



The Wells City Council convened on Monday, March 28, 2016 at 5:25 pm in the Council Chamber.

Mayor Gaines called the meeting to order with the following councilmembers present: Steve Burns, David Braun and John Herman. Council members absent: Whitney Harig. Also present: City Administrator Robin Leslie, Deputy City Clerk Megan Boeck, City Engineer Travis Winter, City Attorney David Frundt and Police Chief Tim Brenegan.

### AGENDA

The agenda for the March 28, 2016 meeting was reviewed. Motion by Braun and second by Burns to approve with the addition of Wells Fire Department Monument to the consent agenda and Resolution 2016-14 Declaring City Property Surplus Property to business. Motion carried.

### PUBLIC COMMENT

None.

### CONSENT AGENDA

Motion by Braun and second by Herman to approve the consent agenda as listed on pages 1-20 of the Council packet. Motion carried.

Minutes, March 14, 2016

February Financials/Building Permits/Overtime/Comp Time

Seasonal Pool Coordinator Appointment – Nancy Christenson

Wells Area Cub Scouts Annual Cub Mobile Races – 7<sup>th</sup> Street SW Street Closure

Sale of Surplus Municipal Property (Fire Trucks) – Awarded to Highest Bidder

Board Minutes

-Wells Public Library, February & March 2016

-Wells Area Ambulance, February 2016

-Wells Historical Society, March 2016

### STAFF REPORTS

Leslie provided the Council with an update on the City Hall and Flame Theatre roofing quote. She said that ProGuard lowered their quote to \$40,000 and has started work on the project. Leslie also stated that the City Wide Cleanup has been scheduled for Saturday, May 21<sup>st</sup> from 9am-noon.

### BUSINESS

**Resolution 2016-11 Acknowledging/Accepting Donations – Southern Minnesota Hunting Retriever Association-** Motion by Burns and second by Braun to approve Resolution 2016-11. Motion carried.

**Resolution 2016-12 Closing Funds No Longer in Service and Transferring Balances to Separate Funds-** Motion by Braun and second by Herman to approve Resolution 2016-12. Motion carried.

**Resolution 2016-13 Transferring Funds from the General Fund to the Capital Fund for SRTS-** Motion by Herman and second by Burns to approve Resolution 2016-13. Motion carried.

**Conditional Use Permit Request – Peterson Refuse & Demo, 355 3<sup>rd</sup> Street SE, seeks a conditional use permit to extend/expand/alter a pre-existing non-conforming use in a General Industrial (I-1) zone by adding a recycling drop site-** Leslie informed the Council that the Planning and Zoning Commission recommended approval for the CUP with the following conditions:

1. Hours to be limited to Monday – Friday 8 am – 6 pm & Saturday 8 am – 12 pm.
2. Repair and maintain existing fence in good order so site is properly screened.
3. Structure framework from 2006/2007 denied building permit/variance along south wall must be removed within six (6) months of approval.
4. Access to the drop site and clear turnaround areas must be provided. All customer and employee parking must be either on-street (if permitted) or on-site. The boulevard area must remain clear of parked vehicles and business-related items. Nothing is to be stored in the boulevard area.
5. Proposed additional use (recycling drop site) is to be kept within the confines of the existing site.

The City Council reviewed the request and the Planning & Zoning Commission’s recommendation and found that the request will not be detrimental to the health, safety, and general welfare of the city of Wells and its residents and meets the requirements of Wells Municipal Code Sections 152.097 and 152.162-152.163 if subject to the following conditions:

1. Hours to be limited to Monday – Friday 8 am – 6 pm & Saturday 8 am – 12 pm.
2. Repair and maintain existing fence in good order so site is properly screened.
3. Structure framework from 2006/2007 denied building permit/variance along south wall must be removed within six (6) months of approval.
4. Access to the drop site and clear turnaround areas must be provided.
5. Nothing is to be permanently stored in the boulevard area. Boulevard area can be used for temporary employee and equipment parking.
6. Proposed additional use (recycling drop site) is to be kept within the confines of the existing site.

Motion by Herman and second by Braun to approve the CUP with the above stated conditions. Motion carried.

**Resolution 2016-14 Declaring City Property Surplus Property-** Motion by Herman and second by Burns to approve Resolution 2016-14. Motion carried.

### **COUNCIL REPORTS**

Burns- stated that the Wells Area Chamber of Commerce will be requesting a street closure for their “Summer in the City” event on June 9<sup>th</sup> but that they will make a formal request to Council at a coming meeting.

Braun- stated that he read an article on city hall safety and security and that it is something the City should look at improving in the near future.

Herman- none.

Gaines- none.

### **ADJOURNMENT**

Motion by Braun and second by Burns to adjourn the meeting at 5:38 pm.