Repairs/Maint Equipment		\$272.53	2016948	Wells Street Dept logo on 3/4 ton Chevy - payloader
	<b>Total FLATLINE DESIGNS</b>		\$272.53		
Paid Chk# 043856	3/8/2016	<b>FREEBORN COUNTY SHOPPER</b>			
E 606-45182-350	Print/Advertising		\$160.00	59926	February 2016
	<b>Total FREEBORN COUNTY SHOPPER</b>		\$160.00		
Paid Chk# 043857	3/8/2016	<b>FRUNDT &amp; JOHNSON, LTD</b>			
E 101-41310-304	Legal Fees		\$325.00	42303.115100	Annexation of City Owned Land
	<b>Total FRUNDT &amp; JOHNSON, LTD</b>		\$325.00		
Paid Chk# 043858	3/8/2016	<b>GRAYBAR ELECTRIC CO.</b>			
E 101-45200-220	Repair/Maint Supply (GENERAL)		\$47.54	983509219	Golf House/6V LED emerg lite unit
E 101-41900-220	Repair/Maint Supply (GENERAL)		\$95.08	983509219	6V LED emerg lite unit
E 101-41900-220	Repair/Maint Supply (GENERAL)		\$47.54	983509219	6V LED emerg lite unit
E 211-45501-220	Repair/Maint Supply (GENERAL)		\$47.54	983509219	6V LED emerg lite unit
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$47.54	983509219	6V LED emerg lite unit
	<b>Total GRAYBAR ELECTRIC CO.</b>		\$285.24		
Paid Chk# 043859	3/8/2016	<b>HEIMAN FIRE EQUIPMENT,INC</b>			
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$141.00	843410-IN	
	<b>Total HEIMAN FIRE EQUIPMENT,INC</b>		\$141.00		
Paid Chk# 043860	3/8/2016	<b>HERMEL WHOLESALE,INC</b>			
E 101-43100-333	Freight and Express		\$3.95	558418	
E 101-43100-200	Supplies (GENERAL)		\$36.26	558418	
E 606-45182-249	Concessions		\$140.44	558590	popcorn tubs(300)
E 609-49750-250	Merchandise Resale (GENERAL)		\$27.26	559753	
E 609-49750-256	Tobacco Products		\$317.72	559753	
E 609-49750-333	Freight and Express		\$3.95	559753	
E 606-45182-250	Merchandise Resale (GENERAL)		\$179.10	559754	
E 606-45182-249	Concessions		\$20.08	559754	
E 606-45182-333	Freight and Express		\$3.95	559754	
E 101-41940-200	Supplies (GENERAL)		\$9.87	559946	
E 609-49750-200	Supplies (GENERAL)		\$12.44	559946	
E 609-49750-333	Freight and Express		\$3.95	561046	
E 609-49750-250	Merchandise Resale (GENERAL)		\$72.65	561046	
E 609-49750-256	Tobacco Products		\$28.50	561046	
E 606-45182-249	Concessions		\$599.66	563726	
E 606-45182-250	Merchandise Resale (GENERAL)		\$395.28	563726	
E 606-45182-333	Freight and Express		\$3.95	563726	
E 101-43100-200	Supplies (GENERAL)		\$36.26	563803	
E 101-43100-333	Freight and Express		\$3.95	563803	
	<b>Total HERMEL WHOLESALE,INC</b>		\$1,899.22		

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			Check Amt	Invoice	Comment
Paid Chk# 043861	3/8/2016	<b>HOMETOWN SANITATION SERVICES</b>			
E 609-49750-391	Recycling Expense		\$40.00	0000173721	March
E 606-45182-391	Recycling Expense		\$20.00	0000173722	March
E 101-41940-391	Recycling Expense		\$20.00	0000173722	March
E 101-43100-391	Recycling Expense		\$32.50	0000173723	March
<b>Total HOMETOWN SANITATION SERVICES</b>			\$112.50		
Paid Chk# 043862	3/8/2016	<b>Total IUOE LOCAL #49</b>			
Paid Chk# 043863	3/8/2016	<b>IUOE LOCAL 49 FRINGE BENE FUND</b>			
E 101-49010-130	Employer Paid Ins (GENERAL)		\$1,010.00		April 2016
G 609-21707	INSURANCE		\$100.00		April 2016
G 101-21707	INSURANCE		\$1,100.00		April 2016
E 609-49750-130	Employer Paid Ins (GENERAL)		\$1,010.00		April 2016
E 101-41400-130	Employer Paid Ins (GENERAL)		\$2,020.00		April 2016
E 101-42110-130	Employer Paid Ins (GENERAL)		\$3,900.00		April 2016
E 101-41400-131	Employer Paid Ins- Retirees		\$1,110.00		April 2016
E 101-43100-130	Employer Paid Ins (GENERAL)		\$4,040.00		April 2016
G 101-21707	INSURANCE		\$700.00		April 2016
<b>Total IUOE LOCAL 49 FRINGE BENE FUND</b>			\$14,990.00		
Paid Chk# 043864	3/8/2016	<b>JOHNSON BROS LIQUOR CO, INC</b>			
E 609-49750-253	Wine For Resale		\$444.06	53825082	
E 609-49750-253	Wine For Resale		(\$38.85)	564639	
<b>Total JOHNSON BROS LIQUOR CO, INC</b>			\$405.21		
Paid Chk# 043865	3/8/2016	<b>KBEW RADIO, INC</b>			
E 606-45182-350	Print/Advertising		\$40.00	315552	February
<b>Total KBEW RADIO, INC</b>			\$40.00		
Paid Chk# 043866	3/8/2016	<b>KRIEGER BEVERAGES COMPANY, INC</b>			
E 609-49750-252	Beer For Resale		\$5,128.68	127091	
E 609-49750-252	Beer For Resale		\$477.50	127189	
<b>Total KRIEGER BEVERAGES COMPANY, INC</b>			\$5,606.18		
Paid Chk# 043867	3/8/2016	<b>LAMPERTS, INC</b>			
E 101-42110-220	Repair/Maint Supply (GENERAL)		\$6.95	25101749	Mary Smalley door fix - WPD break in
<b>Total LAMPERTS, INC</b>			\$6.95		
Paid Chk# 043868	3/8/2016	<b>LAW ENFORCEMENT LABOR, INC</b>			
Paid Chk# 043869	3/8/2016	<b>LAWSON PRODUCTS, INC.</b>			
E 101-43100-480	Small Equipment		\$1,474.85	9303908150	safety cabinet for paints & flammables
<b>Total LAWSON PRODUCTS, INC.</b>			\$1,474.85		
Paid Chk# 043870	3/8/2016	<b>LEAGUE OF MN CITIES</b>			
E 101-41110-332	Education/Training		\$205.00	233439	2016 MN Mayors Assoc Annual Conf (to reimburse \$75 for spouse)
E 101-42110-332	Education/Training		\$20.00	233439	2016 Safety & Loss Control Workshop
E 101-41310-332	Education/Training		\$20.00	233439	2016 Safety & Loss Control Workshop -4/26/16
E 101-41950-362	Worker s Comp Insurance Premi		\$22,153.13	31603	1/1/16-1/1/2017 (WPU)
E 101-41950-362	Worker s Comp Insurance Premi		\$53,800.46	31603	1/1/16-1/1/2017 (CITY)

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E 609-49750-362	Worker s Comp Insurance Premi		\$5,193.41	31603	1/1/16-1/1/2017
	<b>Total LEAGUE OF MN CITIES</b>		<b>\$81,392.00</b>		
Paid Chk# 043871	3/8/2016	<b>LIONSGATE</b>			
E 606-45182-205	Movies		\$239.09		add'l due Hunger Games
E 606-45182-205	Movies		\$165.99		Flame Theatre - 35% The Choice
	<b>Total LIONSGATE</b>		<b>\$405.08</b>		
Paid Chk# 043872	3/8/2016	<b>LOCHER BROS.,INC</b>			
E 609-49750-251	Liquor For Resale		\$164.00	1018329	
E 609-49750-252	Beer For Resale		\$1,650.00	1018329	
E 609-49750-252	Beer For Resale		\$2,507.70	1018373	
E 609-49750-251	Liquor For Resale		\$174.00	1018373	
	<b>Total LOCHER BROS.,INC</b>		<b>\$4,495.70</b>		
Paid Chk# 043873	3/8/2016	<b>MARKETPLACE FOODS</b>			
E 606-45182-250	Merchandise Resale (GENERAL)		\$108.90	18957	
E 606-45182-250	Merchandise Resale (GENERAL)		\$95.70	19267	
E 606-45182-250	Merchandise Resale (GENERAL)		\$52.80	19550	
	<b>Total MARKETPLACE FOODS</b>		<b>\$257.40</b>		
Paid Chk# 043874	3/8/2016	<b>METRO SALES, INC</b>			
E 101-41940-433	Dues, Subs & Fees		\$232.50	INV479290	erase hard drive from Konica <i>copier</i>
	<b>Total METRO SALES, INC</b>		<b>\$232.50</b>		
Paid Chk# 043875	3/8/2016	<b>MN BUREAU OF CRIMINAL APPREHEN</b>			
E 101-42110-332	Education/Training		\$375.00	33192-010516	Seipp-Basic Narcotics training
	<b>Total MN BUREAU OF CRIMINAL APPREHEN</b>		<b>\$375.00</b>		
Paid Chk# 043876	3/8/2016	<b>MN CHIEFS OF POLICE ASSN.</b>			
E 101-42110-200	Supplies (GENERAL)		\$59.90		100 Permits to Aquire a Handgun
E 101-42110-332	Education/Training		\$390.00	Reg #1047562	2016 Executive Training Institute 4/17-20 - <i>Tim B.</i>
	<b>Total MN CHIEFS OF POLICE ASSN.</b>		<b>\$449.90</b>		
Paid Chk# 043877	3/8/2016	<b>MN COUCIL OF AIRPORTS</b>			
E 101-49810-433	Dues, Subs & Fees		\$50.00	2016025	2016 MCOA Landing Strip Member Dues
	<b>Total MN COUCIL OF AIRPORTS</b>		<b>\$50.00</b>		
Paid Chk# 043878	3/8/2016	<b>MN ENERGY RESOURCES</b>			
E 101-43100-380	Utility Services (GENERAL)		\$139.89	0502231236	
E 101-41900-380	Utility Services (GENERAL)		\$356.21	0502432792	
E 101-43100-380	Utility Services (GENERAL)		\$116.30	0502713893	
E 609-49750-380	Utility Services (GENERAL)		\$809.44	0503553647	
E 101-45200-380	Utility Services (GENERAL)		\$61.03	0504166952	
E 101-43100-380	Utility Services (GENERAL)		\$306.29	0504799570	
E 101-45124-380	Utility Services (GENERAL)		\$110.06	0505722654	
E 101-42220-380	Utility Services (GENERAL)		\$453.45	0507135348	
E 101-41940-380	Utility Services (GENERAL)		\$752.76	0507590712	
E 101-45182-380	Utility Services (GENERAL)		\$752.76	0507590712	
E 101-45200-380	Utility Services (GENERAL)		\$23.29	0507928784	
E 211-45501-380	Utility Services (GENERAL)		\$598.53	0507951520	
	<b>Total MN ENERGY RESOURCES</b>		<b>\$4,480.01</b>		
Paid Chk# 043879	3/8/2016	<b>MN STATE PATROL, CMV SECTION</b>			
E 101-43100-200	Supplies (GENERAL)		\$12.00		6-2016 inspection decals
	<b>Total MN STATE PATROL, CMV SECTION</b>		<b>\$12.00</b>		

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			Check Amt	Invoice	Comment
Paid Chk# 043880	3/8/2016	<b>NAPA AUTO PARTS CORP</b>			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$19.67	460492	
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$13.69	460523	
	<b>Total NAPA AUTO PARTS CORP</b>		\$33.36		
Paid Chk# 043881	3/8/2016				
	<b>Total NCPERS GROUP INSUR-PERA</b>				
Paid Chk# 043882	3/8/2016	<b>NEUBAUER OIL,INC</b>			
E 101-42110-217	Other Operating Supplies		\$504.29	1000	
E 101-42220-217	Other Operating Supplies		\$151.82	1001	
E 101-43100-217	Other Operating Supplies		\$1,153.44	1002	
	<b>Total NEUBAUER OIL,INC</b>		\$1,809.55		
Paid Chk# 043883	3/8/2016	<b>OFFICE DEPOT</b>			
E 101-43100-200	Supplies (GENERAL)		\$35.98	823871618001	
E 101-41940-200	Supplies (GENERAL)		\$24.56	823871618001	
E 101-41940-200	Supplies (GENERAL)		\$16.58	823871666001	
E 101-41940-200	Supplies (GENERAL)		\$145.87	827107083001	
	<b>Total OFFICE DEPOT</b>		\$222.99		
Paid Chk# 043884	3/8/2016	<b>PARTS CITY AUTO PARTS</b>			
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$2.98	226-115309	
	<b>Total PARTS CITY AUTO PARTS</b>		\$2.98		
Paid Chk# 043885	3/8/2016	<b>PEPSI COLA BOTTLING,INC</b>			
E 101-41940-250	Merchandise Resale (GENERAL)		\$131.72	302313	
E 606-45182-250	Merchandise Resale (GENERAL)		\$375.30	302314	
E 606-45182-250	Merchandise Resale (GENERAL)		\$351.35	314894	
E 609-49750-250	Merchandise Resale (GENERAL)		\$175.67	314895	
E 606-45182-250	Merchandise Resale (GENERAL)		\$71.85	9401793	
E 606-45182-250	Merchandise Resale (GENERAL)		\$187.65	9401794	
E 101-41940-250	Merchandise Resale (GENERAL)		\$163.70	9403217	
	<b>Total PEPSI COLA BOTTLING,INC</b>		\$1,457.24		
Paid Chk# 043886	3/8/2016	<b>PHILLIPS WINE AND SPIRITS,INC</b>			
E 609-49750-251	Liquor For Resale		(\$94.92)	232075	
E 609-49750-251	Liquor For Resale		\$394.80	2937965	
	<b>Total PHILLIPS WINE AND SPIRITS,INC</b>		\$299.88		
Paid Chk# 043887	3/8/2016	<b>PIZZA CORNER FROZEN PIZZA</b>			
E 609-49750-250	Merchandise Resale (GENERAL)		\$159.00	302992	
	<b>Total PIZZA CORNER FROZEN PIZZA</b>		\$159.00		
Paid Chk# 043888	3/8/2016	<b>PLUNKETTS</b>			
E 101-42700-220	Repair/Maint Supply (GENERAL)		\$37.96	5338211	
	<b>Total PLUNKETTS</b>		\$37.96		
Paid Chk# 043889	3/8/2016	<b>REG S AUTO REPAIR</b>			
E 101-42110-220	Repair/Maint Supply (GENERAL)		\$20.00	12045	repair rr tire - exploreer
	<b>Total REG S AUTO REPAIR</b>		\$20.00		
Paid Chk# 043890	3/8/2016	<b>RIVERLAND COMMUNITY COLLEGE</b>			
E 101-42220-332	Education/Training		\$100.00		S Berg - 8 hr course
E 101-42220-332	Education/Training		\$100.00		C Harig - Sat am/Sat pm

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			Check Amt	Invoice	Comment
E 101-42220-332	Education/Training		\$80.00		G Kimpton - Sat am
<b>Total RIVERLAND COMMUNITY COLLEGE</b>			<b>\$280.00</b>		
Paid Chk# 043891	3/8/2016	<b>SCHWAAB,INC</b>			
E 101-49010-200	Supplies (GENERAL)		\$28.05	A034310	date pads for MV stamp
<b>Total SCHWAAB,INC</b>			<b>\$28.05</b>		
Paid Chk# 043892	3/8/2016	<b>STAR EAGLE</b>			
E 606-45182-350	Print/Advertising		\$125.00	24804	February
<b>Total STAR EAGLE</b>			<b>\$125.00</b>		
Paid Chk# 043893	3/8/2016	<b>STATE INDUSTRIAL PRODUCTS</b>			
E 101-45200-200	Supplies (GENERAL)		\$95.84	97641032	parks bathroom spray
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$106.18	97641036	grease lube wings on plows
<b>Total STATE INDUSTRIAL PRODUCTS</b>			<b>\$202.02</b>		
Paid Chk# 043894	3/8/2016	<b>TECHNICOLOR ENTERTAINMENT</b>			
E 606-45182-333	Freight and Express		\$5.05	85858901	
<b>Total TECHNICOLOR ENTERTAINMENT</b>			<b>\$5.05</b>		
Paid Chk# 043895	3/8/2016				
<b>total TRANSAMERICA LIFE INSURANCE CO</b>					
Paid Chk# 043896	3/8/2016	<b>TRUE VALUE INC</b>			
E 101-42110-220	Repair/Maint Supply (GENERAL)		\$13.08	4516-1	
E 606-45182-200	Supplies (GENERAL)		\$34.46	4522-6	
E 101-41900-220	Repair/Maint Supply (GENERAL)		\$66.96	4525-35	3x surge protectors/vac bags
E 101-41900-200	Supplies (GENERAL)		\$19.28	4548.-7	
E 211-45501-220	Repair/Maint Supply (GENERAL)		\$83.94	4644-12	
E 609-49750-200	Supplies (GENERAL)		\$5.58	4673-13	
E 101-42220-200	Supplies (GENERAL)		\$18.48	4673-48	
E 101-42220-200	Supplies (GENERAL)		\$44.02	4700-32	
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$127.74	4700-45	
<b>Total TRUE VALUE INC</b>			<b>\$413.54</b>		
Paid Chk# 043897	3/8/2016	<b>WASECA COUNTY NEWS</b>			
E 606-45182-350	Print/Advertising		\$105.60	55198501	February
<b>Total WASECA COUNTY NEWS</b>			<b>\$105.60</b>		
Paid Chk# 043898	3/8/2016	<b>WASTE MANAGEMENT,INC</b>			
E 101-41900-390	Garbage Removal Expense		\$122.70	67788983-177	
E 606-45182-390	Garbage Removal Expense		\$89.37	6788982-1779-	
E 101-41900-390	Garbage Removal Expense		\$89.38	6788982-1779-	
E 609-49750-390	Garbage Removal Expense		\$55.31	6788984-1779-	
E 101-42220-390	Garbage Removal Expense		\$157.34	6788985-1779-	
E 101-43100-390	Garbage Removal Expense		\$102.60	6788986-1779-	
<b>Total WASTE MANAGEMENT,INC</b>			<b>\$616.70</b>		
Paid Chk# 043899	3/8/2016	<b>WELLS FEDERAL BANK/VISA</b>			
E 606-45182-200	Supplies (GENERAL)		\$72.39		Deuster Co-popcorn machine cleaner/& glass cleaner
E 101-41400-332	Education/Training		\$285.00		MCFOA 2016-Jennie
<b>Total WELLS FEDERAL BANK/VISA</b>			<b>\$357.39</b>		
Paid Chk# 043900	3/8/2016	<b>WELLS MIRROR</b>			
E 101-41940-350	Print/Advertising		\$243.90	7468	budget summary, for sale, recycle, public hearing, bids
E 606-45182-350	Print/Advertising		\$96.00	7475	Revenant, Panda, Finest Hours, Choice

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<b>Total WELLS MIRROR</b>			<b>\$339.90</b>		
<b>Paid Chk# 043901</b>	<b>3/8/2016</b>	<b>WELLS PUBLIC UTILITIES</b>			
E 101-43100-326	Street Lighting		\$1,907.92		
E 101-45200-380	Utility Services (GENERAL)		\$82.11		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-43100-326	Street Lighting		\$323.33		
E 101-43100-326	Street Lighting		\$52.96		
E 609-49750-380	Utility Services (GENERAL)		\$861.57		
E 101-41940-380	Utility Services (GENERAL)		\$871.36		
E 101-42220-380	Utility Services (GENERAL)		\$402.00		
E 101-43100-326	Street Lighting		\$1,899.18		
E 602-43250-380	Utility Services (GENERAL)		\$26.85		
E 606-45182-380	Utility Services (GENERAL)		\$462.99		
E 602-43250-380	Utility Services (GENERAL)		\$23.25		
E 602-43250-380	Utility Services (GENERAL)		\$175.33		
E 101-45200-380	Utility Services (GENERAL)		\$9.02		
E 101-43100-326	Street Lighting		\$177.79		
E 602-43250-394	Utility Reimb		\$85.00		
E 602-43250-380	Utility Services (GENERAL)		\$11.76		
E 602-43250-380	Utility Services (GENERAL)		\$11.76		
E 101-45200-380	Utility Services (GENERAL)		\$23.52		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-43100-380	Utility Services (GENERAL)		\$344.58		
E 101-42700-380	Utility Services (GENERAL)		\$290.29		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 602-43250-394	Utility Reimb		\$435.18		
E 101-43100-380	Utility Services (GENERAL)		\$31.14		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-45200-380	Utility Services (GENERAL)		\$26.01		
E 101-45200-380	Utility Services (GENERAL)		\$20.78		
E 211-45501-380	Utility Services (GENERAL)		\$415.14		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-45200-380	Utility Services (GENERAL)		\$11.76		
E 101-45124-380	Utility Services (GENERAL)		\$11.76		
E 101-45200-380	Utility Services (GENERAL)		\$14.81		
E 101-41900-380	Utility Services (GENERAL)		\$590.94		
E 101-42220-380	Utility Services (GENERAL)		\$273.36		
<b>Total WELLS PUBLIC UTILITIES</b>			<b>\$9,944.01</b>		
<b>Paid Chk# 043902</b>	<b>3/8/2016</b>	<b>WILSON THEATRE SERVICE</b>			
E 606-45182-111	Contracted Services		\$130.00	177395	March booking fee
<b>Total WILSON THEATRE SERVICE</b>			<b>\$130.00</b>		
<b>Paid Chk# 043903</b>	<b>3/8/2016</b>	<b>ZIEGLER, INC</b>			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$139.86	24C077112	oil sample kits
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$20.99	24C077113	oil pump
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$150.00	24C077342	loader - seat cover
<b>Total ZIEGLER, INC</b>			<b>\$310.85</b>		
<b>Paid Chk# 043904</b>	<b>3/9/2016</b>	<b>BETO, TAMI</b>			
E 211-45501-331	Travel/Meetings		\$43.20		2/11 Directors meeting 2/11
<b>Total BETO, TAMI</b>			<b>\$43.20</b>		
<b>Paid Chk# 043905</b>	<b>3/9/2016</b>	<b>GALE/ CENGAGE LEARNING</b>			

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			Check Amt	Invoice	Comment
E 211-45501-209	Books and Magazines		\$106.36	57588321	
E 211-45501-209	Books and Magazines		\$50.03	57687176	
<b>Total GALE/ CENGAGE LEARNING</b>			<b>\$156.39</b>		
<hr/>					
Paid Chk#	043906	3/9/2016	<b>INGRAM,INC</b>		
E 211-45501-209	Books and Magazines		\$163.86	91721087	
E 211-45501-209	Books and Magazines		\$28.34	91954319	
E 211-45501-209	Books and Magazines		\$50.89	91954320	
E 211-45501-209	Books and Magazines		\$8.99	91954321	
E 211-45501-209	Books and Magazines		\$19.18	91954322	
E 211-45501-209	Books and Magazines		\$32.60	91990899	
E 211-45501-209	Books and Magazines		\$30.50	92030318	
E 211-45501-209	Books and Magazines		\$4.19	92030319	
E 211-45501-209	Books and Magazines		\$91.66	92030320	
E 211-45501-209	Books and Magazines		\$14.16	92030321	
E 211-45501-209	Books and Magazines		(\$65.36)	92060688	
E 211-45501-209	Books and Magazines		\$26.92	92068431	
E 211-45501-209	Books and Magazines		\$44.13	92141414	
E 211-45501-209	Books and Magazines		\$11.98	92141415	
E 211-45501-209	Books and Magazines		\$8.99	92141416	
<b>Total INGRAM,INC</b>			<b>\$471.03</b>		
<hr/>					
Paid Chk#	043907	3/9/2016	<b>KIMPTON, GWEN</b>		
E 211-45501-331	Travel/Meetings		\$23.22		2/16
E 211-45501-331	Travel/Meetings		\$23.22		2/23
E 211-45501-331	Travel/Meetings		\$23.22		2/9
<b>Total KIMPTON, GWEN</b>			<b>\$69.66</b>		
<hr/>					
Paid Chk#	043908	3/9/2016	<b>MAPLE RIVER MESSENGER</b>		
E 606-45182-350	Print/Advertising		\$96.00	3911	February 2016
<b>Total MAPLE RIVER MESSENGER</b>			<b>\$96.00</b>		
<hr/>					
Paid Chk#	043909	3/9/2016	<b>TASTE OF HOME BOOKS</b>		
E 211-45501-209	Books and Magazines		\$14.98		1 yr subscription
<b>Total TASTE OF HOME BOOKS</b>			<b>\$14.98</b>		
<hr/>					
Paid Chk#	043910	3/9/2016	<b>WELLS FEDERAL BANK/VISA</b>		
E 211-45501-204	Special Prog/Proj (pass thru)		\$44.66		reimbursed from Foundation
E 211-45501-200	Supplies (GENERAL)		\$11.77		
E 211-45501-321	Telephone		\$16.95		
E 211-45501-210	DVD s		\$239.29		
E 211-45501-209	Books and Magazines		\$104.58		
E 211-45501-204	Special Prog/Proj (pass thru)		\$28.97		
<b>Total WELLS FEDERAL BANK/VISA</b>			<b>\$446.22</b>		
<hr/>					
Paid Chk#	043911	3/11/2016	<b>OPEN ROAD FILMS LLC</b>		
E 606-45182-205	Movies		\$250.00		Flame Theatre - Spotlight
<b>Total OPEN ROAD FILMS LLC</b>			<b>\$250.00</b>		
<hr/>					
Paid Chk#	043912	3/11/2016	<b>PARAMOUNT PICTURES CORP</b>		
E 606-45182-205	Movies		\$250.00		Flame Theatre - The Big Short
<b>Total PARAMOUNT PICTURES CORP</b>			<b>\$250.00</b>		
<hr/>					
Paid Chk#	043913	3/15/2016	<b>FARIBAULT COUNTY DEVELOP CORP</b>		
E 101-41420-305	Other Professional Services		\$2,803.33	1060	Contracts/ Wells EDA - March 2013
<b>Total FARIBAULT COUNTY DEVELOP CORP</b>			<b>\$2,803.33</b>		

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			Check Amt	Invoice	Comment
Paid Chk#	043914	3/15/2016	FRUNDT & JOHNSON, LTD		
E	101-41940-304	Legal Fees	\$350.00		February 2016 retainer
E	101-41110-304	Legal Fees	\$150.00		February 2016 retainer
E	101-42110-304	Legal Fees	\$500.00		February 2016 retainer
E	101-42110-433	Dues, Subs & Fees	\$2.25	42303.108028	February 2016 retainer
<b>Total</b>		<b>FRUNDT &amp; JOHNSON, LTD</b>	<b>\$1,002.25</b>		
Paid Chk#	043915	3/15/2016	HEIMAN FIRE EQUIPMENT, INC		
E	101-42220-220	Repair/Maint Supply (GENERAL)	\$41.10	0843502-IN	intake screen
<b>Total</b>		<b>HEIMAN FIRE EQUIPMENT, INC</b>	<b>\$41.10</b>		
Paid Chk#	043916	3/15/2016	KEEPRS, INC		
E	101-42110-580	Other Equipment	\$2,515.99		
<b>Total</b>		<b>KEEPRS, INC</b>	<b>\$2,515.99</b>		
Paid Chk#	043917	3/15/2016	KRIEGER BEVERAGES COMPANY, INC		
E	609-49750-252	Beer For Resale	\$1,631.36	127289	
<b>Total</b>		<b>KRIEGER BEVERAGES COMPANY, INC</b>	<b>\$1,631.36</b>		
Paid Chk#	043918	3/15/2016	LOCHER BROS., INC		
E	609-49750-252	Beer For Resale	\$622.75	1020635	
<b>Total</b>		<b>LOCHER BROS., INC</b>	<b>\$622.75</b>		
Paid Chk#	043919	3/15/2016	MACQUEEN EQUIPMENT CO., INC		
E	101-43100-401	Repairs/Maint Equipment	\$475.00	2161914	Back Broom Sweeper
<b>Total</b>		<b>MACQUEEN EQUIPMENT CO., INC</b>	<b>\$475.00</b>		
Paid Chk#	043920	3/15/2016	MATHESON TRI-GAS INC		
E	101-43100-433	Dues, Subs & Fees	\$191.15	12936180	Welding Tanks 1 year Lease
E	101-43100-221	Operating Maintenance	\$25.09	12953332	
<b>Total</b>		<b>MATHESON TRI-GAS INC</b>	<b>\$216.24</b>		
Paid Chk#	043921	3/15/2016	METRO SALES, INC		
E	101-41940-433	Dues, Subs & Fees	\$34.80	INV480108	base charge billed in advance - next billing will have meter readings
<b>Total</b>		<b>METRO SALES, INC</b>	<b>\$34.80</b>		
Paid Chk#	043922	3/15/2016	NORTHERN LIGHTS RETAIL, INC		
E	609-49750-200	Supplies (GENERAL)	\$64.31	7579	thermal paper
<b>Total</b>		<b>NORTHERN LIGHTS RETAIL, INC</b>	<b>\$64.31</b>		
Paid Chk#	043923	3/15/2016	OFFICE DEPOT		
E	101-41940-200	Supplies (GENERAL)	\$77.94	828438776001	paper for summer rec handouts
<b>Total</b>		<b>OFFICE DEPOT</b>	<b>\$77.94</b>		
Paid Chk#	043924	3/15/2016	SOUTH CENTRAL DRUG INVESTIGAT.		
E	101-42110-433	Dues, Subs & Fees	\$1,500.00		2016 Cash Match
E	101-42110-433	Dues, Subs & Fees	\$750.00		2016 Tactical Services Maintenance Agreement (TSMF)
<b>Total</b>		<b>SOUTH CENTRAL DRUG INVESTIGAT.</b>	<b>\$2,250.00</b>		
Paid Chk#	043925	3/15/2016	VERIZON WIRELESS		
E	101-42110-322	Internet Service	\$35.01		data card
E	101-42220-321	Telephone	\$32.49		507-330-6189
E	101-42110-321	Telephone	\$32.49		507-525-2416
E	101-43100-321	Telephone	\$32.49		507-525-2419
E	101-43100-321	Telephone	\$32.49		507-525-5025
E	101-43100-321	Telephone	\$32.49		507-525-7890

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			Check Amt	Invoice	Comment
E 101-42110-322	Internet Service		\$35.01		police jetpack
E 101-43100-321	Telephone		\$32.49		507-525-2418
E 101-42110-321	Telephone		\$32.49		507-525-2415
<b>Total VERIZON WIRELESS</b>			<b>\$297.45</b>		
<hr/>					
Paid Chk# 043926	3/15/2016				
<b>Total</b>					
<hr/>					
Paid Chk# 043927	3/21/2016	<b>LESLIE, ROBIN</b>			
E 101-41310-331	Travel/Meetings		\$84.60		travel to/from New Ulm - MN Main Street Basic Training 3/17/16
<b>Total LESLIE, ROBIN</b>			<b>\$84.60</b>		
<hr/>					
Paid Chk# 043928	3/21/2016	<b>KLOOS, JENNIE</b>			
E 101-41400-331	Travel/Meetings		\$166.32		travel to/from MCFOA Conference - Jennie
E 101-41400-331	Travel/Meetings		\$15.29		meal - Jennie MCFOA
E 101-41400-331	Travel/Meetings		\$313.53		hotel - Jennie MCFOA
<b>Total KLOOS, JENNIE</b>			<b>\$495.14</b>		
<hr/>					
Paid Chk# 043929	3/21/2016	<b>BOECK, MEGAN</b>			
E 101-41400-331	Travel/Meetings		\$5.38		meal - MCFOA Conference / Megan
E 101-41400-331	Travel/Meetings		\$160.92		<i>mileage</i> to MCFOA /St Cloud- Megan
<b>Total BOECK, MEGAN</b>			<b>\$166.30</b>		
<hr/>					
Paid Chk# 043930	3/21/2016	<b>BECKMANN, MICHAEL</b>			
E 606-45182-111	Contracted Services		\$60.00		2x Flame Theatre movie set up/take down
<b>Total BECKMANN, MICHAEL</b>			<b>\$60.00</b>		
<hr/>					
Paid Chk# 043931	3/21/2016	<b>LEAG. OF MN CITIES INS -361GL</b>			
E 101-42110-433	Dues, Subs & Fees		\$500.00	C0020834	<i>deductible</i>
<b>Total LEAG. OF MN CITIES INS -361GL</b>			<b>\$500.00</b>		
<hr/>					
Paid Chk# 043932	3/21/2016	<b>SCHWARTZ, TIM</b>			
E 101-41940-111	Contracted Services		\$67.50		cleaning(4.5 x \$15)
E 101-41900-111	Contracted Services		\$112.50		cleaning (7.5 x \$15)
E 606-45182-111	Contracted Services		\$30.00		cleaning (2 x \$15)
<b>Total SCHWARTZ, TIM</b>			<b>\$210.00</b>		
<hr/>					
Paid Chk# 043933	3/21/2016	<b>WELLS FEDERAL BANK</b>			
G 101-10101	Wells Federal		\$11,079.30		
G 211-10101	Wells Federal		\$2,190.50		
G 609-10101	Wells Federal		\$3,935.46		
G 215-10101	Wells Federal		\$1,792.16		
G 606-10101	Wells Federal		\$1,069.13		
G 602-10101	Wells Federal		\$892.89		
<b>Total WELLS FEDERAL BANK/VISA</b>			<b>\$20,959.44</b>		
<hr/>					
Paid Chk# 043934	3/23/2016	<b>A+ SECURITY, INC</b>			
E 609-49750-433	Dues, Subs & Fees		\$70.38	R230552	Central Station Monitoring of Alarm System 4/1-6/30/16
<b>Total A+ SECURITY, INC</b>			<b>\$70.38</b>		
<hr/>					
Paid Chk# 043935	3/23/2016	<b>ARCTIC GLACIER</b>			
E 609-49750-250	Merchandise Resale (GENERAL)		\$38.91	1965607608	
<b>Total ARCTIC GLACIER</b>			<b>\$38.91</b>		

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			Check Amt	Invoice	Comment
Paid Chk# 043936	3/23/2016	<b>BOLTON &amp; MENK, INC.</b>			
E 429-43100-399	SRTS Match		\$350.00	0188206	2015 SRTS
	<b>Total BOLTON &amp; MENK, INC.</b>		\$350.00		
Paid Chk# 043937	3/23/2016	<b>BREAKTHRU BEVERAGE</b>			
E 609-49750-251	Liquor For Resale		\$572.05	1080446439	
	<b>Total BREAKTHRU BEVERAGE</b>		\$572.05		
Paid Chk# 043938	3/23/2016	<b>FLEET SERVICES</b>			
E 101-42110-433	Dues, Subs & Fees		\$597.40	2016080049	8635
E 101-42110-433	Dues, Subs & Fees		\$646.70	2016080049	9084
	<b>Total FLEET SERVICES</b>		\$1,244.10		
Paid Chk# 043939	3/23/2016	<b>HEIMAN FIRE EQUIPMENT,INC</b>			
E 428-42220-500	Capital Outlay		\$446.65	08343962-IN	Heiman Supreme, 1.5"x50' & Low level strainer 5"
	<b>Total HEIMAN FIRE EQUIPMENT,INC</b>		\$446.65		
Paid Chk# 043940	3/23/2016	<b>HGTV MAGAZINE</b>			
E 211-45501-209	Books and Magazines		\$24.00		1 year subscription
	<b>Total HGTV MAGAZINE</b>		\$24.00		
Paid Chk# 043941	3/23/2016	<b>HOFFMAN FILTER SERVICE</b>			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$50.00	72549	remove 1-55 gallon barrel used filters
	<b>Total HOFFMAN FILTER SERVICE</b>		\$50.00		
Paid Chk# 043942	3/23/2016	<b>HUMAN SERVICES OF FARIB/MARTIN</b>			
E 101-45124-433	Dues, Subs & Fees		\$515.00		2016 Food/Beverage License Application - Pool
	<b>Total HUMAN SERVICES OF FARIB/MARTIN</b>		\$515.00		
Paid Chk# 043943	3/23/2016	<b>INGRAM,INC</b>			
E 211-45501-209	Books and Magazines		\$30.52	92236693	
E 211-45501-209	Books and Magazines		\$19.25	92236694	
E 211-45501-209	Books and Magazines		\$15.78	92236695	
E 211-45501-209	Books and Magazines		\$5.44	92236697	
	<b>Total INGRAM,INC</b>		\$70.99		
Paid Chk# 043944	3/23/2016	<b>JJ TAYLOR DIST. OF MN</b>			
E 609-49750-252	Beer For Resale		\$172.00	2483152	
	<b>Total JJ TAYLOR DIST. OF MN</b>		\$172.00		
Paid Chk# 043945	3/23/2016	<b>JOHNSON BROS LIQUOR CO, INC</b>			
E 609-49750-253	Wine For Resale		\$648.77	5394918	
E 609-49750-251	Liquor For Resale		\$284.40	5394918	
	<b>Total JOHNSON BROS LIQUOR CO, INC</b>		\$933.17		
Paid Chk# 043946	3/23/2016	<b>KIBBLE EQUIPMENT</b>			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$19.21	513067	fuel filter - Gator
	<b>Total KIBBLE EQUIPMENT</b>		\$19.21		
Paid Chk# 043947	3/23/2016	<b>KRIEGER BEVERAGES COMPANY,INC</b>			
E 609-49750-252	Beer For Resale		\$1,457.00	127394	
	<b>otal KRIEGER BEVERAGES COMPANY,INC</b>		\$1,457.00		
Paid Chk# 043948	3/23/2016	<b>LAND PREP, LLC</b>			
E 101-49810-327	Snow Removal		\$337.50	1095	blowing snow - 2/3/16
E 101-43100-327	Snow Removal		\$325.00	1095	hauled snow downtown - 2/2/16

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			Check Amt	Invoice	Comment
<b>Total LAND PREP, LLC</b>			<b>\$662.50</b>		
Paid Chk#	043949	3/23/2016 LOCHER BROS.,INC			
E	609-49750-251	Liquor For Resale	\$167.60	1020689	
E	609-49750-252	Beer For Resale	\$1,013.35	1020689	
<b>Total LOCHER BROS.,INC</b>			<b>\$1,180.95</b>		
Paid Chk#	043950	3/23/2016 MACQUEEN EQUIPMENT CO.,INC			
E	101-43100-401	Repairs/Maint Equipment	\$808.40	2161915	Sweeper Gutter Brooms & Dirt Shoes
E	101-43100-220	Repair/Maint Supply (GENERAL)	\$44.44	2162141	Sweeper Deflector
<b>Total MACQUEEN EQUIPMENT CO.,INC</b>			<b>\$852.84</b>		
Paid Chk#	043951	3/23/2016 MARCO BUSINESS PRODUCTS INC			
E	101-41940-433	Dues, Subs & Fees	\$291.57	300503521	
<b>Total MARCO BUSINESS PRODUCTS INC</b>			<b>\$291.57</b>		
Paid Chk#	043952	3/23/2016 MEDIACOM			
E	101-42110-322	Internet Service	\$19.95	0090056	
<b>Total MEDIACOM</b>			<b>\$19.95</b>		
Paid Chk#	043953	3/23/2016 MIDWEST LIVING MAGAZINE			
E	211-45501-209	Books and Magazines	\$19.97		2 YR SUBSCRIPTION
<b>Total MIDWEST LIVING MAGAZINE</b>			<b>\$19.97</b>		
Paid Chk#	043954	3/23/2016 PARTS CITY AUTO PARTS			
E	101-43100-220	Repair/Maint Supply (GENERAL)	\$11.07	02260115838	cleaning supplies
E	101-43100-220	Repair/Maint Supply (GENERAL)	\$7.58	02260115921	Gator fuel filter
<b>Total PARTS CITY AUTO PARTS</b>			<b>\$18.65</b>		
Paid Chk#	043955	3/23/2016 PHILLIPS WINE AND SPIRITS,INC			
E	609-49750-253	Wine For Resale	\$91.00	2944820	
E	609-49750-251	Liquor For Resale	\$618.12	2944820	
<b>Total PHILLIPS WINE AND SPIRITS,INC</b>			<b>\$709.12</b>		
Paid Chk#	043956	3/23/2016 PITNEY BOWES			
E	101-41940-433	Dues, Subs & Fees	\$67.65	7234685-MR1	lease/Dec 30-2015-Mar 30-2016/
<b>Total PITNEY BOWES</b>			<b>\$67.65</b>		
Paid Chk#	043957	3/23/2016 SOUTHERN STAR FASTPITCH LEAGUE			
E	101-45128-433	Dues, Subs & Fees	\$95.00		2016 Registration - 1 team
<b>Total SOUTHERN STAR FASTPITCH LEAGUE</b>			<b>\$95.00</b>		
Paid Chk#	043958	3/23/2016 SOUTHERN WINE & SPIRITS OF MN			
E	609-49750-251	Liquor For Resale	\$156.49	1386769	
E	609-49750-253	Wine For Resale	\$57.80	1386770	
<b>Total SOUTHERN WINE &amp; SPIRITS OF MN</b>			<b>\$214.29</b>		
Paid Chk#	043959	3/23/2016 SPARKLING IMAGE			
E	606-45182-350	Print/Advertising	\$30.00	1152	design & print work - "advertise here"
<b>Total SPARKLING IMAGE</b>			<b>\$30.00</b>		
Paid Chk#	043960	3/23/2016 UNUM LIFE INSURANCE OF AMERICA			
E	101-41310-130	Employer Paid Ins (GENERAL)	\$8.50		
E	101-43100-130	Employer Paid Ins (GENERAL)	\$38.00		
E	101-42110-130	Employer Paid Ins (GENERAL)	\$28.50		
E	101-49010-130	Employer Paid Ins (GENERAL)	\$9.50		
E	101-41400-130	Employer Paid Ins (GENERAL)	\$19.00		

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			Check Amt	Invoice	Comment
E 609-49750-130	Employer Paid Ins (GENERAL)		\$19.00		
	<b>total UNUM LIFE INSURANCE OF AMERICA</b>		\$122.50		
Paid Chk# 043961	3/23/2016	<b>WOMANS DAY</b>			
E 211-45501-209	Books and Magazines		\$6.25		1 YR SUBSCRIPTION
	<b>Total WOMANS DAY</b>		\$6.25		
Paid Chk# 043962	3/24/2016				
	<b>Total NIEBUHR, KURT</b>				
Paid Chk# 043963	3/28/2016				
	<b>Total NEUBAUER, ERIC</b>				
Paid Chk# 043964	3/28/2016	<b>MN MUNICIPAL BEV. ASSOC</b>			
E 609-49750-332	Education/Training		(\$50.00)		Certificate - payment recd by 3/31/16
E 609-49750-331	Travel/Meetings		\$154.00		MMBA Annual Conference Spouse Meals (to be reimbursed)
E 609-49750-332	Education/Training		\$460.00		MMBA Annual Conference - 4/17-19, Arrowwood Resort, Alexandria
	<b>Total MN MUNICIPAL BEV. ASSOC</b>		\$564.00		
Paid Chk# 043965	3/28/2016	<b>PYZICK, MICHAEL</b>			
E 101-43100-331	Travel/Meetings		\$28.68		meals -waste water school
	<b>Total PYZICK, MICHAEL</b>		\$28.68		
Paid Chk# 043967	3/29/2016	<b>ADVANTAGE SIGNS &amp; GRAPHICS INC</b>			
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$329.10	00026915	new traffic cones - 2016 season
	<b>total ADVANTAGE SIGNS &amp; GRAPHICS INC</b>		\$329.10		
Paid Chk# 043968	3/29/2016	<b>HEIMAN FIRE EQUIPMENT,INC</b>			
E 428-42220-500	Capital Outlay		(\$524.00)	0102265-CM	credit on #0843008(fitting for new aerial minus 20% restocking charge)
E 101-42220-480	Small Equipment		\$620.00	0844147-IN	fold and roll traffic sign - 36"EMERGENCY SCENE AHEAD"
	<b>Total HEIMAN FIRE EQUIPMENT,INC</b>		\$96.00		
Paid Chk# 043969	3/29/2016	<b>KRIEGER BEVERAGES COMPANY,INC</b>			
E 609-49750-252	Beer For Resale		\$2,084.60	127488	
	<b>total KRIEGER BEVERAGES COMPANY,INC</b>		\$2,084.60		
Paid Chk# 043970	3/29/2016	<b>LANDS END BUSINESS OUTFITTERS</b>			
E 211-45501-218	Uniforms/Clothing Allowance		\$56.93	SIN3650500	Tami clothing
	<b>Total LANDS END BUSINESS OUTFITTERS</b>		\$56.93		
Paid Chk# 043971	3/29/2016	<b>LOCHER BROS.,INC</b>			
E 609-49750-252	Beer For Resale		\$4,079.85	1020741	
	<b>Total LOCHER BROS.,INC</b>		\$4,079.85		
Paid Chk# 043972	3/29/2016	<b>SOUTHERN WINE &amp; SPIRITS OF MN</b>			
E 609-49750-251	Liquor For Resale		\$447.26	1389080	
	<b>Total SOUTHERN WINE &amp; SPIRITS OF MN</b>		\$447.26		
	<b>10100 CHECKING &amp; SAVINGS</b>		\$259,296.34		

**BALANCES-RECEIPTS**

	Mar-16	Mar-15	Mar-14	Mar-13
REGULAR CHECKING	95,478.11	43,130.40	41,156.00	26,425.55
LIQUOR CD'S	-	-	60,000.00	60,000.00
SEWER CD'S	100,464.71	-		
M/M ACCT	1,713,227.17	1,953,490.53	1,762,186.08	1,504,407.17
REGULAR CD'S	788,141.76	841,842.67	921,881.76	1,084,602.56
HRA CHECKING	81,888.16	120,477.66	142,189.16	49,976.73
HRA CD'S	105,602.70	155,669.70	136,690.46	231,787.46
EDA CHECKING	207,879.05	215,595.38	221,219.79	224,356.23
EDA CD'S	202,635.95	202,635.95	199,230.66	200,000.00
Total	3,295,317.61	3,532,842.29	3,484,553.91	3,381,555.70

**RECEIPTS**

Paul Kalis	1,312.50	farmland rent
William Huper	1,000.00	fire call
Parkview	120.00	2015 recycling
WPU	8,333.00	March franchise fee
Firrest Reber	300.00	fire call
Carlston Township	540.00	fire contract
VFW	120.00	2015 recycling
All Pets Vet Clinic	350.00	2016 Theatre ad
Ron's Plumbing	150.00	Summer Rec Sponsor
Casey's	225.00	liquor license

BUILDING/DEMOLITION PERMITS		Mar-16									
NAME	PURPOSE	ADDRESS	VALUATION	BUILDING PERMIT	PLAN CHECK FEE	SURCHARGE	AMOUNT	NO.			
Allen Stern	remodel - windows, siding, garage /house	395 7th Ave SE	\$ 40,000.00	\$ 154.00	\$ 77.00	\$ 20.00	\$ 251.00	2016-7			
Margaret Cummings	replace shingles	368 3rd Ave SE	\$ 4,200.00	\$ 33.00	-	\$ 7.00	\$ 40.00	2016-8			
Nathan Neitzel	replace shingles/siding	478 2nd Ave SE	\$ 1,000.00	\$ 66.00	-	\$ 14.00	\$ 80.00	2016-9			
Milt Peterson	demo building	355 3rd St SE	\$ -	\$ -	-	-	\$ -	-			
Gerald Ewert	demo building	191 4th Ave NW	\$ -	\$ -	-	-	\$ -	-			
Joe Archer	replace shingles	648 2nd Ave SW	\$ 4,500.00	\$ 33.00	-	\$ 7.00	\$ 40.00	2016-10			
Nate/Kim Stern	replace windows/ siding	700 3rd St SW	\$ 9,000.00	\$ 72.00	\$ 19.50	\$ 9.50	\$ 101.00	2016-11			
Jacob Neubauer	reshingle house	126 1st Ave SE	\$ 6,000.00	\$ 66.00	-	\$ 14.00	\$ 80.00	2016-12			
Delvin Possin	build storage shed	475 S Broadway	\$ 1,011.00	\$ 21.00	\$ 10.50	\$ 0.55	\$ 32.05	2016-13			
Jacob Neubauer	garage - steel siding	126 1st Ave SE	\$ 1,500.00	\$ 33.00	-	\$ 7.00	\$ 40.00	2016-14			
			\$ 67,211.00	\$ 478.00	\$ 107.00	\$ 79.05	\$ 664.05				



OVERTIME - FULL TIME EMPLOYEES													
EMPLOYEE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR
	2015												
KLOOS JENNIE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOECK, MEGAN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86.87	86.87
WACHLIN, AMY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL CITY HALL</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86.87	86.87
	2016												
KLOOS JENNIE	0.00	0.00	0.00										0.00
BOECK, MEGAN	0.00	0.00	0.00										0.00
WACHLIN, AMY	0.00	0.00	0.00										0.00
<b>TOTAL CITY HALL</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2015												
BERG, SCOTT	386.14	0.00	0.00	0.00	16.74	0.00	0.00	0.00	0.00	0.00	58.58	41.84	503.30
LINDHOLM, JENNIFER	0.00	0.00	0.00	0.00	0.00	16.45	158.99	0.00	0.00	16.45	32.90	0.00	224.79
<b>TOTAL LIQUOR</b>	386.14	0.00	0.00	0.00	16.74	16.45	158.99	0.00	0.00	16.45	91.48	41.84	728.09
	2016												
BERG, SCOTT	0.00	0.00	0.00										0.00
LINDHOLM, JENNIFER	27.96	0.00	0.00										27.96
<b>TOTAL LIQUOR</b>	27.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27.96
	2015												
BRENEGAN, TIM	140.72	0.00	351.80	0.00	123.13	575.38	0.00	0.00	0.00	0.00	0.00	354.72	1545.75
NEUBAUER, ERIC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	87.95	967.46	1055.41
SEIPP, STEVE	125.30	0.00	64.12	152.29	384.72	633.19	88.17	8.02	192.36	272.51	0.00	655.79	2576.47
DILorenzo, SCOTT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.14	115.64	448.11	419.20	1019.09
JOHNSON, MIKE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.46	14.46
RATELLE, JIM	325.16	33.26	210.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	569.04
<b>TOTAL POLICE</b>	591.18	33.26	626.54	152.29	507.85	1208.57	88.17	8.02	228.50	388.15	536.06	2411.63	6780.22
	2016												
BRENEGAN, TIM	0.00	0.00	0.00										0.00
NEUBAUER, ERIC	0.00	0.00	18.03										18.03
SEIPP, STEVE	0.00	34.47	0.00										34.47
JOHNSON, MIKE	0.00	0.00	44.45										44.45
<b>TOTAL POLICE</b>	0.00	34.47	62.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.95
	2015												
PYZICK, MIKE	248.76	352.41	0.00	82.92	0.00	0.00	787.74	0.00	82.92	0.00	829.20	538.98	2922.93
NIEBUHR, KURT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.75	241.85	414.60
BRANDENBURG, BUCKY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ANDERSON, CRAIG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	278.91	154.95	433.86
<b>TOTAL STREET</b>	248.76	352.41	0.00	82.92	0.00	0.00	787.74	0.00	82.92	0.00	1280.86	935.78	3771.39
	2016												
PYZICK, MIKE	0.00	42.29	84.58										126.87
NIEBUHR, KURT	0.00	0.00	0.00										0.00
BRANDENBURG, BUCKY	0.00	0.00	0.00										0.00
ANDERSON, CRAIG	0.00	0.00	0.00										0.00
<b>TOTAL STREET</b>	0.00	42.29	84.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.87
<b>PART TIME EMPLOYEES - OVERTIME</b>													
<b>PART TIME POLICE</b>													
	2015	506.25	0.00	0.00	0.00	405.01	157.50	22.50	135.00	0.00	0.00	0.00	1226.26
	2016	0.00	0.00										0.00
<b>POOL OVERTIME</b>	2015	N/A	N/A	N/A	N/A	509.81	636.76	287.63	N/A	N/A	N/A	N/A	1434.20
	2016	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.00

City of Wells  
Wells City Council  
125 South Broadway  
Wells, MN 56097

Dear City Administrator Robin Leslie and the Wells City Council,

It's with sadness that I am giving you my Letter resignation from my position as office clerk effective Friday, April 29, 2016 @ 4:00 p.m.

I have been offered a position with a large Insurance company in Albert Lea, MN that I can't pass up.

I will always feel blessed that I was given the opportunity to learn and work with such a great Staff at the Wells City Office.

Please appreciate and don't take for granted, that you have a wonderful group of People that work very hard and take great pride in making the day to day operations of the city successful.

Sincerely,

Angela McCormick

A handwritten signature in black ink that reads "Angela McCormick". The signature is written in a cursive style with a large initial 'A' and a prominent 'M'.

RECEIVED

APR 08 2016

CITY OF WELLS



**WELLS**  
MINNESOTA

City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator  
**DATE:** April 22, 2016  
**RE:** **Rehiring of Part-time Office Clerk**

---

With the resignation of part-time Office Clerk Angela McCormick, it is imperative that we rehire this position immediately so someone can be trained before Megan Boeck goes on maternity leave in August.

I am requesting that the council authorize me to do so immediately to start the hiring process.

Please let me know if you have any questions.



**WELLS**  
MINNESOTA

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<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator  
**DATE:** April 22, 2016  
**RE:** **Accept bid for surplus 1973 Fire Tanker**

---

Mr. Peterson was the only bidder at \$775.00.

Please let me know if you have any questions.

**PETERSON REFUSE & DEMO**

**Peterson Business Group, Inc.**

**Milt Peterson**

355 3rd St. S.E. Wells, MN 56097 (507) 553-3096

**1.5% SERVICE CHARGE on 30 Days Past Completion.**

CUSTOMER'S ORDER NO.		PHONE		DATE	
NAME					
ADDRESS					
CASH	C.O.D.	CHARGE	ON ACCT.	MDSE. RET'D	PAID OUT
<b>QTY.</b>	<b>DESCRIPTION</b>			<b>PRICE</b>	<b>AMOUNT</b>
	My Bid 73 Ford tonker 775 <sup>00</sup>				
				<i>Milt Peterson</i>	
PAYMENT DUE UPON COMPLETION				TAX	
SOLD BY	RECEIVED BY			<b>TOTAL</b>	

2460

All claims and returned goods  
MUST be accompanied by this bill.

**Thank You!**

PRODUCT 2530

©

Wells Library Board  
March 16, 2016

Attending: Tom Schindler, Brenda Rebelein, Whitney Harig, Gary Hagen, Sue Dundas, Tami Beto, Robin Leslie. Tom presided. Agenda was approved with the addition of a closed session.

Reports:

Secretary's report was approved (Whitney/Brenda). Financial report was discussed and approved. The 2016 budget is not final until we receive the County number next month. Several 2015 bills will be removed from 2016 business after the audit, which is this week. No recycling bill for 2016.

Staff Reports:

- Statistics: February 1,443 (last year 1,209). February attendance was up from last year, and circulation is probably up as well.
- Winter reading program numbers were double last year. We received 2 thank-you notes from gift basket winners and sent thank-you notes to businesses who donated to the program.
- Cabinets were installed in the office and will have an additional shelf installed underneath. Drop box and microwave stand still to be installed. Supplies have been moved out of the conference room. The children's area was reorganized. We still need one more 15-minute parking sign out front.
- Grants: Wal-Mart could be any time; Dollar General by the end of May.
- Coffee: Steady, especially with adult coloring participants. This puzzle will be the last until fall.
- Summer Reading: in progress. Bookmark contest participation from USC and home-schooled students. The Board will judge bookmarks later tonight.
- National Night Out: August 2. Last year was at the fire station. We discussed bringing something for kids to enjoy. Motion for library to participate in National Night Out (Whitney/Gary).
- National Library Week (April 10-16): Craft night for adults to be held on Monday night, to make paper flowers. William Kent Kruger on Wednesday; expecting a large crowd. Lego building on Thursday.

Old Business:

TdS: Bob Boes is the new interim director. Dayle and Orrin are both gone. Casey, the new head of cataloguing, has streamlined the process. The State will be

going through TdS starting tomorrow to look for errors and excessive administrative costs.

Motion to go into closed session (Whitney/Tom). No action was taken. When the meeting was reopened, the board decided by consensus to return the book to Denise Hassing. The book has to be “discarded” in the TdS system, and then it will be mailed to her.

New Business:

State Reports: finished; Tom signed. Tami will e-mail a copy to the County and to the County board members.

Summer Hours: Staff will survey on Facebook and in the library to determine if we should continue Saturday hours through the summer, to be discussed at the May meeting. Moved that we offer a return summer position to Tenley Schwartz with starting date to be determined (Sue/Brenda).

Ads: Betsy has been listing new books on Facebook. People are seeing and requesting books that are not listed in the Bookworm ad in the paper/shopper.

Bookmark judging: We selected 2 out of the bookmark designs submitted.

Meeting adjourned.

Next meeting: April 20, 2016

Respectfully submitted,

Sue Dundas, Secretary

**April 4, 2016 Meeting of the Wells Historical Society at the Wells Depot Museum**

Present at the meeting were Ila Teskey, Mike Beckmann, Carmen Meyer, Joan Stern, Mary Smalley, Kathy Ayers, Jim Ramaker, Gary Kauffmann, Ryan Feist, and JoAnn Ovrebo.

President Ila Teskey called the meeting to order. Secretary's Report was approved after a motion by Ryan, seconded by Kathy.

The treasurer's report showed a balance of \$12,969.30 for WHS. The report was approved after a motion by Gary, seconded by Ryan. The treasurer's report showed a balance of \$31,404.09 for the Veterans' Memorial. The report was approved after a motion by Mike, seconded by JoAnn.

The bills were presented for payment. Motion to pay bills for WHS approved after a motion by Mary, seconded by Joan. Motion to pay bills for the Area Veterans Memorial approved after a motion by Gary, seconded by Kathy.

<b>Depot Museum</b>		<b>Veterans Memorial</b>	
Bevcomm (auto pay)	\$63.25	Wells Utilities (auto pay)	\$20.57
Wells Public Utilities (auto pay)	\$130.56	<b>Total</b>	<b>\$20.57</b>
Wells Post Office (pd to Mike)	\$3.18		
<b>Total</b>	<b>\$196.99</b>		

**Membership Report:** Membership cards will be sent out. Memberships are due every May.

**Museum Report:** The display showing at the museum is FancyWork:Exquisite Needlework from the Past. In May there will be a graduation theme.

Workers: Fridays: Betsy Hermanson, Mary Smalley, Kathy Ayers  
Saturday April 2<sup>nd</sup> - Fran Wilder; JoAnn unlock/lock  
Saturday April 9<sup>th</sup> - Gary Kauffmann; Carmen unlock/lock  
Saturday April 16<sup>th</sup> - Gene Hassing; Mike unlock/lock  
Saturday April 23<sup>rd</sup> - Bill Groskruetz; Ila unlock/lock  
Saturday April 30<sup>th</sup> - Carmen

**Area Veterans Memorial Update:** No update to report.

**Fundraisers:** Mentioned the paper shredding fundraiser, pet photos, and looking for ideas. Mike will print out posters for the paper shredding scheduled for May 2<sup>nd</sup> 11am-1pm. Our inventory of items in the depot will be for sale.

**New Business:** Jim Ramaker took pictures of the old school. They will be displayed in the depot.

**Meeting adjourned.** A motion to adjourn by Mike, seconded by Gary, and approved.

**Next meeting will be May 2nd at 7:00pm at the Wells Depot Museum.**

Wells Community Ambulance Service  
Board of Directors Meeting  
March 14 2016

The Wells Community Ambulance Service Board of Directors met on Monday, March 14th at the Wells ambulance garage. The meeting was called to order by Chairman Bill Groskreutz. Members present were Martin Healey, Bill Groskreutz, Dave Tatge, Jim Stern, Harold Goeden, Jim Richards and Mark Fendrich.

Minutes of the February meeting were read and approved on a motion by Mark Fendrich and a second by Jim Stern.

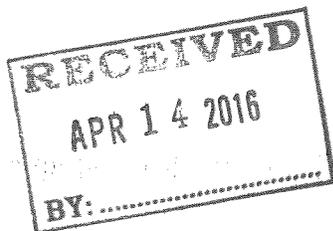
The financial report for March was reviewed and approved on a motion by Dave Tatge and a second by Jim Richards.

Martin Healey gave the Captain's report with 27 runs in February. Only one of these runs was a return from the emergency room. Martin will be demonstrating our 12 lead heart monitor to the Kiester ambulance service in April. There are two people possibly interested in becoming squad members. Martin will receive the new Lucas machine on Saturday and will be able to train squad members in its use. Martin reported that the new ambulance will be out of the factory in two weeks. The power load will be installed and then it will be delivered - hopefully ready to be displayed for EMS Week. Martin will contact Alpha Wireless regarding radio installation and Bill will contact Eric Allis regarding lettering.

There was no further business. The meeting adjourned on a motion by Dave Tatge and a second by Mark Fendrich.

Respectfully submitted,

  
Pat Hassing, Acting Secretary



**Flame Theatre Board Minutes**  
**Wednesday, March 16, 2016**

Jeff Teskey, Ila Teskey, Scott Berg, Beth Hansen, Nate Nasinec , Rod Van Wyngarden, Deb Thoe, Whitney Harig and  
City Administrator, Robin Leslie.

Absent were Renae Burns and Jennie Kloos

- Minutes were reviewed, and approved without changes.
- Robin started the meeting with a comment regarding the handling of changes to Theatre Policy or prices going forward. Robin said that any such changes must be voted on by the Board.
- Ila made a retroactive motion to increase the prices on the pop machines to \$2.00, which has been in effect since the beginning of the year, but was not formally voted on. Rob seconded, all in favor. Motion carried.
- Robin reiterated that the Booker must choose all of the movies, no personal opinions from the City of Wells employees or BOD members is needed or authorized.
- The recent "Oscar Weekend" was started in 2014 by the BOD. There was some confusion this year as to what movie(s) were going to play this year, and the number of movies to be booked (one or two). To make a change to an ongoing promotion, Robin said a formal vote should have been taken. Because there was no vote, she told Jennie to book two movies as has been done the past two years, although discussion at the Board level was to show one movie.
- Ila made a motion to discontinue the "Oscar Weekend" promotion for 2017. Whitney seconded, all in favor. Motion carried.
- Robin's involvement with the Theatre should be related only to budgetary issues. The BOD is otherwise to be making decisions.
- Robin said that the roof repair will be fully in the City Hall budget. This will not affect the Theatre, and no costs for the repair will come from the Theatre's budget.
- Discussion continued on movie ratings. Deb asked for clarification on who can be admitted into an R-rated movie. Deb motioned that no one can be admitted to R-rated movies under the age of 17 years old unless they are accompanied by an adult who is age 21 years or older. Whitney seconded, all were in favor. Motion carried.
- Beth to contact Emily at Sparkling Image to make a slide to be included in the slideshow of Theatre ads before the movies. This information will also be posted in the lobby and on Facebook.
- Mike Beckman needs to provide training for backup on the projector. Megan Boeck has been trained by Mike. It was discussed that both Deb and Jennie should also be trained so that trouble-shooting can be handled more efficiently. Notes should also be put in the Procedure Manual. Jeff will contact Mike about setting up a time for training. Megan will watch again, along with Deb and Jennie.
- The recycling was discussed. Robin said that the Theatre may only be responsible for the cost of one container, starting in June. She is currently tracking usage. This would bring the cost down to \$10/mo from the current \$20/mo.

Meeting adjourned at 4:40 pm. The next scheduled meeting to be held on 4/20/16 at City Hall.



City of Wells  
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<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Tim Brenegan, Police Chief  
**DATE:** April 22, 2016  
**RE:** Wells Police Department Report

---

Dogs running at large and dog bites continue to be an issue. We have had three incidents this week alone and are working on educating dog owners about keeping their dogs on leashes.

I was at the MN Chiefs of Police conference from April 17-20.

Our department has been talking about recruiting and training a reserve unit. The reserves are a volunteer unit and can be utilized for many different areas.

For the month of March, we responded to 373 calls for service. Those calls are attached.

Please let me know if I can answer any questions.

Date 04/22/2016

INCIDENT ANALYSIS - DAY

Time 08:00:18

Agency Wells Police

Report CFS03

Dates 03/01/2016

Thru 03/31/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency Wells Police								
00911 911 Hangup - Wired	0	0	0	0	0	0	1	1
911W 911 Wireless Hangup	0	1	0	0	0	0	0	1
AC Animal Complaint/Bite	1	3	0	1	7	2	1	15
AL Alarm	0	3	1	1	0	1	0	6
ASST Assist	2	0	1	2	1	1	1	8
ASSTA Assist Ambulance (law	1	5	1	2	5	3	1	18
ASSTF Assist Fire Dept (law	0	0	1	0	0	0	0	1
ASSTO Assist Other Agency (	3	1	1	1	4	1	2	13
ATL Attempt To Locate	0	1	0	0	0	0	0	1
BC Bar Checks	0	3	2	3	5	2	4	19
BURG Burglary	1	0	0	0	0	0	0	1
CAN Susp Child Abuse, Neg	0	0	0	0	0	1	0	1
CCH Criminal History Requ	0	1	0	1	0	0	0	2
CIV Civil	0	0	2	1	1	1	0	5
DIST Disturb/disorderly/Nu	1	0	0	1	0	0	1	3
DOM Domestic	0	0	1	0	0	0	0	1
DP Directed Patrol	11	13	12	23	15	12	13	99
DRVC Driving Complaint	0	1	2	1	0	0	1	5
DUMP Illegal Dumping/Garba	0	0	1	0	0	0	0	1
ES Escort (All Types)	1	2	0	1	3	1	1	9
FA Fire Alarm	0	1	0	0	0	0	0	1
FORG Forgery/counterfeit	0	0	0	1	0	0	0	1
FRAU Fraud	1	0	0	1	0	0	0	2
HAR Harassment	1	1	0	0	0	1	1	4
INFO Information Call Only	1	2	2	0	0	1	1	7
INTX Intoxication -not dri	0	0	2	0	0	0	0	2
LC Lock Chk (Bldg, Park	0	0	0	0	0	1	0	1
LOCK Lockout - MV/Bldg	1	1	1	0	1	0	2	6
LP Licenses/Permits	0	0	0	3	0	0	0	3
MISC Misc All Other	0	1	2	3	1	0	0	7
MSG Message Delivery	0	1	1	0	0	0	0	2
MVD Motor Veh Disabled/ab	0	0	0	0	2	0	0	2
MVT Motor Veh Theft	0	0	0	0	0	1	0	1
NARC Narcotics	0	0	0	1	0	0	0	1
OCI On-going Criminal Inv	3	1	1	0	3	2	1	11
OD Open Door/window	0	0	1	0	1	0	1	3
OPPV Order For Protection	0	0	0	1	0	0	0	1
ORDV Ordinance Violation	0	1	0	0	0	3	0	4
PARK Parking (comp/viol)	17	1	0	0	0	0	1	19
PORC Predator Offender Reg	0	1	0	0	0	0	0	1
PROBV Probation Violation	0	3	0	0	0	0	0	3
PROP Property Lost/Found	0	1	0	0	0	0	1	2
PS Paper Service	1	6	1	0	0	6	1	15
RUN Runaway	0	0	0	1	0	0	0	1
SC Suspicious Circumstan	0	1	3	2	0	2	1	9
SEXA Sexual Assault	0	0	1	0	0	0	0	1
SHOP Shoplifting	0	1	0	0	0	0	0	1
SNOW Snow Emergency	0	0	0	0	10	0	0	10
SPER Suspicious Person	0	0	0	0	2	0	0	2
SS Security Survey	0	0	0	1	0	0	0	1
SUIC Suicide (include Atte	0	0	0	1	0	0	0	1

Date 04/22/2016

### INCIDENT ANALYSIS - DAY

Time 08:00:18

Agency Wells Police

Report CFS03

Dates 03/01/2016 Thru 03/31/2016

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total	
SVEH Suspicious Vehicle	0	0	1	0	0	0	0	1	
THEF Theft (includes Attem	0	2	1	0	0	0	3	6	
THR Threats Complaint	0	1	0	0	0	0	0	1	
TRES Trespassing	0	0	0	0	0	0	2	2	
TRU Truancy	0	1	1	0	0	0	0	2	
TS Traffic Stop	5	1	6	0	2	2	1	17	
VOR Vehicle Off Road	0	0	0	0	3	0	0	3	
WC Welfare Check	0	3	2	1	0	0	0	6	
Wells Police Agency Total		51	65	51	54	66	44	42	373
<b>Total</b>		51	65	51	54	66	44	42	373



# City of Wells

125 South Broadway ♦ Wells, MN 56097 ♦ Phone: 507-553-6371 ♦ Fax: 507-553-5126  
cityhall@cityofwells.net



Ron Gaines, Mayor  
Robin Leslie, City Administrator  
www.cityofwells.net

Council Members:  
John P. Herman ♦ David Braun  
Whitney *Harig*

STREET DEPT: We have been trying to complete a lot of the spring duties. Alleys are now Complete with blading and rocking. We have also addressed the frost damaged areas and they are in good shape now.

We have also completed a second run through the town sweeping streets.

Filling potholes is always ongoing but we try to continually keep up on this.

We have assisted the Library and City Hall with projects.

Street signage repair and replacement in bad areas.

Rock hauling should be done but I think we have what will be needed for the year.

Treated road salt order had to be placed for 2016-2017 season. I contracted 75 ton which was the same as last year.

Usual street dept. equipment repairs & fire dept. repairs.

The storm water culvert at halfmoon park & highway#109 has been repaired and completed. This is the culvert on south side of #109.

Parks: Both parks & scout house are now completely open for season with waters on. We did get some tree trimming done for golf course and they were happy with the progress that was made.

Sewer Dept: More cleaning of sanitary & storm lines. A lot of catch basin repairs will need to Be done this year as more keep showing up with wash outs around them. I think the total This far to replace is 7 to date.

POOL: We will begin the pools the last week in APRIL or first week of May- weather permitting.

AIRPORT: Eric Allis will be cleaning the jet aircraft again as requested by U.S.A.F.

Mike Pyzick  
Street foreman

**CITY OF WELLS  
PUBLIC HEARING NOTICE**

The Wells City Council will hold a public hearing to discuss a proposed amendment of City of Wells Code of Ordinances, Title IX General Regulations, Chapter 91, Streets and Sidewalks on April 25, 2015 at 5 pm at the Wells Community Center, 189 2nd Street SE, Wells, Minnesota. The City Council will be proposing to update the current ordinance to meet current MnDOT standards. If you have any questions, please call 507-553-6371 x1 or [cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)

Robin Leslie  
City Administrator  
Published April 7, 2016

## New Sidewalk Ordinance

### CITY OF WELLS

#### CHAPTER IX - PUBLIC SIDEWALKS

---

##### Section

- 95.01 Repair, construct or reconstruct of sidewalks
- 95.02 Clearing sidewalks

#### **§ 95.01 REPAIR, CONSTRUCT OR RECONSTRUCT OF SIDEWALKS.**

##### (A) INSPECTION BY CITY STREET DEPARTMENT FOREMAN.

1. The City Street Department Foreman shall make such inspections as are necessary to determine that public sidewalks within the city are kept in repair and safe for pedestrians. If the City finds that any sidewalk abutting on private property is unsafe and in need of repairs, the City Street Department shall physically mark the portion or portions of sidewalk that need repair and provide a sidewalk repair notice to the property owner or the occupant if the owner does not reside within the city or cannot be found therein.

##### (B) CITY NOTICE.

1. The notice shall advise the owner that it is the owner's responsibility to repair the marked portions of sidewalk and shall order the owner to respond in writing to the city engineer within 30 days their intended option for repair of the marked sidewalk portion.
2. If a property owner elects to undertake the sidewalk repair without city involvement, the repairs must be completed within 60 days of the date contained in the notice.
3. The notice shall also state that if the owner fails to respond to the city street department within the 30 days or fails to make the needed repairs within the time given, the city street department will repair the sidewalk portion at the owner's expense.
4. Finally, the notice shall state that the cost of any sidewalk repair work performed by the city shall be billed to owner and shall be made a special assessment against the property benefited thereby if not paid by owner

##### (C) OWNER TO REPAIR, CONSTRUCT OR RECONSTRUCT A SIDEWALK.

1. The owners of any property within the city abutting a public sidewalk shall keep the sidewalk in repair and safe for pedestrians. Repairs

shall be made in accordance with the permit requirements of Chapter 152 and the standard specifications approved by council resolution and on file in the office of the city clerk. As deemed necessary by the city, the City Street Department may inspect sidewalk repairs at the time they are being constructed. Within 30 days following the completion of sidewalk repairs, the city street department will inspect the work completed, sign in writing whether construction was completed or not completed in compliance with standard specifications, and file inspection findings with the City Clerk/Administrator. If the city street department deems completed repairs to sidewalks as not in compliance with standard specifications the city street department will remove and reconstruct the portion of sidewalk at the owner's expense.

2. Any person violating this section shall be issued a petty misdemeanor (See § 10.99 General Penalty, Fees and Charges).
3. The administrative civil fine provided in this section is in addition to cost recovery provisions described in section 95.01 E.

(D) PERMIT.

1. No person shall repair, construct or reconstruct sidewalks without first obtaining a permit from the City to do so. If the owner opts for the City to repair the sidewalk, no permit is required. The following provisions apply to the issuance of permits for repair, construct or reconstruct sidewalks:
2. The provisions of this chapter are not in lieu of but in addition to all utility permits that may be required by ordinance or by rules and regulations of the Public Utilities Commission and of the City of Wells.
  - a. *The Application:* An application for a permit shall state the amount of sidewalk to be repaired (sq ft), the location, type of work to be done (repair, construct or reconstruct) and owner's ~~willingness to comply with standard specifications.~~ The application shall be filed with the City Administrator with the correct permit fee as set by resolution of the City Council.
  - b. *Standard for Issuance:* Permits shall be issued after the application has been determined to be in compliance with the City Land Use and Subdivision Chapters of Wells City Code and the sidewalk repair notice issued by the Street Department Foreman as determined by the City Administrator.
3. *Permit Denial:* If the permit is denied the reasons for denial shall be set forth in writing given to the applicant. The permit fee collected at the time of application shall be refunded to the applicant and the city

engineer will move forward with repair of the sidewalk at the expense of the owner.

4. *Denial Appeal:* Any applicant adversely affected by the decision may appeal to the City Council.

(E) CITY ENGINEER TO REPAIR, CONSTRUCT OR RECONSTRUCT SIDEWALK.

1. If the property owner fails to respond to the city engineer within the 30 days or fails to make the needed repairs within the 60 days from the date on the notice, the city engineer shall repair the sidewalk and make it safe for pedestrians or order the work done by contract in accordance with law. The total cost of the repair attributable to each lot or parcel of property shall be reported to the city clerk.

(F) ASSESSMENT OR CERTIFICATION FOR COST.

1. On or before October 1 of each year the city clerk shall list the total unpaid charges for repair or reconstruct of sidewalks against each separate lot or parcel to which they are attributable under this chapter. The council may then spread the charges against property benefited as a special assessment under Minnesota Statutes, section 429.101 or certify unpaid charges to the county auditor for collection within the following year along with current taxes as otherwise provided for by state law or the charter. When unpaid charges are certified to the auditor for collection with taxes, the Council may use the notice, hearing and appeal provisions provided by Minnesota Statutes, chapter 429. In any appeal of unpaid charges certified to the auditor for collection with taxes, the sole issue to be determined by the court is the reasonableness of the charges.

**§ 95.02 CLEARING SIDEWALKS.**

(A) RESPONSIBILITIES AND PENALTIES.

1. All snow, ice, dirt and rubbish remaining on a public sidewalk more than 24 hours after its deposit thereon is a public nuisance. The owner and the occupant of any property adjacent to a public sidewalk is responsible to keep such walk safe for pedestrians. No such owner or occupant shall allow snow, ice, dirt or rubbish to remain on the walk longer than 24 hours after its deposit thereon.
2. Any person violating this section shall be issued an administrative citation under see § 10.99 General Penalty, Fees and Charges.
3. The administrative civil fine provided in this section is in addition to cost recovery provisions described in section xx.02 C.

(B) REMOVAL BY CITY STREET DEPARTMENT.

1. The city engineer may remove from all public sidewalks all snow, ice, dirt, and rubbish beginning 24 hours after any such matter has been deposited thereon or after the snow has ceased to fall. The city engineer shall keep a record showing the cost of such removal adjacent to each separate lot and parcel and shall deliver such information to the city clerk.

(C) ASSESSMENT OR CERTIFICATION FOR COST.

1. On or before October 1 of each year the city clerk shall list the total unpaid charges for clearing of sidewalks against each separate lot or parcel to which they are attributable under this chapter. The council may then spread the charges against property benefited as a special assessment under Minnesota Statutes, section 429.101 or certify unpaid charges to the county auditor for collection within the following year along with current taxes as otherwise provided for by state law or the charter. When unpaid charges are certified to the auditor for collection with taxes, the Council may use the notice, hearing and appeal provisions provided by Minnesota Statutes, chapter 429. In any appeal of unpaid charges certified to the auditor for collection with taxes, the sole issue to be determined by the court is the reasonableness of the charges.

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## CITY OF WELLS

### GENERAL PENALTY, FEES & CHARGES CODE SECTIONS

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#### § 10.99 GENERAL PENALTY.

(A) (1) Any person, firm, or corporation who violates any provision of this code for which another penalty is not specifically provided, shall, upon conviction, be guilty of a misdemeanor.

(2) The penalty which may be imposed for any crime which is **misdemeanor** under this code, including Minnesota Statutes specifically adopted by reference, shall be a sentence of not more than **90 days or a fine of not more than \$1,000, or both.**

(B) Any person, firm, or corporation who violates any provision of this code, including Minnesota Statutes specifically adopted by reference, which is designated to be a petty misdemeanor shall, upon conviction be guilty of a petty misdemeanor. The penalty which may be imposed for any petty offense which is a **petty misdemeanor** shall be a sentence of a fine of not more than **\$300.**

(C) In either the case of a misdemeanor or a petty misdemeanor, the costs of prosecution may be added. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

(D) The failure of any officer or employee of the city to perform any official duty imposed by this code shall not subject the officer or employee to the penalty imposed for a violation.

#### § 30.13 FEES AND CHARGES.

The City Council may enact an ordinance establishing those fees and charges that are authorized by this code. Until that ordinance becomes effective, all fees and charges established by ordinance or resolution prior to the adoption of this code shall remain in effect. All fees and charges established by the ordinance establishing fees and charges may be amended from time to time by amendment of that ordinance.

DRAFT

to be adopted by resolution + updated periodically

## CITY OF WELLS

### SIDEWALK REPAIR, CONSTRUCTION OR RECONSTRUCTION STANDARDS

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#### Section 1 GENERAL REQUIREMENTS

##### **C700.101 Description.**

These specifications shall apply to the construction and restoration of sidewalks installed for improvement of pedestrian facilities. The work includes the construction of concrete walk and other related items as specified

Use of the term "Plans, Specifications and Special Provisions" within this specification shall be construed to mean those documents, which compliment, modify, or clarify these specifications and are accepted as an enforceable component of the Contract or Contract Documents.

##### **C700.102 Reference Documentation.**

All references to Mn/DOT Specifications shall mean the latest published edition of the Minnesota Department of Transportation Standard Specifications for Construction ([link to document](#)) as modified by any Mn/DOT Supplemental Specifications issued before the date of advertisement for bids. All references to other Specifications of AASHTO, ASTM, ANSI, etc. shall mean the latest published edition available on the date of advertisement for bids.

##### **C700.103 Maintenance and Repair.**

The Contractor shall guarantee all work relating to the Specifications for a period of at least two (2) years from the date of installation. The Contractor shall make all needed repairs arising out of defective workmanship or materials that, in the judgment of the City, become necessary during such period. Final acceptance and termination of the maintenance obligation shall occur on the date two (2) years after initial installation. The maintenance obligation shall otherwise continue until all defects, including defective equipment installed therein, have been corrected.

At any time during which the maintenance obligation is in effect, the City may demand that the Contractor make any needed corrections to the work. If Contractor fails to undertake corrective action within ten days after the mailing of a notice, the City may make the corrections itself and recover the cost from Contractor.

## Section 2 MATERIALS

### C700.201 Concrete

Concrete shall meet the requirements of the current Minnesota Department of Transportation Standard Specifications for Highway Construction, subject to the following specific requirements and limitations:

#### A. Mix Requirements

1. Concrete: Mn/DOT Mix No.3A32
2. Air-entrained with air content of 5% to 8%.
3. Compressive strength of 3900 psi.
4. Fly ash may be substituted for Portland cement up to but not to exceed 15% of the cement content.
5. For High Early strength concrete use Mix No. 3A32 with 30% additional cement.
6. No other admixtures will be permitted without specific approval for the specific project by the City Engineer.
7. Concrete work constructed using concrete that fails to comply with any of these requirements shall be removed and reconstructed.

A batch ticket signifying the concrete mix design and the presence of any admixtures shall accompany each load of ready-mixed concrete. These tickets shall accompany the ready-mix truck driver. The ticket shall be available on the site to the representative of the Public Works Department. The Public Works representative shall take the ticket of any concrete not in compliance with the concrete specified in C700.2A1 and any non-compliant concrete shall be removed and replaced.

### C700.202 Material Tests.

Ready-mix concrete supplier shall submit to the City no later than May 1, an approved concrete mix design in accordance with Mn/DOT standard procedures with the following minimum schedule or frequency:

1. At least once annually for each mix.
2. At least once annually for each aggregate material stockpile from each aggregate source.
3. At least once annually for each Portland cement source.
4. Compressive Strength Test Cylinders
  - a) The City may take one three-cylinder test set of any concrete used for public sidewalks.
  - b) One cylinder of each set will be tested at 7 day and a second cylinder will be tested at 28 days. The third cylinder will be tested only if the 28-day test fails to meet specified strength.
  - c) All concrete sampling and testing will be done in accordance with the procedures described in the Minnesota Department of Transportation Concrete Manual. A certified lab will conduct cylinder compressive tests.
  - d) Should the test set fail:
    - (1) The Contractor, at its expense, shall have the right to challenge the test results by having the in place concrete tested by an independent, certified lab using a testing method approved by the City Engineer.
    - (2) Concrete sidewalk for which the tests fail shall be removed and replaced at the Contractor's expense.
    - (3) The frequency of city testing will be increased for that Contractor.
    - (4) Repeated failures will be grounds for suspension or revocation of the Contractor's license.
5. Membrane Curing Compound shall meet the requirements of Mn/DOT Specification Section 3754 with white pigment.

## **Section 3 CONSTRUCTION REQUIREMENTS**

### **C700.301 Public Utilities.**

The Contractor shall be responsible to protect any existing utility from damage caused by or occurring during their operations. If the work requires excavation, the Contractor shall notify utility owners by requesting on site utility locations using the state 'Gopher One-call' system.

The locations of underground facilities shown on the plans are approximate only, and are shown only for the Contractor's general information. The engineer does not assume responsibility for showing all utilities on the plans. The Contractor shall notify all public and private utilities of their work schedule, and use suitable precautions to prevent damage to pipes, conduits, and other underground or overhead structures.

### **C700.302 Notice to Property Owner and Removals.**

The Contractor shall notify each abutting property owner at least 3 days, but not more than 5 days in advance of starting work at each location. A copy of the notice form to the Property Owner is available at the Public Works Department.

After the notice time has expired, the Contractor shall begin the work by removing any old concrete, brick, flagstone, bushes, and other items within the sidewalk area including one foot each side of the sidewalk. Should the proposed sidewalk be located closer than one foot from the property line, the limit of the removal shall be the property line. Trees shall not be removed except upon specific request of the owner of said tree. Items removed shall be disposed of by the Contractor off the site in a manner acceptable to the Public Works Department and the owner of the disposal site.

### **C700.303 Limits of Excavation and Restoration.**

Excavation depth shall be the thickness of the new sidewalk plus aggregate, tapered at no less than 1 to 1 slope upward and outward. Loose and loosely compacted materials shall be removed. Disturbed areas outside the construction limits shall be replaced in kind at the Contractor's expense.

1. Turf Areas - The Contractor shall limit the removal and excavation width to 12" (inches) on each side of the sidewalk. After completion of the sidewalk, excavated areas adjacent to the sidewalk shall be regrading to match existing lawn and/or paved areas and backfilled with topsoil to an elevation that will leave the top of the sod placed approximately 1" (inch) below the top of the sidewalk.
2. Aggregate Driveways - The Contractor shall limit the removal and excavation width to 12" (inches) on each side of the sidewalk. After completion of the sidewalk, excavated areas adjacent to the sidewalk shall be backfilled with substantially the same type of aggregate materials as those in the existing driveway.
3. Bituminous Driveways - The Contractor shall limit the excavation to a distance of 2' (feet) from the sidewalk. The existing bituminous shall be saw cut or Colter cut in a straight line parallel with the edge the sidewalk and at a distance of not less than 2' (feet) from the sidewalk. After completion of the sidewalk, excavated areas adjacent to the sidewalk shall be replaced with not less than 6" (inches) Class 5 Aggregate Base. Aggregate Base shall be uniformly graded to allow the placement of bituminous material at a thickness equal to the existing bituminous but not less than 3" (inches).
4. Concrete Driveways - The Contractor shall limit the removal and excavation only to the edge of the sidewalk segments being replaced. Excavation depth shall be to the base of the existing concrete driveway, then tapered at 1 to 1 slope to a depth of 12" (inches). Loose and loosely compacted materials shall be removed. Undermining of existing concrete driveway shall be repaired before placing aggregate base for the sidewalk. Concrete driveway undermining shall be repaired using premixed concrete (Sackrete or equal) and water. Packing sand or gravel into the void shall not be permitted. The mixture shall be packed into the void and shaped with a vertical

face. Mixture shall not extend under the new sidewalk. After the undermine repair has been completed, the aggregate base under the sidewalk may be placed. If abutting driveway concrete is damaged during the sidewalk removal, excavation, or any other portion of the work, the Contractor shall remove and replace the entire damaged concrete driveway panel. Partial panel removal shall not be permitted. If the damaged driveway does not have clear jointing pattern, the Contractor shall saw cut the driveway in a line parallel to the new sidewalk at a distance from the new sidewalk that will fully remove the first "crack" that approximately parallels the sidewalk. The driveway between the sidewalk and the saw cut shall be removed and replaced at the same thickness as the existing concrete driveway but not less than the thickness of the new sidewalk.

Should the proposed sidewalk be located closer than one foot from the property line, the limit of the removal shall be the property line.

At any time the work requires removal of any portion of an existing driveway or sidewalk located on private property, the property owner shall be fully informed before the removal begins. The property owner shall be advised as to the nature of any damage caused to their property and as to the extent and type of repairs planned. If the repairs are the direct or indirect result of the Contractor's work, the repairs will be completed at the Contractor's expense.

#### **C700.304 Tree Roots.**

In areas where tree roots are encountered within the zone described in the Limits of Excavation and Restoration, the roots shall be cleanly cut with a saw at the edge or bottom of the excavation and removed. No construction method, which disturbs the roots outside of this zone, shall be permitted.

Tree root removal and disposal shall be incidental to other work items.

#### **C700.305 Width and Thickness.**

Concrete walks in R -1 & R -2 residential areas shall be a minimum thickness of 4" (inches). Walks shall be 4' (feet) wide along residential streets with a total right of way width of 56' (feet) or less. Streets with a total right of way width of more than 56' (feet) shall be 5' (feet) wide, unless otherwise designated by the City Engineer or shown on the Plans.

Walks in the Central Business District, commercial, industrial, and multiple dwelling zones of R-3 & R-4 or walks in areas of commercial, industrial, and R-3 and R-4 use shall have a minimum thickness of 5" (inches). Walks in areas of commercial, industrial, and R-3 and R-4 shall be a minimum 5' (feet) wide, unless otherwise designated by the City Engineer or shown on the Plans.

Walks across vehicular entrances (existing or future) shall conform to the following minimum thickness requirements:

1. 6" (inches) for single dwelling entrances in R -1 & R -2;
2. 7" (inches) for the Central Business District, commercial, industrial, multiple dwelling entrances and alleys.

The driveway apron between the sidewalk and the street pavement or concrete curb shall be constructed in accordance with the Standard Plates.

#### **C700.306 Preparation of Foundation Base.**

The soil under the proposed walk shall be excavated or filled to bring it to "foundation level". Foundation level shall be 4" below the bottom of the concrete walk and driveway entrances.

Sod, vegetable material, topsoil and frozen soil shall be removed from the area below the proposed walk. Wherever wet, spongy, soft, or unstable material is encountered below the foundation level, such material shall be excavated to a depth directed by the City Engineer. These over-excavations shall be backfilled with uniform select material and compacted to 100% Standard Proctor Density

Backfill shall be made of a uniform select material provided by the Contractor, placed in layers not exceeding 4" (inches) thick and compacted to 100% Standard Proctor Density. Backfill may be clay or granular materials. Clay material shall have a moisture content within 2% of optimum. Granular materials shall have a moisture content of at least 80% of optimum.

Embankment and soil fill, other than those soils used to replace unsuitable material, shall include the area from 12" (inches) either side of the proposed walk and sloping downward and outward at a 1 to 1 slope. Fill shall be made of a uniform select material provided by the Contractor, placed in layers not exceeding 6" (inches) thick and compacted to 100% Standard Proctor Density. Fill may be clay or granular materials. Clay material shall have a moisture content within 2% of optimum. Granular materials shall have a moisture content of at least 80% of optimum.

The surface shall be graded to within 3/8" (inch) of the specified elevation.

### **C700.307 Forms and Grades.**

Forms shall be not smaller than commercial 2x4 lumber for 4" (inch) walks, 2x6 for 5" (inch) and 6" (inch) walks, and 2x8 for 7" (inch) walks and shall be sufficiently rigid to withstand the operations of placing and finishing the concrete.

Good quality commercial 2" (inch) lumber or rigid steel forms shall be used except that flexible strips properly staked may be used on curves. Sections of straight forms 10' (feet) long or shorter may be used for curves having a radius of 300' (feet) or more. Lumber face against which the concrete is placed shall be free of knot holes, large chips or similar imperfections.

The top of the form shall be set true to line and grade. Unless otherwise noted in the Plans, Detail Plates, or Special Provisions, or directed by the City Engineer, the forms shall be set so that the completed walk will slope 1/4" (inch) per foot toward the street. Forms shall be securely staked and braced to hold their alignment during construction of the walk to within 1/8" (inch) of the specified line and grade.

All forms must be clean before using and shall be oiled with a light, clear, commercial paraffin form oil before concrete is placed.

Forms shall remain in place for a period of not less than 24 hours after placement of the concrete. Special care shall be taken when removing forms to avoid damage to the edges and the surface of the new concrete. The practice of using temporary forms or headers that are removed while the concrete is plastic shall be permitted, however the outside forms shall remain in place for not less than 24 hours.

### **C700.308 Joints.**

Walks shall be divided into panels by expansion and contraction joints. Joints shall be spaced at approximately 5' (foot) intervals. Wherever practicable, joints shall align with like joints in adjoining work. No panel shall have an area exceeding 40 square feet.

Joints shall be parallel with or perpendicular to the centerline of the walk. Jointing layout shall avoid angles of less than 75 degrees. Panel widths of less than 3 feet or more than 7 feet shall not be permitted. The length to width ratio for panels shall not exceed 1 to 1.5.

Contraction joints shall be saw cut not more than 3/16" (inch) in width and shall be cut to a depth of at least 1/3 the thickness of the walk.

Expansion joints shall be 1/2" (inch) wide unless otherwise specified, shall be the full thickness of the walk, and shall be of pre-formed expansion joint material. Expansion material secured in a manner that will prevent movement or displacement during the placement of the concrete.

Expansion joints shall be placed in the following locations:

1. Along any abutting masonry.
2. Along the foundation of any building.
3. Along concrete curb.

4. All around the intersection of two public walks.
5. Around any concrete base or structure
6. Along both sides of abutting concrete driveways.
7. At intervals not exceeding 100' (feet) and at all property lines known or indicated on the Plans.
8. As directed by the City Engineer.

Sawing of joints shall be conducted as soon as the condition of the concrete permits and before any random cracking occurs.

#### **C700.309 Posts and Utility Boxes.**

Posts for parking meters, street signs, or other installations shall be surrounded with a ¼" (inch) or thicker sleeve. Future post locations shall also be provided with sleeves. Sleeves shall be the full thickness of the sidewalk concrete shall be prevented from going under, through or to the inside of the sleeve.

Curb stops located in the sidewalk shall be set in the sidewalk in accordance with City Standard Plates.

All curb stops, valve boxes, frames, or covers within the limits of a concrete walk shall be raised or lowered as required, and be adjusted flush with the finished surface of the walk.

#### **C700.310 Placing Concrete.**

Concrete shall be placed in accordance with the requirements of Mn/DOT Section 2521, subject to the following specific requirements:

1. At least 3 working hours notice shall be given the Engineer to provide for the inspection and of the base and forms before any concrete is placed. The Contractor before placing concrete as the Engineer prescribes shall complete corrections and adjustments to the base, forms, and other installations.
2. Immediately before the concrete is placed the base shall be moistened.
3. Concrete shall not be placed on a frozen material. Concrete shall not be placed when the air temperature is less than 35 degrees Fahrenheit nor shall it be placed when the air temperature is less than 40 degrees Fahrenheit and falling. Concrete placed whenever the predicted low temperature is less than 45 degrees Fahrenheit, cold weather protection shall be placed in accordance with Mn/DOT specifications. Cold weather protection shall continue for not less than 7 days.
4. The concrete placed shall be vibrated to remove voids and struck off to the required grade then floated smooth.

#### **C700.311 Finishing.**

The surface of the sidewalk shall be trowel led to a dense and closed, but not glossy, finish. The edges of the walk shall be tooled with an approved edging tool in a manner that leaves a neat and smooth border.

Except for pedestrian ramps and other exposed aggregate areas, the surface shall be finished with a light brush finish using only tools approved by the City Engineer. Brushing shall be uniform and transverse at right angles to the centerline of the walk and shall be sufficient to eliminate any marks left by prior operations.

The surface shall not vary more than 1/8" (inch) from the elevation or the alignment specified. Joints shall not vary more than 1/4" (inch) from the prescribed alignment.

#### **C700.312 Pedestrian Ramps.**

Pedestrian ramps shall be constructed in accordance with the City's Standard Plate. Grades shall not exceed the maximum grades shown on the Standard Plate.

**C700.313 Central Business District and Boulevard Walk.**

Within the Central Business District, walks shall be placed abutting the street curb. Walk may not be installed abutting the curb in any other area, except with specific authorization by the City Engineer. Walks within the Central Business District and walks placed abutting the street curb shall have special decorative pattern in accordance with City Standard Plate or as specifically approved by the City Engineer.

**C700.314 Marking of Work.**

Contractors shall mark the new sidewalk using a suitable stamp. Stamp shall include the Contractor's name and the year in which the work was completed

One stamp marking shall be required in each of the following locations:

1. At each property line.
2. At a maximum of 100' (foot) intervals along the entire length of walk constructed.
3. On each separate area or section for lengths less than listed above, such as repair work, crosswalks, and partial frontage construction.
4. As directed by the City Engineer.

**C700.315 Curing.**

Concrete shall be cured in accordance with the requirements of Mn/DOT Section 2521 as modified herein. Membrane Curing Compound meeting the requirements of Mn/DOT Specification Section 3754 with white pigment shall be applied. Application rate shall be adequately dense to visual cover the gray concrete with white pigment.

Plastic sheets shall only be used as protection from rain or as a portion of cold weather protection.

Cold weather protection shall continue for not less than least 7 days after casting. Straw, hay and similar loose materials shall not be used as cold weather protection.

**C700.316 Backfill and Clean-up.**

After removal of the forms, all debris, excess material, tools and equipment shall be removed from the site within 48 hours. In turf areas, approved topsoil material shall be placed against the sides of the walk to a minimum depth of 6" (inches) or the full excavation depth, which ever is less. The area shall be fine graded and all rocks of 1/2" (inch) diameter or larger shall be removed. The surface of the topsoil shall be firm, smooth, and uniformly graded. Topsoil shall be graded so that the surface of the sod is approximately 1" (inch) below the abutting sidewalk and the adjacent paved areas to allow for swelling of the sod grass root zone.

Turf areas outside the areas defined in the Limits of Excavation and Restoration shall be sodded at the Contractor's expense.

Turf areas within the areas defined in the Limits of Excavation and Restoration shall be sodded by the Contractor, unless otherwise specified in the special conditions for the Work.

Adjacent concrete walks and driveways, bituminous driveways, gutter lines and street areas shall be swept and left clean and free of debris.

The cost of backfilling and cleanup shall be incidental to the Work.

## **Section 4 METHOD OF MEASUREMENT**

### **C700.401 Concrete Walk.**

Concrete Walk shall be measured by area computation – Each uniform thickness will be measured separately by top surface area.

### **C700.402 Pedestrian Curb Ramp.**

Pedestrian Curb Ramp shall be measured by physical count (each). They shall include all materials, equipment and labor needed construct the pedestrian ramp, as shown in the Plans.

## Section 5 BASIS OF PAYMENT

### C700.501 Description

Payment for pedestrian facility items at the Contract prices of each design shall be compensation in full for all costs of providing a complete-in-place pathway, including excavation, foundation preparation, backfilling, finishing, restoration of surface improvements, disposal of surplus or waste materials, final cleanup, and such other work as may be specified, but excluding the construction or materials, specifically designated for payment under other Contract Items.

### C700.502

#### Items List

Concrete walk construction will be paid for on the basis of the following schedule:

	ITEM	
C	IN CONCRETE WALK REPLACEMENT	
C	IN CONCRETE WALK REPLACEMENT	
C	IN CONCRETE WALK REPLACEMENT	
C	PEDESTRIAN CURB RAMP	
C	PEDESTRIAN CURB RAMP	
C	PEDESTRIAN CURB RAMP	
C	TRUNCATED DOMES	
C	DRILL & GROUT #13 REBAR __ IN LONG	
C	REPLACE CONCRETE CURB & GUTTER	
C	REPLACE CONCRETE CURB	
C	CONCRETE SAWING	

**Current Street Ordinance - Re-numbered Only**

**CITY OF WELLS**

**CHAPTER IX - PUBLIC STREETS**

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Section

- 91.01 Address numbering
- 91.02 Regulation of load limits
- 91.03 Notice of defects of streets prior to injury or damage
- 91.04 Excavations
- 91.05 Street grades

**§ 91.01 ADDRESS NUMBERING.**

- (A) *Purpose.* The purpose of this section is to provide for proper identification of buildings within the city to improve the response time of police, fire, ambulance, and other emergency services within the City of Wells.
- (B) *Definition.* For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

**CURBSIDE MAILBOX.** Any mailbox erected at the edge of a roadway or street to be served by a United States Postal Carrier from a vehicle on any public road, street, or highway, exclusive of receptacles for newspapers delivered by private carriers.

(C) *Identification requirements.*

1. All residences and other principal buildings within the city shall bear the house or address number as assigned by the City of Wells. All numbers shall be clearly visible from the street or address which serves as its legal mailing address. Numbers shall be perfectly formed, neat, legible Arabic numerals, in a contrasting color, and a minimum of 4 inches in height.
2. All curbside mailboxes shall bear the house number as assigned by the City of Wells. The numbers shall be displayed in a contrasting color in neat numerals at least 2 inches high on the side of the curbside mailbox and shall have a light reflective quality to them.

(D) *Effective Date.* All residences and principal buildings within the City of Wells that are not currently in compliance must conform with this section no later than 7-1-2003.

(Ord. 248, passed 3-10-2003) Penalty, see § 10.99

#### **§ 91.02 REGULATION OF LOAD LIMITS.**

- (A) The person appointed annually by the Council of the City of Wells given charge of the streets and thoroughfares in the City of Wells shall be known as the Street Commissioner and shall, from time to time, as directed by the Mayor of the City of Wells, post notice setting load limits to be hauled over and upon the streets and thoroughfares in the city, and shall take the necessary steps from time to time as may be needed to enforce the restrictions.
- (B) The notice of restrictions shall be printed in letters large enough to be read at a reasonable distance by the driver of a motor vehicle and each end of the street or thoroughfare which is restricted shall have posted at or near the right-hand portion of the traveled part of the street, the printed notice.
- (C) The Council may from time to time direct the Mayor to either cause notice or removal of notice of the restrictions to be had in the absence of a resolution by the Council either to give or remove notice of road restrictions, the directing of the Mayor shall be final.

(Ord. 140, passed 6-5-1951)

#### **§ 91.03 NOTICE OF DEFECTS OF STREETS PRIOR TO INJURY OR DAMAGE.**

- (A) The City of Wells, Minnesota, shall be absolutely exempt from liability to any person for damages or injuries suffered or sustained by reason of defective streets within the city unless actual notice in writing of the defects in the streets or sidewalks shall have been filed with the City Administrator-Clerk-Treasurer at least 10 days before the occurrence of the injury or damage on account of the defects, and in all cases the notice shall describe with particularity the place and nature of the defects of which complaint is made.

(Ord. 147, passed 5-6-1958)

#### **§ 91.04 EXCAVATIONS.**

- (A) No person, firm, or corporation shall make any excavation within any street or alley in the City of Wells, Faribault County, Minnesota, for the purpose of installing water, sewer, steam, or gas pipes, electric or telephone conduits, or for any other purpose, without first

obtaining a permit for the excavation.

- (B) Applications for permits shall be made to the City of Wells in writing on forms provided for that purpose and shall state the exact location of the excavation, purpose of the excavation, length of time required for the work to be completed, width and length of excavation, and the other information as may be required.
- (C) Permits approved for excavation of any street or alley shall be in writing and shall be available for inspection by any authorized city official or police officer.
- (D)(1) Before a permit is issued, the applicant requesting the permit shall pay to the City of Wells a fee in accordance with the following schedule:

<b>Surface Type</b>	<b>Per Lineal Foot of</b>	<b>Minimum Fee</b>
Gravel surface	\$.50	\$10
Bituminous surface	\$1	\$20
Concrete surface	\$1.75	\$35

- (2) Fees shall be required from the Public Utilities Commission only for the actual cost of the repair upon completion of the project. In the event extraordinary conditions necessitate street repairs costing in excess of the fee collected, the excess cost shall be paid by the persons securing the permit.
- (E) Cutting of the street surface shall be made by the person securing the permit. Removal of the excavated material and replacement of the area disturbed shall be by the city street maintenance foreperson.

**§ 91.05 STREET GRADES.**

- (A) The street grades of the City of Wells are hereby designated and established according to the grades and profiles made by C. F. Loweth now on file and of record in the office of the City Administrator-Clerk-Treasurer of the City of Wells.

(Ord. 44, passed 3-6-1900)

## CURRENT SIDEWALK ORDINANCE

### 91.02 REPAIR OF PUBLIC SIDEWALKS.

(A) The owner of any property within the City of Wells, Minnesota, abutting a public sidewalk shall keep the sidewalk in repair and safe for pedestrians.

(B) It shall be the duty of the Street Commissioner of the City of Wells, Minnesota, to make the inspections as are necessary to determine that public sidewalks within the city are kept in repair and safe for pedestrians. If the Street Commissioner finds that any sidewalk abutting on private property is unsafe and in need of repairs, the City Administrator-Clerk-Treasurer shall cause a notice to be served, by registered mail or by personal service, upon the record owner of the property and the occupant, if the owner does not reside within the City of Wells, Minnesota, or cannot be found therein, ordering the owner to have the sidewalk repaired and made safe within 30 days and stating that if the owner fails to do so, the Street Commissioner of the City of Wells, Minnesota, will do so on behalf of the City of Wells, that the expense thereof must be paid by the owner, and that if unpaid it will be made a special assessment against the property concerned.

(C) (1) If the sidewalk is not repaired within 30 days after receipt of the notice, the Street Commissioner of the City of Wells, Minnesota, shall report the facts to the Council of the City of Wells, Minnesota, and the Council shall by resolution order the Street Commissioner to repair the sidewalk and make it safe for pedestrians or order the work done by contract in accordance with law.

(2) The Street Commissioner shall keep a record of the total cost of the repair attributable to each lot or parcel of property and report the information to the City Administrator-Clerk-Treasurer of the City of Wells, Minnesota.

(D) On or before October 1 of each year, the City Administrator-Clerk-Treasurer shall list the total unpaid charges for repair of sidewalks against each separate lot or parcel to which they are attributable under this chapter. The Council may then spread the charges against property benefitted as a special assessment under M.S. § 429.101, as it may be amended from time to time, and other pertinent statutes for certification to the County Auditor and collection the following year along with current taxes.

(Ord. 150, passed 7-9-1959) Penalty, see § 10.99

### § 91.03 NOTICE OF DEFECTS OF STREETS AND SIDEWALKS PRIOR TO INJURY OR DAMAGE.

The City of Wells, Minnesota, shall be absolutely exempt from liability to any person for damages or injuries suffered or sustained by reason of defective streets or sidewalks within the city unless actual notice in writing of the defects in the streets or sidewalks shall have been filed with the City Administrator-Clerk-Treasurer at least 10 days before the occurrence of the injury or damage on account of the defects, and in all cases the notice shall describe with particularity the place and nature of the defects of which complaint is made.

(Ord. 147, passed 5-6-1958)

### § 91.06 CEMENT SIDEWALKS.

(A) All sidewalks hereafter constructed or rebuilt within the City of Wells shall be constructed or rebuilt in accordance with the following specifications, under the supervision of the City Council of the city.

(1) *Generally.*

(a) All covers, stop cock boxes, shall be adjusted to the required grade and the surface of walk shall make neat and close connection with their surfaces.

(b) The grade lines as given by the City Council must be adhered to closely, and apparent errors in making grade must be at once reported to the City Council and by them corrected before the work can proceed.

(c) After the work has been completed, an impression stamped with the name of the contractor shall be pressed into the walk at 2 or 3 different places, preferably at either end of the work.

(2) *Cement walks.* Cement walks, commonly called soft walks, shall consist of a foundation bed of coarse steam cinders, sand, gravel, broken stone or broken brick, a layer of portland cement concrete, and the wearing surface.

(3) *Sub-grade.* The sub-grade shall be excavated 9 inches below grade line, in case the soil is of a loose or soft character it shall be wet thoroughly and made compact by rolling or tamping. All perishable or objectionable matter shall be removed. Upon the sub-grade shall be laid the foundation, wetted and thoroughly compacted to a height of 4 inches below finished grade.

(4) *Concrete layer.* Upon the foundation, laid as above, shall be spread a layer of portland cement concrete  $3\frac{1}{4}$  inches thick, after ramming.

(5) *Wearing surface.* Upon the portland cement concrete, laid as above, shall be placed the wearing surface  $\frac{3}{4}$ -inch thick, and finished to the grade of the walks as established.

(6) *Broken stone foundation.* The broken stone, gravel, or cinders to be used for foundation shall be of approved quality, and must be free from dirt, dust, and other foreign material.

(7) *Sand and gravel.* The sand and gravel shall be of the best quality of coarse, sharp sand and gravel, free from dust, loam, or other foreign matter.

(8) *Gravel for concrete.* Gravel for concrete shall be good sharp sand and must be free from dirt, dust, or other foreign matter.

(9) *Portland cement.* Portland cement shall stand the following test, whenever it is deemed advisable to test the same, made under the direction of the City Council. Not more than 5% shall fail to pass through a number 100 sieve. When mixed neat with the least amount of water necessary to make a good mortar, it shall stand a tensile strength of not less than 150 pounds per square inch, after being allowed to set in air 1 hour, followed by immersion in water 23 hours, and 450 pounds after 1 day in air and 6 days in immersion. When mixed in proportion by weight of 1 part of cement to 2 of sand, and exposed 1 day in air and 6 days in water, it shall stand a tensile strain of 146 pounds per square inch. Cement to be received on the works in unbroken barrels or sacks branded with the name and maker. Samples for testing shall be furnished, whenever it is deemed advisable to test the same in the quantities, in the manner and at the times as may be required. Water shall be fresh and free from earth or sewage.

(10) *Concrete.* Concrete shall consist of 1 part in volume of portland cement, and 5 parts of sand and gravel.

(11) *Mixing.* The cement and sand in the specified portions shall be thoroughly mixed on a light platform or box with shovels until no streaks of cement are visible.

(12) *Mortar.* Water shall be added to the sand and cement mixed in accordance with the foregoing directions, and in sufficient quantities to produce a mortar of desired consistency, the whole thoroughly mixed with shovels or hoes until a homogenous mass is produced.

(13) *Sprinkling.* Water should be added by sprinkling during the process of mixing if required to secure a better consistency. Surface to be cleaned and dampened. All surfaces on or

against which cement is to be laid shall be thoroughly cleaned and dampened by sprinkling with water just previous to placing the concrete.

(14) *Grading.* All grading which may be necessary to be done in repairing, constructing, or rebuilding walks in consequence of the adjustment of grade of the same, or in order to protect the walks, shall be made of the dimensions as shall be ordered, and all filling required shall be spread in thin layers and must be well rammed, so as to render it perfectly compact. All surplus earth shall be hauled away by the city. And all borrowed earth shall be furnished by the city.

(15) *Spreading concrete.* The concrete shall be evenly spread upon the foundation as soon after having been thoroughly compacted with rammers of approved pattern it shall not be less in any place than  $3\frac{1}{4}$  inches thick, and the upper surface thereof shall be parallel with the proposed surface of the completed walk. The concrete is then to be cut for expansion with an axe or wedge shaped tool which leaves a V-shaped opening or groove between the blocks, this opening to be filled with clean sand. The walk shall be cut not less than 1 inch to every 50 lineal feet of walk.

(16) *Size of batches.* Concrete shall not be mixed in large quantities than is required for immediately use. No concrete shall be used after the time for initial set has passed. Concrete shall not be dropped from too great a height nor thrown from too great a distance when being placed upon the work.

(17) *Wearing surface.* The wearing surface shall be composed of 2 parts in volume of portland cement and 3 parts of sand.

(18) *Mixing; dry.* The cement and sand, in specified proportions, shall be thoroughly mixed dry on a tight platform with shovels or hoes until no streaks of cement are visible.

(19) *Mortar.* Water shall be added to the cement and sand mixed in accordance with the foregoing directions, in sufficient quantities to produce a mortar of the desired consistency and the whole thoroughly mixed with shovels or hoes until a homogenous mass is produced.

(20) *Mixing machines.* Mixing machines of the approved pattern may be used in mixing the concrete used in all sidewalks.

(21) *Laying.* The mortar while fresh shall be spread upon the concrete before the latter shall have reached its first set, in the quantities that after being thoroughly manipulated and spread over the concrete it will make a layer  $\frac{3}{4}$ -inch thick conforming with the required grade and cross-section, which after the first setting takes place, must not be disturbed with additional rubbing.

(22) *Flag markings.* The surface shall be cut into flags, the markets to be not less than  $2\frac{1}{2}$  feet by 3 feet, and cut clear through the wearing surface, and into the sand joint made by cutting through the concrete layer, whenever it is possible to do so.

(23) *Protection of top.* The sidewalk shall be kept moist and protected from the elements and travel for at least 10 days.

(24) *Tile sidewalks, description.*

(a) The foundation shall consist of a layer of gravel, broken stone or brick, or cinders, thoroughly compacted, not less than 3 inches in depth, and as much deeper as in the judgment of the City Council, the nature of the soil may require.

(b) Upon this foundation shall be placed the bed consisting of an even uniform layer 2 inches in depth, composed of 1 part portland cement and 5 parts of clean sand thoroughly mixed while dry then water may be added to make it a proper consistency for a bed for the blocks, which shall be laid before the bed sets. Concrete bed to be cut in the same manner as specified for cement walks.

(25) *Blocks.*

(a) The blocks shall be either 20 or 24 inches square and shall not be less than 2 inches thick.

(b) The wearing surface shall be not less than 3/4 inches thick and shall be composed of 2 parts portland cement and 3 parts sand.

(c) The part of the block below the wearing surface shall be composed of 1 part portland cement and 5 parts sand.

(d) The tiles when being made shall be kept damp for the first 7 days and no tile shall be used until at least 30 days old.

(e) The specifications given for cement walks referring to broken stone, sand, cement, concrete, and the like will apply the same as for the construction of tile walks.

(26) *Second Street.* All sidewalks on the north side of Second Street between C Street and D Street shall be constructed of natural stone, to be either brush hammered or sawed, cement or cement blocks of uniform size, or sidewalk brick, and the sidewalks shall be 6 feet in width including the curb thereof, and shall slope 1 inch toward the center of the street.

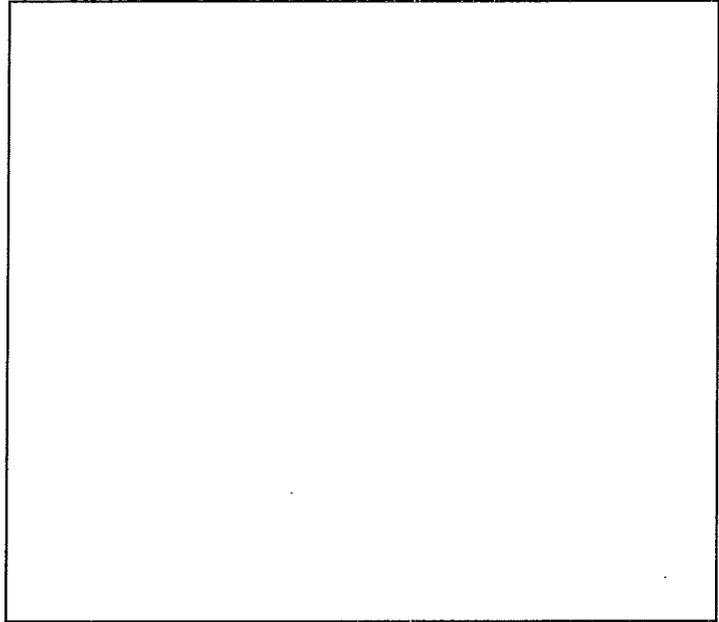
(Am. Ord. 61, passed 5-19-1908)

(B) Every builder, contractor, or other person constructing sidewalks in the City of Wells under the provisions of this section, shall execute and file with the City Administrator-Clerk-Treasurer bond signed by 2 or more sureties in the sum of \$1,000, for the benefit of the City of Wells, or any person aggrieved by reason of any fault or neglect on the part of the contract, conditioned that he or she or they will indemnify and save harmless the City of Wells, from all accidents and damage caused by negligence in either the execution or protection of his or her or their work, and that the work done shall be done in accordance with the regulations prescribed by this section, and by the rules and regulations made and adopted by the City Council of the City of Wells.

(C) All factories or plants established in the City of Wells for the making of the blocks to be used in the construction of sidewalks in this city, shall be open to inspection by the officials of the City of Wells at all times that the plant shall be in operation.

(Ord. 58, passed 5-7-1907) Penalty, see § 10.99

**RESOLUTION NO. 2016-16  
CITY OF WELLS**



**A RESOLUTION FOR THE CONVEYANCE OF REAL PROPERTY  
OWNED BY THE CITY OF WELLS**

The City Council of the City of Wells does resolve as follows:

**SECTION I**

The City of Wells owns certain property located in the City of Wells legally described as follows:

The East 15 feet of the West 95 feet of Lots One (1), Two (2) and Three (3) in Block Twelve (12) in the Village of Wells, Faribault County, Minnesota according to the Plat of said Village on file and of record in the Office of the Register of Deeds of said County.

Also included in the sale are all rights of the Grantors pursuant to those certain agreements recorded in the Office of the County Recorder for Faribault County, Minnesota in Book 16 of Miscellaneous Records, page 212 and Book 17 of Miscellaneous Records, page 170.

**SECTION II**

Wells Federal Bank is desirous of purchasing property in Section I above and the City of Wells is desirous of selling such property for a sale price of \$1.00.

**SECTION III**

Pursuant to the provisions of Minnesota Statutes §412.211, the City of Wells is hereby authorized to sell and the Mayor and City Administrator are hereby authorized to convey the

property described in Section I of this resolution to the purchaser upon payment of the purchase price.

Passed and adopted by the City Council of the City of \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Robin Leslie  
City Administrator

\_\_\_\_\_  
Ron Gaines  
Mayor

Seal

**CITY OF WELLS, MINNESOTA  
CITY COUNCIL RESOLUTION NO. 2016-17  
A RESOLUTION ACKNOWLEDGING AND ACCEPTING DONATIONS  
FROM THE WELLS LIONS CLUB**

**WHEREAS**, the City of Wells has received the following donations for the following purposes:

<i>Donor</i>	<i>Amount</i>	<i>Purpose</i>
Wells Lions Club	\$457.60	Summer Park & Recreation Programs

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS THAT:**

1. The Wells City Council gives its thanks and appreciation on behalf of the city of Wells for the donations from the Wells Lions Club for Summer Park & Recreation Programs.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_ Braun \_\_\_ Burns \_\_\_ Gaines \_\_\_ Harig \_\_\_ Herman

PASSED and ADOPTED by the City Council of the City of Wells, Minnesota on April 25, 2016.

By:

Attest:

\_\_\_\_\_  
Ronald Gaines, Mayor

\_\_\_\_\_  
Robin Leslie, City Administrator



**WELLS**  
MINNESOTA

City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator  
**DATE:** April 22, 2016  
**RE:** **FUSION Youth & Family Blast**

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Sandy Youngblom has requested the use of Half Moon Park on August 12, 2016 from 4 - 11 pm for the FUSION Youth & Family Blast.

I would recommend that the hours be limited to 4-10 pm as they have in the past and as per our noise ordinance.

If you do allow the event until 11 pm, a noise permit will be needed.

I would also recommend next year they consider a different weekend as they have been doing this event back-to-back with Kernel Days for the past few years and I have heard complaints from the neighborhood.

Please let me know if you have any questions.

62

Sandy Youngblom

331 7<sup>th</sup> Ave SW

Wells, MN 56097

Dear City Council,

The FUSION group would like to have their annual Youth and Family Blast down at Half Moon Park on Friday, August 12, from 4 – 11 p.m. We will set up a trailer for the band, a food stand; sand volley ball tournament, gaga ball, 9 square in the air and inflatables. We will have a stage similar to what they have at Kernel's Day for the band. Would we be allowed to use Half Moon Park for this activity?

Everyone is invited and welcome to come. Youth and Family Blast is a way we can celebrate the people in our community. Thanks for taking this under consideration.

Sincerely,



Sandy Youngblom

RECEIVED  
APR 22 2016  
CITY OF WELLS

# Peoples STATE BANK <sup>FYI</sup> of Wells

P.O. Box 40 • Wells, MN 56097-0040  
PH: 507-553-3155 FAX: 507-553-5181  
[www.peoplesstatebankwells.com](http://www.peoplesstatebankwells.com)

April 13, 2016

To Our Customers:

As a valued customer of Peoples State Bank of Wells, we wanted you to be among the first to know that Peoples Equity Corporation — parent company of Peoples State Bank of Wells — has entered into an agreement to purchase Paragon Bank. The purchase must be reviewed and approved by regulatory authorities, so it will likely occur in the third quarter of 2016.

Peoples State Bank has enjoyed supporting and celebrating Wells' growth since 1924. With a new building in 2003, we were able to help strengthen the spirit of independent banking in our community. And now, with the purchase of Paragon Bank, we can continue to grow alongside the farms and business we serve by offering more products and services to you and your family.

We'll continue operating from our current location and remain steadfast in our support of local organizations and causes. Our goals remain focused on community banking and our relationship with you as we continue moving toward a stronger future.

You can trust that we will stay in touch with you regarding this upcoming transition. But if you have any questions or concerns, we'll be happy to speak with you, just stop by the bank or call.

Sincerely,

PEOPLES STATE BANK OF WELLS



Ann Marie Schuster  
President  
507-553-3155  
[aschuster@psbankwells.com](mailto:aschuster@psbankwells.com)



Mark Warmka  
Vice President  
507-553-3155  
[mwarmka@psbankwells.com](mailto:mwarmka@psbankwells.com)



FYI

*www.paragonbankmn.com*

April 15, 2016

Dear Valued Paragon Bank Customer:

As a valued customer of Paragon Bank, we wanted you to be among the first to know that Peoples Equity Corporation, parent company of Peoples State Bank of Wells, has entered into an agreement to purchase Paragon Bank. The purchase must be reviewed and approved by regulatory authorities, so it will likely occur in the third quarter of 2016.

Paragon Bank has enjoyed celebrating Wells' growth since 1925 and are proud to have supported you and our community.

We will continue operating from our current location until a closing date some time the third quarter of this year. At that time, you will continue to be served locally from the Peoples State Bank of Wells location.

You can trust that we will stay in touch with you regarding this upcoming transition. In the meantime, if you have any questions or concerns, we will be happy to speak with you, just stop by the bank or call.

Sincerely,

A handwritten signature in black ink that reads 'James Heckman'.

James Heckman  
President  
Paragon Bank  
507-553-6311  
[jheckman@paragonbankmn.com](mailto:jheckman@paragonbankmn.com)

A handwritten signature in black ink that reads 'Angie Huper'.

Angie Huper  
Vice President  
Paragon Bank  
507-553-6311  
[ahuper@paragonbankmn.com](mailto:ahuper@paragonbankmn.com)



**FARIBAULT COUNTY  
SOIL & WATER CONSERVATION DISTRICT &  
PLANNING & ZONING**

FY1

Faribault County Ag Center  
415 South Grove Street, Suite 8  
Blue Earth, Minnesota 56013  
Phone (507) 526-2388  
Fax (507) 526-2508  
www.faribaultcountyswcd.com

TO: Surrounding Neighbors and Township Officials

FROM: Michele Stindtman, Faribault County Planning and Zoning *MS*

DATE: April 13, 2016

RE: Notice of Decision - Board of Adjustments.

**DECISION NOTICE**

The Faribault County Board of Adjustment conducted a Public Hearing on Monday, April 11, 2016 at 7:00 PM. The hearing was held in the Faribault County Ag Center Conference Room, 415 South Grove Street, Blue Earth, MN. The following item was on the agenda:

**Variance Request from Steve Schultz, #03-16-36V, Section 10 of Clark Township.** Request was for a variance to the required setback to the City of Wells and to the required setback to a Rural Residence to allow for the expansion of an existing feedlot located in the A-2 General Agriculture District.

**The Variance request was granted by the Board of Adjustment on April 11, 2016.**

*Anyone wishing to appeal decisions that have been made will need to follow the following MN Statutes.*

MN Statutes 394.27, Sub. 9, Appeals to District Court. All decisions by the Board of Adjustments in granting variances or in hearing appeals from any administrative order, requirement, decision, or determination shall be final except that any aggrieved person or persons, or any department, board or commission of the jurisdiction or of the state shall have the right to appeal within 30 days, after receipt of notice of decision, to the district court in the county in which the land is located on questions of law and fact.

*Any questions in regard to this Decision Notice, please contact me at 507-526-2388.*