



**City Council Meeting Agenda  
Monday, January 11, 2016, 5:00 pm  
Wells Community Center**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Honorable Mayor Ron Gaines

**ROLL CALL:**

Braun, Burns, Harig, Herman

**PROPOSED AGENDA**

**PUBLIC COMMENT**

**PUBLIC HEARING- To Amend the Resolution Establishing an Economic Development Authority**

**CONSENT AGENDA**

Items on the Consent Agenda are reviewed in total by the City Council and may be approved through one motion. Any item may be removed by any Council Member for discussion.

Minutes-December 7, 2015 & December 14, 2015	1-5
December Payments	6-29
November & December Financials/Building Permits/Overtime/Comp Time	30-34
End of Probationary Periods – Police Chief Tim Brenegan; Part-Time Police Officers Jordon Mondeel, Evan Brown, Ryan Murphey; Theatre Clerks Holly Fernandez and Cynthia Hinkley; and Library Clerks Angela McCormick and Gwen Kimpton	35
2016 Professional Service Agreement – City Attorney	36-40
PUC Minutes, December 2015	41
Wells Ambulance Minutes, November 2015	42

**STAFF REPORTS**

- Police Chief	43-45
- Street Foreman	46
- City Engineer	
- City Attorney	
- City Administrator	

**BUSINESS**

Resolution 2016-01 Approving the Final Layout Design for the 2017 Highway 109 Wells to Alden Preservation Project and Authorizing Cost-Sharing of Associated Project Costs	47-56
FCDC Proposal/Contract Draft – Tim Clawson	57-63
Old Football Field Reuse Discussion - Milt Peterson	64-66
Resolution 2016-02 Amending the Resolution Establishing an Economic Development Authority	67-83
2016 Council Committees and Appointments	84-91
Resolution 2016-03 Certifying Banking Powers Granted to City Staff & Mayor	92-95
Revisit Snowmobile Moratorium in City Parks	96-97

**COUNCIL REPORTS & ANNOUNCEMENTS**

Mayor, Braun, Burns, Harig, Herman

Next regular meeting will be held Monday, January 25, 2016 at 5:00 pm at the Wells Community Center

**ADJOURN**

Honorable Mayor Ron Gaines



The Wells City Council convened on Monday, December 7, 2015 at 5:00 pm in the Council Chamber.

Mayor Gaines called the meeting to order with the following councilmembers present: David Braun, Steve Burns, Whitney Harig and John Herman. Also present: City Administrator Robin Leslie, Deputy City Clerk Megan Boeck, Police Chief Tim Brenegan and Street Foreman Mike Pyzick.

### **AGENDA**

The agenda for the December 7, 2015 meeting was reviewed. Motion by Harig and second by Braun to approve as presented. Motion carried.

### **PUBLIC COMMENT**

Brenda Weber was present and stated that she read in the minutes that the old school property did not pass soil borings and that she feels that the Council should have been responsible for shutting that project down instead granting the extension.

Leslie stated that because the old school site is not City property, the extent of their involvement was providing the demolition permit and allowing the crushing and hours of operation.

Jerry Jensen was present and stated there is an issue at the old school site and that the school is in the process remedying the issue.

### **CONSENT AGENDA**

Motion by Braun and second by Herman to approve the consent agenda as listed on pages 1-34 of the Council packet. Motion carried.

### Minutes

November Payments

2016 Tobacco Licenses

2016 Council and Board Meeting Schedule

Resignation – Police Department – Scott DiLorenzo

### **STAFF REPORTS**

Police Chief Tim Brenegan informed the Council that his department was audited by the Minnesota Post Board on December 3<sup>rd</sup> and that the civil defense siren shipped on December 14<sup>th</sup> and that it will be installed as soon as possible.

Street Foreman Mike Pyzick stated that the two snow events went well with no breakdowns and that right now, staff is trying to use up accrued comp time and vacation before the New Year.

City Administrator Leslie informed the Council that she is scheduling a meeting with Faribault County to resolve the Frank Brothers Elevator demolition and billing issue. She also stated that the Murphy property has been scheduled for demolition in 2016 and that the auditors are starting the preliminary audit this week.

**PUBLIC HEARING- 2017 Hwy 109 Final Layout Design for the Hwy 109**

Alan Olson stated that he is against the project and that there are other sidewalks in town that need to be replaced before more are added.

Jeff Giese stated he spent \$8,000 on removing pumps to make sure the City didn't get polluted and to gain more parking space and that he was not in favor of this project if he was going to lose two accesses.

Mayor Gaines questioned Forrest Hasty from MnDOT as to what would happen if the City decided not to allow the sidewalks. Hasty stated that without municipal consent the sidewalks won't go in but that it's likely that MnDOT will still address encroachment issues and reclaim their property that is in the right-of-way but did clarify Mr. Giese was only losing one access and not two.

Bruce Mandler stated that this project will make it nearly impossible for his delivery trucks to get in and out and that he will not pay for damages to the sidewalk. Mandler also stated that he thinks this project is a waste of tax payer dollars.

Leslie stated that the City is willing to work with the businesses but that it's really hard to pass up funding on a project like this.

Pete Hassing stated he thinks the City is asking for trouble.

Ashely Seedorf stated that having a sidewalk doesn't mean someone is going to walk on it.

John Hassing stated that nothing is free and that the intersection between Dairy Queen and Subway needs to be addressed long before a sidewalk project.

**TRUTH IN TAXATION HEARING**

Ashley Seedorf stated that she doesn't think there is room in the budget for hiring extra staff and if there is additional staff hired, there should be no reason for overtime and comp time accruals.

Leslie stated that the only budgeted overtime is stipulated by union contracts.

Seedorf also stated that she doesn't understand why it takes so long to get permits or why we have a Building Official when the City Administrator is the one who signs off on the permits.

Leslie stated that the Building Official signs off on building permits and she signs off on zoning permits and they are usually completed within a couple days.

Seedorf also stated she read that the HRA is going to do a housing study but that it's ridiculous to do studies if they aren't going to be followed. She also questioned what happened to the liquor store CD's and the City Administrators requested wages. In addition, she said the City should spend less on advertising and that why have a CIP if it is not followed.

John Hassing asked for an explanation as to why farm ground in the city limits is taxed at a rate of 2-3 times higher than farm ground in the township.

Bruce Mandler stated that government is getting too big and that he challenges the Council to go through the budget line item by line item.

Mayor Gaines stated that the reason for the levy increase is because of the City's debt payments and that the new school streets and the new fire truck were imperative to the community.

**BUSINESS**

**Resolution 2015-30 Approving the Final Layout Design for the 2017 Highway 109 Wells to Alden Preservation Project and Authorizing Cost-Sharing of Associated Project Costs-** Sandy Lorenz stated that the Wells Active Living Collation works to make sure that the city of Wells is a walkable and livable community through the use of sidewalks and trails and safe routes to school. She also stated that Hwy 109 was chosen as an improvement area because residents identified it as such in a survey and that walkability can also affect economic development and Wells.

Harig stated that she would like an opportunity to get more feedback from the community before voting.

Hasty stated that he doesn't want the Council to make a decision that they are not comfortable with and that he is willing to delay this until the January 11<sup>th</sup> meeting.

Motion by Burns and second by Harig to table this issue until January 11<sup>th</sup>. Motion carried.

**City Administrator Contract Amendment-** Leslie stated that she has provided market rates for City Administrators in comparable sized cities and that her base salary of \$65,000 is much under the current market rate. She also stated that the increase isn't \$15,000 but about \$9,500 per year to the base salary effective on January 1, 2015, in addition to a performance based increase, ranging from 0-5% on her anniversary date.

Harig stated that she definitely feels that Leslie deserves a raise because of what she brings to the community but that what is being proposed is a little steep. Harig also stated that the City Administrator position is a tough job and that she does not deserve the harassment from the community when she works as hard as she does.

Motion by Harig and second by Braun to approve a 5% increase effective January 1, 2015 and a performance based increase of 0-5% in July 2015. Motion carried.

**Resolution 2015-31 Adopting Proposed 2015 Tax Levy Collectible in 2016-** Leslie stated that she was able to add City services to the budget without increasing the General Fund by offsetting it with other revenues such as franchise fees and LGA, and that the City is doing more with the same amount of general fund dollars.

Motion by Braun and second by Harig to approve Resolution 2015-31. Motion carried.

<b>CATEGORY</b>	<b>LEVY AMOUNT</b>	<b>% INCR/(DECR)</b>
General Revenue Fund	\$517,647	0%
Library Fund	\$60,000	0%
Debt Service Fund	\$335,764	44% increase
<u>Capital Fund</u>	<u>\$0</u>	<u>100% decrease</u>
<b>Total</b>	<b>\$913,411</b>	<b>10.5% incr</b>

**Appointment- Police Department- Michael Johnson-** Motion by Harig and second by Braun to appoint Michael Johnson as a full-time Officer subject to a six month probationary period. Motion carried.

**2016 Council Committees & Appointments-** Leslie stated that Board vacancies are advertised as there are openings throughout the year and that to date she has received four different applications for various Boards.

Steve Burns stated that he would like the applications to be addressed by the perspective Boards before Council makes the appointments.

Motion by Harig and second by Burns to table the 2016 Committees & Appointments until the next meeting. Motion carried.

**Resolution 2015-32 Transferring Funds from the Unassigned General Fund to the Capital Fund for 2015 Equipment-** Motion by Braun and second by Harig to approve Resolution 2015-32. Motion carried.

**Resolution 2015-33 Transferring Funds from the Lottery Fund Balance to the Municipal Liquor Fund fir 2015 Store Improvements-** Motion by Harig and second by Herman to approve Resolution 2015-32. Motion carried.

**Resolution 2015-34 Declaring Municipal Property Surplus Property-** Motion by Braun and second by Herman to approve Resolution 2015-34. Motion carried.

### COUNCIL REPORTS

Gaines- stated that he heard that City Hall office hours were changing.

Leslie stated that it was discussed at the committee level but that she thinks she is going to be able to resolve the issue that she was having without changing the hours.

Braun- stated that he has heard that people are interested in a dog park and that he thinks the old Way Side Rest would be used as a dog park or a recycling drop site.

Leslie stated that because MnDOT is redoing accesses it is possible that with added property from the a neighboring property it could become a developable site, which would be a better use for the property.

Burns- None.

Harig- None.

Herman- None.

Motion by Braun and second by Harig to adjourn the meeting at 7:29 pm.

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Mayor Ronald Gaines

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Deputy City Clerk Megan Boeck



The Wells City Council convened on Monday, December 14, 2015 at 5:00 pm in the Council Chamber.

Mayor Gaines called the meeting to order with the following councilmembers present: David Braun, Steve Burns, Whitney Harig and John Herman. Also present: City Administrator Robin Leslie.

### AGENDA

The agenda for the December 14, 2015 meeting was reviewed. Motion by Braun and second by Harig to approve with the addition of Resolution 2015-35 Adopting & Certifying 2015 additional unpaid bills and golf course rent reimbursement. Motion carried.

### BUSINESS

**Resolution 2015-34 Amending the Adopted 2015 Tax Levy Collectible in 2016 (to further reduce set levy)-** Leslie stated that since the Council adopted the original tax levy she found that she could further reduce the debt service amount by \$10,170, which would bring the levy down to 9.27%. Motion by Harig and second by Braun to approve Resolution 2015-34. Motion carried.

**Resolution 2015-35 Adopting and Certifying (additional) unpaid bills-** Leslie stated that the purpose of this resolution is to re-certify \$695.92 for street improvements to property 555 2<sup>nd</sup> Ave SE after it was removed from the county tax forfeiture list. Motion by Braun and second by Burns to approve Resolution 2015-35. Motion carried.

**2016 Council Committees and Appointments-** Leslie stated that the Public Utilities Commission has a January meeting scheduled before the next City Council meeting and that she recommends appointing David Braun as both a Council representative and a voting member so there is a full Board before the next scheduled meeting.

HRA President Ann Schuster stated that she is requesting that the Council wait on appointing anyone to the HRA until the Board has a chance to discuss the appointment.

EDA President Brad Heggen stated that he feels the City Council as an EDA would eliminate the advisory element because the same people would serve both Boards. Heggen also stated it eliminates continuity. In addition, Heggen stated that he is an advocate for change but in moderation.

Motion by Harig and second by Herman to appoint David Braun to the PUC as the PUC Council representative and a voting member. Motion carried.

**Refund Wells Golf Club-** Leslie stated that because of the financial difficulties the golf course is having she is recommending that \$460 be reimbursed to the golf club for 2015 rent. Motion by Burns and second by Herman to approve reimbursement in the amount of \$460. Motion carried.

Motion by Braun and second by Herman to adjourn the meeting at 1:40 pm.

**\*Check Detail Register©**

DECEMBER 2015

Check Amt Invoice Comment

10100 CHECKING & SAVINGS

Paid Chk# 010197E 12/1/2015 AFLAC-AMERICAN FAMILY LIFE

c 101-41310-130 Employer Paid Ins (GENERAL) \$81.51 Robin Aflac

Total AFLAC-AMERICAN FAMILY LIFE

Paid Chk# 010198E 12/14/2015 IRS

G 101-21701	FEDERAL WITHHOLDING	\$2,403.18	Federal Withholding
G 101-21703	FICA	\$939.30	Medicare
G 101-21703	FICA	\$2,818.92	Social Security
Total IRS		\$6,161.40	

Paid Chk# 010199E 12/14/2015 MN CHILD SUPPORT PAYMENT CTR

Total MN CHILD SUPPORT PAYMENT CTR

Paid Chk# 010200E 12/14/2015 MN DEPT OF REVENUE-STATE WH

G 101-21702	STATE WITHHOLDING	\$1,038.49	State W/H
Total MN DEPT OF REVENUE-STATE WH		\$1,038.49	

Paid Chk# 010201E 12/14/2015 MSRS- MN STATE RETIREMENT SYST

Total MSRS- MN STATE RETIREMENT SYST

Paid Chk# 010202E 12/14/2015 PERA-PUBLIC EMPLOYEES RETIRE.

G 101-21704	PERA	\$2,323.34	Pera - EE
G 101-21704	PERA	\$3,010.61	Pera - ER
Total PERA-PUBLIC EMPLOYEES RETIRE.		\$5,333.95	

Paid Chk# 010203E 12/28/2015 IRS

G 101-21701	FEDERAL WITHHOLDING	\$2,526.82	Federal Withholding
G 101-21703	FICA	\$911.38	Medicare
G 101-21703	FICA	\$2,551.78	Social Security
Total IRS		\$5,989.98	

Paid Chk# 010204E 12/28/2015 MN CHILD SUPPORT PAYMENT CTR

Total MN CHILD SUPPORT PAYMENT CTR

Paid Chk# 010205E 12/28/2015 MN DEPT OF REVENUE-STATE WH

G 101-21702	STATE WITHHOLDING	\$1,073.74	State W/H
Total MN DEPT OF REVENUE-STATE WH		\$1,073.74	

Paid Chk# 010206E 12/28/2015 MSRS- MN STATE RETIREMENT SYST

Total MSRS- MN STATE RETIREMENT SYST

Paid Chk# 010207E 12/28/2015 PERA-PUBLIC EMPLOYEES RETIRE.

G 101-21704	PERA	\$2,823.72	Pera - ER
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DECEMBER 2015

	Check Amt	Invoice	Comment
G 101-21704 PERA	\$2,180.69		Pera - EE
<b>Total PERA-PUBLIC EMPLOYEES RETIRE.</b>	<b>\$5,004.41</b>		
<b>Paid Chk# 010208E 12/29/2015 AFLAC-AMERICAN FAMILY LIFE</b>			
		153162	December
		153162	December
E 101-41310-130 Employer Paid Ins (GENERAL)		153162	December
	\$100.49	153162	December
		53162	December
		153162	December
<b>Total AFLAC-AMERICAN FAMILY LIFE</b>	<b>\$413.52</b>		
<b>Paid Chk# 010209E 12/29/2015 STATE OF MINNESOTA</b>			
E 101-41940-393 Sales & Use Tax Paid	\$17.16		November 2015
G 609-21810 Sales Tax Payable	\$4,718.11		November 2015
E 101-45182-393 Sales & Use Tax Paid	\$768.73		November 2015
<b>Total STATE OF MINNESOTA</b>	<b>\$5,504.00</b>		
<b>Paid Chk# 010210E 12/29/2015 BLUE CROSS BLUE SHIELD OF MN</b>			
E 101-43100-131 Employer Paid Ins- Retirees	\$962.43		1/1/16-2/1/16
E 609-49750-130 Employer Paid Ins (GENERAL)	\$457.74		1/1/16-2/1/16
E 101-41310-130 Employer Paid Ins (GENERAL)	\$554.61		1/1/16-2/1/16
<b>Total BLUE CROSS BLUE SHIELD OF MN</b>	<b>\$1,974.78</b>		
<b>Paid Chk# 010214E 1/4/2016 IRS</b>			
G 101-21701 FEDERAL WITHHOLDING	\$108.73		Federal Withholding
G 101-21703 FICA	\$72.22		Medicare
G 101-21703 FICA	\$86.32		Social Security
<b>Total IRS</b>	<b>\$267.27</b>		
<b>Paid Chk# 010215E 1/4/2016 MN DEPT OF REVENUE-STATE WH</b>			
G 101-21702 STATE WITHHOLDING	\$51.44		State W/H
<b>Total MN DEPT OF REVENUE-STATE WH</b>	<b>\$51.44</b>		
<b>Paid Chk# 010216E 1/4/2016 PERA-PUBLIC EMPLOYEES RETIRE.</b>			
G 101-21704 PERA	\$342.77		Pera - ER
G 101-21704 PERA	\$238.96		Pera - EE
<b>Total PERA-PUBLIC EMPLOYEES RETIRE.</b>	<b>\$581.73</b>		
<b>Paid Chk# 043303 12/3/2015 CITY OF WELLS</b>			
E 101-42110-433 Dues, Subs & Fees	\$10.75		Forfeiture 1998 Honda
<b>Total CITY OF WELLS</b>	<b>\$10.75</b>		
<b>Paid Chk# 043304 12/3/2015 FARIBAULT COUNTY AUDITOR</b>			
R 101-43270-38100 Recycling Fees	\$120.00		refund on recycling fees- Co garage is exempt
<b>Total FARIBAULT COUNTY AUDITOR</b>	<b>\$120.00</b>		
<b>Paid Chk# 043305 12/3/2015 MJ LASER WORKS</b>			
E 101-45182-433 Dues, Subs & Fees	\$35.00		(reimburse) purchase new courtesy message -purchased through cinetize.com
<b>Total MJ LASER WORKS</b>	<b>\$35.00</b>		
<b>Paid Chk# 043306 12/3/2015 WELLS FIRE DEPT RELIEF ASSOC</b>			
E 101-42220-433 Dues, Subs & Fees	\$3,125.00		2nd half Fire Relief payment
<b>Total WELLS FIRE DEPT RELIEF ASSOC</b>	<b>\$3,125.00</b>		
<b>Paid Chk# 043307 12/4/2015 ANDERSON, CRAIG</b>			

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DECEMBER 2015

			Check Amt	Invoice	Comment
E 101-42220-110	Board Salaries		\$225.00		2015 Captain
	<b>Total ANDERSON, CRAIG</b>		\$225.00		
Paid Chk# 043308	12/4/2015	ASKE, CAROL			
E 101-41910-110	Board Salaries		\$200.00		2015 P&Z Board
	<b>Total ASKE, CAROL</b>		\$200.00		
Paid Chk# 043309	12/4/2015	BRANDENBURG, RICHARD			
E 101-42220-110	Board Salaries		\$225.00		2015 Asst Fire Chief
	<b>Total BRANDENBURG, RICHARD</b>		\$225.00		
Paid Chk# 043310	12/4/2015	BRAUN, DAVID			
E 101-41420-110	Board Salaries		\$200.00		2015 HRA Board
	<b>Total BRAUN, DAVID</b>		\$200.00		
Paid Chk# 043311	12/4/2015	BURNS, STEVE			
E 101-41910-110	Board Salaries		\$200.00		2015 P&Z Board
	<b>Total BURNS, STEVE</b>		\$200.00		
Paid Chk# 043312	12/1/2015	BLUE EARTH MONUMENT, INC			
E 101-41940-204	Special Prog/Proj (pass thru)		\$75.00		Lions Plaza - engraving on limestone
	<b>Total BLUE EARTH MONUMENT, INC</b>		\$75.00		
Paid Chk# 043313	12/4/2015	S & H DIESEL CO.INC			
E 101-43100-220	Repair/Maint Supply (GENERAL)		(\$12.00) 19805		discount by 12/7/15
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$312.45 19805		parts for loader and snow blower
	<b>Total S &amp; H DIESEL CO.INC</b>		\$300.45		
Paid Chk# 043314	12/1/2015	SCHROEDER ELECTRIC OF EASTON			
E 101-41940-204	Special Prog/Proj (pass thru)		\$3,783.90	15337	Lions Plaza-rain garden wiring
	<b>Total SCHROEDER ELECTRIC OF EASTON</b>		\$3,783.90		
Paid Chk# 043315	12/1/2015	SCHRADER ENTERPRISES			
E 101-41940-204	Special Prog/Proj (pass thru)		\$19,418.00	885	Lions Plaza - pavers, general landscape, mulch, trees, evergreens, perennials and landscape edging
	<b>Total SCHRADER ENTERPRISES</b>		\$19,418.00		
Paid Chk# 043316	12/1/2015	LAMPERTS,INC			
E 101-41940-204	Special Prog/Proj (pass thru)		\$1,590.15	25099291	Lions Plaza - 6'Fence
	<b>Total LAMPERTS,INC</b>		\$1,590.15		
Paid Chk# 043317	12/1/2015	TWENTIETH CENTURY FOX CORP			
E 101-45182-205	Movies		\$250.00		Flame Theatre - Alvin & Chipmunks
	<b>Total TWENTIETH CENTURY FOX CORP</b>		\$250.00		
Paid Chk# 043318	12/1/2015	WARNER BROS. DISTRIBUTING INC			
E 101-45182-205	Movies		\$250.00		Flame Theatre - Creed
	<b>Total WARNER BROS. DISTRIBUTING INC</b>		\$250.00		
Paid Chk# 043319	12/1/2015	PYZICK, MICHAEL			
E 101-43100-200	Supplies (GENERAL)		\$194.99		boots - 2015 clothing
	<b>Total PYZICK, MICHAEL</b>		\$194.99		
Paid Chk# 043320	12/4/2015	GOSSEN, KIRT			
E 101-42220-111	Contracted Services		\$700.00		2015 Fire Custodian/ Office
	<b>Total GOSSEN, KIRT</b>		\$700.00		

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DECEMBER 2015

			Check Amt	Invoice	Comment
Paid Chk# 043321	12/4/2015	GROSKREUTZ, WILLIAM, JR.			
E 101-41420-110	Board Salaries		\$200.00		2015 HRA Board
	Total	GROSKREUTZ, WILLIAM, JR.	\$200.00		
Paid Chk# 043322	12/4/2015	HARIG, CHAD			
E 101-42220-111	Contracted Services		\$1,500.00		2015 Fire Custodian/ Truck Bay
	Total	HARIG, CHAD	\$1,500.00		
Paid Chk# 043324	12/4/2015	HARTMAN, RON			
E 602-43250-110	Board Salaries		\$100.00		2015 Tri-City Sewer Board
	Total	HARTMAN, RON	\$100.00		
Paid Chk# 043325	12/4/2015	HECKMAN, JIM			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
	Total	HECKMAN, JIM	\$200.00		
Paid Chk# 043326	12/4/2015	HECKMAN, ZOA			
E 101-41420-110	Board Salaries		\$200.00		2015 HRA Board
	Total	HECKMAN, ZOA	\$200.00		
Paid Chk# 043327	12/4/2015	HEGGEN, BRAD			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
	Total	HEGGEN, BRAD	\$200.00		
Paid Chk# 043328	12/4/2015	HERMAN, JOHN P.			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
	Total	HERMAN, JOHN P.	\$200.00		
Paid Chk# 043329	12/4/2015	HULBURT, LENNY			
E 101-41910-110	Board Salaries		\$200.00		2015 P&Z Board
	Total	HULBURT, LENNY	\$200.00		
Paid Chk# 043330	12/4/2015	KIMPTON, CHANCE			
E 101-42220-111	Contracted Services		\$1,500.00		2015 Fire Custodian/ Truck Bay
E 101-42220-110	Board Salaries		\$175.00		2015 Secretary
	Total	KIMPTON, CHANCE	\$1,675.00		
Paid Chk# 043331	12/4/2015	KIMPTON, GUY			
E 101-42220-110	Board Salaries		\$650.00		2015 Fire Chief
	Total	KIMPTON, GUY	\$650.00		
Paid Chk# 043332	12/4/2015	KLOOS, STEVE			
E 101-45200-110	Board Salaries		\$200.00		2015 Park Board
E 602-43250-110	Board Salaries		\$100.00		2015 Tri-City Sewer Board
	Total	KLOOS, STEVE	\$300.00		
Paid Chk# 043333	12/4/2015	LINDE, SCOTT			
E 602-43250-110	Board Salaries		\$100.00		2015 Tri-City Sewer Board
	Total	LINDE, SCOTT	\$100.00		
Paid Chk# 043334	12/4/2015	LINDE, STEVE			
E 101-45200-110	Board Salaries		\$200.00		2015 Park Board
	Total	LINDE, STEVE	\$200.00		
Paid Chk# 043335	12/4/2015	MANDLER, BRUCE			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board

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DECEMBER 2015

Check Amt Invoice Comment

			Check Amt	Invoice	Comment
<b>Total MANDLER, BRUCE</b>			\$200.00		
Paid Chk# 043336	12/4/2015	NASINEC, SUE			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
<b>Total NASINEC, SUE</b>			\$200.00		
Paid Chk# 043337	12/4/2015	OLSON, SHAUN			
E 101-42220-110	Board Salaries		\$175.00		2015 Captain of Rescue
<b>Total OLSON, SHAUN</b>			\$175.00		
Paid Chk# 043338	12/4/2015	SAVICK, SHANNON			
E 101-41910-110	Board Salaries		\$200.00		2015 P&Z Board
<b>Total SAVICK, SHANNON</b>			\$200.00		
Paid Chk# 043339	12/4/2015	SCHINDLER, THOMAS			
E 101-41420-110	Board Salaries		\$200.00		2015 HRA Board
<b>Total SCHINDLER, THOMAS</b>			\$200.00		
Paid Chk# 043340	12/4/2015	SCHMITZ, MARK			
E 101-49810-110	Board Salaries		\$100.00		2015 Airport Board
<b>Total SCHMITZ, MARK</b>			\$100.00		
Paid Chk# 043341	12/4/2015	SCHUSTER, ANN MARIE			
E 101-41420-110	Board Salaries		\$200.00		2015 HRA Board
<b>Total SCHUSTER, ANN MARIE</b>			\$200.00		
Paid Chk# 043342	12/4/2015	SORENSEN, KIM			
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
<b>Total SORENSON, KIM</b>			\$200.00		
Paid Chk# 043343	12/4/2015	STENZEL, GREG			
E 101-45200-110	Board Salaries		\$200.00		2015 Park Board
<b>Total STENZEL, GREG</b>			\$200.00		
Paid Chk# 043344	12/4/2015	THISIUS, JOHN			
E 101-49810-110	Board Salaries		\$100.00		2015 Airport Board
<b>Total THISIUS, JOHN</b>			\$100.00		
Paid Chk# 043346	12/4/2015	YOKIEL, RAYMOND			
E 101-49810-110	Board Salaries		\$100.00		2015 Airport Board
<b>Total YOKIEL, RAYMOND</b>			\$100.00		
Paid Chk# 043347	12/4/2015	HARIG, WHITNEY			
E 101-45200-110	Board Salaries		\$200.00		2015 Park Board
E 101-41420-110	Board Salaries		\$200.00		2015 EDA Board
<b>Total HARIG, WHITNEY</b>			\$400.00		
Paid Chk# 043349	12/7/2015	AFSCME COUNCIL 65			
<b>Total AFSCME COUNCIL 65</b>					
Paid Chk# 043350	12/7/2015	ALL PETS MEDICINE			
E 101-42700-111	Contracted Services		\$75.00	83639	
<b>Total ALL PETS MEDICINE</b>			\$75.00		
Paid Chk# 043351	12/7/2015	AMERIPRIDE			

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	Check Amt	Invoice	Comment
E 101-42220-221 Operating Maintenance	\$12.97	2800541889	
E 101-43100-221 Operating Maintenance	\$6.97	2800562708	
E 101-43100-219 Laundry Services	\$44.65	2800562708	
E 101-42220-221 Operating Maintenance	\$13.35	2800562713	
E 101-41900-221 Operating Maintenance	\$25.73	2800562714	
E 101-41940-221 Operating Maintenance	\$35.19	2800562715	
E 609-49750-221 Operating Maintenance	\$14.02	2800562719	
E 101-43100-219 Laundry Services	\$44.61	2800565228	
E 101-43100-221 Operating Maintenance	\$6.97	2800565228	
E 101-43100-200 Supplies (GENERAL)	\$28.95	2800567904	
E 101-43100-221 Operating Maintenance	\$34.68	2800567904	
E 101-43100-219 Laundry Services	\$44.61	2800567904	
E 101-42220-200 Supplies (GENERAL)	\$17.60	2800567912	
E 101-42220-221 Operating Maintenance	\$27.74	2800567912	
E 101-41900-200 Supplies (GENERAL)	\$64.99	2800567913	
E 101-41900-221 Operating Maintenance	\$25.73	2800567913	
E 101-41940-221 Operating Maintenance	\$35.19	2800567914	
E 101-45182-200 Supplies (GENERAL)	\$31.05	2800567916	
E 101-45182-221 Operating Maintenance	\$23.69	2800567916	
E 609-49750-221 Operating Maintenance	\$23.07	2800567917	
E 101-43100-221 Operating Maintenance	\$6.97	2800570336	
E 101-43100-219 Laundry Services	\$44.61	2800570336	
E 101-45182-200 Supplies (GENERAL)	(\$144.00)	2810049202	return 18 bottles of soap
<b>Total AMERIPRIDE</b>	<b>\$469.34</b>		
<b>Paid Chk# 043352 12/7/2015 ANCOM COMMUNICATIONS</b>			
E 101-42220-220 Repair/Maint Supply (GENERAL)	\$68.00	57133	Minitor V Battery-
<b>Total ANCOM COMMUNICATIONS</b>	<b>\$68.00</b>		
<b>Paid Chk# 043353 12/7/2015 BENCO ELECTRIC CORP</b>			
E 101-49810-380 Utility Services (GENERAL)	\$126.32	155910	12/24/15-11/21/15
<b>Total BENCO ELECTRIC CORP</b>	<b>\$126.32</b>		
<b>Paid Chk# 043354 12/7/2015 BEVCOMM WELLS</b>			
E 101-45182-321 Telephone	\$6.28		553-5713- Theatre
E 211-45501-321 Telephone	\$89.54		
E 609-49750-321 Telephone	\$89.54		
E 101-42110-321 Telephone	\$89.55		
E 609-49750-322 Internet Service	\$54.17		
E 101-43100-322 Internet Service	\$49.95		
E 211-45501-321 Telephone	\$0.58		553-3702
E 101-43100-321 Telephone	\$37.80		553-5095
E 101-43100-321 Telephone	\$4.54		info line 553-3666
E 101-45182-321 Telephone	\$34.00		
E 101-41900-322 Internet Service	\$69.17		
E 101-41940-321 Telephone	\$4.45		CH Fax - 5126
E 101-42110-321 Telephone	\$4.54		info line -553-3666
E 101-41940-322 Internet Service	\$111.90		
E 101-42110-321 Telephone	\$0.43		553-5858
E 101-43100-321 Telephone	\$89.54		
E 211-45501-321 Telephone	(\$34.01)		553-6141
E 620-43270-321 Telephone	\$0.00		553-6027
E 609-49750-321 Telephone	\$38.78		553-5860
E 101-42220-321 Telephone	\$37.80		553-5816
E 101-49010-321 Telephone	\$37.80		553-5743
E 101-49810-321 Telephone	\$45.01		553-5118

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E 101-41940-321	Telephone		\$89.55		
	<b>Total BEVCOMM WELLS</b>		<b>\$950.91</b>		
<b>Paid Chk# 043355</b>	<b>12/7/2015</b>	<b>BEVCOMM,INC-B.E.</b>			
E 101-41940-433	Dues, Subs & Fees		\$750.00	3947	contracted computer support
E 101-41940-433	Dues, Subs & Fees		\$21.25	4005	Choicescan email filter
E 101-41940-433	Dues, Subs & Fees		\$50.00	4029	back-up data recovery server
	<b>Total BEVCOMM,INC-B.E.</b>		<b>\$821.25</b>		
<b>Paid Chk# 043356</b>	<b>12/7/2015</b>	<b>BOLTON &amp; MENK, INC.</b>			
E 605-43250-303	Engineering Fees		\$125.00	0184688	county ditch #87 meeting
E 101-41310-303	Engineering Fees		\$375.00	0184688	street committee meeting
	<b>Total BOLTON &amp; MENK, INC.</b>		<b>\$500.00</b>		
<b>Paid Chk# 043357</b>	<b>12/7/2015</b>	<b>CENTRAL PENSION FUND SOURCE A</b>			
	<b>Total CENTRAL PENSION FUND SOURCE A</b>				
<b>Paid Chk# 043358</b>	<b>12/7/2015</b>	<b>CLAREYS SAFETY EQUIPMENT,INC</b>			
E 101-42220-480	Small Equipment		\$750.00	158385	4 red helmets
E 101-42220-480	Small Equipment		\$368.00	158385	survivor LED (4)
E 101-42220-480	Small Equipment		\$187.50	158385	nomex
E 101-42220-480	Small Equipment		\$675.00	158385	6 yellow helmets
E 101-42220-480	Small Equipment		\$48.00	158385	nightstick - mini-tac 2AAA
E 101-42220-480	Small Equipment		\$2,160.00	158385	9 stinger rechargeable w/ac&dc
E 101-42220-480	Small Equipment		\$187.00	158385	pike pole-2
E 101-42220-480	Small Equipment		\$900.00	158385	extension 3 section 35'
E 101-42220-480	Small Equipment		\$1,830.00	158385	24 Kangaroo gloves
	<b>Total CLAREYS SAFETY EQUIPMENT,INC</b>		<b>\$7,105.50</b>		
<b>Paid Chk# 043359</b>	<b>12/7/2015</b>	<b>DULAS EXCAVATING, INC.</b>			
E 101-41900-400	Repairs & Maint Cont (GENERAL		\$60.00	W150165	fill sand - water valve
E 101-41940-204	Special Prog/Proj (pass thru)		\$60.00	W150165	fill sand - Lions Plaza curb work
	<b>Total DULAS EXCAVATING, INC.</b>		<b>\$120.00</b>		
<b>Paid Chk# 043360</b>	<b>12/7/2015</b>	<b>FARIBAULT COUNTY REGISTER INC</b>			
E 101-45182-350	Print/Advertising		\$324.30	A11625	November 2015
	<b>Total FARIBAULT COUNTY REGISTER INC</b>		<b>\$324.30</b>		
<b>Paid Chk# 043361</b>	<b>12/7/2015</b>	<b>FEDERAL SIGNAL CORP</b>			
E 401-42500-590	Equipment Reserve		\$13,805.00	6178488	Siren
	<b>Total FEDERAL SIGNAL CORP</b>		<b>\$13,805.00</b>		
<b>Paid Chk# 043362</b>	<b>12/7/2015</b>	<b>FREEBORN COUNTY SHOPPER</b>			
E 101-45182-350	Print/Advertising		\$160.00	59359	November
	<b>Total FREEBORN COUNTY SHOPPER</b>		<b>\$160.00</b>		
<b>Paid Chk# 043363</b>	<b>12/7/2015</b>	<b>GALE/ CENGAGE LEARNING</b>			
E 211-45501-209	Books and Magazines		\$22.50	56743091	
	<b>Total GALE/ CENGAGE LEARNING</b>		<b>\$22.50</b>		
<b>Paid Chk# 043364</b>	<b>12/7/2015</b>	<b>HEIMAN FIRE EQUIPMENT,INC</b>			
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$142.50	0840793	letter patch - Lackey/Stenzel/Rebelein
	<b>Total HEIMAN FIRE EQUIPMENT,INC</b>		<b>\$142.50</b>		
<b>Paid Chk# 043365</b>	<b>12/7/2015</b>	<b>HERMEL WHOLESALE,INC</b>			
E 609-49750-333	Freight and Express		\$3.95	541356	

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E 609-49750-333	Freight and Express	\$3.95	541356
E 609-49750-200	Supplies (GENERAL)	\$15.16	541356
E 101-41940-200	Supplies (GENERAL)	\$59.20	542833
E 101-45182-333	Freight and Express	\$3.95	542834
E 101-45182-250	Merchandise Resale (GENERAL)	\$124.12	542834
E 609-49750-256	Tobacco Products	\$55.11	542844
E 609-49750-256	Tobacco Products	\$77.56	542844
E 609-49750-333	Freight and Express	\$3.95	542844
E 609-49750-250	Merchandise Resale (GENERAL)	\$33.35	542844
E 609-49750-256	Tobacco Products	\$156.52	544270
E 609-49750-256	Tobacco Products	\$27.56	544270
E 609-49750-333	Freight and Express	\$3.95	544270
E 609-49750-250	Merchandise Resale (GENERAL)	\$57.02	544270
E 101-45182-200	Supplies (GENERAL)	\$20.08	544271
E 101-45182-250	Merchandise Resale (GENERAL)	\$153.94	544271
E 101-45182-200	Supplies (GENERAL)	\$435.25	544271
E 101-45182-250	Merchandise Resale (GENERAL)	\$167.73	544271
E 101-45182-333	Freight and Express	\$3.95	544271
E 101-45182-250	Merchandise Resale (GENERAL)	\$153.94	546679
E 101-45182-250	Merchandise Resale (GENERAL)	\$356.91	546679
E 101-45182-333	Freight and Express	\$3.95	546679
E 101-43100-200	Supplies (GENERAL)	\$36.26	546839
E 101-43100-333	Freight and Express	\$3.95	546839
<b>Total HERMEL WHOLESale,INC</b>		<b>\$2,190.04</b>	

Paid Chk#	043366	12/7/2015	INGRAM,INC			
E 211-45501-209	Books and Magazines	\$30.52	90188254			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$30.52)	90188254			
E 211-45501-204	Special Prog/Proj (pass thru)	\$30.52	90188254			
E 211-45501-209	Books and Magazines	\$41.93	90188255			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$41.93)	90188255			
E 211-45501-204	Special Prog/Proj (pass thru)	\$41.93	90188255			
E 211-45501-204	Special Prog/Proj (pass thru)	\$60.62	90188256			
E 211-45501-209	Books and Magazines	\$60.62	90188256			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$60.62)	90188256			
E 211-45501-209	Books and Magazines	\$22.86	90188257			
E 211-45501-204	Special Prog/Proj (pass thru)	\$22.86	90188257			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$22.86)	90188257			
E 211-45501-204	Special Prog/Proj (pass thru)	\$14.08	90225427			
E 211-45501-209	Books and Magazines	\$14.08	90225427			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$14.08)	90225427			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$47.43)	90291092			
E 211-45501-209	Books and Magazines	\$47.43	90291092			
E 211-45501-204	Special Prog/Proj (pass thru)	\$47.43	90291092			
E 211-45501-209	Books and Magazines	\$19.25	90291093			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$19.25)	90291093			
E 211-45501-204	Special Prog/Proj (pass thru)	\$19.25	90291093			
E 211-45501-204	Special Prog/Proj (pass thru)	\$9.24	90291094			
E 211-45501-209	Books and Magazines	\$9.24	90291094			
E 211-45501-204	Special Prog/Proj (pass thru)	(\$9.24)	90291094			
<b>Total INGRAM,INC</b>		<b>\$245.93</b>				

Paid Chk# 043367 12/7/2015 IUOE LOCAL #49

Total IUOE LOCAL #49

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Paid Chk#		Date	Vendor		Check Amt	Invoice	Comment
Paid Chk# 043370		12/7/2015	KBEW RADIO,INC				
E 609-49750-350	Print/Advertising				\$59.70	311836	Veterans Day
E 609-49750-350	Print/Advertising				\$51.00	312118	Wells Does It Bright
E 609-49750-350	Print/Advertising				\$13.00	312119	Wells Does It Bright
E 101-45182-350	Print/Advertising				\$40.00	312336	November
Total KBEW RADIO,INC					\$163.70		
Paid Chk# 043371		12/7/2015	KIMPTON, GWEN				
E 211-45501-331	Travel/Meetings				\$24.73		11/17
E 211-45501-331	Travel/Meetings				\$24.73		11/10
E 211-45501-331	Travel/Meetings				\$24.73		11/24
Total KIMPTON, GWEN					\$74.19		
Paid Chk# 043372		12/7/2015	KRIEGER BEVERAGES COMPANY,INC				
E 609-49750-252	Beer For Resale				\$3,612.60	125777	
Total KRIEGER BEVERAGES COMPANY,INC					\$3,612.60		
Paid Chk# 043373		12/7/2015	LANDS END BUSINESS OUTFITTERS				
E 101-41940-200	Supplies (GENERAL)				\$9.95	SIN3363508	s/h -
E 101-49010-218	Uniforms/Clothing Allowance				\$148.95	SIN3363508	2015 logo clothing - Amy
Total LANDS END BUSINESS OUTFITTERS					\$158.90		
Paid Chk# 043374		12/7/2015	LAW ENFORCEMENT LABOR, INC				
Total LAW ENFORCEMENT LABOR, INC							
Paid Chk# 043375		12/7/2015	LOCHER BROS.,INC				
E 609-49750-252	Beer For Resale				\$3,566.65	1002245	
E 609-49750-251	Liquor For Resale				\$98.40	1002245	
Total LOCHER BROS.,INC					\$3,665.05		
Paid Chk# 043376		12/7/2015	MACQUEEN EQUIPMENT CO.,INC				
E 101-43100-220	Repair/Maint Supply (GENERAL)				\$132.00	2160130	Gutter Broom oil
Total MACQUEEN EQUIPMENT CO.,INC					\$132.00		
Paid Chk# 043377		12/7/2015	MARKETPLACE FOODS				
E 101-45182-250	Merchandise Resale (GENERAL)				\$79.20	00017014	
E 101-45182-250	Merchandise Resale (GENERAL)				\$95.70	00017162	
E 101-45182-250	Merchandise Resale (GENERAL)				\$26.40	00017395	
Total MARKETPLACE FOODS					\$201.30		
Paid Chk# 043378		12/7/2015	NCPERS GROUP INSUR-PERA				
Total NCPERS GROUP INSUR-PERA							
Paid Chk# 043379		12/7/2015	NEUBAUER OIL,INC				
E 101-42110-217	Other Operating Supplies				\$869.21	1000	
E 101-43100-217	Other Operating Supplies				\$1,063.21	1002	
Total NEUBAUER OIL,INC					\$1,932.42		
Paid Chk# 043380		12/7/2015	OFFICE DEPOT				
E 101-41940-200	Supplies (GENERAL)				\$115.32	807888981001	
Total OFFICE DEPOT					\$115.32		
Paid Chk# 043381		12/7/2015	PEPSI COLA BOTTLING,INC				

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		Check Amt	Invoice	Comment
E 101-45182-250	Merchandise Resale (GENERAL)	\$181.30	147742	
E 101-45182-250	Merchandise Resale (GENERAL)	\$250.60	163144	
<b>Total PEPSI COLA BOTTLING,INC</b>		<b>\$431.90</b>		
<b>Paid Chk# 043382</b>	<b>12/7/2015 PHILLIPS WINE AND SPIRITS,INC</b>			
E 609-49750-251	Liquor For Resale	\$238.60	2886680	
E 609-49750-251	Liquor For Resale	\$2,490.13	2888986	
<b>Total PHILLIPS WINE AND SPIRITS,INC</b>		<b>\$2,728.73</b>		
<b>Paid Chk# 043383</b>	<b>12/7/2015 PITNEY BOWES</b>			
E 101-41940-200	Supplies (GENERAL)	\$420.99	0507-8543	postage
<b>Total PITNEY BOWES</b>		<b>\$420.99</b>		
<b>Paid Chk# 043384</b>	<b>12/7/2015 PIZZA CORNER FROZEN PIZZA</b>			
E 609-49750-250	Merchandise Resale (GENERAL)	\$160.00	300180	
<b>Total PIZZA CORNER FROZEN PIZZA</b>		<b>\$160.00</b>		
<b>Paid Chk# 043385</b>	<b>12/7/2015 PLUNKETTS</b>			
E 101-42220-111	Contracted Services	\$37.96	5203694	
<b>Total PLUNKETTS</b>		<b>\$37.96</b>		
<b>Paid Chk# 043386</b>	<b>12/7/2015 SCHILLING SUPPLY COMPANY</b>			
E 101-41900-200	Supplies (GENERAL)	\$32.00	514414-00	bowl cleaner
E 101-41940-200	Supplies (GENERAL)	\$32.14	514414-00	bowl cleaner -
<b>Total SCHILLING SUPPLY COMPANY</b>		<b>\$64.14</b>		
<b>Paid Chk# 043387</b>	<b>12/7/2015 SCHRADER ENTERPRISES</b>			
E 101-49810-111	Contracted Services	\$757.43		payment #7
E 101-45200-111	Contracted Services	\$1,010.00		payment #7
E 101-43100-400	Repairs & Maint Cont (GENERAL)	\$316.71		payment #7
<b>Total SCHRADER ENTERPRISES</b>		<b>\$2,084.14</b>		
<b>Paid Chk# 043388</b>	<b>12/7/2015 SCHROEDER ELECTRIC OF EASTON</b>			
E 101-43100-400	Repairs & Maint Cont (GENERAL)	\$1,106.00	15280	change out 6 lights - west shop
<b>Total SCHROEDER ELECTRIC OF EASTON</b>		<b>\$1,106.00</b>		
<b>Paid Chk# 043389</b>	<b>12/7/2015 SCHWARTZ, TIM</b>			
E 211-45501-400	Repairs & Maint Cont (GENERAL)	\$50.00		window washing -
<b>Total SCHWARTZ, TIM</b>		<b>\$50.00</b>		
<b>Paid Chk# 043390</b>	<b>12/7/2015 SOUTHERN WINE &amp; SPIRITS OF MN</b>			
E 609-49750-251	Liquor For Resale	\$284.99	1352863	
E 609-49750-253	Wine For Resale	\$57.80	1352864	
<b>Total SOUTHERN WINE &amp; SPIRITS OF MN</b>		<b>\$342.79</b>		
<b>Paid Chk# 043391</b>	<b>12/7/2015 STAR EAGLE</b>			
E 101-45182-350	Print/Advertising	\$120.00	24297	November
<b>Total STAR EAGLE</b>		<b>\$120.00</b>		
<b>Paid Chk# 043392</b>	<b>12/7/2015 STAUFFER GRAPHICS AND SIGN</b>			
E 101-41940-200	Supplies (GENERAL)	\$220.00	810	3x4 "For Sale Sign"
<b>Total STAUFFER GRAPHICS AND SIGN</b>		<b>\$220.00</b>		
<b>Paid Chk# 043393</b>	<b>12/7/2015 STENSLAND, BRYAN</b>			
E 101-42400-321	Telephone	\$35.00		November
E 101-42400-111	Contracted Services	\$687.50		Building Inspector-November 31.25 hrs

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<b>Total STENSLAND, BRYAN</b>			<b>\$722.50</b>		
Paid Chk# 043394	12/7/2015	TOW DISTRIBUTING CORP			
E 609-49750-251	Liquor For Resale		\$107.20	404161	
<b>Total TOW DISTRIBUTING CORP</b>			<b>\$107.20</b>		
Paid Chk# 043395	12/7/2015	TRI-CITY SEWER			
E 602-43250-410	Rentals (GENERAL)		\$550.00		11/17,11/19,11/23
<b>Total TRI-CITY SEWER</b>			<b>\$550.00</b>		
Paid Chk# 043396	12/7/2015	WASECA COUNTY NEWS			
E 101-45182-350	Print/Advertising		\$105.60	55193312	November
<b>Total WASECA COUNTY NEWS</b>			<b>\$105.60</b>		
Paid Chk# 043397	12/7/2015	WELLS HRA			
E 101-41310-303	Engineering Fees		\$3,000.00		Housing Study Cost Share - CA Consulting fees
<b>Total WELLS HRA</b>			<b>\$3,000.00</b>		
Paid Chk# 043398	12/7/2015	WELLS PUBLIC UTILITIES			
E 602-43250-394	Utility Reimb		\$588.18		November 2015
E 609-49750-380	Utility Services (GENERAL)		\$693.15	10-570-1509	
E 101-43100-326	Street Lighting		\$144.47	10-70-1443	
E 101-45200-380	Utility Services (GENERAL)		\$8.68	10-85-2577	
E 101-41940-380	Utility Services (GENERAL)		\$848.81	10-890-1543	
E 101-42220-380	Utility Services (GENERAL)		\$402.00	10-890-1544	
E 101-45182-380	Utility Services (GENERAL)		\$444.85	10-900-2539	
E 101-49810-220	Repair/Maint Supply (GENERAL)		\$108.68	11/05	airport security lights
E 101-43100-326	Street Lighting		\$2,050.17	1-1275-135	
E 602-43250-380	Utility Services (GENERAL)		\$11.76	1-1280-139	
E 602-43250-380	Utility Services (GENERAL)		\$24.05	1-710-74	
E 602-43250-380	Utility Services (GENERAL)		\$19.11	1-910-100	
E 101-45200-380	Utility Services (GENERAL)		\$23.52	2-1550-303	
E 101-45200-380	Utility Services (GENERAL)		\$11.76	2-1620-310	
E 101-45200-380	Utility Services (GENERAL)		\$11.76	2-1630-311	
E 101-45200-380	Utility Services (GENERAL)		\$32.20	2-1640-4365	
E 602-43250-380	Utility Services (GENERAL)		\$15.57	3-1582-5551	
E 101-43100-380	Utility Services (GENERAL)		\$18.44	4-175-2233	
E 101-42700-380	Utility Services (GENERAL)		\$11.76	4-275-2359	
E 101-43100-380	Utility Services (GENERAL)		\$156.85	4-280-540	
E 101-42220-380	Utility Services (GENERAL)		\$197.94	5-100-701	
E 101-45200-380	Utility Services (GENERAL)		\$18.16	5-1360-840	
E 101-45124-380	Utility Services (GENERAL)		\$11.76	5-1370-841	
E 101-41900-380	Utility Services (GENERAL)		\$398.58	5-40-694	
E 101-45200-380	Utility Services (GENERAL)		\$11.76	5-890-788	
E 101-45200-380	Utility Services (GENERAL)		\$72.26	6-540-924	
E 602-43250-380	Utility Services (GENERAL)		\$11.76	6-65-5638	
E 101-43100-326	Street Lighting		\$1,700.03	6-70-863	
E 101-45200-380	Utility Services (GENERAL)		\$11.90	6-730-943	
E 101-45200-380	Utility Services (GENERAL)		\$11.76	6-740-944	
E 101-45200-380	Utility Services (GENERAL)		\$25.51	6-750-945	
E 101-45200-380	Utility Services (GENERAL)		\$20.84	6-770-947	
E 101-45200-380	Utility Services (GENERAL)		\$28.93	8-1440-1325	
E 101-43100-326	Street Lighting		\$331.92	8-912-5713	
E 211-45501-380	Utility Services (GENERAL)		\$329.54	9-170-1345	
E 101-43100-326	Street Lighting		\$112.19	9-600-1410	

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<b>Total WELLS PUBLIC UTILITIES</b>		<b>\$8,920.61</b>		
Paid Chk# 043399	12/7/2015 WILSON THEATRE SERVICE			
E 101-45182-111	Contracted Services	\$130.00	664789	December booking
<b>Total WILSON THEATRE SERVICE</b>		<b>\$130.00</b>		
Paid Chk# 043400	12/7/2015 WIRTZ BEVERAGE MN WINE & SPIRI			
E 609-49750-251	Liquor For Resale	\$516.45	1080402054	
<b>Total WIRTZ BEVERAGE MN WINE &amp; SPIRI</b>		<b>\$516.45</b>		
Paid Chk# 043401	12/10/2015 WELLS HRA			
E 409-47003-438	Refunds & Reimbursements	\$106.72		TIF 2-9 Wellington
<b>Total WELLS HRA</b>		<b>\$106.72</b>		
Paid Chk# 043402	12/10/2015 WELLS PUBLIC UTILITIES			
E 602-43250-438	Refunds & Reimbursements	\$1,096.96		waterline project - Dec 15 Tax Disbursement
<b>Total WELLS PUBLIC UTILITIES</b>		<b>\$1,096.96</b>		
Paid Chk# 043403	12/11/2015 KLOOS, JENNIE			
E 101-45182-200	Supplies (GENERAL)	\$20.37		reimburse for new cordless phone @ theatre
<b>Total KLOOS, JENNIE</b>		<b>\$20.37</b>		
Paid Chk# 043404	12/14/2015 BECKMANN, MICHAEL			
E 101-45182-111	Contracted Services	\$60.00		2x Flame Theatre movie set up/take down
<b>Total BECKMANN, MICHAEL</b>		<b>\$60.00</b>		
Paid Chk# 043405	12/14/2015 BRANDENBURG, RICHARD			
E 101-43100-200	Supplies (GENERAL)	\$83.07		remaining safety equip balance
<b>Total BRANDENBURG, RICHARD</b>		<b>\$83.07</b>		
Paid Chk# 043406	12/14/2015 BRENEGAN, TIM			
<b>Total BRENEGAN, TIM</b>				
Paid Chk# 043407	12/14/2015 NEUBAUER, ERIC			
<b>Total NEUBAUER, ERIC</b>				
Paid Chk# 043408	12/14/2015 WELLS FEDERAL BANK/VISA			
G 211-10101	Wells Federal	\$1,950.00		
G 101-10101	Wells Federal	\$17,105.79		
G 609-10101	Wells Federal	\$4,975.93		
<b>Total WELLS FEDERAL BANK/VISA</b>		<b>\$24,031.72</b>		
Paid Chk# 043409	12/14/2015 JOHNSON, MICHAEL			
E 101-42110-218	Uniforms/Clothing Allowance	\$500.00		full time status clothing per contract
E 101-42110-218	Uniforms/Clothing Allowance	\$725.00		annual clothing allowance
<b>Total JOHNSON, MICHAEL</b>		<b>\$1,225.00</b>		
Paid Chk# 043410	12/14/2015 LESLIE, ROBIN			
E 101-41310-323	Vehicle Expense	\$50.00		December
<b>Total LESLIE, ROBIN</b>		<b>\$50.00</b>		
Paid Chk# 043411	12/14/2015 BRENEGAN, TIM			
E 101-42110-321	Telephone	\$35.00		December
<b>Total BRENEGAN, TIM</b>		<b>\$35.00</b>		

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Paid Chk# 043412	12/14/2015	BERG, SCOTT			
E 609-49750-321	Telephone		\$35.00		December
		<b>Total BERG, SCOTT</b>	<b>\$35.00</b>		
Paid Chk# 043413	12/14/2015	SEIPP, STEVE			
		<b>Total SEIPP, STEVE</b>			
Paid Chk# 043414	12/15/2015	ABDO, EICK & MEYERS, LLP			
E 101-41400-332	Education/Training		\$50.00		audit training 1/14/16
		<b>Total ABDO, EICK &amp; MEYERS, LLP</b>	<b>\$50.00</b>		
Paid Chk# 043415	12/15/2015	ALL PETS MEDICINE			
E 101-42700-111	Contracted Services		\$177.11	83763	Dusty - feline injections/ impound fee
		<b>Total ALL PETS MEDICINE</b>	<b>\$177.11</b>		
Paid Chk# 043416	12/15/2015	ANCOM COMMUNICATIONS			
E 101-42220-401	Repairs/Maint Equipment		\$108.00	56777	continuous beeping - Minitor V
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$21.50	56786	minitor battery pack
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$84.60	57193	6 minitor belt clip
		<b>Total ANCOM COMMUNICATIONS</b>	<b>\$214.10</b>		
Paid Chk# 043417	12/15/2015	ANKENY, BONNIE			
E 101-42110-433	Dues, Subs & Fees		\$56.00	44110	transcribed interviews
		<b>Total ANKENY, BONNIE</b>	<b>\$56.00</b>		
Paid Chk# 043418	12/15/2015	ARCTIC GLACIER			
E 609-49750-250	Merchandise Resale (GENERAL)		\$16.50	433533603	
		<b>Total ARCTIC GLACIER</b>	<b>\$16.50</b>		
Paid Chk# 043419	12/15/2015	B & D METAL WORKS INC			
E 101-43100-401	Repairs/Maint Equipment		\$360.46	201511114	snow blower control-mount for new loader
		<b>Total B &amp; D METAL WORKS INC</b>	<b>\$360.46</b>		
Paid Chk# 043420	12/15/2015	BRANDT GARMENT LETTERING			
E 101-42220-200	Supplies (GENERAL)		\$120.00	25441	embroider 6 white shirts
		<b>Total BRANDT GARMENT LETTERING</b>	<b>\$120.00</b>		
Paid Chk# 043421	12/15/2015	CITY OF MANKATO OFFICES			
E 101-42110-433	Dues, Subs & Fees		\$207.00	2015-11-00261	2015 MDC-CIS Annual Cost
		<b>Total CITY OF MANKATO OFFICES</b>	<b>\$207.00</b>		
Paid Chk# 043422	12/15/2015	CULLIGAN WATER COND,INC			
E 101-41940-221	Operating Maintenance		\$45.43	99642142	
E 101-43100-221	Operating Maintenance		\$46.51	99642894	
		<b>Total CULLIGAN WATER COND,INC</b>	<b>\$91.94</b>		
Paid Chk# 043423	12/15/2015	DELTA MEDICAL SUPPLY GROUP, IN			
E 101-42220-200	Supplies (GENERAL)		\$95.65	126758	XL gloves
		<b>Total DELTA MEDICAL SUPPLY GROUP, IN</b>	<b>\$95.65</b>		
Paid Chk# 043424	12/15/2015	DELUXE ECHOSTAR LLC			
E 101-45182-433	Dues, Subs & Fees		\$199.75	91019861	The Intern, Pan, Hotel Trans, War Room, Walk in the Woods
		<b>Total DELUXE ECHOSTAR LLC</b>	<b>\$199.75</b>		
Paid Chk# 043425	12/15/2015	FRUNDT & JOHNSON, LTD			

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E 101-41110-304	Legal Fees		\$150.00	42303.108028	October retainer
E 101-42110-304	Legal Fees		\$500.00	42303.108028	October retainer
E 101-41940-304	Legal Fees		\$350.00	42303.108028	October retainer
E 101-41310-304	Legal Fees		\$196.30	42303.115100	annexation of city owned land
<b>Total FRUNDT &amp; JOHNSON, LTD</b>			<b>\$1,196.30</b>		
Paid Chk# 043426 12/15/2015 GOPHER STATE ONE-CALL					
E 101-43100-433	Dues, Subs & Fees		\$15.95	150741	
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$15.95</b>		
Paid Chk# 043427 12/15/2015 GRAHAM TIRE FAIRMONT					
E 101-42110-401	Repairs/Maint Equipment		\$549.64	4431486	4 TIRES - 2015
<b>Total GRAHAM TIRE FAIRMONT</b>			<b>\$549.64</b>		
Paid Chk# 043428 12/15/2015 JJ TAYLOR DIST. OF MN					
E 609-49750-251	Liquor For Resale		\$133.50	2456041	
<b>Total JJ TAYLOR DIST. OF MN</b>			<b>\$133.50</b>		
Paid Chk# 043429 12/15/2015 KRIEGER BEVERAGES COMPANY,INC					
E 609-49750-252	Beer For Resale		\$1,712.61	125886	
E 609-49750-252	Beer For Resale		\$2,835.80	125982	
<b>otal KRIEGER BEVERAGES COMPANY,INC</b>			<b>\$4,548.41</b>		
Paid Chk# 043430 12/15/2015 LIONSGATE					
E 101-45182-205	Movies		\$110.48		The Hunger Games: Mockingjay Part 2
E 101-45182-205	Movies		\$1,765.50		week 1-2 Hunger Games: Mockingjay 2
<b>Total LIONSGATE</b>			<b>\$1,875.98</b>		
Paid Chk# 043431 12/15/2015 LOCHER BROS.,INC					
E 609-49750-252	Beer For Resale		\$2,044.05	1002298	
E 609-49750-252	Beer For Resale		\$1,323.70	1002352	
<b>Total LOCHER BROS.,INC</b>			<b>\$3,367.75</b>		
Paid Chk# 043432 12/15/2015 MAPLE RIVER MESSENGER					
E 101-45182-350	Print/Advertising		\$96.00	3246	November
<b>Total MAPLE RIVER MESSENGER</b>			<b>\$96.00</b>		
Paid Chk# 043433 12/15/2015 MATHESON TRI-GAS INC					
E 101-43100-217	Other Operating Supplies		\$24.70	12421963	
<b>Total MATHESON TRI-GAS INC</b>			<b>\$24.70</b>		
Paid Chk# 043434 12/15/2015 MIDLAND TOWING & RECOVERY LLC					
E 101-42110-436	Street Towing Charges		\$125.00	298762	2001 Silverado -
<b>Total MIDLAND TOWING &amp; RECOVERY LLC</b>			<b>\$125.00</b>		
Paid Chk# 043435 12/15/2015 MN BUREAU OF CRIMINAL APPREHEN					
E 101-42110-332	Education/Training		\$75.00	31969-042115	Jeremy Haugh - Field Analysis of Drugs
<b>otal MN BUREAU OF CRIMINAL APPREHEN</b>			<b>\$75.00</b>		
Paid Chk# 043436 12/15/2015 MN ENERGY RESOURCES					
E 101-42220-380	Utility Services (GENERAL)		\$182.05	4010162-8	
E 101-45124-380	Utility Services (GENERAL)		\$50.23	4017261-1	
E 101-43100-380	Utility Services (GENERAL)		\$42.06	4099885-8	
E 101-45182-380	Utility Services (GENERAL)		\$262.47	4105729-0	
E 101-41940-380	Utility Services (GENERAL)		\$262.47	4105729-0	
E 101-41900-380	Utility Services (GENERAL)		\$154.45	4108805-5	
E 101-43100-380	Utility Services (GENERAL)		\$75.96	4112797-8	

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E 101-45200-380	Utility Services (GENERAL)		\$33.89	4142308-8	
E 609-49750-380	Utility Services (GENERAL)		\$177.99	4172835-3	
E 211-45501-380	Utility Services (GENERAL)		\$162.95	4201159-3	
E 101-45200-380	Utility Services (GENERAL)		\$21.38	4234024-0	
E 101-43100-380	Utility Services (GENERAL)		\$21.38	4349790-8	
<b>Total MN ENERGY RESOURCES</b>			\$1,447.28		
<b>Paid Chk# 043437</b>	<b>12/15/2015 NAPA AUTO PARTS CORP</b>				
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$2.46	457373	
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$44.78	457442	minus sales tax
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$19.80	457480	minus sales tax
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$22.80	457545	minus sales rtx
E 101-42110-220	Repair/Maint Supply (GENERAL)		\$17.58	458337	
<b>Total NAPA AUTO PARTS CORP</b>			\$107.42		
<b>Paid Chk# 043438</b>	<b>12/15/2015 OFFICE DEPOT</b>				
E 101-41940-200	Supplies (GENERAL)		\$22.13	809945381001	
E 101-41940-200	Supplies (GENERAL)		\$128.07	809945633001	
E 101-41940-200	Supplies (GENERAL)		\$201.12	809955870001	
E 101-41900-200	Supplies (GENERAL)		\$35.58	809956079001	
<b>Total OFFICE DEPOT</b>			\$386.90		
<b>Paid Chk# 043439</b>	<b>12/15/2015 PARTS CITY AUTO PARTS</b>				
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$0.75	226-112577	connector
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$0.87	226-112590	screws
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$2.29	226-112747	wiper blade connector
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$54.12	226-112932	coolant hose
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$6.84	226-112936	hose clamp
E 101-42220-220	Repair/Maint Supply (GENERAL)		\$25.98	226-112950	peak univer 50/50
<b>Total PARTS CITY AUTO PARTS</b>			\$90.85		
<b>Paid Chk# 043440</b>	<b>12/15/2015 PIZZA CORNER FROZEN PIZZA</b>				
E 609-49750-250	Merchandise Resale (GENERAL)		\$145.50	300849	
<b>Total PIZZA CORNER FROZEN PIZZA</b>			\$145.50		
<b>Paid Chk# 043441</b>	<b>12/15/2015 REG S AUTO REPAIR</b>				
E 101-42110-220	Repair/Maint Supply (GENERAL)		\$140.00	11848	mount and balance 4 new snow tires/ Taurus
<b>Total REG S AUTO REPAIR</b>			\$140.00		
<b>Paid Chk# 043442</b>	<b>12/15/2015 RONS PLUMBING HVAC &amp; ELECTRIC</b>				
E 101-45200-220	Repair/Maint Supply (GENERAL)		\$9.71	7453	replacement cap - water sprinkler/ T Park
<b>Total RONS PLUMBING HVAC &amp; ELECTRIC</b>			\$9.71		
<b>Paid Chk# 043443</b>	<b>12/15/2015 S &amp; H DIESEL CO.INC</b>				
E 101-43100-220	Repair/Maint Supply (GENERAL)		\$111.60	19820	snowblower parts
<b>Total S &amp; H DIESEL CO.INC</b>			\$111.60		
<b>Paid Chk# 043444</b>	<b>12/15/2015 SCHRADER ENTERPRISES</b>				
E 101-43100-400	Repairs & Maint Cont (GENERAL)		\$1,491.50		6/30 Frieze - 8/26 M Stenzel (subt 2x Ron Brown - HRA bill)
<b>Total SCHRADER ENTERPRISES</b>			\$1,491.50		
<b>Paid Chk# 043445</b>	<b>12/15/2015 SCHROEDER ELECTRIC OF EASTON</b>				
E 101-49810-400	Repairs & Maint Cont (GENERAL)		\$255.88	15344	beacon repair
E 101-41900-400	Repairs & Maint Cont (GENERAL)		\$191.23	15360	outdoor security light
E 101-41900-400	Repairs & Maint Cont (GENERAL)		\$93.45	15400	change ballast - indoor light
E 101-41900-400	Repairs & Maint Cont (GENERAL)		\$92.55	15409	change ballast - indoor light

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<b>Total SCHROEDER ELECTRIC OF EASTON</b>		<b>\$633.11</b>		
Paid Chk# 043446	12/15/2015 SOUTHERN WINE & SPIRITS OF MN			
E 609-49750-251	Liquor For Resale	\$339.50	1355330	
<b>Total SOUTHERN WINE &amp; SPIRITS OF MN</b>		<b>\$339.50</b>		
Paid Chk# 043447	12/15/2015 SWEHLA TRUCKING INC			
E 101-42220-401	Repairs/Maint Equipment	\$3,329.40	9557	unit #535-2002 Sterling/ transmission not shifting
<b>Total SWEHLA TRUCKING INC</b>		<b>\$3,329.40</b>		
Paid Chk# 043448	12/15/2015 TRANSAMERICA LIFE INSURANCE CO			
<b>Total TRANSAMERICA LIFE INSURANCE CO</b>				
Paid Chk# 043449	12/15/2015 TRUE VALUE INC			
E 101-43100-200	Supplies (GENERAL)	\$23.65	4657-42	
E 101-41940-200	Supplies (GENERAL)	\$77.97	4657-43	3 CO Detectors
E 101-41900-200	Supplies (GENERAL)	\$64.46	4657-44	2 CO Detectors/ misc
E 211-45501-220	Repair/Maint Supply (GENERAL)	\$48.64	4657-45	
E 101-42220-220	Repair/Maint Supply (GENERAL)	\$6.41	4660-2	
E 101-41940-200	Supplies (GENERAL)	\$46.54	4710-29	
E 101-45182-200	Supplies (GENERAL)	\$63.92	4737-16	
<b>Total TRUE VALUE INC</b>		<b>\$331.59</b>		
Paid Chk# 043450	12/15/2015 TWENTIETH CENTURY FOX CORP			
E 101-45182-205	Movies	\$736.56		The Peanuts Movie
<b>Total TWENTIETH CENTURY FOX CORP</b>		<b>\$736.56</b>		
Paid Chk# 043451	12/15/2015 UC LABORATORY			
E 101-49810-433	Dues, Subs & Fees	\$97.00	90683	airport ditch water sample - north ditch
<b>Total UC LABORATORY</b>		<b>\$97.00</b>		
Paid Chk# 043452	12/15/2015 VERIZON WIRELESS			
E 101-43100-321	Telephone	\$32.22		507-525-5025
E 101-42110-321	Telephone	\$32.22		507-525-2415
E 101-42110-321	Telephone	\$32.22		507-525-2416
E 101-43100-321	Telephone	\$32.22		507-525-2418
E 101-42110-322	Internet Service	\$35.01		data card
E 101-43100-321	Telephone	\$32.22		507-525-7890
E 101-42110-322	Internet Service	\$35.01		police jetpack
E 101-43100-321	Telephone	\$32.22		507-525-2419
E 101-42220-321	Telephone	\$32.22		507-330-6189
<b>Total VERIZON WIRELESS</b>		<b>\$295.56</b>		
Paid Chk# 043453	12/15/2015 VINOPIA, INC			
E 609-49750-251	Liquor For Resale	\$648.00	0139448	
<b>Total VINOPIA, INC</b>		<b>\$648.00</b>		
Paid Chk# 043454	12/15/2015 WASTE MANAGEMENT, INC			
E 101-41940-390	Garbage Removal Expense	\$178.75	6780883-1779-	
E 101-41900-390	Garbage Removal Expense	\$123.90	6780884-1779-	
E 609-49750-390	Garbage Removal Expense	\$55.31	6780885-1779-	
E 101-45200-390	Garbage Removal Expense	\$122.70	6780886-1779-	
E 101-42220-390	Garbage Removal Expense	\$79.44	6780887-1779-	
E 101-43100-390	Garbage Removal Expense	\$102.60	6780888-1779-	
<b>Total WASTE MANAGEMENT, INC</b>		<b>\$662.70</b>		

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Paid Chk#	Date	Vendor	Check Amt	Invoice	Comment
Paid Chk# 043455	12/15/2015	WATONWAN FARM SERVICE CO.			
E 101-49810-217		Other Operating Supplies	(5.00)	486	discount by 1/20/16
E 101-49810-217		Other Operating Supplies	\$107.73	486	LP - 99.90 @ 1.009
		<b>Total WATONWAN FARM SERVICE CO.</b>	<b>\$102.73</b>		
Paid Chk# 043456	12/15/2015	WELLS FEDERAL BANK/VISA			
E 211-45501-200		Supplies (GENERAL)	\$17.15		Tami business cards/ holder
E 101-43100-200		Supplies (GENERAL)	\$17.14		Mike business cards/ holder
E 101-42110-200		Supplies (GENERAL)	\$17.14		general police business cards/ holder
		<b>Total WELLS FEDERAL BANK/VISA</b>	<b>\$51.43</b>		
Paid Chk# 043457	12/15/2015	WELLS MIRROR			
E 101-45182-350		Print/Advertising	\$128.00	7061	November
E 609-49750-350		Print/Advertising	\$48.00	7119	Thanksgiving
E 609-49750-350		Print/Advertising	\$20.00	7119	Fall Sports congrats
E 609-49750-350		Print/Advertising	\$50.00	7119	WDIB
E 609-49750-350		Print/Advertising	\$32.00	7119	WDIB Giveaway
		<b>Total WELLS MIRROR</b>	<b>\$278.00</b>		
Paid Chk# 043458	12/15/2015	WIRTZ BEVERAGE MN WINE & SPIRI			
E 609-49750-251		Liquor For Resale	\$997.89	1080408274	
		<b>Total WIRTZ BEVERAGE MN WINE &amp; SPIRI</b>	<b>\$997.89</b>		
Paid Chk# 043459	12/17/2015	LESLIE, ROBIN			
E 101-41940-200		Supplies (GENERAL)	\$25.28		supplies
E 101-41940-200		Supplies (GENERAL)	\$10.44		hook for wreath
E 101-41940-200		Supplies (GENERAL)	\$12.50		supplies
E 101-41310-331		Travel/Meetings	\$15.53		BE - SWCD paperwork
E 101-41940-200		Supplies (GENERAL)	\$6.98		supplies
		<b>Total LESLIE, ROBIN</b>	<b>\$70.73</b>		
Paid Chk# 043461	12/22/2015	AMERICAN PEST CONTROL INC			
E 101-41900-216		Chemicals & Chemical Products	\$40.00	158554	
		<b>Total AMERICAN PEST CONTROL INC</b>	<b>\$40.00</b>		
Paid Chk# 043462	12/22/2015	AMERIPRIDE			
E 101-43100-221		Operating Maintenance	\$6.97	2800573156	
E 101-43100-219		Laundry Services	\$44.61	2800573156	
E 101-42220-221		Operating Maintenance	\$13.35	2800573161	
E 101-41900-221		Operating Maintenance	\$25.73	2800573162	
E 101-41940-221		Operating Maintenance	\$35.19	2800573163	
E 609-49750-221		Operating Maintenance	\$14.02	2800573167	
E 101-43100-221		Operating Maintenance	\$6.97	2800575295	
E 101-43100-219		Laundry Services	\$44.61	2800575295	
		<b>Total AMERIPRIDE</b>	<b>\$191.45</b>		
Paid Chk# 043463	12/22/2015	ARCTIC GLACIER			
E 609-49750-250		Merchandise Resale (GENERAL)	\$29.88	433535006	
		<b>Total ARCTIC GLACIER</b>	<b>\$29.88</b>		
Paid Chk# 043464	12/22/2015	BETO, TAMI			
E 211-45501-331		Travel/Meetings	\$46.00		TDS Directors mts - 12/10/15
		<b>Total BETO, TAMI</b>	<b>\$46.00</b>		
Paid Chk# 043465	12/22/2015	DELUXE ECHOSTAR LLC			
E 101-45182-433		Dues, Subs & Fees	\$39.95	91032889	Goosebumps

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E 101-45182-433	Dues, Subs & Fees	\$39.95	91032889	Mockingjay
E 101-45182-433	Dues, Subs & Fees	\$39.95	91032889	Bridget of Spies
	<b>Total DELUXE ECHOSTAR LLC</b>	<b>\$119.85</b>		
Paid Chk# 043466 12/22/2015 FLEET SERVICES				
E 101-42110-433	Dues, Subs & Fees	\$669.00	2016050050	9084
E 101-42110-433	Dues, Subs & Fees	\$618.00	2016050050	8635
	<b>Total FLEET SERVICES</b>	<b>\$1,287.00</b>		
Paid Chk# 043467 12/22/2015 GALE/ CENGAGE LEARNING				
E 211-45501-209	Books and Magazines	\$50.03	56806656	
	<b>Total GALE/ CENGAGE LEARNING</b>	<b>\$50.03</b>		
Paid Chk# 043468 12/22/2015 HERMEL WHOLESAL,INC				
E 609-49750-333	Freight and Express	\$3.95	546678	
E 609-49750-256	Tobacco Products	\$27.56	546678	
E 609-49750-250	Merchandise Resale (GENERAL)	\$12.44	546678	
E 609-49750-256	Tobacco Products	\$78.26	546678	
E 609-49750-200	Supplies (GENERAL)	\$24.92	546678	
E 609-49750-250	Merchandise Resale (GENERAL)	\$30.88	546678	
E 609-49750-250	Merchandise Resale (GENERAL)	\$54.97	549557	
E 609-49750-256	Tobacco Products	\$156.52	549557	
E 609-49750-256	Tobacco Products	\$55.89	549557	
E 609-49750-333	Freight and Express	\$3.95	549557	
E 101-45182-200	Supplies (GENERAL)	\$20.08	549558	4000 napkins
E 101-45182-250	Merchandise Resale (GENERAL)	\$115.45	549558	popcorn
E 101-45182-333	Freight and Express	\$3.95	549558	
E 101-45182-250	Merchandise Resale (GENERAL)	\$152.93	549558	
E 101-45182-221	Operating Maintenance	\$95.26	549558	popcorn oil
E 101-45182-200	Supplies (GENERAL)	\$38.32	549645	500 popcorn boxes
E 609-49750-250	Merchandise Resale (GENERAL)	(\$54.97)	C140337	
	<b>Total HERMEL WHOLESAL,INC</b>	<b>\$820.36</b>		
Paid Chk# 043469 12/22/2015 HOHENSTEINS, INC				
E 609-49750-253	Wine For Resale	\$81.00	800371	
	<b>Total HOHENSTEINS, INC</b>	<b>\$81.00</b>		
Paid Chk# 043470 12/22/2015 INGRAM,INC				
E 211-45501-209	Books and Magazines	\$45.77	90395844	
E 211-45501-209	Books and Magazines	\$16.32	90395845	
E 211-45501-209	Books and Magazines	\$14.69	90432313	
E 211-45501-209	Books and Magazines	\$15.26	90432314	
E 211-45501-209	Books and Magazines	\$7.79	90432315	
E 211-45501-209	Books and Magazines	\$6.59	90432316	
	<b>Total INGRAM,INC</b>	<b>\$106.42</b>		
Paid Chk# 043471 12/22/2015 IUOE LOCAL #49				
	<b>Total IUOE LOCAL #49</b>			
Paid Chk# 043472 12/22/2015 JOHNSON BROS LIQUOR CO, INC				
E 609-49750-253	Wine For Resale	\$870.01	5323013	
	<b>Total JOHNSON BROS LIQUOR CO, INC</b>	<b>\$870.01</b>		
Paid Chk# 043473 12/22/2015 KRIEGER BEVERAGES COMPANY,INC				
E 609-49750-252	Beer For Resale	\$6,419.65	126077	

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otal KRIEGER BEVERAGES COMPANY,INC		\$6,419.65		
Paid Chk# 043474	12/22/2015 LANDS END BUSINESS OUTFITTERS			
E 211-45501-218	Uniforms/Clothing Allowance	\$165.47	SIN3398656	2015 clothing
Total LANDS END BUSINESS OUTFITTERS		\$165.47		
Paid Chk# 043475	12/22/2015 LOCHER BROS.,INC			
E 609-49750-252	Beer For Resale	\$1,986.55	1014009	
Total LOCHER BROS.,INC		\$1,986.55		
Paid Chk# 043476	12/22/2015 MARCO BUSINESS PRODUCTS INC			
E 101-41940-433	Dues, Subs & Fees	\$277.45	294077631	
Total MARCO BUSINESS PRODUCTS INC		\$277.45		
Paid Chk# 043477	12/22/2015 MARKETPLACE FOODS			
E 101-45182-250	Merchandise Resale (GENERAL)	\$108.90	17501	
E 101-45182-250	Merchandise Resale (GENERAL)	\$118.50	17827	
Total MARKETPLACE FOODS		\$227.40		
Paid Chk# 043478	12/22/2015 MARTIN COUNTY LIBRARY			
E 211-45501-209	Books and Magazines	\$10.00		damaged book - pass through - paid for by patron
Total MARTIN COUNTY LIBRARY		\$10.00		
Paid Chk# 043479	12/22/2015 MIDLAND TOWING & RECOVERY LLC			
E 101-42110-436	Street Towing Charges	\$150.00	298765	94 Ford Escort
Total MIDLAND TOWING & RECOVERY LLC		\$150.00		
Paid Chk# 043480	12/22/2015 NIEBUHR, KURT			
E 101-43100-200	Supplies (GENERAL)	\$46.89		clothing - wool socks
Total NIEBUHR, KURT		\$46.89		
Paid Chk# 043481	12/22/2015 PEPSI COLA BOTTLING,INC			
E 609-49750-250	Merchandise Resale (GENERAL)	\$141.30	206573	
E 101-45182-250	Merchandise Resale (GENERAL)	\$299.05	206574	
E 609-49750-250	Merchandise Resale (GENERAL)	\$208.40	206575	
Total PEPSI COLA BOTTLING,INC		\$648.75		
Paid Chk# 043482	12/22/2015 PHILLIPS WINE AND SPIRITS,INC			
E 609-49750-253	Wine For Resale	\$610.40	2895740	
E 609-49750-251	Liquor For Resale	\$840.74	2895740	
Total PHILLIPS WINE AND SPIRITS,INC		\$1,451.14		
Paid Chk# 043483	12/22/2015 PITNEY BOWES			
E 101-41940-433	Dues, Subs & Fees	\$67.65	7234685-DC15 9/30-12/30/15	
Total PITNEY BOWES		\$67.65		
Paid Chk# 043484	12/22/2015 SCHWAAB,INC			
E 101-41940-200	Supplies (GENERAL)	\$18.43	A021437	ink pads
Total SCHWAAB,INC		\$18.43		
Paid Chk# 043485	12/22/2015 TOTAL GLASS-LOCK, INC			
E 101-45182-220	Repair/Maint Supply (GENERAL)	\$152.83	118545	continuous hinge/replace hinge on front door of theatre
E 101-45182-400	Repairs & Maint Cont (GENERAL)	\$250.00	118545	service call/ labor to replace front door hinge
Total TOTAL GLASS-LOCK, INC		\$402.83		
Paid Chk# 043486	12/22/2015 UNITED STATES POST OFFICE			
E 211-45501-200	Supplies (GENERAL)	\$98.00		2 rolls stamps

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Total		UNITED STATES POST OFFICE	Check Amt	Invoice	Comment
			\$98.00		
Paid Chk#	043487	12/22/2015 WELLS FEDERAL BANK/VISA			
E	211-45501-321	Telephone	\$16.95		
E	211-45501-200	Supplies (GENERAL)	\$51.73		reimbursed by Foundation
E	211-45501-200	Supplies (GENERAL)	\$254.26		
E	211-45501-210	DVD s	\$113.15		
Total		WELLS FEDERAL BANK/VISA	\$436.09		
Paid Chk#	043488	12/22/2015 WELLS MIRROR			
E	211-45501-350	Print/Advertising	\$45.00	7142	WDIB
Total		WELLS MIRROR	\$45.00		
Paid Chk#	043489	12/22/2015 LAW ENFORCEMENT LABOR, INC			
Total		LAW ENFORCEMENT LABOR, INC			
Paid Chk#	043490	12/22/2015 AFSCME COUNCIL 65			
Total		AFSCME COUNCIL 65			
Paid Chk#	043491	12/28/2015 BECKMANN, MICHAEL			
E	101-45182-111	Contracted Services	\$60.00		2x Flame Theatre movie set up/take down
Total		BECKMANN, MICHAEL	\$60.00		
Paid Chk#	043492	12/28/2015 BRENEGAN, TIM			
Total		BRENEGAN, TIM			
Paid Chk#	043493	12/28/2015 NEUBAUER, ERIC			
Total		NEUBAUER, ERIC			
Paid Chk#	043494	12/28/2015 WELLS FEDERAL BANK/VISA			
G	609-10101	Wells Federal	\$4,019.28		
G	211-10101	Wells Federal	\$1,565.69		
G	101-10101	Wells Federal	\$17,640.81		
Total		WELLS FEDERAL BANK/VISA	\$23,225.78		
Paid Chk#	043495	12/29/2015 PEOPLES STATE BANK			
E	101-49010-433	Dues, Subs & Fees	\$10.00		DNR Final
Total		PEOPLES STATE BANK	\$10.00		
Paid Chk#	043496	12/29/2015 AMERIPRIDE			
E	101-43100-219	Laundry Services	\$0.00		
E	101-41900-221	Operating Maintenance	\$0.00		
E	101-43100-219	Laundry Services	\$0.00		
E	101-43100-221	Operating Maintenance	\$0.00		
E	101-43100-221	Operating Maintenance	\$0.00		
E	101-43100-219	Laundry Services	\$0.00		
E	101-45182-221	Operating Maintenance	\$0.00		
E	101-41940-221	Operating Maintenance	\$0.00		
E	609-49750-221	Operating Maintenance	\$0.00		
E	101-42110-221	Operating Maintenance	\$0.00		
E	101-43100-221	Operating Maintenance	\$0.00		
E	101-43100-219	Laundry Services	\$0.00		
E	101-43100-221	Operating Maintenance	\$30.58	2800577965	

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E 101-43100-200	Supplies (GENERAL)	\$33.05	2800577965	
E 101-43100-219	Laundry Services	\$44.61	2800577965	
E 101-42220-221	Operating Maintenance	\$45.34	2800577998	
E 101-41900-200	Supplies (GENERAL)	\$101.46	2800578003	
E 101-41900-221	Operating Maintenance	\$25.73	2800578003	
E 101-41940-200	Supplies (GENERAL)	\$52.11	2800578012	
E 101-41940-221	Operating Maintenance	\$32.19	2800578012	
E 101-45182-200	Supplies (GENERAL)	\$31.05	2800578031	
E 101-45182-221	Operating Maintenance	\$23.69	2800578031	
E 609-49750-221	Operating Maintenance	\$23.07	2800578037	
<b>Total AMERIPRIDE</b>		<b>\$442.88</b>		

Paid Chk# 043497 12/29/2015 ANCOM COMMUNICATIONS

E 428-42220-500	Capital Outlay	\$1,012.00	57267	removal/install of dual head from one aerial to another
<b>Total ANCOM COMMUNICATIONS</b>		<b>\$1,012.00</b>		

Paid Chk# 043498 12/29/2015 BRANDENBURG, RICHARD

**Total BRANDENBURG, RICHARD**

Paid Chk# 043499 12/29/2015 CENTRAL PENSION FUND SOURCE A

**Total CENTRAL PENSION FUND SOURCE A**

Paid Chk# 043500 12/29/2015 CITY OF WELLS

E 609-49750-350	Print/Advertising	\$350.00		2016 Theatre Ad
E 609-49750-391	Recycling Expense	\$120.00		2015 Commercial Recycling
<b>Total CITY OF WELLS</b>		<b>\$470.00</b>		

Paid Chk# 043501 12/29/2015 HERMEL WHOLESale,INC

E 609-49750-256	Tobacco Products	\$27.94	550681	
E 609-49750-200	Supplies (GENERAL)	\$58.21	550681	
E 609-49750-256	Tobacco Products	\$78.26	550681	
E 609-49750-333	Freight and Express	\$3.95	550681	
E 609-49750-250	Merchandise Resale (GENERAL)	\$50.89	550681	
<b>Total HERMEL WHOLESale,INC</b>		<b>\$219.25</b>		

Paid Chk# 043502 12/29/2015 JJ TAYLOR DIST. OF MN

E 609-49750-252	Beer For Resale	\$172.00	2456124	
<b>Total JJ TAYLOR DIST. OF MN</b>		<b>\$172.00</b>		

Paid Chk# 043503 12/29/2015 KRIEGER BEVERAGES COMPANY,INC

E 609-49750-252	Beer For Resale	\$1,610.85	126165	
<b>Total KRIEGER BEVERAGES COMPANY,INC</b>		<b>\$1,610.85</b>		

Paid Chk# 043504 12/29/2015 LAMPERTS,INC

E 211-45501-220	Repair/Maint Supply (GENERAL)	\$8.16	25100632	cement screws for parking signs -
E 101-43100-220	Repair/Maint Supply (GENERAL)	\$21.56	25100684	sand bags, weight for road barricades
<b>Total LAMPERTS,INC</b>		<b>\$29.72</b>		

Paid Chk# 043505 12/29/2015 LEAG. OF MN CITIES INS -361GL

E 101-41310-304	Legal Fees	\$500.00	10650	
<b>Total LEAG. OF MN CITIES INS -361GL</b>		<b>\$500.00</b>		

Paid Chk# 043506 12/29/2015 LOCHER BROS.,INC

E 609-49750-252	Beer For Resale	\$4,059.30	1014059	
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		Check Amt		Invoice	Comment
<b>Total LOCHER BROS.,INC</b>		<b>\$4,059.30</b>			
Paid Chk#	043507	12/29/2015	<b>M &amp; S OUTDOOR EQUIPMENT</b>		
E	101-43100-401	Repairs/Maint Equipment	\$139.56	169427	chain saw repair
<b>Total M &amp; S OUTDOOR EQUIPMENT</b>		<b>\$139.56</b>			
Paid Chk#	043508	12/29/2015	<b>MEDIACOM</b>		
E	101-42110-322	Internet Service	\$19.95	0090056	
<b>Total MEDIACOM</b>		<b>\$19.95</b>			
Paid Chk#	043509	12/29/2015	<b>NCPERS GROUP INSUR-PERA</b>		
<b>Total NCPERS GROUP INSUR-PERA</b>					
Paid Chk#	043510	12/29/2015	<b>PARTS CITY AUTO PARTS</b>		
E	101-43100-220	Repair/Maint Supply (GENERAL)	\$33.70	02260113100	generator fuel pump
<b>Total PARTS CITY AUTO PARTS</b>		<b>\$33.70</b>			
Paid Chk#	043511	12/29/2015	<b>PIZZA CORNER FROZEN PIZZA</b>		
E	609-49750-250	Merchandise Resale (GENERAL)	\$197.25	301127	
<b>Total PIZZA CORNER FROZEN PIZZA</b>		<b>\$197.25</b>			
Paid Chk#	043512	12/29/2015	<b>WIRTZ BEVERAGE MN WINE &amp; SPIRI</b>		
E	609-49750-251	Liquor For Resale	\$962.70	1080414009	
<b>Total WIRTZ BEVERAGE MN WINE &amp; SPIRI</b>		<b>\$962.70</b>			
Paid Chk#	043514	12/31/2015	<b>STENSLAND, BRYAN</b>		
E	101-42400-111	Contracted Services	\$726.00		December 2015
E	101-42400-321	Telephone	\$35.00		December 2015
<b>Total STENSLAND, BRYAN</b>		<b>\$761.00</b>			
Paid Chk#	043515	12/31/2015	<b>ABDO, EICK &amp; MEYERS, LLP</b>		
E	211-45501-301	Auditing and Acct g Services	\$320.00	356313	Certified audit - YE 2015-Progress Bill
E	609-49750-301	Auditing and Acct g Services	\$1,280.00	356313	Certified audit - YE 2015-Progress Bill
E	101-41530-301	Auditing and Acct g Services	\$4,800.00	356313	Certified audit - YE 2015-Progress Bill
<b>Total ABDO, EICK &amp; MEYERS, LLP</b>		<b>\$6,400.00</b>			
Paid Chk#	043516	12/31/2015	<b>BENCO ELECTRIC CORP</b>		
E	101-49810-380	Utility Services (GENERAL)	\$147.32	155910	
<b>Total BENCO ELECTRIC CORP</b>		<b>\$147.32</b>			
Paid Chk#	043517	12/31/2015	<b>HAUGH, JEREMY</b>		
E	101-42110-217	Other Operating Supplies	\$18.50		fuel for squad @ Casey's
<b>Total HAUGH, JEREMY</b>		<b>\$18.50</b>			
Paid Chk#	043518	12/31/2015	<b>HERMEL WHOLESale,INC</b>		
E	609-49750-200	Supplies (GENERAL)	\$47.34	551097	
E	609-49750-256	Tobacco Products	\$78.26	551097	
E	609-49750-200	Supplies (GENERAL)	(\$30.61)	C47897	
<b>Total HERMEL WHOLESale,INC</b>		<b>\$94.99</b>			
Paid Chk#	043519	12/31/2015	<b>JOHNSON BROS LIQUOR CO, INC</b>		
E	609-49750-253	Wine For Resale	\$2,965.93	5333979	
E	609-49750-251	Liquor For Resale	\$295.25	5338995	
E	609-49750-253	Wine For Resale	\$340.73	5338995	
E	609-49750-251	Liquor For Resale	(\$8.52)	556160	
E	609-49750-251	Liquor For Resale	(\$78.16)	556161	

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<b>Total</b>	<b>JOHNSON BROS LIQUOR CO, INC</b>		<b>\$3,515.23</b>		
Paid Chk#	043520	12/31/2015	<b>KRIEGER BEVERAGES COMPANY,INC</b>		
E	609-49750-252	Beer For Resale	\$3,500.30	126265	
<b>otal</b>	<b>KRIEGER BEVERAGES COMPANY,INC</b>		<b>\$3,500.30</b>		
Paid Chk#	043521	12/31/2015	<b>LANDS END BUSINESS OUTFITTERS</b>		
E	101-41400-218	Uniforms/Clothing Allowance	\$14.50	SIN3425649	Chuck City shirt
E	609-49750-218	Uniforms/Clothing Allowance	\$442.53	SIN3425649	2015 clothing
<b>Total</b>	<b>LANDS END BUSINESS OUTFITTERS</b>		<b>\$457.03</b>		
Paid Chk#	043522	12/31/2015	<b>LOCHER BROS.,INC</b>		
E	609-49750-252	Beer For Resale	\$2,725.35	1014113	
<b>Total</b>	<b>LOCHER BROS.,INC</b>		<b>\$2,725.35</b>		
Paid Chk#	043523	12/31/2015	<b>MIDWEST CINEMA SERVICE INC.</b>		
E	101-45182-200	Supplies (GENERAL)	\$226.52	EM8649	20000 blue tickets
<b>Total</b>	<b>MIDWEST CINEMA SERVICE INC.</b>		<b>\$226.52</b>		
Paid Chk#	043524	12/31/2015	<b>PEPSI COLA BOTTLING,INC</b>		
E	101-45182-250	Merchandise Resale (GENERAL)	\$164.85	234133	
<b>Total</b>	<b>PEPSI COLA BOTTLING,INC</b>		<b>\$164.85</b>		
Paid Chk#	043525	12/31/2015	<b>PHILLIPS WINE AND SPIRITS,INC</b>		
E	609-49750-251	Liquor For Resale	(\$1.99)	227837	
E	609-49750-251	Liquor For Resale	(\$872.50)	2903415	
E	609-49750-251	Liquor For Resale	\$2,070.73	2903415	
E	609-49750-253	Wine For Resale	\$204.64	2906822	
<b>Total</b>	<b>PHILLIPS WINE AND SPIRITS,INC</b>		<b>\$1,400.88</b>		
Paid Chk#	043526	12/31/2015	<b>PLUNKETTS</b>		
E	101-42700-111	Contracted Services	\$37.96	5254601	crawling insects
<b>Total</b>	<b>PLUNKETTS</b>		<b>\$37.96</b>		
Paid Chk#	043527	12/31/2015	<b>S &amp; H DIESEL CO.INC</b>		
E	101-42220-401	Repairs/Maint Equipment	\$629.79	19867	air compressor - Sterling Tanker
<b>Total</b>	<b>S &amp; H DIESEL CO.INC</b>		<b>\$629.79</b>		
Paid Chk#	043528	12/31/2015	<b>SCHRADER ENTERPRISES</b>		
E	101-43100-400	Repairs & Maint Cont (GENERAL)	\$1,485.50		9/2-10/26
<b>Total</b>	<b>SCHRADER ENTERPRISES</b>		<b>\$1,485.50</b>		
Paid Chk#	043529	12/31/2015	<b>SCHWAAB,INC</b>		
E	101-41940-200	Supplies (GENERAL)	\$129.74	A021423	received stamp
<b>Total</b>	<b>SCHWAAB,INC</b>		<b>\$129.74</b>		
Paid Chk#	043530	12/31/2015	<b>SOUTHERN WINE &amp; SPIRITS OF MN</b>		
E	609-49750-251	Liquor For Resale	\$258.55	1362358	
E	609-49750-253	Wine For Resale	\$215.20	1362359	
<b>Total</b>	<b>SOUTHERN WINE &amp; SPIRITS OF MN</b>		<b>\$473.75</b>		
Paid Chk#	043531	12/31/2015	<b>TOW DISTRIBUTING CORP</b>		
E	609-49750-251	Liquor For Resale	(\$120.00)	404162	
E	609-49750-253	Wine For Resale	\$285.55	407013	
<b>Total</b>	<b>TOW DISTRIBUTING CORP</b>		<b>\$165.55</b>		
Paid Chk#	043532	12/31/2015	<b>TWENTIETH CENTURY FOX CORP</b>		

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	Check Amt	Invoice	Comment
E 101-45182-205 Movies	\$755.10		Flame Theatre-Chipmunks - wk 1 & 2 - 55% credit - Maze Runner -
E 101-45182-205 Movies	(\$20.08)		
<b>Total TWENTIETH CENTURY FOX CORP</b>	<b>\$735.02</b>		
<b>Paid Chk# 043533 12/31/2015 WACHLIN, AMY</b>			
E 101-49010-218 Uniforms/Clothing Allowance	\$36.41		remaining 2015 non-logo clothing
<b>Total WACHLIN, AMY</b>	<b>\$36.41</b>		
<b>Paid Chk# 043534 1/4/2016 WELLS FEDERAL BANK/VISA</b>			
G 101-10101 Wells Federal	\$1,734.66		
G 609-10101 Wells Federal	\$276.76		
<b>Total WELLS FEDERAL BANK/VISA</b>	<b>\$2,011.42</b>		
<b>10100 CHECKING &amp; SAVINGS</b>	<b>\$280,982.54</b>		

Fund Summary

<u>10100 CHECKING &amp; SAVINGS</u>	
101 GENERAL FUND	\$183,296.93
211 LIBRARY	\$5,807.87
401 Capital Equipment/Outlay	\$13,805.00
409 95 TIF 2-6 LA GOW	\$106.72
428 2015 Capital Project Costs	\$1,012.00
602 SEWER FUND	\$2,617.39
605 STORM SEWER	\$125.00
609 MUNICIPAL LIQUOR FUND	\$74,211.63
620 RECYCLING FUND	\$0.00
	<b>\$280,982.54</b>

	Dec-15	Dec-14	Dec-13	Dec-12
REGULAR CHECKING	\$70,667.78	\$36,912.72	-\$835.96	\$22,426.19
LIQUOR CD'S	\$0.00	\$49,999.26	\$60,000.00	\$60,000.00
SEWER CD'S	\$100,464.71	\$0.00	\$0.00	
M/M ACCT	\$2,250,378.78	\$2,303,116.46	\$2,012,773.00	\$2,008,678.23
REGULAR CD'S	\$788,141.76	\$931,803.89	\$1,099,049.56	\$1,084,602.56
HRA CHECKING **	\$80,058.59	\$119,406.96	\$41,228.01	\$69,936.87
HRA CD'S **	\$105,602.70	\$136,683.46	\$236,690.46	\$231,787.46
EDA CHECKING **	\$213,669.45	\$218,383.91	\$227,820.35	\$230,516.92
EDA CD'S **	\$202,635.95	\$200,922.66	\$199,230.66	\$200,000.00

BALANCES AS OF END OF MONTH STATEMENTS

RECEIPTS:

**December**

Wells Chiropractic	\$300.00	2016 Theatre advertising	Faribault County	\$385,107.14	2nd half tax distr
Wells Rifle	\$125.00	2014 basement rent	Faribault County	\$18,750.00	reimb Frank Bros Elevator
ESCO	\$350.00	2016 Theatre advertising	Faribault County	\$8,937.05	reimb library expenses
Wells Marketplace	\$150.00	tobacco license	Faribault County	\$4,071.43	reimb library rotation
Jon Feist	\$576.06	2011 Special Assessment	State of MN	\$465,878.50	LGA
Wells Lions Club	\$24,927.05	Lions Plaza reimbursement	State of MN	\$2,167.00	Pera Rate Aid
Wells Rifle	\$200.00	2016 basement rent/rifle range	State of MN	\$15,830.50	Small Cities assist
Randy Feist	\$750.00	Fire Call	State of MN	\$891.35	MV credit - Ag
USC	\$12,244.38	Developers Agreement	State of MN	\$300.00	post board reimb - training
State Farm	\$350.00	2016 Theatre advertising	State of MN	\$644.75	crt fines 11/15
USC	\$125.00	Theatre rental			
Don Wilder	\$150.00	2016 Quonset rental			
Anthony Mosser	\$2,822.29	2013 Street Improvement Assessment			
Wells Marketplace	\$300.00	2016 Theatre advertising			
Wells Liquor	\$470.00	recycling/ 2016 Theatre advertising			
Jakes Pizza	\$350.00	2016 Theatre advertising			
Leo Kastenmier	\$150.00	2016 Quonset rental			
Herman Manufacturing	\$350.00	2016 Theatre advertising			
Wells Chamber	\$300.00	2016 Theatre advertising			
Peoples State Bank	\$420.00	recycling/ 2016 Theatre advertising			
Brad Heggen Realty	300.00	2016 Theatre advertising			

**BALANCES-RECEIPTS**

	Nov-15	Nov-14	Nov-13
REGULAR CHECKING (not checking balance)	-2706.95	87,522.31	71,991.63
LIQUOR CD'S	0	49,999.26	60,000.00
SEWER CD'S	100,464.71	-	-
M/M ACCT	1497337.68	1,488,812.33	1,238,765.32
REGULAR CD'S	788141.76	932,915.76	1,099,049.56
HRA CHECKING **	75922.62	118,974.33	37,293.26
HRA CD'S **	105602.7	136,683.46	236,690.46
EDA CHECKING **	215853.47	218,487.86	229,608.57
EDA CD'S **	202635.95	200,922.66	199,230.66

**BALANCES AS OF END OF MONTH STATEMENTS**

**RECEIPTS:**

**November:**

Paul Warmka	\$750.00	Fire Call
WPU	\$8,333.00	franchise fee
Kiester Firemens Relief	\$200.00	Fire Prevention donation
Karen Brandenburg	\$415.02	2004 Street Improvement
Karen Brandenburg	\$427.56	2006 Street Improvement
Steve Haakensen	\$250.00	Fire Call
Wells Lions Club	\$3,137.40	Lions Plaza reimbursement
Caseys	\$150.00	tobacco license
Harlan Latusek	\$500.00	Fire Call
Custom Window Design	\$300.00	2016 Theatre advertising
Good Shepherd	\$350.00	2016 Theatre advertising
Pats Gun Repair	\$673.54	consignment of fire arms
Jeff Teskey	\$316.01	2010 Street Improvement
State of MN	\$891.60	MV Credit - Ag
Faribault County	309.08	Vrieze -2013 Street Assesement
State of MN	648.44	crt fines 10/15

BUILDING PERMITS	PURPOSE	ADDRESS	VALUATION	BUILDING PERMIT	PLAN CHECK FEE	SURCHARGE	AMOUNT	NO.
	Nov-15							
NAME								
Steve Hill	6 window replacements in existing opening	317 7th St SW	\$ 5,791.00	42.00	21.00	2.90	\$ 65.90	2015-80
Gary Marheska	install 63' of internal drain tile and sump pump	358 9th Ave SW	6,757.42	45.00	22.50	3.40	\$ 70.90	2015-81
Brenda Wittmer	front porch	56 10th St SE	3,000.00	33.00	16.50	1.50	\$ 51.00	2015-82
Harold Goeden	replace siding and some windows	205 1st Ave NW	5,500.00	69.00	18.00	8.75	\$ 95.75	2015-83
			23,548.42	222.00	94.50	17.80	283.55	
BUILDING PERMITS								
	Dec-15							
NAME								
Evan Getchell	egree, adding basement bedroom - basement remodel	815 3rd St SW	2,500.00	33.00	16.50	1.25	\$ 50.75	2015-84
Misty Wright	attic insulation	40 2nd Ave NW	963.25	20.00	10.50	0.50	\$ 31.00	2015-85
Duane Pederson	adding 23x24 addition garage onto existing	707 8th St SW	20,000.00	168.00	42.00	20.00	\$ 230.00	2015-86
Duane Pederson	support header to open 2 rooms	707 8th St SW	500.00	15.00	10.50	0.50	\$ 26.00	2015-87
			23,963.25	236.00	79.50	22.25	337.75	

OVERTIME- FULL TIME EMPLOYEES		JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YEAR
EMPLOYEE														
	2015	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
KLOOS JENNIE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOECK, MEGAN		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86.87	86.87
WACHLIN, AMY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CITY HALL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86.87	86.87
	2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
KLOOS JENNIE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BOECK, MEGAN		22.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.67
WACHLIN, AMY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.04	0.00	0.00	0.00	0.00	16.04
TOTAL CITY HALL		22.67	0.00	0.00	0.00	0.00	0.00	0.00	16.04	0.00	0.00	0.00	0.00	38.71
	2015	386.14	0.00	0.00	0.00	16.74	0.00	0.00	0.00	0.00	0.00	58.58	41.84	503.30
BERG, SCOTT		386.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.90	0.00	224.79
LINDHOLM, JENNIFER		0.00	0.00	0.00	0.00	16.74	16.45	158.99	0.00	0.00	16.45	91.48	41.84	728.09
TOTAL LIQUOR		386.14	0.00	0.00	0.00	16.74	16.45	158.99	0.00	0.00	16.45	91.48	41.84	728.09
	2014	362.79	169.65	0.00	571.59	681.21	461.97	266.22	884.79	266.22	109.62	689.01	0.00	4463.07
BERG, SCOTT		16.13	0.00	0.00	48.38	0.00	64.50	75.25	75.25	32.25	0.00	0.00	0.00	311.76
LINDHOLM, JENNIFER		378.92	169.65	0.00	619.97	681.21	526.47	341.47	960.04	298.47	109.62	689.01	0.00	4774.83
TOTAL LIQUOR		378.92	169.65	0.00	619.97	681.21	526.47	341.47	960.04	298.47	109.62	689.01	0.00	4774.83
	2015	140.72	0.00	351.80	0.00	123.13	575.38	0.00	0.00	0.00	0.00	0.00	354.72	1545.75
BRENEGAN, TIM		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	967.46	1055.41
NEUBAUER, ERIC		125.30	0.00	64.12	152.29	384.72	633.19	88.17	8.02	192.36	272.51	0.00	655.79	2576.47
SEIPP, STEVE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	36.14	115.64	448.11	419.20	1019.09
DILORENZO, SCOTT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.46	14.46
JOHNSON, MIKE		325.16	33.26	210.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	569.04
RATELLE, JIM		591.18	33.26	626.54	152.29	507.85	1208.57	88.17	8.02	228.50	388.15	536.06	241.63	6780.22
TOTAL POLICE		140.72	0.00	351.80	0.00	123.13	575.38	0.00	0.00	0.00	0.00	0.00	354.72	1545.75
	2014	0.00	182.96	0.00	172.20	258.30	631.40	312.12	473.55	538.13	258.30	107.63	0.00	2934.59
RATELLE, JIM		68.64	0.00	171.60	0.00	137.28	178.28	497.64	102.96	0.00	0.00	42.90	0.00	1199.30
BRENEGAN, TIM		0.00	0.00	0.00	0.00	0.00	131.56	17.16	0.00	0.00	0.00	68.64	0.00	217.36
NEUBAUER, ERIC		0.00	0.00	0.00	0.00	0.00	357.12	677.04	610.08	0.00	0.00	0.00	0.00	2373.36
SEIPP, STEVE		0.00	275.28	193.44	200.88	59.52	1298.36	1503.96	1186.59	538.13	258.30	219.17	0.00	6724.61
TOTAL POLICE		68.64	458.24	365.04	373.08	455.10	1298.36	1503.96	1186.59	538.13	258.30	219.17	0.00	6724.61
	2015	248.76	352.41	0.00	82.92	0.00	0.00	787.74	0.00	82.92	0.00	829.20	538.98	2922.93
PYZICK, MIKE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	172.75	241.85	414.60
NIEBUHR, KURT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BRANDENBURG, BUCKY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ANDERSON, CRAIG		248.76	352.41	0.00	82.92	0.00	0.00	787.74	0.00	82.92	0.00	1280.86	935.78	3771.39
TOTAL STREET		0.00	883.68	0.00	197.70	197.70	0.00	0.00	0.00	79.08	79.08	217.47	0.00	1654.71
PYZICK, MIKE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	164.65	0.00	0.00	230.51	0.00	395.16
NIEBUHR, KURT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BRANDENBURG, BUCKY		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ANDERSON, CRAIG		0.00	883.68	0.00	197.70	197.70	0.00	0.00	0.00	79.08	79.08	447.98	0.00	2049.87
TOTAL STREET		0.00	883.68	0.00	197.70	197.70	0.00	0.00	164.65	79.08	79.08	447.98	0.00	2049.87
	2015	506.25	0.00	0.00	0.00	0.00	405.01	157.50	22.50	135.00	0.00	0.00	0.00	1236.26
PART TIME EMPLOYEES - OVERTIME		0.00	0.00	0.00	0.00	0.00	22.50	549.00	0.00	202.50	0.00	162.75	0.00	936.75
PART TIME POLICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PART TIME EMPLOYEES - OVERTIME		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PART TIME POLICE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2015	0.00	0.00	0.00	0.00	0.00	509.81	636.76	287.63	0.00	0.00	0.00	0.00	1434.20
POOL OVERTIME		0.00	0.00	0.00	0.00	0.00	483.95	264.00	342.76	0.00	0.00	0.00	0.00	1090.71
	2014	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

EMPLOYEE	city	ovr	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	YEAR	
BERG, SCOTT												9.75		8.63		0.38	8.25	20.63	2.25	16.13									66.77	
LINDHOLM, JENNIFER					0.75																								0.00	
TOTAL LIQUOR			0.00	0.00	0.75	0.00	0.00	0.00	0.00	0.00	0.00	9.75	0.00	8.63	0.00	0.38	8.25	20.63	2.25	16.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	66.77	
BERG, SCOTT												2.50								5.50									66.77	
LINDHOLM, JENNIFER																													0.00	
TOTAL LIQUOR												2.50								5.50									0.00	
ANDERSON, CRAIG												10.50			18.00		3.00			10.50	3.00	7.50							95.13	
BRANDENBURG, BUCKY		3.63	1.50	10.50	9.00		7.50		3.00	7.50		10.50	7.50	7.50	18.00	10.50	10.50	3.00	13.50	10.50	10.50	7.50	7.50	10.50	3.00	7.50			159.00	
NIEBUHR, KURT			20.25		19.50	3.00	7.50		7.50		7.50		10.50	10.50	10.50	10.50	10.50	3.00	22.50											108.75
PYZICK, MIKE													15.00	7.50	9.00	9.00	6.00	6.00	6.00											67.50
TOTAL STREET		3.63	21.75	10.50	49.50	19.50	18.00	10.50	21.00	7.50	15.00	10.50	33.00	15.00	45.00	9.00	30.00	9.00	42.00	10.50	13.50	7.50	7.50	10.50	3.00	7.50	0.00		426.75	
ANDERSON, CRAIG												5.00			2.50	3.00	1.75	8.00			3.50								139.26	
BRANDENBURG, BUCKY												13.00	6.50		5.50	1.50	15.00	10.00	10.00	9.00	8.50	8.50	8.50	4.00	1.00	11.00	18.00	21.50	159.00	
NIEBUHR, KURT												8.00			3.00	0.50													44.50	
PYZICK, MIKE															2.00	3.00	8.00	3.00	3.00	1.50		2.50	1.00	19.00	17.50				67.50	
TOTAL STREET			0.00	0.00	0.00	8.00	19.00	10.00	14.00	0.50	0.00	21.00	11.50	0.00	4.50	11.50	11.75	23.00	13.00	10.50	12.00	11.00	13.50	0.00	36.00	31.00	33.00	71.38	366.13	
BRENEGAN, TIM		3.5											13.00	6.75	1.13	4.50	6.75	6.00	16.50		14.25	3.00	41.25	4.13	7.50	6.00	8.25		139.26	
NEUBAUER, ERIC			3.00												1.13	4.50	18.00	6.75	22.13		10.50	10.13							109.39	
DIOLORENZO, SCOTT																													0.00	
SEPP, STEVE																														164.14
TOTAL POLICE		3.5	3.00	0.00	0.00	0.00	0.00	21.00	0.00	18.38	13.00	0.00	13.00	6.75	1.13	4.50	40.13	15.75	54.01	6.00	14.25	25.88	65.63	17.63	44.25	18.75	24.75	1.50	412.79	
ANDERSON, CRAIG																														139.26
BRANDENBURG, BUCKY																														109.39
NIEBUHR, KURT																														0.00
PYZICK, MIKE																														0.00
TOTAL STREET			0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
BRENEGAN, TIM																														139.26
NEUBAUER, ERIC																														109.39
DIOLORENZO, SCOTT																														0.00
SEPP, STEVE																														164.14
TOTAL POLICE		3.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18.38	13.00	0.00	13.00	6.75	1.13	4.50	40.13	15.75	54.01	6.00	14.25	25.88	65.63	17.63	44.25	18.75	24.75	1.50	412.79	
BOECK, MEGAN																														139.26
KLOOS, JENNIE																														109.39
WACHLIN, AMY																														0.00
TOTAL CITY HALL			11.63	7.50	3.75	7.13	6.00	6.75	2.63	9.00	6.75	3.38	2.63	12.00	2.25	3.38	8.63	2.63	12.00	3.00	3.38	0.00	3.38	15.00	4.50	1.50			22.15	
BOECK, MEGAN																														192.08
KLOOS, JENNIE																														90.25
WACHLIN, AMY																														79.50
TOTAL CITY HALL		0.00	0.00	3.75	0.00	1.50	1.50	1.50	4.25	2.50	1.00	9.25	4.50	1.50	20.00	11.50	0.00	11.50	18.75	8.75	8.00	4.00	17.50	10.75	10.75	22.00	0.00	18.50	191.75	



City of Wells  
 125 South Broadway  
 Wells, MN 56097  
 507.553.6371 OFFICE  
 507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**WELLS**  
 MINNESOTA

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator *RL*  
**DATE:** January 8, 2015  
**RE:** January 11, 2016 City Staff Update

I recommend removing the following employees from probationary status:

<b>Probationary Periods</b>				
Employee	Position	Date of hire	Probationary Period	Date off probation
<b>FULL TIME</b>				
Tim Brenegan	Police Chief	7/15/2015	6 months	1/15/2016
<b>PART TIME</b>				
Jordon Mondeel	PT Police Officer	6/10/2015	6 months	12/10/2015
Evan Brown	PT Police Officer	6/19/2015	6 months	12/19/2015
Ryan Murphey	PT Police Officer	7/1/2015	6 months	1/1/2016
Gwen Kimpton	PT Library Clerk	8/26/2015	3 months	11/26/2015
Angela McCormick	PT Library Clerk	8/24/2015	3 months	11/24/2015
Holly Fernandez	PT Theatre Clerk	9/27/2015	3 months	12/27/2015
Cindy Hinkley	PT Theatre Clerk	10/4/2015	3 months	1/4/2016

## **2016 PROFESSIONAL SERVICE AGREEMENT**

**THIS AGREEMENT** is made and entered into by and between the **City of Wells**, 125 S. Broadway, Wells, Minnesota, hereafter referred to as "the City", and **David F. Frundt**, City Attorney, **Daniel L. Lundquist**, Assistant City Attorney, **Ryan A. Gustafson**, Assistant City Attorney, **Chris J. Ubben**, Assistant City Attorney, and **Randel I. Bichler**, Assistant City Attorney d/b/a **Frundt & Johnson, Ltd.**, 117 West Fifth Street, P.O. Box 95, Blue Earth, Minnesota, 56013, hereinafter referred to as "City Attorney".

### **RECITALS**

**WHEREAS**, the City wishes to purchase the legal services of a City Attorney;

**NOW THEREFORE**, in consideration of the mutual undertakings and agreements hereinafter set forth, the City and the City Attorney agree as follows:

**1) Term and Cost of the Agreement:**

The City Attorney agrees to furnish services on behalf of the City during the period commencing January 1, 2016, and terminating December 31, 2016.

The City Attorney shall be paid a yearly retainer shown on Exhibit "A" in equal monthly installments.

**2) Services to be Provided:**

a) Prosecution of misdemeanors and gross misdemeanors.

b) Counsel to City for civil matters, excluding litigation, including attending 12 council meetings, providing counsel to City officials and staff, preparing and reviewing contract documents, subject to Additional Services provided under paragraph 3. Said services specifically shall include attendance at the second monthly meeting of the City Council and a weekly staff meeting with the City Administrator, if needed.

c) It is contemplated that the City Attorney will expend a minimum of 75 hours per year and a maximum of 100 hours per year. The City Attorney will render a quarterly accounting of the time expended.

**3) Additional Services:**

The City Attorney shall be paid for the following additional services:

a) Other services such as contracts and lease preparation, real estate transactions, personnel matters and other civil legal matters but not including criminal prosecution rendered on separate file matters after the first two hours of legal services provided on each file, at the hourly rate shown on attached Exhibit "A".

- b) Civil litigation at an hourly rate agreed upon yearly shown on attached Exhibit "A";
- c) Economic Development Authority work at an hourly rate agreed upon yearly as shown on the attached Exhibit "A."
- d) Housing and Redevelopment Authority work at an hourly rate agreed upon yearly shown on the attached Exhibit "A."

4) **Payment for Additional Services:**

Payment for additional services shall be made directly to the City Attorney after completion of services upon the presentation of the bill in the manner provided by the City for payment.

5) **Independent Contractor:**

Nothing contained in this Agreement is intended or should be construed as creating the relationship of co-partners of joint ventures with the City. No tenure or any rights or benefits, including Worker's Compensation, Unemployment Insurance, medical care, sick leave, vacation leave, severance pay, PERA or other benefits available to City employees, shall accrue to the City Attorney or employees of the City Attorney performing services under this Agreement.

6) **Indemnification and Insurance:**

The City Attorney agrees it will defend, indemnify and hold harmless the City, its officers and employees against any and all liability, loss, costs, damages and expenses which the City, its officers or employees may hereafter sustain, incur, or be required to pay arising out of the City Attorney's performance or failure to adequately perform its obligations pursuant to this contract.

The City Attorney further agrees that in order to protect itself as well as the City under the indemnity provision set forth above, it will at all times during the term of this contract keep in force:

- a) Legal malpractice insurance with limits of \$1,000,000.00.
- b) Any policy obtained and maintained under this clause shall provide that it shall not be canceled, materially changed, or not renewed without thirty days' prior notice thereof to the City.
- c) Workers' Compensation insurance.

Prior to the effective date of this contract, and as a condition precedent to this contract, the City Attorney will furnish the City with a copy of the City Attorney's Insurance Binder or policy.

7. **Data Practices:**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of the City Attorney because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

8. **Records-Availability and Retention:**

Pursuant to Minn. Stat. §16B.06, Subd. 4, the City Attorney agrees that the City, the State Auditor, or any of their duly authorized representatives, at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the City Attorney and involve transactions relating to this Agreement.

The City Attorney agrees to maintain these records for a period of three years from the date of termination of this Agreement.

9. **Merger and Modification:**

a) It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.

b) Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

10. **Default and Cancellation:**

a) If the City Attorney fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the City Attorney's default is excused, the City may, upon written notice, immediately cancel this Agreement in its entirety.

b) This Agreement may be canceled with or without cause by either party upon ninety days' written notice.

11. **Subcontracting and Assignment:**

The City Attorney shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. The City Attorney shall be responsible for the performance of all sub City Attorneys. The City Attorney may have reciprocal relationships with other prosecuting attorneys for the purpose of referral of prosecution of cases when a conflict of interest arises.

**12. Nondiscrimination:**

During the performance of this Agreement, the City Attorney agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex disability, marital status, public assistance status, criminal record, creed or national origin, be excluded from full employment rights, in participation, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

**CITY OF WELLS**

**FRUNDT & JOHNSON, LTD.**

By: \_\_\_\_\_  
Its Mayor

By: \_\_\_\_\_  
Its City Attorney

By: \_\_\_\_\_  
Its City Administrator

By: \_\_\_\_\_  
Its Assistant City Attorney

**EXHIBIT "A"**

**FEES:**

Yearly retainer for 2016 (\$1,000.00 per month)	\$12,000.00
Attorney Hourly Rate	\$135.00
Paralegal Hourly Rate	\$75.00

Prosecution: The first five (5) hours of prosecution each month is included in the yearly retainer. Hours expended in excess of five (5) hours per month are billed at the attorney hourly rate.

**REIMBURSABLE EXPENSES:**

Telephone Expenses (as billed by service provider)

Recording Expenses (as billed by service provider)

Faxes In (.25 per page)

Faxes Out (.50 per page)

Photocopies (.15 per page)

Mileage (rate authorized by I.R.S.)

Expenses in litigation such as filing fee expenses, service of process expenses, court reporter, deposition and Lexis Nexis research expenses.

The Wells Public Utilities met in regular session on Tuesday, December 1, 2015 with the following members present: Kim Sorenson, Ron Hartman, Darin Magnuson, and Superintendent Jeff Amy.

Chairman Sorenson opened the meeting at 3:00 p.m.

Minutes of the previous meeting was reviewed with no additions or corrections.

Bills of account were presented and reviewed. Motion by Darin Magnuson, seconded by Ron Hartman to approve check numbers 30773 through 30814, along with direct deposit numbers 2279 through 2287 and automatic fund transfers. Motion carried.

Superintendent's report:

\*Engine #2 has a vacuum leak. Bryan is replacing all external gaskets this week.

\*SMMPA Audit Committee meets Tuesday, December 8, 2015. SMMPA monthly meeting is Wednesday, December 9, 2015.

\*The energy rebates for the new school were approximately \$94,000. Steve Almos from SMMPA will join us to deliver the check.

\*Plant training: We're behind one run due to work loads. We'll try to schedule this week.

Public Comment: none

Old Business:

\*2016 rates: Motion by Ron Hartman, seconded by Darin Magnuson to increase the energy charge by 4% and add \$.50 per month to the water base charge, per Resolution 2016-01. Motion passed.

\*2016 wages: Motion by Ron Hartman, seconded by Darin Magnuson to increase the 2016 wage pool by 4% to be distributed by the Utility Manager based on acceptable performance. Motion passed.

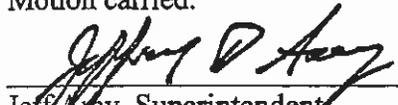
\*2016 Electric & Water Budgets: Motion by Darin Magnuson, seconded by Ron Hartman to approve the budgets as presented. Motion passed.

New Business:

\*2016 WPUC meeting dates/times: Motion by Ron Hartman, seconded by Darin Magnuson to approve as presented. Motion passed.

Next regular meeting scheduled for Tuesday, January 5, 2016 at 3:00 p.m.

At 4:45 p.m. motion was made by Ron Hartman, seconded by Darin Magnuson to adjourn. Motion carried.

  
Jeff Amy, Superintendent

Wells Community Ambulance Service  
Board of Directors Meeting  
November 9 2015

The Wells Community Ambulance Service Board of Directors met on Monday, November 9th at the Wells ambulance garage. The meeting was called to order by Chairman Bill Groskreutz. Members present were John Herman, Martin Healey, Bill Groskreutz, Mark Fendrich, Dave Tatge, Jim Richards and Jim Stern.

Minutes of the October meeting were read and the number of runs for September was added (21) to the minutes. Minutes were then approved on a motion by Mark Fendrich and a second by Jim Stern.

The financial report for November was reviewed and approved on a motion by Dave Tatge and a second by Jim Richards. It was reported that the fax machine is now working properly.

Martin Healey gave the Captain's report with 34 runs in October. Zoll is still coming to set up the 12 lead monitors. Drawings for the new ambulance were presented for viewing.

Bill Groskreutz reported that the flag has been replaced and a thank you will be sent to the Wells American Legion in care of Jedd Dulas.

John Herman reported that it would cost \$280-\$320 to lower the shut-off valve in the garage per information from Ron's Plumbing & Heating. After discussion it was decided to leave the shut-off where it is on a motion by Mark Fendrich and a second by Jim Stern.

It was noted that there are now 20 active squad members, 3 of which are 1st responders. There are also 3 people still in training.

There was no further business. The meeting adjourned on a motion by Jim Stern and a second by John Herman.

Respectfully submitted,



Pat Hassing, Acting Secretary





**WELLS**  
MINNESOTA

City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Tim Brenegan, Police Chief  
**DATE:** January 7, 2016  
**RE:** Wells Police Department Report

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Our civil defense siren was installed and is now just waiting for the final hook up. The company that does this will be around to complete the project in the next couple of weeks.

I would like to recommend that Officers Mondeel, Murphey, and Brown be removed from their probationary status.

Snowmobile complaints have been down since council banned them from the parks.

In 2015 our department responded to 6019 calls for service. Listed below are some of those statistics.

UCR Part 1 Crimes (Federally Tracked Crimes)	Non UCR Crimes
51 Assaults	408 Agency Assists
15 Burglaries	486 Traffic Incidents
1 M/V Theft	6 DWI's
3 Sexual Assaults	52 Drug Cases
52 Thefts	80 Ordinance Violations

For the month of December we responded to 365 calls for service. Those calls are attached below.

Our Officers have had an extremely busy year and I would like to thank them for their hard work and dedication to the City. I would also like to thank Administrator Leslie, Mayor Gaines, and the entire Council for your continued support of our department.

Date 01/07/2016

INCIDENT ANALYSIS - DAY

Time 07:10:58

Agency Wells Police

Report CFS03

Dates 12/01/2015 Thru 12/31/2015

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
Agency Wells Police								
AC Animal Complaint/Bite	3	1	3	1	1	0	1	10
AL Alarm	0	0	0	0	0	0	1	1
ASLT Assault	0	0	1	0	0	0	0	1
ASST Assist	0	2	3	4	5	3	2	19
ASSTA Assist Ambulance (law	0	5	5	6	0	1	1	18
ASSTF Assist Fire Dept (law	0	0	0	1	0	1	0	2
ASSTO Assist Other Agency (	4	0	1	0	3	1	0	9
BC Bar Checks	0	4	3	4	4	1	3	19
CCH Criminal History Requ	0	0	2	0	2	1	0	5
CDP Crim Damage To Proper	0	1	0	0	0	0	0	1
CIV Civil	2	2	1	3	1	0	3	12
DC Drug Court	0	0	0	0	1	0	0	1
DIST Disturb/disorderly/Nu	1	0	0	0	0	0	1	2
DOM Domestic	1	0	1	0	0	0	1	3
DP Directed Patrol	9	15	19	14	14	19	6	96
DPT Directed Patrol - Tra	0	0	1	0	0	0	0	1
DRVC Driving Complaint	1	0	0	1	1	0	0	3
DWI Driving While Intoxic	1	0	0	0	0	0	0	1
ES Escort (All Types)	0	0	0	3	2	1	0	6
HAR Harassment	1	1	0	0	0	0	1	3
HARV Harass Restrain Ord V	1	0	0	0	1	0	2	4
INFO Information Call Only	0	0	1	1	1	1	0	4
JVN Juvenile Nuisance Cmp	0	1	1	0	0	0	1	3
LC Lock Chk (Bldg, Park	0	0	0	1	1	0	1	3
LOCK Lockout - MV/Bldg	2	3	2	1	2	0	2	12
MDP Mental Disturbed Pers	0	0	0	1	0	0	0	1
MISC Misc All Other	0	0	0	3	2	0	0	5
MSG Message Delivery	0	0	1	0	0	0	0	1
MVA Motor Veh Acc - No In	0	0	0	1	0	1	0	2
MVAPI Motor Veh Acc - Pers	0	0	0	0	1	0	0	1
MVD Motor Veh Disabled/ab	0	2	1	1	0	2	0	6
NOISE Noise Complnt (not Mu	1	0	0	0	0	0	0	1
OCI On-going Criminal Inv	0	1	2	0	8	2	0	13
OD Open Door/window	0	0	0	1	0	0	0	1
OFFV Order For Protection	1	0	0	0	0	0	0	1
ORDV Ordinance Violation	0	0	0	1	0	1	0	2
PARK Parking (comp/viol)	1	0	5	0	3	0	0	9
PORC Predator Offender Reg	0	1	2	0	1	0	0	4
PROBV Probation Violation	0	0	0	0	2	0	0	2
PROP Property Lost/Found	0	0	1	1	2	0	0	4
PS Paper Service	0	1	0	1	0	0	4	6
PURS Pursuit	0	0	0	0	1	0	0	1
RANGE Range In Use	1	0	0	0	0	0	0	1
SEXA Sexual Assault	0	1	0	0	0	0	0	1
SPER Suspicious Person	0	0	0	0	0	2	0	2
SVEH Suspicious Vehicle	1	0	0	0	0	0	1	2
THAZ Traffic (hazard/not D	0	0	0	1	0	0	0	1
THEF Theft (includes Attem	0	0	2	2	1	0	2	7
THR Threats Complaint	0	0	0	0	0	0	1	1
TRES Trespassing	0	1	0	0	0	0	0	1
TS Traffic Stop	4	1	5	7	8	3	11	39

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Date 01/07/2016

### INCIDENT ANALYSIS - DAY

Time 07:10:58

Agency Wells Police

Report CFS03

Dates 12/01/2015 Thru 12/31/2015

Activity	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Total
WARR Warrant Service	0	3	0	2	1	1	1	8
WC Welfare Check	0	1	1	0	1	0	0	3
Wells Police Agency Total		35	47	64	62	70	41	365
Total		35	47	64	62	70	41	365

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City of Wells  
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**TO:** Mayor and City Council  
**FROM:** Mike Pyzick, Street Foreman  
**DATE:** January 11, 2016  
**RE:** Street Foreman Report

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Streets:

We had our first major snowfall on 12/29/15. We plowed the 10" snowfall without many problems. We did end up sending the blower in to McQueen Equipment in St Paul for repair. The fan bearing in the lower drive unit has gone out. The blower was purchased new in 1998 with approximately 400 hours on it. The estimated cost of repair is \$18,000. This machine is still worth putting repairs into it.

We have had a few occasions where we have salted roads only for ice and smaller snowfalls.

We helped with the installation of the new civil defense siren along with the Public Utility crew.

We have worked on some small repairs in City buildings.

We have started on fire truck servicing.

We have been working on the sidewalk ordinance for snow removal. We cleared six residences that had not been cleared within 24 hrs of the snowfall. Two of these were for the HRA.

Sewer:

I have ordered 3 catch basin castings for repairs in the summer of 2016.

Airport:

We had our first snow removal at the airport by new contractor, Josh Raimann, and all went well.

Parks:

We will try to get out and trim a few trees along the fairways on the golf course as requested by the golf board. This will depend on the snow depth in the parks.

Recycle Department:

Everything seems to be going ok on our end.

Pool:

Nothing to report.

Mike Pyzick  
Street Dept Foreman

**CITY OF WELLS, MINNESOTA  
CITY COUNCIL RESOLUTION NO. 2016-01  
APPROVING THE FINAL LAYOUT DESIGN FOR THE HIGHWAY 109 WELLS TO  
ALDEN PRESERVATION PROJECT AND AUTHORIZING COST-SHARING OF  
ASSOCIATED PROJECT COSTS**

**WHEREAS**, MnDOT has scheduled a 2017 mill and overlay project on Highway 109 from Highway 22 to Alden; and

**WHEREAS**, MnDOT has developed the final layout depicting the proposed construction of Highway 109 in the city limits of Wells; and

**WHEREAS**, as part of an overall goal to provide Wells with a sustainable and safe highway and pedestrian facilities, MnDOT is proceeding forward with plans to mill and overlay Highway 109 and install\repair sidewalk in Wells. The purpose of this project is to achieve a smooth riding surface and provide sidewalk and pedestrian ramps that meet ADA guidelines; and

**WHEREAS**, MnDOT is now seeking approval of the final layout design of this project by the Wells City Council; and

**WHEREAS**, the Wells City Council held a public hearing on December 7, 2015 to vote on approval of the final layout consistent with Minnesota Statutes 161.164; and

**WHEREAS**, the Wells City Council, at the same meeting, authorized participation in the sharing of 10% of the costs for the associated sidewalk project and 100% of the associated costs of the access removal at the intersection of 5<sup>th</sup> Avenue NE and TH 109 (former wayside rest). The City's portion of the construction cost estimate for this work is \$48,580.16 (does not include any right-of-way or engineering costs for the city sidewalk work).

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS THAT:**

1. The final layout design for the Highway 109 Wells To Alden Preservation Project is approved; and
2. The cost-sharing is authorized for 10% of the sidewalk project and 100% of the access removal at 5<sup>th</sup> Avenue NE and TH 109; and
3. The City will maintain the new sidewalks and crosswalks.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_Braun \_\_\_Burns \_\_\_Gaines \_\_\_Harig \_\_\_Herman

PASSED and ADOPTED by the City Council of the City of Wells, Minnesota on January 11, 2016.

By:

Attest:

\_\_\_\_\_  
Ronald Gaines, Mayor

\_\_\_\_\_  
Robin Leslie, City Administrator

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**HIGHWAY 109 CONSTRUCTION PROJECT**  
**A Report in Support of the 'Hwy 109 Wells to Alden Preservation Project'**  
**(SP 2206-13)**  
**Final Geometric Layout**  
**Submitted by the Minnesota Department of Transportation**  
**To the City Wells**  
**November 2, 2015**

The Minnesota Department of Transportation (MnDOT) has developed the final geometric layout depicting proposed construction of Highway 109 in the city limits of Wells and Alden. This report summarizes the decisions that went into the layout development and presents the next steps toward constructing the project. This report is submitted as part of a package requesting approval of the final 'Highway 109 Wells to Alden Preservation Project' layout by the City as required by Minnesota Statutes 161.164.

**Background**

As part of an overall goal to provide Wells with a sustainable and safe highway and pedestrian facilities, MnDOT is proceeding forward with plans to mill and overlay Highway 109 and install repair sidewalk in Wells and Alden. The purpose of this project is to achieve a smooth riding surface and provide sidewalk and pedestrian ramps that meet ADA guidelines.

MnDOT is now seeking approval of the final layout by the City of Wells Council. MnDOT requests the city schedule a public hearing for December 7, 2015 to vote on approval of the final layout consistent with Minnesota Statutes 161.164.

The planned schedule for this project is as follows:

Final Plans completed	November 2016
Project Letting	February 2017
Construction Start	May 2017
Construction End	November 2017

**Highway 109 through the City of Well Layout Details**

The preservation project will include a mill and overlay through Wells. Curb and gutter will be installed where needed and where accesses will be closed or narrowed. As depicted on the layout, sidewalk will be added through Wells in order to provide a safe way to walk to businesses along the corridor.

Revised accesses shown in the layout include:

- Closing one access at Broadway Auto Repair
- Closing access to lot from in front of Covenant Life Church
- Closing one access in front of Blake Greenfield dealership
- Closing access to 5<sup>th</sup> Ave NE from TH 109
- Making alley next to Subway the proper width

## Cost Estimate

The City of Wells will participate in sharing costs for this project. Specifically, the city will pay for 10% of the sidewalk costs, and 100% of the access removal at the intersection of 5<sup>th</sup> Ave NE and TH 109. The construction cost estimate for the work described above for the city is \$48,580.16. This does not include anyway right-of-way or engineering costs for city sidewalk work. The city will also have ongoing maintenance responsibilities for the sidewalk and crosswalks.

### All Items to Construct New Sidewalk through Wells

Item No.	Description	Unit	Quantity	Unit Cost	Total	State - 90%	City - 10%
2101.502/00010	Clearing	Tree	2	\$ 200.00	\$ 400.00	\$ 360.00	\$ 40.00
2104.501/00022	Remove Curb & Gutter	Lin Ft	495	\$ 8.00	\$ 3,960.00	\$ 3,564.00	\$ 396.00
2104.505/00021	Remove Concrete Walk	Sq Yd	37	\$ 15.00	\$ 560.00	\$ 504.00	\$ 56.00
2104.505/00110	Remove Concrete Pavement	Sq Yd	269	\$ 13.75	\$ 3,692.64	\$ 3,323.38	\$ 369.26
2104.505/00119	Remove Bituminous Driveway Pavement	Sq Yd	184	\$ 3.82	\$ 702.88	\$ 632.59	\$ 70.29
2104.505/00120	Remove Bituminous Pavement	Sq Yd	421	\$ 8.00	\$ 3,366.22	\$ 3,029.60	\$ 336.62
2104.509/00104	Remove Curb Box	Each	5	\$ 210.00	\$ 1,050.00	\$ 945.00	\$ 105.00
2104.509/00105	Remove Casting	Each	1	\$ 250.00	\$ 250.00	\$ 225.00	\$ 25.00
2104.511/00011	Sawing Concrete Pavement (Full Depth)	Lin Ft	288	\$ 6.00	\$ 1,728.00	\$ 1,555.20	\$ 172.80
2104.513/00011	Sawing Bituminous Pavement (Full Depth)	Lin Ft	435	\$ 4.00	\$ 1,740.00	\$ 1,566.00	\$ 174.00
2104.603/00100	Remove & Replace Bituminous Pavement	Lin Ft	105	\$ 30.00	\$ 3,150.00	\$ 2,835.00	\$ 315.00
2105.501/00010	Common Excavation	Cu Yd	1314	\$ 8.00	\$ 10,512.00	\$ 9,460.80	\$ 1,051.20
2105.607/00320	Common Embankment (CV)	Cu Yd	790	\$ 5.00	\$ 3,950.00	\$ 3,555.00	\$ 395.00
2211.503/00050	Aggregate Base (CV) Class 5	Cu Yd	145	\$ 50.00	\$ 7,230.86	\$ 6,507.78	\$ 723.09
2112.604/00010	Subgrade Preparation	Sq Yd	2923	\$ 1.50	\$ 4,384.50	\$ 3,946.05	\$ 438.45
2301.504/00080	Concrete Pavement 8.0"	Sq Yd	89	\$ 50.00	\$ 4,472.22	\$ 4,025.00	\$ 447.22
2360.501/23200	Type SP 12.5 Wearing Course Mix (3,B)	Ton	118	\$ 75.00	\$ 8,874.27	\$ 7,986.84	\$ 887.43
2501.515/90120	12" RC Pipe Apron	Each	2	\$ 550.00	\$ 1,100.00	\$ 990.00	\$ 110.00
2503.511/90129	12" RC Pipe Sewer Class III	Lin Ft	48	\$ 50.00	\$ 2,400.00	\$ 2,160.00	\$ 240.00
2503.602/00042	Connect to Existing Storm Sewer	Each	2	\$ 450.00	\$ 900.00	\$ 810.00	\$ 90.00
2506.501/00060	Construct Drainage Structure Design F	Lin Ft	10	\$ 275.00	\$ 2,750.00	\$ 2,475.00	\$ 275.00
2506.502/00490	Construct Drainage Struct Drop Inlet	Each	2	\$ 1,200.00	\$ 2,400.00	\$ 2,160.00	\$ 240.00
2506.516/00010	Casting Assembly	Each	8	\$ 800.00	\$ 6,400.00	\$ 5,760.00	\$ 640.00
2506.522/00011	Adjust Frame & Ring Casting	Each	1	\$ 525.00	\$ 525.00	\$ 472.50	\$ 52.50
2506.602/00005	Install Catch Basin	Each	1	\$ 1,250.00	\$ 1,250.00	\$ 1,125.00	\$ 125.00
2521.501/00040	4" Concrete Walk	Sq Ft	10074	\$ 4.00	\$ 40,296.00	\$ 36,266.40	\$ 4,029.60
2521.501/00060	6" Concrete Walk	Sq Ft	1640	\$ 6.35	\$ 10,414.00	\$ 9,372.60	\$ 1,041.40
2531.501/02320	Concrete Curb & Gutter Design B624	Lin Ft	362	\$ 29.90	\$ 10,823.80	\$ 9,741.42	\$ 1,082.38
2531.618/00010	Truncated Domes	Sq Ft	104	\$ 50.00	\$ 5,200.00	\$ 4,680.00	\$ 520.00
2573.502/00040	Silt Fence, Type MS	Lin Ft	777	\$ 7.00	\$ 5,439.00	\$ 4,895.10	\$ 543.90
2573.530/00010	Storm Drain Inlet Protection	Each	3	\$ 165.00	\$ 495.00	\$ 445.50	\$ 49.50
2575.505/00050	Sodding Type Salt Tolerant	Sq Yd	3689	\$ 4.50	\$ 16,600.50	\$ 14,940.45	\$ 1,660.05
					<b>\$167,016.89</b>	<b>\$150,315.20</b>	<b>\$ 16,701.69</b>

### Closing Access to Park

Item No.	Description	Unit	Quantity	Unit Cost	Total
2105.501/00010	Common Excavation	Cu Yd	1394	\$ 8.00	\$ 11,152.00
2105.607/00320	Common Embankment (CV)	Cu Yd	184	\$ 5.00	\$ 920.00
2104.505/00120	Remove Bituminous Pavement	Sq Yd	167	\$ 8.00	\$ 1,336.00
2563.602/00043	Type III Barricades	Each	5	\$ 475.00	\$ 2,375.00
2575.555/00010	Turf Establishment	Lump Sum	1	\$ 5,000.00	\$ 5,000.00
					<b>Total \$ 20,783.00</b>

### Pro-Rata Items

Item No.	Description	Unit	Quantity	Unit Cost	Total	City - 1%
2021.501/00010	Mobilization	Lump Sum	1	\$ 20,000.00	\$ 20,000.00	\$ 200.00
2031.501/00040	Field Office	Lump Sum	1	\$ 5,000.00	\$ 5,000.00	\$ 50.00
2563.901/00010	Traffic Control	Lump Sum	1	\$ 190,000.00	\$ 190,000.00	\$ 1,900.00
						<b>\$ 2,150.00</b>

Sidewalk cost	\$ 16,701.69
Closing Access to Park cost	\$ 20,783.00
Contingency Costs (20%)	\$ 7,496.94
Construction Engineering costs (8%)	\$ 3,598.53
Pro-Rata Items	\$ 2,150.00
<b>Total Cost Participation</b>	<b>\$ 48,580.16</b>

44

Contact

The primary point of contact at MnDOT regarding the final layout is the project manager:

Forrest Hasty  
Project Manager  
2151 Basset Drive  
Mankato, MN 56001  
507-304-6152  
[Forrest.Hasty@state.mn.us](mailto:Forrest.Hasty@state.mn.us)

**Public Comments received about 2017 Sidewalk Project**

- 12/9/2015 Jerry Schroeder Stated he was ok with the sidewalk project as he walks everywhere (doesn't drive).
- 12/9/2015 Rita Biebler Called to express her support for the sidewalk project.
- 12/10/2015 Hal Becker Wife has worked at DQ for many years and he has lived here for 20 years. He has watched adults and kids making the trek from Casey's/DQ to Market Place/Dollar General for years and that walk is very treacherous. He is favor of the new sidewalk. He can see the concerns of the businesses/property owners but sometimes you have to live with some construction to make things safer and healthier for the community. He also thanked the City for doing all they do for the community.

To: Wells City Council

Re: Sidewalks in Wells

I'm feeling very remiss for being unprepared to speak at the meeting last night and would like to take this opportunity to summarize a few key points that I feel are important as you consider the sidewalk along 109.

1. MnDOT is currently committed to making communities throughout the state more walkable. MnDOT is not the enemy here. They are a partner and have made a commitment to a better way to move people about our communities statewide - driving, walking, biking and handicap accessibility. There are towns and cities waiting in line for a chance to receive the funding that MnDOT is offering Wells. The comment was made that no one cares about rural communities. We are not being left out. We're being offered funding that will go elsewhere if we don't use it.
2. Our good fortune is that Robin Leslie is working with our Wells Active Living Coalition (WALC) and supports making Wells a more pedestrian friendly community. Robin had the foresight to ask MnDOT to consider a sidewalk in their reconstruction project on 109. She did this based on the Sidewalk and Trails plan passed by the Council in 2014, which showed that residents want to be able to walk to key locations. The top destinations were DQ, Wells Market Place, Dollar General, USC Schools, Parks and Churches.
3. Some residents correctly sited that the new sidewalk construction of 2<sup>nd</sup> Street meets some of the access needs to that area. It doesn't address access to DQ or Dollar General. If there is another way to do that now is the time to figure it out. When the food business reopens and the elevator has tractors and trailers lined up for blocks the congestion on 2<sup>nd</sup> Street NE will be significant.
4. Without a plan and support of the Council 2<sup>nd</sup> street NE would not have happened. Nor would we have an expanded shoulder on 109 from Wells to Winnebago. This speaks to the importance of having a long range plan in place for Wells. Now is the time to ensure we have the desire to plan for the future. This is not about "a sidewalk to nowhere".
5. My understanding from the meeting last night is that MnDOT is willing to work with the 2 individuals who feel this would compromise access to their businesses by vehicles, and in fact, addressed Jeff's concerns about losing both accesses. He would still have access from 109. Both he and Bruce did not want to lose parking spaces and if I understood correctly they would be at a minimum. I believe they both sited a few spaces would be lost. Of greater concern was truck access to the loading dock for Wells Market Place and if this can be addressed, my hope would be that a minimal impact on parking would be a fair compromise.
6. I think we all, given a choice, would opt to have the sidewalk on the other side of the street. There is probably not a more loaded issue than who is going to shovel and maintain the sidewalk that others will be walking on. I would submit that this is about "the greater good".
7. I remember the hardship on the downtown area when Market Place moved to the belt line. Losing accessibility to the core area was difficult for many who couldn't or didn't drive. I expect this was considered at the time. And in hindsight it would have been a good time to address this larger concern about how we get around our community.

8. The comment that reconstruction or resurfacing was not done by the Broadway Apartments when it was recommended, is really a very different issue. This project is addressing access, not resurfacing. There is no existing sidewalk.
9. The City Council passed a Sidewalk and Trail plan for addressing these issues and expressed an appreciation for the forward thinking of WALC. However, the plan is just a beginning and as projects and dollars become available there must be forward thinking to ensure Wells is the best it can be and welcoming to all.
10. Like many rural communities, we have a higher than state average percent of residents who are over 65, low income and experiencing significant chronic health issues. Making communities walkable is one way of valuing those residents who no longer drive or can't afford vehicles and who would benefit from the benefits of walking and remaining active.
11. I fully appreciated the comment that we need to educate our community and WALC has been awarded a SHIP 4 grant that will include wellness promotion and education.

Finally I would like to offer my support for all that Robin Leslie has done to support Safe Routes to School and WALC. She has always been available within a reasonable amount of time, including "after hours" to respond to questions and concerns. I was saddened and taken aback by the disrespect shown to both Robin and to the Council. And I respect and was encouraged by Whitney's courageous response to the personal attacks that were delivered. Thank you for serving.

## Robin Leslie

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**From:** Brad Heggen <bheggen@bevcomm.net>  
**Sent:** Monday, December 07, 2015 10:52 AM  
**To:** Robin Leslie  
**Subject:** RE: TH 109 Proposed Sidewalk  
**Attachments:** image001.jpg

I support this project, but will be unable to attend the meeting and hearing, due to continuing education in Mankato. Good luck!

Brad Heggen, Broker  
Brad Heggen Realty, Inc.  
107 S. Broadway  
Wells, MN 56097  
(507) 553-6959  
[www.bradheggenrealty.com](http://www.bradheggenrealty.com)

## Robin Leslie

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**From:** Bill Groskreutz <bags@bevcomm.net>  
**Sent:** Friday, December 04, 2015 9:07 PM  
**To:** Robin Leslie  
**Subject:** Re: TH 109 Proposed Sidewalk

Thank you Robin

Sent from my iPad

On Dec 4, 2015, at 7:57 PM, Robin Leslie <[rleslie@cityofwells.net](mailto:rleslie@cityofwells.net)> wrote:

The planned sidewalk is on the south side of 109 with clearly marked crosswalks. On crossing from the north of 109 at Broadway and one crossing 22 at Subway from Casey's.

City ordinance dictates adjacent property owners are responsible for snow removal and maintenance just like existing sidewalks. And yes, if they do not, the city will need to do it and bill/assess the property owner.

We have spoken to all affected business owners and are working on plans that meet the needs of the business and MnDOT. I have only heard from one resident who is against and one business still has some concerns but we continue to work it out (Marketplace and delivery truck movements). I have offered both Marketplace and Blake Greenfield "built up concrete" that can be driven on if needed (to move displayed vehicles and truck movements).

Robin Leslie, MPA, AICP | City Administrator  
125 S Broadway | Wells MN 56097  
507.553.6371 x1  
507.553.5126 Fax  
[rleslie@cityofwells.net](mailto:rleslie@cityofwells.net)  
[www.cityofwells.net](http://www.cityofwells.net)  
<image001.jpg>

**From:** Bill Groskreutz [<mailto:bags@bevcomm.net>]  
**Sent:** Friday, December 04, 2015 7:50 PM  
**To:** Robin Leslie <[rleslie@cityofwells.net](mailto:rleslie@cityofwells.net)>  
**Cc:** David Braun <[DBraun@cityofwells.net](mailto:DBraun@cityofwells.net)>; John Herman <[JHerman@cityofwells.net](mailto:JHerman@cityofwells.net)>; Ron Gaines <[RGaines@cityofwells.net](mailto:RGaines@cityofwells.net)>; Steve Burns <[SBurns@cityofwells.net](mailto:SBurns@cityofwells.net)>; Whitney Harig <[WHarig@cityofwells.net](mailto:WHarig@cityofwells.net)>  
**Subject:** Re: TH 109 Proposed Sidewalk

One additional comment. I would not be in favor of sidewalk on north side of 109 because of safety of crossing this road. Majority of residents live on south side of road as well as majority of businesses to be accessed. It would be wise to have well identified crosswalks for those crossing to or from North side of road.

Thanks again

Bill

Sent from my iPad

On Dec 4, 2015, at 7:25 PM, Bill Groskreutz <[bags@bevcomm.net](mailto:bags@bevcomm.net)> wrote:

I will be in St Cloud Monday & Tuesday so I will not be able to attend this meeting. I also would have to say I am not well informed concerning the plan other than third hand information. From being in business at the intersection of north Broadway & Hwy 109 I would say it is certainly not a safe place for anyone to walk. There is a lot of traffic and most times that traffic is moving at or above the posted speed limit. Keeping pedestrians off the road would most certainly be a good idea. If the proposed sidewalk is on the south side of 109 it will affect several business owners that have historically made use of the MNDOT ROW. MNDOT has not generally enforced this ROW but it does have the legal right to do that. The question that I would raise is regarding previous City policy regarding sidewalks that property owners are responsible for cost of sidewalk as well as care including snow removal. How will this be part of this plan for these new sidewalks. I currently see many areas of sidewalk that are not cleared of snow even though many reminders are sent. Will this new sidewalk be cleared by property owner or by city. If by city who covers this added expense and why should anyone else in town clear their sidewalk. Regarding future repair and replacement of same sidewalk who will be responsible for this cost. All questions that should be answerable. With those comments I will close and say I would be in favor of the project if it is found to be equitable and affordable for the taxpayers of Wells.

Thanks for your time.

Bill Groskreutz Jr

Sent from my iPad



# FARIBAULT COUNTY DEVELOPMENT CORPORATION

January 8, 2016

City of Wells  
125 S Broadway  
Wells, MN 56097

**Re: Proposal for Economic Development Services**

City of Wells,

We are excited about the opportunity to grow and strengthen our relationship with the City of Wells and the Wells Economic Development Authority (EDA) and establishing a greater presence in the community. We are proposing a contract somewhat similar to the contracts we have with the City of Blue Earth and Faribault County and their EDA's. With our other clients we provide professional services as necessary to complete the administration, management and implementation of the economic development services. We are also responsible for securing, implementing and retaining programs that facilitate economic growth and development. As a private non-profit and non-governmental organization, one of the strengths of the Faribault County Development Corporation (FCDC) is its ability to rapidly change its scope of services and adapt to the changing needs of our clients.

The FCDC and its staff have a proven track record of successfully assisting many businesses and organizations. FCDC's staff have the experience and skills necessary to address a wide variety of economic development needs in the City of Wells. We can provide assistance in the development and marketing of the City's Industrial/Business Parks as well as updating your economic development tools and materials.

FCDC and its staff have strong ties and working relationships with many regional, state and federal organizations. FCDC is a satellite office of the South Central Regional - Small Business Development Center (SBDC) where we serve as consultants linking the SBDC's resources with our clients.

We look forward to working closely with the City of Wells and the EDA to address the economic development needs of the community.

Sincerely,

**Tim Clawson, CEcD**  
**Executive Director**

# DRAFT

## FARIBAULT COUNTY DEVELOPMENT CORPORATION

### CONTRACT FOR SERVICES

This Agreement is made as of the \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the City of Wells, a municipal corporation under the laws of Minnesota (hereinafter referred to as “the City”) and Faribault County Development Corporation (FCDC), a non-profit corporation (hereinafter referred to as “FCDC”).

In consideration of the mutual covenants and promises hereinafter set forth, it is understood and agreed as follows:

#### 1 EMPLOYMENT

City hereby retains and employs FCDC to perform certain necessary economic development services including business retention and expansion activities within the City.

#### 2 SERVICES

As a private, non-governmental organization, one of the strengths of the FCDC is its ability to change its scope of services to better fit in a changing business environment. The following list of services shall encompass many, but not all, of the services provided. Individualized services may be further defined from time to time in writing.

##### 2.1 Coordinate and Communicate Area Economic Development Activities

- a. Attend meetings with Wells EDA, stakeholder groups, Business Leaders, Public Bodies and other groups as necessary to ensure coordination of economic development activities.
- b. Act as a coordinating voice for area economic development needs with local, state, and federal policy makers and to ensure positive steps for change are brought forward.
- c. Coordinate City of Wells Economic Development needs/activities with other local and regional economic development activities.
- d. Development and coordination of a comprehensive area inventory that lists strengths, weaknesses, needs, assets, resources, and contact people for specific issues/items, so that economic development activities can be better coordinated and strategically planned (comprehensive assessment).
- e. Development of an area infrastructure assessment and be a voice for change as it relates to fostering an environment that is supportive for new business creation/existing business growth (housing, technology, transportation, policy).

- f. Dialogue with all area businesses to understand their needs/challenges to ensure that the current local business environment is supportive of existing businesses.

## **2.2 Attract New Business / Assist Current Business**

- a. Act as a resource for current business and assist them in reaching their goals by providing points of contact, direction to available resources, and assistance with form/plan completion.
- b. Prepare and implement a comprehensive strategic marketing plan that packages the City of Wells area in a business-friendly light, utilizes appropriate messages/media sources, and is cutting edge and different – results orientated.
- c. Develop a list of contacts and “invite” them to locate or grow and expand in the City of Wells.
  - i. Coordinate with potential business and local units of government to ensure necessary paperwork, applications, and forms are completed to ensure available incentive programs are secured.
- d. Coordinate the development and utilization of traditional and non-traditional capital financing methods including traditional lending, venture capital fund access, and other public assisted financing methods.
- e. Ensure appropriate customer care (hand off) is achieved once interested business parties hone in on a specific location so that individual cities can begin to work on the details of the acquisition.

## **2.3 Local EDA/City Coordination**

- a. Meet with local units of Government to ensure understanding of activities, potential leads, and additional assistance requests are addressed.
- b. Provide monthly reports regarding activities.
- c. Respond to questions/concerns/issues on EDA items that come into the City.
- d. Provide assistance in community development projects that benefit global economic development activities.
- e. Have sufficient presence in the City to ensure both an understanding of their needs as well as form a strong working relationship with the administrative employees.

### **3 IMPLEMENTATION SERVICES**

FCDC and City intend to establish a close cooperative working relationship. FCDC and City agree that City is responsible for the performance of certain acts and functions that will enable FCDC to fulfill its duties under this Agreement. The City agrees that FCDC will, in the course of fulfilling its mission, require the cooperation and services of the City's Attorney and City Staff. FCDC intends to provide services that shall be undertaken only at the request of and under the direction of the City. In addition FCDC shall provide the following:

- a. FCDC shall work with the City Staff to coordinate planning and implementation of the City's goals.
- b. FCDC shall, at such time and in such forms as the City requests, furnish to the City such periodic reports as it may request pertaining to services.
- c. FCDC shall, at the City's request, provide a copy of any and all reports or documents created, generated or obtained by FCDC in the course of providing the services, which documents may be retained by the City as a part of its permanent records.

### **4 LIMITATION OF FCDC SERVICES**

City and FCDC agree that FCDC will not provide and is not obligated to provide the following services under this Agreement.

- a. FCDC will not provide or be obligated to obtain legal advice or architectural/engineering services to or on behalf of the City.
- b. FCDC shall not undertake any activity or action unless the City has provided appropriate policy direction or specific authorization to do so.
- c. FCDC will not be responsible for the disbursement of moneys from any applicable state or federal agencies.
- d. FCDC will not undertake those administrative tasks that are otherwise assigned to be delegated to the City Staff.
- e. FCDC will not employ subcontractors whose services shall be directly billable to the City without the express written authorization and approval of the City. Notwithstanding the foregoing, FCDC reserves the right to subcontract any and all services in consideration of the Compensation and Payment set forth in Section 5 below.

## **5 COMPENSATION AND PAYMENT**

### **5.1 FCDC agrees**

To provide professional services as necessary to complete the administration, management, and implementation of the services. FCDC will provide services on a Retainer basis for general economic development services and a set fee basis for identified projects with a specific fee of \$25,000.00 per year.

### **5.2 Retainer provisions**

- a. Duration - the duration of the retainer is for one calendar year, beginning on January 1, 2016 and ending on December 31, 2016.
- b. Monthly Retainer Fee - The retainer fee is \$2,083.33 payable by the last day of each month, starting on January 31, 2016.
- c. Hours - There are no specified number of hours of services. There will be no charge for mileage or travel time to the City.
- d. Cancellation - The contract shall continue in full force and effect until December 31, 2016, unless either party gives a one hundred and twenty (120) day written notice of cancellation.

## **6 COOPERATION BETWEEN THE CITY AND FCDC**

It is the intent of this Agreement that a close cooperative working relationship be established between the City and FCDC. Among the City's specific responsibilities under this Agreement are:

- a. To make available to FCDC, at no cost and in a timely manner, any available data, studies, reports, maps and other documents in its possession or available to it pertinent to the services to be performed.
- b. To assist FCDC in arranging and scheduling meetings and contacts with local public officials, private agencies and individuals, and providing space for application intake as may be necessary.
- c. To provide any legal information, guidance, advice and opinion necessary hereunder from the City Attorney.
- d. To cooperate and assist in assembling information, data and other aid needed to facilitate the FCDC's activities hereunder, including review by City officials and other governmental agencies.
- e. To act as the Fiscal Agent for any grants, including the receipt and disbursement of funds.

## **7 EQUAL OPPORTUNITY IN EMPLOYMENT**

In connection with the execution of this Agreement, all parties shall comply with Section VI of the Civil Rights Act of 1964 (78 Statute 2124), Section 109 of the Housing and Community Development Act of 1974 and Amendments and Regulations issued thereto. During the performance of this Agreement, the FCDC specifically agrees as follows:

- a. FCDC will not discriminate against any employee or applicant for employment because of race, creed, sex, color or national origin. FCDC will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, sex, color or national origin. Such action shall include, but not be limited to demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. FCDC shall post, in conspicuous places available to employees and applicants for employment, notices to be provided by the City setting forth the provisions of this nondiscrimination clause.
- b. FCDC will, in all solicitations or advertisements for employees placed by or on behalf of the FCDC, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex or national origin.

## **8 INDEMNITY**

City shall indemnify and hold harmless FCDC from and against any and all costs, liabilities, or expense, including reasonable attorneys' fees, arising out of (a) any breach of warranty, covenant, agreement, or representation made by City in this Agreement; (b) any nonfulfillment of any agreement of City under this Agreement or any misrepresentation in or omission from this Agreement or from any document or other instrument furnished or to be furnished to FCDC; and (c) all actions, suits, proceedings, demands, assessments, judgments, costs, and expenses incident to any of the foregoing. FCDC will give written notice as soon as practicable to City and the occurrence or nonoccurrence of any event or the discovery by FCDC of any circumstance against which City may be called upon to indemnify FCDC under this Agreement.

FCDC shall indemnify and hold harmless the City from and against any and all costs, liability, or expense, including reasonable attorney's fees, arising out of (a) any breach of warranty, covenant, agreement, or representation made by FCDC in this Agreement; (b) any nonfulfillment of any agreement of FCDC under this Agreement or any misrepresentation in or omission from this Agreement or from any document or other instrument furnished or to be furnished to City; and (c) all actions, suits, proceedings, demands, assessments, judgments, costs, and expenses incident to any of the foregoing. City will give written notice as soon as practicable to FCDC of the occurrence or nonoccurrence of any event or the discovery by City of any circumstance against which FCDC may be called upon to indemnify City under this Agreement.

The provisions hereon represent the entire contract between parties. This contract and any special provisions to which this contract is subject may only be altered, amended or rescinded by a duly executed written agreement.

In Witness Whereof, the parties have executed this Agreement

FARIBAULT COUNTY  
DEVELOPMENT CORPORATION

CITY OF WELLS

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST \_\_\_\_\_

ATTEST \_\_\_\_\_



City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator *RL*  
**DATE:** January 8, 2015  
**RE:** **Old Football Field Reuse Discussion with Milt Peterson**

---

Mr. Peterson requested that this item to be on the Council agenda.

As many of you already know, Mr. Peterson has offered the school board \$10,000 for the purchase of old football field property, which contains three (3) lots (Auditor's Lot 17,18,19 on attached drawing), which comprise about four (4) acres.

Mr. Peterson proposes to use the property for consignment sale of machinery. As I have explained to Mr. Peterson, the current zoning does not permit this type of use.

The property is zoned R-2 Multi-Family Residential District Zone and this zoning permits the following by right or by CUP:

§ 152.051 PERMITTED USES.

- (A) All permitted uses of the R-1 District;
  - (B) Multi-family uses up to 8 units per structure; and
  - (C) All accessory uses of the R-1 District.
- (Ord. 239, § 501, passed 1-22-2000)

§ 152.052 CONDITIONAL USES.

- (A) All uses of the R-1 District;
  - (B) Professional offices and low intensity service operations;
  - (C) Manufactured home parks that are licensed by the Minnesota Department of Health under the provisions of state statues and rules, and manufactured home subdivisions which conform to lot standards and requirements of Chapter 151;
  - (D) Nursing homes;
  - (E) One and 2-family dwellings;
  - (F) All accessory uses of the R-1 District
  - (G) Other uses as determined by the Planning and Zoning Commission to be similar in scope and intensity to those listed above; and
- (Ord. 239, § 502, passed 1-22-2000)

(H) Two-family semidetached and cluster dwellings on separate lots in accordance with the following conditions:

- (1) Each of the lots shall be equal in area or as near equal in area as is reasonably possible.

(2) Each lot shall contain no less than 1/2 the minimum land area requirement for a 2-family dwelling.

(3) Except for setbacks along the common property line or side yards on cluster dwelling, all other setbacks and yard requirements of the R-2 multi-family district.

(4) Any subdivision of a lot or parcel shall be accomplished in accordance with the subdivision regulations of Chapter 151.

(Am. #4, passed - -2004)

Mr. Peterson options:

1. He could request a rezoning of the residential property to either commercial or industrial.

However, as the Zoning Administrator, I would recommend denial of the request to the P&Z Commission and City Council because it would consist of "spot zoning," which is neither permitted by statute nor the City's Comprehensive Plan.

2. He could request an Interim Use Permit for temporary use of the property for a limited engagement. This would require a public hearing and approval by both the P&Z Commission and City Council.

Please let me know if you have any questions.



**CITY OF WELLS, MINNESOTA  
CITY COUNCIL RESOLUTION NO. 2016-02  
AMENDING THE RESOLUTION ESTABLISHING AN ECONOMIC DEVELOPMENT  
AUTHORITY FOR THE CITY OF WELLS, MINNESOTA**

**WHEREAS**, on November 21, 1988, a resolution was adopted by the Wells City Council establishing an Economic Development Authority to encourage, attract, promote and develop economically sound industry and commerce within the City for the prevention of unemployment in the City; and

**WHEREAS**, said resolution established the commission as consisting of five (5) members, two (2) of whom were to be members of the City Council; and

**WHEREAS**, at this time, the City Council wishes to amend said resolution by changing the makeup of the commission by appointing the four sitting City Council members who would serve terms coinciding with their City Council office term and appointing one resident member who would be appointed to serve six year terms.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS THAT:**

1. The Economic Development Authority shall consist of five members, four of whom shall be the four sitting members of the City Council and one appointed resident of the city. The one appointed resident member shall be appointed by the Mayor with the approval of the City Council for six year terms.

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_ Braun \_\_\_ Burns \_\_\_ Gaines \_\_\_ Harig \_\_\_ Herman

PASSED and ADOPTED by the City Council of the City of Wells, Minnesota on January 11, 2016.

By:

Attest:

\_\_\_\_\_  
Ronald Gaines, Mayor

\_\_\_\_\_  
Robin Leslie, City Administrator



City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator *RL*  
**DATE:** January 8, 2015  
**RE:** **January 11, 2016 Amending the Resolution Establishing an EDA**

---

For efficiency and effectiveness purposes, I am recommending that the City Council amend the resolution establishing the EDA. The recommendation entails changing the makeup of the Board by appointing the four sitting councilmembers who would serve terms coinciding with their four-year Council term and appointing one member from the business community who would serve a six year term.

It is very common for City Councilors in small towns to also serve as the EDA and because two of our councilmembers already serve on the EDA, this would not be a substantial change.

With the change of the meeting date and time to directly before City Council meetings, this will also help lessen the amount of meetings City Councilors and City staff are required to attend and to keep the meetings efficient.

With these changes and the planned working relationship with FCDC, I believe they will make the Wells EDA more effective in their activities.

Please let me know if you have any questions.

**PUBLIC NOTICE**

**CITY OF WELLS  
PUBLIC HEARING NOTICE**

The Wells City Council will hold a public hearing on Monday, January 11, 2016 at 5 p.m. at the Community Center to consider amending the resolution that established the Wells Economic Development Authority. The proposed amendment is as follows:

**RESOLUTION NO. 2016-01  
AMENDING THE RESOLUTION ESTABLISHING AN ECONOMIC DEVELOPMENT AUTHORITY FOR THE CITY OF WELLS, MINNESOTA**

WHEREAS, on November 21, 1988, a resolution was adopted by the Wells City Council establishing an Economic Development Authority to encourage, attract, promote and develop economically sound industry and commerce within the City for the prevention of unemployment in the City; and

WHEREAS, said resolution established the commission as consisting of five (5) members, two (2) of whom were to be members of the City Council; and

WHEREAS, at this time, the City Council wishes to amend said resolution by changing the makeup of the commission by appointing the four (4) sitting City Council members, who would serve terms coinciding with their City Council term, and appointing one (1) resident member who would be appointed to serve six (6) year terms.

Persons wishing to be heard on this resolution are requested to be present at this meeting. If it is not possible to be at the meeting, you may express your opinion in writing to the City Council, 125 S Broadway, MN 56097.

Robin Leslie

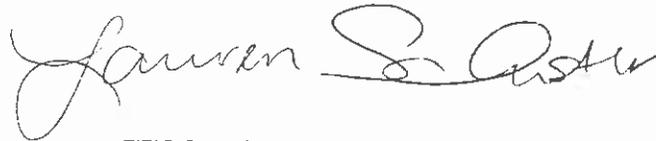
Wells City Administrator, he is the authorized agent and employee of the newspaper known as the Wells Pioneer, which is published weekly, and the requirements stated below:

50m - 2tc  
The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper, as provided by Minnesota Statute 331A.02, 331A.07, and other applicable laws, as amended.

(B) The printed which is attached was cut from the columns of said newspaper, and was printed and published once each week, for one week; it was published on Thursday, the 17th day of December 2015; and printed below is a copy of the lower case alphabet from A to Z, both inclusive, which is hereby acknowledged as being the size and kind of type used in the composition and publication of the notice:

\*abcdefghijklmnopqrstuvwxyz

By:



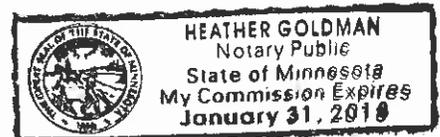
TITLE: Receptionist

Subscribed and sworn before me on this 22nd day of December 2015

Notary Public

\*Alphabet should be in the same size and kind of type as the notice.

(Notarial Seal)



**RATE INFORMATION**

(1) Lowest classified rate paid by commercial users for comparable space	\$2.90 (Line, word, or inch rate)
(2) Maximum rate allowed by law for the above matter	\$2.90 (Line, word, or inch rate)
(3) Rate actually charged for the above matter	\$2.90 (Line, word, or inch rate)

RESOLUTION ESTABLISHING AN ECONOMIC DEVELOPMENTAUTHORITY FOR THE CITY OF WELLS, MINNESOTA

## WHEREAS:

1. The City of Wells, Minnesota ("City"), desires to encourage, attract, promote, and develop economically sound industry and commerce within the City for the prevention of unemployment in the City.

2. To these ends and for these purposes, it is necessary that there be established within the City an entity which can undertake the activities necessary to encourage, attract, promote, and develop economically sound industry and commerce within the City.

3. It is recognized that an economic development authority is a means to these ends, and that the City is authorized and empowered to establish an Economic Development Authority under the provisions of Minn. Stat. S 469.090, et seq. ("Act");

4. The City Council for the City finds it is in the best interest of the City and its residents that the City establish an economic development authority to encourage, attract, promote, and develop economically sound industry and commerce within the City.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Wells, Minnesota, as follows:

1. Establishment of Commission. There is hereby established an Economic Development Authority, (hereinafter referred to as the "Authority") which shall consist of members appointed by the City Council from among the residents of freeholders of the City. The Authority shall consist of five members, two of whom shall be members of the City Council. The members shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter, all members shall be appointed for six-year terms.

2. Vacancies in Office. A vacancy is created in the membership of the Authority when a City Council member of the Authority ends Council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term in the manner which the original appointment was made. The City Council may set the term of the members who are members of the City Council to coincide with their term of office as members of the City Council.

3. Removal From Office. A member may be removed by the City Council for inefficiency, neglect of duty, or misconduct in office. A member shall be removed only after a hearing before the City Council, and in accordance with the provisions of the Act.

4. Officer, Rules, Employees, Salaries, and Expenses. The Authority shall elect a president, vice president, treasurer and secretary, each of which shall perform the duties of said office in the manner specified in the Act. The Authority shall elect the president and vice president at the same time. The other offices may be held by held by the same officer.

5. Adoption of By-Laws and Rules. The Authority shall adopt by-laws and rules to govern its procedures and for the transaction of its business and shall keep a record of attendance at its meetings and of resolutions, transactions, findings and determinations showing the vote of each member on each question requiring a vote, or if absent or abstaining from voting, indicating such fact. The records of the Authority shall be a public record, except for those items classified by law as non-public data. The Authority shall adopt an official seal.

6. Employment Staff The Authority may employ such staff, technicians, and experts as may be deemed proper, and may incur such other expenses as may be necessary and proper for the conduct of its affairs. Members of the Authority shall receive a salary or fee to be determined by the City Council for their services and may receive necessary travel, per deem, and other expenses while on official business of the Authority if funds are available for this purpose.

7. Appropriations, Fees and Other Income: Following customary budgetary review the City Council shall appropriate funds necessary to implement the Authority's budget. These funds may come from the City's General Fund, from or by the means expressed in 469.107, from the transfer of funds, grants, gifts, or loans made to the City for the use by the Authority. The Authority shall have the power to expend the budget, grants, gifts, or loans for the purposes authorized by this Resolution.

8. Functions, Powers, and Duties: Except as specifically limited by this Resolution the Authority shall have all the authority granted it pursuant to the Act including, but not limited to the following:

- a. Acquisition and disposition of property, this shall include the purchase of options, easements, rights, land and building contracts and exercise of leases.
- b. Eminent Domain
- c. Contracts for service, joint action and the purchase or sale of property.
- d. Limited and equity partnerships provided such partnerships are consistent with the purpose of the Authority.
- e. Receive public funds or property

- f. Issue loans, loan guarantees, interest reductions provided such activities are consistent with Authority's purpose and is consistent with the provisions of 469.106.
- g. Issue loans in anticipation of bonds
- h. Establishment of Redevelopment Districts
- i. The Authority may contract for services of consultants, agents, public accountants, and other persons needed to perform its duties and exercise its powers.
- j. The Authority may use the services of the City Attorney for its legal needs.
- k. The Authority may purchase the supplies and materials it needs to carry out its duties.
- l. The Authority may create and define the boundaries of economic development districts as authorized by the Act.
- m. The Authority may be a limited partner in a partnership whose purpose is consistent with the Authority's purpose.
- m. The Authority may cooperate with or act as agent for the federal or state government or a state public body, or an agency or instrumentality of a government or other public body to carry out the powers granted it by the Act or any other related federal, state, or local law in the area of economic development district improvement.
- n. An Authority may study and analyze economic development needs in the City and ways to meet those needs.
- o. An Authority may join an official, industrial, commercial, or trade association, or other organization concerned with such purposes, hold receptions for officials who may contribute to advancing the City and its economic development, and carry out other appropriate public relations activities to promote the City and its economic development.
- p. The Authority may carry out the law on economic development districts to develop and improve the lands in an economic development district to make it suitable and available for economic development uses and purposes. In general, with respect to an economic development district, the Authority may use all of the powers given an economic development authority by law.
- q. The Authority may perform such duties which may be lawfully assigned to it by the City.

All City employees shall, upon request and within a reasonable time, furnish to the Authority or its employees or agents such available records or information as may be required in its work. The authority, or its employees or agents, may in the performance of official duties, enter upon lands and make examinations or surveys in the same manner as other authorized City agents or employees, and shall have such other powers as are required for the performance of official functions in carrying out the purposed of this Resolution.

9. Limitations of Power. The actions of the authority shall be limited as follows:

a. Except when previously pledged by the Authority, the City Council may, by resolution, require the Authority to transfer any portion of the reserves generated by activities of the Authority that the City Council determines are not necessary for the successful operation of the Authority, to the debt service funds of the City, to be used solely to reduce tax levies for bonded indebtedness of the City.

b. The sale of General Obligation bonds or obligations issued by the Authority shall be approved by the City Council before issuance.

c. The Authority shall follow the budget process for City departments as provided by the City and as implemented by the City Council and Mayor.

d. All official actions of the Authority must be consistent with the adopted comprehensive plan of the City and any official controls implementing the comprehensive plan.

10. Conflicts with Other Resolutions and Separability of Provisions. All resolutions or portions of resolutions in conflict herewith are repealed. Should any section of this Resolution be held unconstitutional or void, the remaining provisions shall be nonetheless remain in full force and effect.

11. Revenue Bonds: Pledges and Covenants: An economic development authority may decide by resolution to issue revenue bonds either at one time or in series. The revenue bonds may be issued to provide money to acquire land, purchase or construct facilities, purchase, install, construct or furnish capital equipment to operate a facility for economic development or to pay to enlarge or improve a project under its control. The issued bonds may include the amount the Authority considers necessary to establish an initial reserve to pay principal and interest on the bonds. The Authority shall state in a resolution how the bonds, with interest, are to be executed.

12. Transfer of Authority:

a. The City may, by ordinance, divide economic development, housing or redevelopment powers granted under section 469.001 to 469.047 and 469.090 to 469.108 between the economic development authority and any other authority or commission established by the city for the purpose of economic development, housing or redevelopment.

b. The City may, by resolution, transfer the control, authority and operation of any project as defined in sections 469.174 subd 8, 469.001 to 469.047 or 469.124 to 469.134 located within the City from the governmental agency or subdivision that established the project to the economic development authority. The City shall require the economic development authority to furnish a written explanation as to why the project should be transferred or why the transfer should not occur. The economic development authority may exercise all the powers that the governmental unit establishing the project could exercise with respect to the project. The economic development authority shall accept with the project all terms, conditions, obligations, and covenants pledged to the project.

13. Effective Date: This Resolution shall take effect immediately upon its adoption as provided in the Act.

Adopted by the City Council of the City of Wells, Faribault County, Minnesota on November 21, 1988.

CITY OF WELLS, MINNESOTA

By Thomas A. Friedrich  
Mayor

Attest:

Deely Schuetz  
City Clerk

# ECONOMIC DEVELOPMENT AUTHORITY HANDBOOK

October 2011



businesses are tax deductible. Obtaining 501(c)(3) status can be difficult, expensive and time-consuming and many communities are not willing to go through the lengthy process. Although 501(c)(4) status is less difficult to obtain than 501(c)(3) status, only a business may make contributions that are tax deductible, individual contributions are not eligible for the tax deduction. Also, organizations with 501(c)(3) are prohibited from directly or indirectly participating in, or intervening in, any political campaign on behalf of or against any candidate for elective public office.

### **Government Organizations**

**Economic Development Commission:** A board used to advise a City Council, appointed by the Mayor and/or City Council. It has limited or no decision making authority and is used as a sounding board or a first point of contact for the City Council on development projects. The commission is used to draft strategies and policies for ratification and implementation of local plans on a volunteer basis.

**Housing Redevelopment Authority (HRA):** An HRA is a public corporation with power to undertake certain types of housing and redevelopment or renewal activities. While state legislation conveys authority for housing and redevelopment in each City, it is up to the City Council to formally establish an HRA before it can do business and use its powers. Once a council legally establishes an HRA, it may undertake certain types of planning and community development activities on its own with council approval.

**Port Authority:** This is a legal entity created by the State Legislature to promote the general welfare of a City's port district, increase the volume of commerce in the port and provide facilities for handling, storage and shipment of freight. The Port Authority actively develops commerce within the City and can enable business location and expansion. The powers of a Port Authority are more expansive than those of an HRA or an EDA. The State Legislature authorizes the creation of Port Authorities. A Port Authority is a separate political entity with the right to sue and be sued in its own name and is generally organized to increase commerce in a City. Unlike EDAs and HRAs, a Port Authority may issue general obligation bonds without holding an election.

**Joint Powers Board:** This is a board created by multiple Cities, Townships or Counties for a certain purpose, such as economic development. The agreement between the units of government would specifically describe activities and powers that the board exercises in carrying out its duties.

**Economic Development Authority (EDA):** An EDA is a legal entity created by a City or a County to facilitate a well-rounded development program by taking advantage of some of the port authority powers and all of the HRA powers. By combining and utilizing HRA, EDA and City powers, community leaders are able to create flexible business assistance and development programs. EDAs for example, are allowed, to buy and sell property; make loans and grants to businesses; provide guarantees or other credit enhancements; and to sell bonds.

All Cities have authority from the State Legislature to create an EDA. The City may consolidate the EDA with an existing HRA or the City may establish the EDA as a separate entity. The City

Council may create an EDA by passing an enabling resolution. Before adopting the enabling resolution, the City must first conduct a public hearing. The enabling resolution establishes a Board of Commissioners for the EDA. The City Council can choose to serve as the EDA Board of Commissioners or create a board composed of council members and community members. The Mayor, with approval of the Council, appoints the Commissioners. The Board may consist of three, five or seven members who serve six-year terms. The Board is subject to the open meeting law.

**Rural Development Finance Authority (RFDA).** A nonprofit corporation established by a County or group of Counties through special legislation. RFDA's are designed to facilitate the production and processing of agricultural products and promote jobs in agriculture and natural resources industries. The board is appointed by the County Board of Commissioners.

**Note:** Please see appendix for a table comparing selected development laws.

the meeting. The first publication must appear not more than 30 days from the date of the public hearing.

Without limiting the right of the EDA to petition the City Council at any time, each year, within 60 days of the anniversary date of the first adoption of the enabling resolution, the EDA shall submit to the City Council a report stating whether and how the enabling resolution should be modified. Within 30 days of receiving the recommendation, the City Council shall review the enabling resolution, consider the recommendation of the EDA, and make any modification it considers appropriate (Minn. Stat. § 469.092, Subd. 3).

All modifications to the enabling resolution must be by written resolution and must be adopted after notice is given and a public hearing conducted as required for the original adoption of the enabling resolution (Minn. Stat. § 469.093, Subd. 2).

An EDA is a public body corporate and politic as well as a political subdivision of the State of Minnesota with the right to sue or be sued in its own name. An EDA carries out an essential governmental function when it exercises its powers, but is not immune from liability because of this. (Minn. Stat. § 469.091, Subd. 2)

## **Board of Commissioners of EDA**

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### ***Board Size***

The City Council must determine the size and makeup of a Board of Commissioners. The City Council may serve as the Board of Commissioners or it can create a board that includes members of the community.

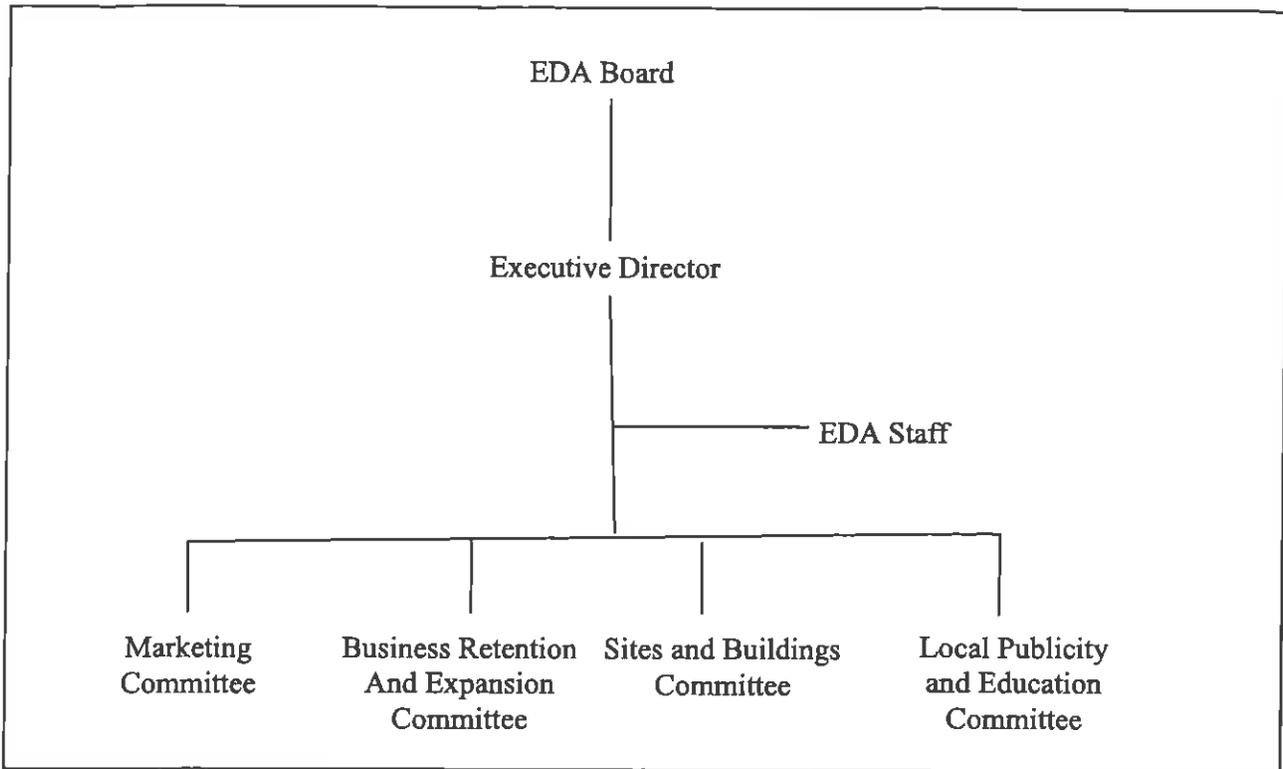
The Board shall be appointed as follows:

- A. Three-member EDA: the Commissioners constituting a three-member EDA, one of whom must be a member of the City Council, shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all Commissioners shall be appointed for six-year terms.
- B. Five-member EDA: the Commissioners constituting a five-member EDA, two of whom must be members of the City Council, shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of two, three, four, five and six years respectively. Thereafter all Commissioners shall be appointed for six-year terms.
- C. Seven-member EDA: the Commissioners constituting a seven-member EDA, two of whom must be members of the City Council, shall be appointed by the Mayor with the approval of the City Council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all Commissioners shall be appointed for six-year terms.

An EDA may be increased from three to five or seven members or from five to seven members by a resolution adopted by the City Council following the procedures provided for modifying the enabling resolution.

### ***Cause for Removal***

A Commissioner may be removed by the City Council for inefficiency, neglect of duty, or misconduct in office. A Commissioner shall be removed only after a hearing. A copy of the charges must be given to the Commissioner at least ten days before the hearing. The Commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a Commissioner, the City Council may temporarily suspend the Commissioner. If the City Council finds that those charges have not been substantiated, the Commissioner shall be immediately reinstated. If a Commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the City clerk.



**Officers, Duties and Organizational Issues**

The EDA must adopt bylaws, rules of procedure and an official seal. In the appendix is an example of organizational bylaws.

***Officers***

An EDA shall elect a president, a vice-president, a treasurer, a secretary and an assistant treasurer. The Authority shall elect the president, treasurer, and secretary annually. A Commissioner must not serve as president and vice-president at the same time. The other offices may be held by the same Commissioner. The offices of secretary and assistant treasurer need not be held by a Commissioner. At a minimum, there must be three officers on the board. (Minn. Stat. § 469.096).

↓ Staff/E.D.

***Duties and Powers of Officers***

The president and vice-president have the usual duties and powers of their offices. They may be given other duties and powers by the EDA.

The treasurer is responsible for receiving, disbursing and monitoring all funds of the EDA. When disbursing funds, the transaction must be by check only. The treasurer must also keep an account

(6) that the authority submit all planned activities for influencing the action of any other governmental agency, subdivision, or body to the city council for approval;

(7) that the authority submit its administrative structure and management practices to the city council for approval; and

(8) any other limitation or control established by the city council by the enabling resolution.

**Subd. 2. Modification of resolution.** The enabling resolution may be modified at any time, subject to subdivision 5, and provided that any modification is made in accordance with this section.

**Subd. 3. Report on resolution.** Without limiting the right of the authority to petition the city council at any time, each year, within 60 days of the anniversary date of the first adoption of the enabling resolution, the authority shall submit to the city council a report stating whether and how the enabling resolution should be modified. Within 30 days of receipt of the recommendation, the city council shall review the enabling resolution, consider the recommendations of the authority, and make any modification it considers appropriate. Modifications must be made in accordance with the procedural requirements of section 469.093.

**Subd. 4. Compliance.** The city council's determination that the authority has complied with the limitations imposed under this section is conclusive.

**Subd. 5. Limits; security.** Limits imposed under this section must not be applied in a manner that impairs the security of any bonds issued or contracts executed before the limit is imposed. The city council must not modify any limit in effect at the time any bonds or obligations are issued or contracts executed to the detriment of the holder of the bonds or obligations or any contracting party.

**History:** 1987 c 291 s 93; 2013 c 125 art 1 s 107

#### 469.093 PROCEDURAL REQUIREMENT.

**Subdivision 1. Enabling resolution.** The creation of an authority by a city must be by written resolution referred to as the enabling resolution. Before adopting the enabling resolution, the city council shall conduct a public hearing. Notice of the time and place of hearing, a statement of the purpose of the hearing, and a summary of the resolution must be published in a newspaper of general circulation within the city once a week for two consecutive weeks. The first publication must appear not more than 30 days from the date of the public hearing.

**Subd. 2. Modifications.** All modifications to the enabling resolution must be by written resolution and must be adopted after notice is given and a public hearing conducted as required for the original adoption of the enabling resolution.

**History:** 1987 c 291 s 94

#### 469.094 TRANSFER OF AUTHORITY.

**Subdivision 1. Economic development, housing, redevelopment powers.** The city may, by ordinance, divide the economic development, housing, and redevelopment powers granted under sections 469.001 to 469.047 and 469.090 to 469.108 between the economic development authority and any other authority or commission established under statute or city charter for economic development, housing, or redevelopment as provided in subdivision 2.

Subd. 2. **Project control, authority, operation.** The city may, by resolution, transfer the control, authority, and operation of any project as defined in section 469.174, subdivision 8, or any other program or project authorized by sections 469.001 to 469.047 or 469.124 to 469.133 located within the city, from the governmental agency or subdivision that established the project to the economic development authority. The city council may also require acceptance of control, authority, and operation of the project by the economic development authority. The economic development authority may exercise all of the powers that the governmental unit establishing the project could exercise with respect to the project.

When a project or program is transferred to the economic development authority, the authority shall covenant and pledge to perform the terms, conditions, and covenants of the bond indenture or other agreements executed for the security of any bonds issued by the governmental subdivision that initiated the project or program. The economic development authority may exercise all of the powers necessary to perform the terms, conditions, and covenants of any indenture or other agreements executed for the security of the bonds and shall become obligated on the bonds when the project or program is transferred as provided in this subdivision.

If the city transfers a housing project or a housing development project to the economic development authority, the city must transfer all housing development and management powers relating to that specific project to the authority.

Subd. 3. **Transfer of personnel.** Notwithstanding any other law or charter provision to the contrary, the city council may, by resolution, place any employees of the housing and redevelopment authority under the direction, supervision, or control of the economic development authority. The placement of any employees under the direction, supervision, or control of the economic development authority does not affect the rights of any employees of the housing and redevelopment authority, including any rights existing under a collective bargaining agreement or fringe benefit plan. The employees shall become employees of the economic development authority.

*History: 1987 c 291 s 95; 1990 c 532 s 11,12; 2013 c 125 art 1 s 107*

#### 469.095 COMMISSIONERS; APPOINTMENT, TERMS, VACANCIES, PAY, REMOVAL.

Subdivision 1. **Commissioners.** Except as provided in subdivision 2, paragraph (d), an economic development authority shall consist of either three, five, or seven commissioners who shall be appointed after the enabling resolution provided for in section 469.093 becomes effective. The resolution must indicate the number of commissioners constituting the authority.

Subd. 2. **Appointment, terms; vacancies.** (a) Three-member authority: the commissioners constituting a three-member authority, one of whom must be a member of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, four, and six years, respectively. Thereafter all commissioners shall be appointed for six-year terms.

(b) Five-member authority: the commissioners constituting a five-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of two, three, four, five, and six years respectively. Thereafter all commissioners shall be appointed for six-year terms.

(c) Seven-member authority: the commissioners constituting a seven-member authority, two of whom must be members of the city council, shall be appointed by the mayor with the approval of the city council. Those initially appointed shall be appointed for terms of one, two, three, four, and five years respectively and two members for six years. Thereafter all commissioners shall be appointed for six-year terms.

(d) The enabling resolution may provide that the members of the city council shall serve as the commissioners.

(e) The enabling resolution may provide for the appointment of members of the city council in excess of the number required in paragraphs (a), (b), and (c).

(f) A vacancy is created in the membership of an authority when a city council member of the authority ends council membership. A vacancy for this or another reason must be filled for the balance of the unexpired term, in the manner in which the original appointment was made. The city council may set the term of the commissioners who are members of the city council to coincide with their term of office as members of the city council.

Subd. 3. **Increase in commission members.** An authority may be increased from three to five or seven members, or from five to seven members by a resolution adopted by the city council following the procedure provided for modifying the enabling resolution in section 469.093.

Subd. 4. **Compensation and reimbursement.** A commissioner, including the president, shall be paid for attending each regular or special meeting of the authority in an amount to be determined by the city council. In addition to receiving pay for meetings, the commissioners may be reimbursed for actual expenses incurred in doing official business of the authority. All money paid for compensation or reimbursement must be paid out of the authority's budget.

Subd. 5. **Removal for cause.** A commissioner may be removed by the city council for inefficiency, neglect of duty, or misconduct in office. A commissioner shall be removed only after a hearing. A copy of the charges must be given to the commissioner at least ten days before the hearing. The commissioner must be given an opportunity to be heard in person or by counsel at the hearing. When written charges have been submitted against a commissioner, the city council may temporarily suspend the commissioner. If the city council finds that those charges have not been substantiated, the commissioner shall be immediately reinstated. If a commissioner is removed, a record of the proceedings, together with the charges and findings, shall be filed in the office of the city clerk.

**History:** 1987 c 291 s 96

#### **469.096 OFFICERS; DUTIES; ORGANIZATIONAL MATTERS.**

Subdivision 1. **Bylaws, rules, seal.** An authority may adopt bylaws and rules of procedure and shall adopt an official seal.

Subd. 2. **Officers.** An authority shall elect a president, a vice-president, a treasurer, a secretary, and an assistant treasurer. The authority shall elect the president, treasurer, and secretary annually. A commissioner must not serve as president and vice-president at the same time. The other offices may be held by the same commissioner. The offices of secretary and assistant treasurer need not be held by a commissioner.

Subd. 3. **Duties and powers.** The officers have the usual duties and powers of their offices. They may be given other duties and powers by the authority.

Subd. 4. **Treasurer's duties.** The treasurer:

- (1) shall receive and is responsible for authority money;
- (2) is responsible for the acts of the assistant treasurer;



## 2016 Wells City Council Appointments

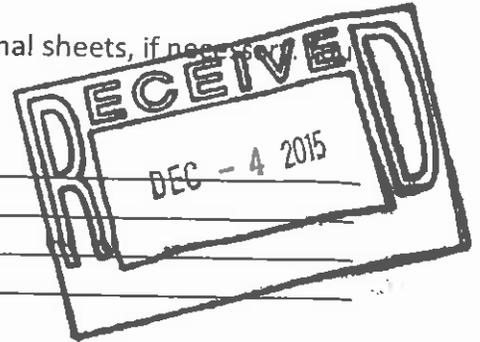
(All Dates Represent Term Expiration)

COUNCIL		APPOINTMENTS		COUNCIL		COMMITTEES	
Acting Mayor		<b>John P. Herman</b>		Public Works/Public Safety Committee (2)		<b>John P. Herman</b>	
Emergency Services Director		Police Chief		City Hall, Liquor Store, Comm. Center Committee (2)		<b>Steve Burns</b>	
Asst. Emergency Services Director		Fire Chief				<b>David Braun</b>	
Assessor		Faribault County					
Weed Inspector		Street Foreman		Finance Committee (2)		<b>Whitney Harig</b>	
City Attorney		Frundt & Johnson Ltd.				<b>John P. Herman</b>	
City Engineer		Bolton & Menk, Inc.		EDA (4)		<b>Steve Burns</b>	
Zoning Administrator		City Administrator					
Official Newspaper		Wells Mirror					
				HRA		David Braun	
Cable Board		Wells City Council		P & Z		<b>Steve Burns</b>	
				Parks Board			
Financial Institutions		Wells Federal		Library Board		<b>Whitney Harig</b>	
		Paragon Bank		Theatre Board		<b>Whitney Harig</b>	
		People's State Bank		Public Utility Commission		<b>David Braun</b>	
				Board of Adjustment & Appeals		<b>Harig, Braun, Herman</b>	
<b>PARK BOARD</b>				<b>AIRPORT BOARD</b>			
Meetings: As needed		3 year terms (\$200/yr)		Meetings:		3 year terms (\$100/yr)	
Greg Stenzel 12/31/18		Steve Kloos 12/31/17		Ray Yokiel 12/31/16		Mark Schmitz 12/31/18	
Steve Linde 12/31/16				John Thisius 12/31/17			
<b>FIRE DEPARTMENT</b>		<i>Elected by Fire Dept</i>		<b>THEATRE BOARD</b>		No term limits	
Fire Chief (\$650)		Guy Kimpton		Meetings: 3 <sup>rd</sup> Wednesday 4pm		at City Hall	
Assistant Fire Chief (\$225)		Bucky Brandenburg		Beth Hansen		<b>Illa Teskey</b>	
Captain (\$225)		Scott Berg		Nate Nasinec		<b>Whitney Harig</b>	
Captain of Rescue (\$175)		Chance Kimpton		Jeff Teskey			
Secretary (\$175)		Shaun Olson		Scott Berg			
Fire Custodian/Bay (\$3,000)		Greg Wegner		Renee Burns			
Fire Custodian/Office (\$1000)		Kurt Gossen		Rod Van Wyngarden			
<b>AMBULANCE BOARD (4)</b>				<b>PLANNING &amp; ZONING COMMISSION (5)</b>			
Meetings:				Meetings: As needed		5 year terms (\$200/yr)	
Dave Tatge		Harold Goeden		Lenny Hulbert 12/31/17		Brenda Weber 12/31/16	
Bill Groskreutz, Jr.		Martin Healey		Carol Aske 12/31/20		(filling partial term)	
Jim Stern - Clark Township		Jim Richards - Dunbar Township		Shannon Savick 12/31/20		<b>Steve Burns</b>	
Mark Fendrich - Walnut Lake							
<b>PUBLIC UTILITY COMMISSION (3)</b>		3 year terms (\$100/mo-WPU)		<b>BOARD OF ADJUSTMENT &amp; APPEALS (5)</b>			
Meetings: 1 <sup>st</sup> Tuesdays at 3 pm		At WPU		Meetings: As needed			
Ron Hartman 12/31/16		<b>David Braun</b>		Lenny Hulbert		<b>David Braun</b>	
Darin Magnuson 12/31/18				Carol Aske		<b>Whitney Harig</b>	
						<b>John P. Herman</b>	
<b>TRI-CITY SEWER BOARD (3)</b>				<b>EDA (5)</b>			
Meetings: 4 x/year / rotating location / 3 year terms (\$100/yr)				6 year terms (\$200/yr)			
Scott Linde 12/31/16		Ron Hartman 12/31/18		Meetings: 2 <sup>nd</sup> Monday 4 pm at the Comm. Center			
Steve Kloos 12/31/17							
<b>LIBRARY BOARD (5)</b>				<b>HRA (5)</b>			
Meetings: 3 <sup>rd</sup> Wednesday 5pm at Library / 3 year terms				5 year terms (\$200/yr)			
Sue Dundas 12/31/16		Thomas Schindler 12/31/17		Meetings: 2 <sup>nd</sup> Tuesdays at 5:30 pm at the Comm. Center			
Gary Hagen 12/31/18		<b>Whitney Harig</b>		Ann Marie Schuster 12/31/16 (PT)		Jessica Yokiel 12/31/20	
Brenda Rebelein 12/31/16 (PT)				Tom Schindler 12/31/20		<b>David Braun</b>	
<b>LIBRARY FOUNDATION BOARD OF DIRECTORS (9) 3 year terms</b>							
Chris Rafelle 12/31/17 (PT)		Debbie Koziolek 12/31/16		Bill Groskreutz, Jr. 12/31/17			
Mary Diekmann 12/31/18		Nichole Jacobson 12/31/17					
Lauren Schuster 12/31/18		Rachel Hartman 12/31/18					
Megan Boeck 12/31/17		Donnette Dulas 12/31/18					
Dawn Erdner 12/31/16							



Application for Appointment to Boards/Commissions

Please print and answer all questions completely. You may attach additional sheets, if necessary. You may attach a resume, if applicable.



Name: JESSICA YOKIEL
Address: 940 1st St. NW WELLS, MN 56007
Contact Phone/Mobile:
Email:

Which Board/Commission are you applying for? HRA
Alternate Board Choice?

How long have you been a resident of Wells? 37 years

Have you been involved in any other community activities in the past?
NO. My kids are now old enough where I can get out and help serve my community.

Please describe any previous experience you have which is similar to serving on a volunteer advisory board/commission:
This would be the first board I will have served on.

Please briefly state why you have interest in serving as a Board member for the City of Wells:
I want to give back to the community I've lived in my entire life. There are a lot of good things happening. I want that to continue.

Describe any special background, strengths or abilities you would bring to the Board:
I am dedicated, organized and like minor details. If I am a part of it, I will give it my all.

Briefly describe what you think are the strengths of Wells today:
We are getting the city cleaned up. We only get one chance to make a first impression. I am looking forward to helping my city be the best it can be.

Briefly describe what you think are the weaknesses of Wells today:

Not enough new business coming to town

Briefly describe Wells as you believe it should be 10 years from now:

A thriving community with new business and adequate housing for young families.

Signature:

Justin Kelly

Date:

11-17-18

Return to:

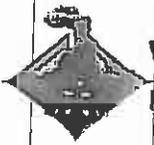
City of Wells  
125 S. Broadway  
Wells, MN 56097

Email

cityhall@cityofwells.net

Fax

507-553-5126



**WELLS**  
MINNESOTA

Application for Appointment to  
Boards/Commissions

Please print and answer all questions completely. You may attach additional sheets, if necessary. You may attach a resume, if applicable.

Name: ROD VAN WYNGARDEN  
Address: 610 2nd AVE SW  
Contact Phone/Mobile: \_\_\_\_\_  
Email: \_\_\_\_\_

Which Board/Commission are you applying for? FLARE THEATRE BOARD  
Alternate Board Choice? N/A

How long have you been a resident of Wells? SINCE JULY 25TH 2015

Have you been involved in any other community activities in the past?  
JUST JOINED LION'S CLUB.  
WORK WITH 8 CHARITIES WITH BOOK SALES. CHARITIES LIKE BOYSTOWN,  
FEED MY STARVING CHILDREN, HOPE FOR A WARRIOR, ETC.

Please describe any previous experience you have which is similar to serving on a volunteer advisory board/commission:  
HAVE BEEN INVOLVED IN CHURCH PROJECTS. ONE FEEDING FAMILIES DURING  
THANKSGIVING AND SEVERAL PLAYS / MUSICALS.

Please briefly state why you have interest in serving as a Board member for the City of Wells:  
I HAVE ENJOYED LIVING IN WELLS AND WANT TO MEET PEOPLE AND  
GIVE BACK.

Describe any special background, strengths or abilities you would bring to the Board:  
BUSINESS BACKGROUND, AUTHOR / FIRST SCREENPLAY SUBMITTED, PASSION FOR  
MOVIES, HAVE LIVED IN SMALL TOWNS / BIG CITIES. ABLE TO WORK WELL  
IN TEAM STRUCTURES.

Briefly describe what you think are the strengths of Wells today:  
HAVING A THEATRE (FOR SIZE TOWN), FRIENDLY PEOPLE WHO ARE PASSIONATE  
ABOUT SUPPORTING LOCALITY. 2 PARKS, POOL, GOLF COURSE, NEW JOBS COMING WITH  
OUR PLANT. SEVERAL SMALL TOWNS TO TARGET FOR THEATRE.

Briefly describe what you think are the weaknesses of Wells today:

TOO EARLY TO ANSWER FULLY.

COULD USE MEXICAN RESTAURANT / MORE CHOICES.

Briefly describe Wells as you believe it should be 10 years from now:

I SEE A FULL DOWNTOWN (NO EMPTY SPACE), WITH GROWTH OF JUST A LARGER POPULATION. A MEXICAN RESTAURANT, A Bowling Alley / Amusement Area For People From THE VILLAGE. STILL FRIENDLY AND PASSIONATE People.

Signature:

*Paul W. O'Connell*

Date:

12/3/2015

Return to:

City of Wells  
125 S. Broadway  
Wells, MN 56097

Email

cityhall@cityofwells.net

Fax

507-553-5126

12-14-2015

To persons on Planning and Zoning Committee,

This letter is in regards to an open position on the PnZ Board.

I would like to be considered for this position. I have attended numerous meetings and feel I would be an asset.

I have a strong bond with our citizens that make up the community of Wells. I listen to what they have to say and have respect for all of our citizens.

Thank you



Brenda Weber

RECEIVED  
DEC 14 2015  
CITY OF WELLS



Application for Appointment to  
Boards/Commissions

RECEIVED  
DEC 15 2015  
CITY OF WELLS

Please print and answer all questions completely. You may attach additional sheets, if necessary. You may attach a resume, if applicable.

Name: Brenda Weber  
Address: 190 1st Ave SW Wells MN 56097  
Contact Phone (Mobile): \_\_\_\_\_  
Email: \_\_\_\_\_

Which Board/Commission are you applying for? Planning & Zoning  
Alternate Board Choice? \_\_\_\_\_

How long have you been a resident of Wells? Born and raised here  
California 84-88 Spring Valley 90-94

Have you been involved in any other community activities in the past?

I have worked at the Post office for 22 years  
and have a good relationship with my patrons and  
care and listen to them if they have ideas  
or concerns, I care what happens to our city

Please describe any previous experience you have which is similar to serving on a volunteer advisory board/commission:

Been to numerous P&Z meetings and Council  
meetings to know what works and what doesn't

Please briefly state why you have interest in serving as a Board member for the City of Wells:

I would want to represent the people of wells  
The ones who make up our city

Describe any special background, strengths or abilities you would bring to the Board:

I listen to people, if I see something wrong not  
afraid to say something, I will admit I'm wrong  
when a mistake is made, not putting blame on someone else  
I respect the citizen of our community

Briefly describe what you think are the strengths of Wells today:

Our community is a strong community of giving,  
helping and a community of growth

Briefly describe what you think are the weaknesses of Wells today:

Decisions being made that are not fully  
looked into at who, or what affects,  
\_\_\_\_\_  
\_\_\_\_\_

Briefly describe Wells as you believe it should be 10 years from now:

I would like ~~B~~ wells to be a more  
receptive Town to what the people of wells  
want it to be, A place where everyones opinions  
count, where business and people would want to  
make this their home

Signature: Ann W

Date: 10-14-15

Return to:

City of Wells  
125 S. Broadway  
Wells, MN 56097

Email  
cityhall@cityofwells.net

Fax  
507-553-5126

**CITY OF WELLS, MINNESOTA  
CITY COUNCIL RESOLUTION NO. 2016-03  
CERTIFYING BANKING POWERS GRANTED TO CITY STAFF & MAYOR**

**WHEREAS**, each year, the City designates official banking institutions and each institution requires certification of banking powers delegated to City staff and the Mayor; and

**WHEREAS**, each year, the City should confirm and/or update these delegations for staff and mayoral changes,

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS THAT:**

1. Robin Leslie, City Administrator; Megan Boeck, Deputy City Clerk; Ronald Gaines, Mayor; Jennifer Kloos, Accounting Clerk; and Amy Wachlin, Office Specialist have the banking powers indicated on the attached RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION for Paragon Bank, People's State Bank and Wells Federal (same as 2015).

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

VOTE: \_\_\_ Braun \_\_\_ Burns \_\_\_ Gaines \_\_\_ Harig \_\_\_ Herman

PASSED and ADOPTED by the City Council of the City of Wells, Minnesota on January 11, 2016.

By:

Attest:

\_\_\_\_\_  
Ronald Gaines, Mayor

\_\_\_\_\_  
Robin Leslie, City Administrator

Wells Federal  
 53 First Street SW  
 PO Box 310  
 Wells, MN 56097

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

By: CITY OF WELLS  
 125 S BRDWAY  
 Wells, MN 56097

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

Robin Leslie, certify that I am Secretary (clerk) of the above named association organized under the laws of Minnesota, Federal Employer I.D. Number 41-6005633, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 1/11/16 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below subject to any written limitations, is authorized to exercise the powers granted as indicated below.

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Robin Leslie, City Administrator</u>	<u>Robin Leslie</u>	<u>Robin Leslie</u>
B. <u>Megan Boeck, Deputy City Clerk</u>	<u>Megan Boeck</u>	
C. <u>Ronald Gaines, Mayor</u>	<u>Ronald Gaines</u>	
D. <u>Jennifer Kloos, Accounting Clerk</u>	<u>Jennifer Kloos</u>	
E. <u>Amy Wachlin, Office Specialist</u>	<u>Amy Wachlin</u>	
F. _____		

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
<u>A, B, C</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>2</u>
<u>A, B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
<u>A, B, C</u>	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u>2</u>
<u>A, B, C</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>2</u>
<u>A, B, C</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>2</u>
<u>D, E</u>	(7) Other <u>deposits, pick up money bugs, online account access, balance inquiries, account inquiries</u>	<u>—</u>

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes all resolution dated prior to 1/2/15. If not completed, all resolutions remain in effect.

ATTESTATION OF AUTHORITY I, the undersigned, do hereby certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal where appropriate.)

If checked, the Association is a non-profit lodge, association or similar organization.

X Robin Leslie (Secretary)  
 X Megan Boeck (Attest by Other Officer)  
 X Ronald Gaines (Attest by Other Officer)

RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION

Paragon Bank  
190 S Broadway  
PO Box 330  
Wells, MN 56097

By: CITY OF WELLS  
125 S BRDWAY  
Wells, MN 56097

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Robin Leslie, certify that I am Secretary (clerk) of the above named association organized under the laws of Minnesota, Federal Employer I.D. Number 41-6005633, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 1/11/16 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below.

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Robin Leslie, City Administrator</u>	<u>Robin Leslie</u>	<u>Robin Leslie</u>
B. <u>Megan Boeck, Deputy City Clerk</u>	<u>Megan Boeck</u>	
C. <u>Ronald Gaines, Mayor</u>	<u>Ronald Gaines</u>	
D. <u>Jennifer Kloos, Accounting Clerk</u>	<u>Jennifer Kloos</u>	
E. <u>Amy Wachlin, Office Specialist</u>	<u>Amy Wachlin</u>	

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
<u>A, B, C</u>	(2) Open any deposit or share account(s) in the name of the Association	<u>2</u>
<u>A, B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
<u>A, B, C</u>	(4) Borrow money on behalf and in the name of the Association, sign, execute and deliver promissory notes or other evidences of indebtedness.	<u>2</u>
<u>A, B, C</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>2</u>
<u>A, B, C</u>	(6) Enter into a written lease for the purpose of renting, maintaining, accessing and terminating a Safe Deposit Box in this Financial Institution.	<u>2</u>
<u>D, E</u>	(7) Other <u>deposits, pick up money bugs, online account access, balance inquiries, account inquiries</u>	<u>—</u>

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes all resolution dated prior to 1/12/15. If not completed, all resolutions remain in effect.

DECLARATION OF AUTHORITY I, the undersigned, do hereby certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on this document and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal where appropriate.)

I have checked, the Association is a non-profit lodge, association or similar organization.

X Robin Leslie (Secretary)  
 X Megan Boeck (Attest by Other Officer)  
 X Ronald Gaines (Attest by Other Officer)

**RESOLUTION OF LODGE, ASSOCIATION OR OTHER SIMILAR ORGANIZATION**

Peoples State Bank of Wells  
 98 3rd Street SE  
 PO Box 40  
 Wells, MN 56097

By: CITY OF WELLS  
 125 S BRDWAY  
 Wells, MN 56097

Referred to in this document as "Financial Institution"

Referred to in this document as "Association"

I, Robin Leslie, certify that I am Secretary (clerk) of the above named association organized under the laws of Minnesota, Federal Employer I.D. Number 41-6005633, and that the resolutions on this document are a correct copy of the resolutions adopted at a meeting of the Association duly and properly called and held on 1/11/16 (date). These resolutions appear in the minutes of this meeting and have not been rescinded or modified.

AGENTS Any Agent listed below, subject to any written limitations, is authorized to exercise the powers granted as indicated below:

Name and Title or Position	Signature	Facsimile Signature (if used)
A. <u>Robin Leslie, City Administrator</u>	X <u>Robin Leslie</u>	X <u>Robin Leslie</u>
B. <u>Megan Boeck, Deputy City Clerk</u>	X <u>Megan Boeck</u>	X
C. <u>Ron Gaines, Mayor</u>	X <u>Ron Gaines</u>	X <u>Ron Gaines</u>
D. <u>Jennifer Kloos, Accounting Clerk</u>	X <u>Jennifer Kloos</u>	X
E. <u>Amy Wachlin, Office Specialist</u>	X <u>Amy Wachlin</u>	X
F. _____	X _____	X _____

POWERS GRANTED (Attach one or more Agents to each power by placing the letter corresponding to their name in the area before each power. Following each power indicate the number of Agent signatures required to exercise the power.)

Indicate A, B, C, D, E, and/or F	Description of Power	Indicate number of signatures required
<u>A, B, C</u>	(1) Exercise all of the powers listed in this resolution.	<u>2</u>
<u>A, B, C</u>	(2) Open any deposit or share account(s) in the name of the Association.	<u>2</u>
<u>A, B, C</u>	(3) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution.	<u>2</u>
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<u>A, B, C</u>	(5) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by the Association as security for sums borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, presentment, protest, notice of protest and notice of non-payment.	<u>2</u>
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<u>D, E</u>	(7) Other <u>deposits, pick up money bugs, online account access, balance inquiries, account inquiries</u>	<u>—</u>

LIMITATIONS ON POWERS The following are the Association's express limitations on the powers granted under this resolution.

EFFECT ON PREVIOUS RESOLUTIONS This resolution supersedes all resolution dated prior to 1/12/15. If not completed, all resolutions remain in effect.

CERTIFICATION OF AUTHORITY I further certify that the Association has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the resolutions on page 2 and to confer the powers granted above to the persons named who have full power and lawful authority to exercise the same. (Apply seal below where appropriate.)

] If checked, the Association is a non-profit lodge, association or similar organization.

X Robin Leslie (Secretary)  
 X Megan Boeck (Attest by Other Officer)  
 X Ron Gaines (Attest by Other Officer)



**WELLS**  
MINNESOTA

City of Wells  
125 South Broadway  
Wells, MN 56097  
507.553.6371 OFFICE  
507.553.5126 FAX  
[cityhall@cityofwells.net](mailto:cityhall@cityofwells.net)  
<http://www.cityofwells.net>

**TO:** Mayor & City Council  
**FROM:** Robin Leslie, City Administrator *RL*  
**DATE:** January 8, 2015  
**RE:** **January 11, 2016 Snowmobile Moratorium Discussion**

---

Councilmember Harig asked to place this the agenda to discuss lifting the ban because of the recent 10 inch snowfall.

In order to lift the ban, the moratorium would be need to be cancelled. However, the recommendation from City Staff (City Administrator, Street Foreman and Police Chief) is to leave the moratorium in place. The purpose of the moratorium was not only to ban the use but also to permit time to revise the ordinance, which would also preclude snowmobile and ATV use in public alleys, which is a public safety issue (similar to what we did with the golf carts).

As Police Chief Brenegan mentioned in his reports, snowmobile complaints are down since the ban, which is a positive for the community.

For the most part, people have been respectful of the City's wishes to stay out of the parks and they do have other places to sled (school property, county ditches, etc.).

If we lift the ban now and the snow melts, are we going to then put another ban in place to protect the turf? Even with the 10 inch snowfall, the snow has been melting daily and is currently slushy, which would not keep the snowmobiles from tearing up turf. It will freeze this weekend but once the sun is out, will start to melt again. If we proceed in such a way, I believe this will only confuse people and they will not clearly know when it is or isn't ok to sled.

At this time, I recommend the moratorium be left in place.



# City of Wells

125 South Broadway Wells, MN 56097 Phone: 507-553-6371 Fax: 507-553-5126  
cityhall@cityofwells.net



Ron Gaines, Mayor  
Robin Leslie, City Administrator  
www.cityofwells.net

Council Members:  
John P. Herman • David Braun  
Steve Burns • Whitney Harig

Council Member Burns introduced the following resolution and moved for its adoption:

## RESOLUTION NO. 2015-29A

### A RESOLUTION ADOPTING MORATORIUM FOR SIX MONTHS ON SNOWMOBILES & ATVS IN CITY PARKS

**WHEREAS**, the Wells Police Department and other City Staff have reported damage from snowmobiles in City Parks and the Golf Course over the last two seasons; and

**WHEREAS**, damages incur unbudgeted repair costs to the City Parks and the Golf Course; and

**WHEREAS**, the City Council discussed this same issue last season and stated they would reassess for the 2015-16 season and with one snowfall, damage has already occurred.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WELLS** adopts a six-month moratorium on snowmobiles and ATVs in all City Parks, including the Golf Course.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member Braun and upon vote being taken thereon, the following voted in favor:

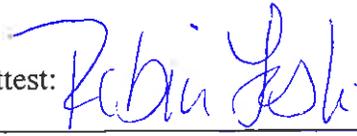
Braun, Burns, Harig

and the following voted against the same:

None

Whereupon said resolution was declared duly passed and adopted by the City Council of the City of Wells, on November 23, 2015.

By:   
Ronald Gaines, Mayor

Attest:   
Robin Leslie, City Administrator

SEAL



# Minnesota Department of Transportation

395 John Ireland Boulevard  
Saint Paul, MN 55155

FY1

January 4, 2016

The Honorable Ron Gaines  
Mayor, City of Wells  
125 South Broadway  
Wells, MN 56097

## RE: 2015 Transportation and Economic Development (TED) Program Grant Award

Congratulations, the Wells Business Park and Access project has been selected to receive funding through the Transportation Economic Development program.

The project has been approved to receive a maximum of \$147,800 subject to the MnDOT cost participation policy application for trunk highway fund eligible expenses. This grant is conditional as follows:

1. The project must be let within calendar year 2016 unless otherwise approved by the MnDOT District Project Manager.
2. The TED contribution towards the cost of the project is capped. The applicant accepts responsibility for the balance of funding necessary to deliver the project.
3. As stated in the 2015 TED Solicitation Notice, this award will provide funding up to 70% of the total transportation infrastructure cost or the maximum allowable share as determined by MnDOT's cost participation or Department of Employee and Economic Development (DEED) policy, whichever is less, not to exceed the eligible bid amount.
4. The grant is a MnDOT contribution towards the project.
5. MnDOT will not consider requests for additional funding for this project under future competitive grant programs.
6. The offer of funding under this program does not waive any of the required project approvals. Should all necessary approvals not be obtained, MnDOT will withdraw this grant.
7. This offer of grant assistance is contingent upon the completion of both a cooperative construction agreement and a maintenance agreement for the project.
8. The applicant agrees to work with MnDOT district officials to create and regularly update a schedule of project development activities in MnDOT's Project Management System including plan

An Equal Opportunity Employer



approvals and cooperative construction agreements. The project must be developed under the direction of a licensed engineer in the State of Minnesota.

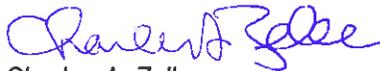
9. In order to help determine the effectiveness of the TED program, the applicant agrees to provide an annual report on the economic benefits that have materialized and the increase in tax base and property development for a period of 5 years post completion.

All program grantees will need to continue to work with MnDOT to ensure a successful project delivery. Please work with Gordon Regenscheid in MnDOT's District 7 Office. Please also keep TED Project Manager Ken Buckeye informed of the project's progress.

We look forward to assisting you throughout the project development process. If you have any questions, please contact Ken Buckeye at (651) 366-3737 or at [kenneth.buckeye@state.mn.us](mailto:kenneth.buckeye@state.mn.us).

Finally, let me extend my congratulations to you and your staff for developing an approach that will effectively address your community needs and economic development opportunities.

Sincerely,



Charles A. Zelle  
Commissioner

CC: Greg Ous, MnDOT District 7 DE  
Gordon Regenscheid, MnDOT District 7  
Peter Harff, MnDOT District 7  
Lisa Bingham, MnDOT District 7  
Michael Barnes, MnDOT Operations Division  
Mark Gieseke, MnDOT Office of Capital Programs and Performance Measures  
Brian Gage, MnDOT Office of Capital Programs and Performance Measures  
Philip Schaffner, Office of Capital Programs and Performance Measures  
Maryanne Kelly-Sonnek, Project Management and Technical Support  
Jeremy LaCroix, Department of Employee and Economic Development  
Robin Leslie, City Administrator, Wells  
Mark Daly, Faribault County Engineer

The Honorable Dan Sparks, State Senator  
The Honorable Peggy Bennett, State Representative

December 14, 2015

The Honorable Ron Gaines  
Mayor, City of Wells  
125 South Broadway  
Wells, MN 56097

Dear Mayor Gaines:

I am pleased to inform you that the City of Wells' application for the Transportation Economic Development Program grant has been approved in the amount of \$407,000. We are pleased to provide this financial assistance to the city for the Wells Business Park project. These funds may only be used for costs located outside of the trunk highway system. Additional funds for the project were awarded through the Minnesota Department of Transportation. All parties involved in the preparation of the city's application can be proud of these awards.

DEED's Community Finance staff will provide you with the grant agreement for and information on the implementation of your DEED funding award and will assist you and your staff in achieving your business and community development goals. We encourage you to download "Instructions for Start Up and Implementation of DEED General Obligation (GO) Bonding Funding" at:  
<http://mn.gov/deed/images/Instructions%2520for%2520BDPI.pdf>.

For additional information, please contact Jeremy LaCroix at 651.259.7457 or by e-mail at [jeremy.lacroix@state.mn.us](mailto:jeremy.lacroix@state.mn.us).

Finally, let me extend my congratulations to you and your staff for developing an approach that will effectively address your business and community development needs.

My best regards,

*Katie Clark Sieben*

Katie Clark Sieben  
Commissioner

C: The Honorable Dan Sparks, State Senator  
The Honorable Peggy Bennett, State Representative  
Robin Leslie, City of Wells

FY1



**Minnesota Department of Transportation**

**District 7 – Mankato and Windom**  
2151 Basset Drive  
Mankato, MN 56001-5302

Office Tel: (507) 304-6100  
Fax: (507) 304-6119

**To:** City of Wells, Minnesota

**FROM:** Scott Thompson, PE  
District Traffic Engineer  
(507) 304 6156  
scott.thompson@state.mn.us

**DATE:** December 29, 2015

**SUBJECT:** Speed Zones on Minnesota Highway 109 in Wells

As a result of the City of Wells request dated February 23<sup>rd</sup>, 2015 (Resolution No. 2015-07), District 7 staff completed a traffic engineering study to determine the acceptable speed limit zones for Highway 109 in Wells MN, near the western city corporate limits.

The speed study involved observing motorists to determine what speed most drivers are driving the road at. The goal is to have the 85<sup>th</sup> percentile speed be the speed limit, meaning that 85% of drivers will be at or under the limit, with 15% being over the limit. This is a nationally recognized benchmark for determining speed zones. The current observed speeds, as observed, align very closely with the posted limits.

The crash history of the roadway was also examined. Fortunately, this section of Highway 109 has been performing very well and has not had a reported injury crash in the last 10 years.

At this time, no change to the posted speed zones is recommended.

The existing signage was also reviewed to determine its effectiveness and compliance with current standards. The eastbound "REDUCED SPEED AHEAD" sign will be replaced with a new pictogram sign design that better communicates the lower approaching speed zone. Additionally, the westbound "SPEED LIMIT 45" sign will be moved out from behind vegetation. These changes should will be made in the summer of 2016.

Parking along the eastbound shoulder in the vicinity of Half Moon Park should be discouraged (with an ordinance and signs posted by the City if needed), regardless of the posted speed limit. The paved shoulders at this location are not wide enough to accommodate most vehicles, and the steep slope may encourage parking motorists to encroach upon the travel lane.

Additional details pertaining to the study are enclosed for you review. Should you have any questions, please contact Scott Thompson by email or telephone.



**Minnesota Department of Transportation**

**District 7 – Mankato and Windom**  
2151 Basset Drive  
Mankato, MN 56001-5302

Office Tel: (507) 304-6100  
Fax: (507) 304-6119

**To:** City of Wells, Minnesota

**FROM:** Scott Thompson, PE  
District Traffic Engineer  
(507) 304 6156  
scott.thompson@state.mn.us

**DATE:** December 29, 2015

**SUBJECT:** Speed Zones on Minnesota Highway 109 in Wells

As a result of the City of Wells request dated February 23<sup>rd</sup>, 2015 (Resolution No. 2015-07), District 7 staff completed a traffic engineering study to determine the acceptable speed limit zones for Highway 109 in Wells MN, near the western city corporate limits.

The speed study involved observing motorists to determine what speed most drivers are driving the road at. The goal is to have the 85<sup>th</sup> percentile speed be the speed limit, meaning that 85% of drivers will be at or under the limit, with 15% being over the limit. This is a nationally recognized benchmark for determining speed zones. The current observed speeds, as observed, align very closely with the posted limits.

The crash history of the roadway was also examined. Fortunately, this section of Highway 109 has been performing very well and has not had a reported injury crash in the last 10 years.

**At this time, no change to the posted speed zones is recommended.**

The existing signage was also reviewed to determine its effectiveness and compliance with current standards. The eastbound "REDUCED SPEED AHEAD" sign will be replaced with a new pictogram sign design that better communicates the lower approaching speed zone. Additionally, the westbound "SPEED LIMIT 45" sign will be moved out from behind vegetation. These changes should will be made in the summer of 2016.

Parking along the eastbound shoulder in the vicinity of Half Moon Park should be discouraged (with an ordinance and signs posted by the City if needed), regardless of the posted speed limit. The paved shoulders at this location are not wide enough to accommodate most vehicles, and the steep slope may encourage parking motorists to encroach upon the travel lane.

Additional details pertaining to the study are enclosed for you review. Should you have any questions, please contact Scott Thompson by email or telephone.



## Memo

**District 7 – Mankato and Windom**  
2151 Basset Drive  
Mankato, MN 56001-5302

Office Tel: (507) 304-6100  
Fax: (507) 304-6119

**To:** Scott Thompson, PE  
District Traffic Engineer  
(507) 304 6156  
scott.thompson@state.mn.us

**FROM:** Brett Paasch, EIT  
District 7 Traffic  
(507) 304 6184  
brett.paasch@state.mn.us

**DATE:** December 28, 2015

**SUBJECT:** CS2212 Speed Zones on Minnesota Highway 109 West of Wells

As a result of the City of Wells request dated February 23<sup>rd</sup>, 2015 (Resolution No. 2015-07), District 7 staff have completed a traffic engineering study to determine the acceptable speed limit zones for Highway 109 in Wells MN, near the western city corporate limits.

At this time, no changes in speed limit zones are recommended. The observed motorist speeds acceptably align with the posted speed limits, and there is not a documented crash history at this location.

However, there are minor changes to existing signage that will increase the conspicuity of the speed zones to encourage more uniformity of speed.

The proposed changes in signage are as follows:

1. Move the westbound "SPEED LIMIT 45" sign at RP 22.241 approximately 50' to the east, to increase the conspicuity of the sign by bringing it out from behind vegetation.
2. Replace R2-5a "REDUCED SPEED AHEAD" sign with W3-5 Reduced Speed Limit Ahead (30 MPH) at RP 22.067.
3. Remove "SPEED LIMIT 45" Sign at RP 21.893. This sign is undersized and redundant.

These changes will be made as part of District 7's annual signing plan, SP 8827-241, to be installed during the summer 2016 construction season

Additional details pertaining to the study are enclosed for your review. Should you have any questions, please contact Scott Thompson by email or telephone.

Relocate Approx.  
50' East  
(move from behind  
Vegetation)



RELOCATE

6<sup>th</sup> Ave NW

Half Moon Rd

REPLACE



Locally  
Placed

**Proposed  
Signing  
Changes**



## SPEED ZONE EVALUATION

DATE October 29<sup>th</sup>, 2015

ROAD MN 109 C.S. 2212

APPROX. LENGTH OF STUDY 0.42 MILES

FROM RP 21.83 TO RP 22.22

Direction	Station 1		Station 2		Station 3		Station 4	
	EB	WB	EB	WB	EB	WB	EB	WB
85th Percentile Speeds	<b>33</b>	<b>35</b>	<b>42</b>	<b>46</b>	<b>44</b>	<b>45</b>	<b>49</b>	<b>49</b>
10 MPH Pace	23-32	26-35	30-39	37-46	32-41	37-46	37-46	40-49
Existing Speed Limit	30/45		45		45		45	

MAXIMUM COMFORTABLE SPEED ON CURVES: N/A

SPACING OF INTERSECTIONS: See Map

ROADWAY SURFACE TYPE: Bituminous SURFACE WIDTH: 40' Two Lane, Undivided

SHOULDER TYPE: Bituminous SHOULDER WIDTH: Varies 6'-10' (Intermittent Curb & Gutter)

SIGHT DISTANCE RESTRICTION: None

LAND USE ADJACENT TO ROADWAY: Residential, Agricultural

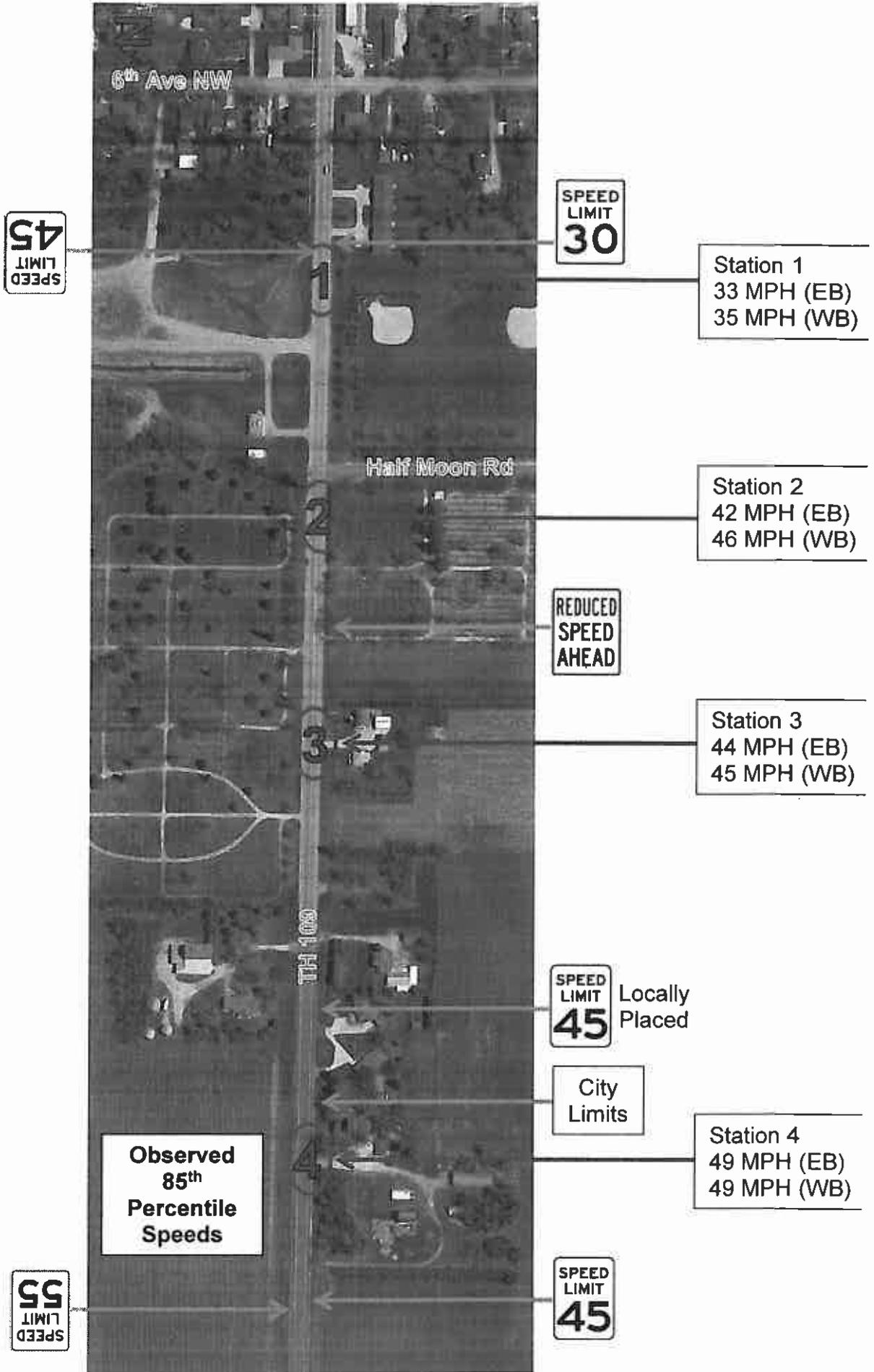
CRASH EXPERIENCE (if available)

CRASH STUDY PERIOD: 2005-2015 NUMBER OF CRASHES: 0

TRAFFIC CHARACTERISTICS AND CONTROL:

ADT: 1150

% COMMERCIAL: 8.5%



# Station 1

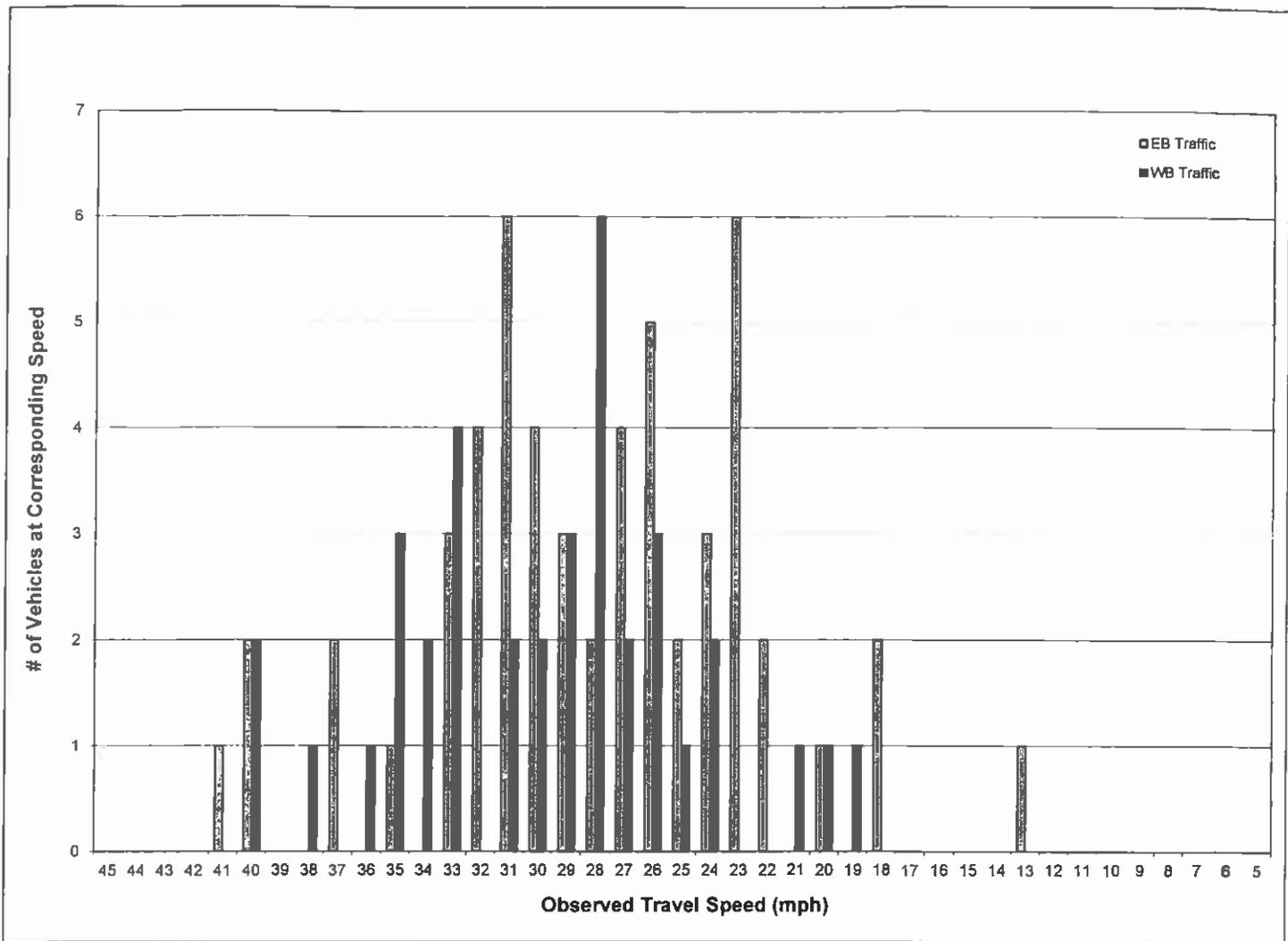
## FIELD SPEED SURVEY SUMMARY



Road # TH 109      Zone 30      MPH      Location Station 1  
 Ref. Pt. \_\_\_\_\_      Time 9:00am to 11:00am  
 County 22 - Faribault      Weather Cloudy      Road Type \_\_\_\_\_  
 Date 10/29/2015      Machine \_\_\_\_\_      EB: 85th %ile 33 MPH      Pace 23 to 32  
 Day Thursday      Observer(s) Alexa Green      WB: 85th %ile 35 MPH      Pace 26 to 35

### PASSENGER VEHICLES

SPEED (mph)	EAST BOUND				SPEED (mph)	WEST BOUND			
	INDIVIDUAL VEHICLES		ACCUMULATED VEH.			INDIVIDUAL VEHICLES		ACCUMULATED VEH.	
	# of vehicles	% vehicles	# of vehicles	% vehicles		# of vehicles	% vehicles	# of vehicles	% vehicles
45		0.0%	54	100%	45		0.0%	37	100%
44		0.0%	54	100%	44		0.0%	37	100%
43		0.0%	54	100%	43		0.0%	37	100%
42		0.0%	54	100%	42		0.0%	37	100%
41	1	1.9%	54	100%	41		0.0%	37	100%
40	2	3.7%	53	98%	40	2	5.4%	37	100%
39		0.0%	51	94%	39		0.0%	35	95%
38		0.0%	51	94%	38	1	2.7%	35	95%
37	2	3.7%	51	94%	37		0.0%	34	92%
36		0.0%	49	91%	36	1	2.7%	34	92%
35	1	1.9%	49	91%	35	3	8.1%	33	89%
34		0.0%	48	89%	34	2	5.4%	30	81%
33	3	5.6%	48	89%	33	4	10.8%	28	76%
32	4	7.4%	45	83%	32		0.0%	24	65%
31	6	11.1%	41	76%	31	2	5.4%	24	65%
30	4	7.4%	35	65%	30	2	5.4%	22	59%
29	3	5.6%	31	57%	29	3	8.1%	20	54%
28	2	3.7%	28	52%	28	6	16.2%	17	46%
27	4	7.4%	26	48%	27	2	5.4%	11	30%
26	5	9.3%	22	41%	26	3	8.1%	9	24%
25	2	3.7%	17	31%	25	1	2.7%	6	16%
24	3	5.6%	15	28%	24	2	5.4%	5	14%
23	6	11.1%	12	22%	23		0.0%	3	8%
22	2	3.7%	6	11%	22		0.0%	3	8%
21		0.0%	4	7%	21	1	2.7%	3	8%
20	1	1.9%	4	7%	20	1	2.7%	2	5%
19		0.0%	3	6%	19	1	2.7%	1	3%
18	2	3.7%	3	6%	18		0.0%	0	0%
17		0.0%	1	2%	17		0.0%	0	0%
16		0.0%	1	2%	16		0.0%	0	0%
15		0.0%	1	2%	15		0.0%	0	0%
14		0.0%	1	2%	14		0.0%	0	0%
13	1	1.9%	1	2%	13		0.0%	0	0%
12		0.0%	0	0%	12		0.0%	0	0%
11		0.0%	0	0%	11		0.0%	0	0%
10		0.0%	0	0%	10		0.0%	0	0%
9		0.0%	0	0%	9		0.0%	0	0%
8		0.0%	0	0%	8		0.0%	0	0%
7		0.0%	0	0%	7		0.0%	0	0%
6		0.0%	0	0%	6		0.0%	0	0%
5		0.0%	0	0%	5		0.0%	0	0%



Station 1

## Station 2

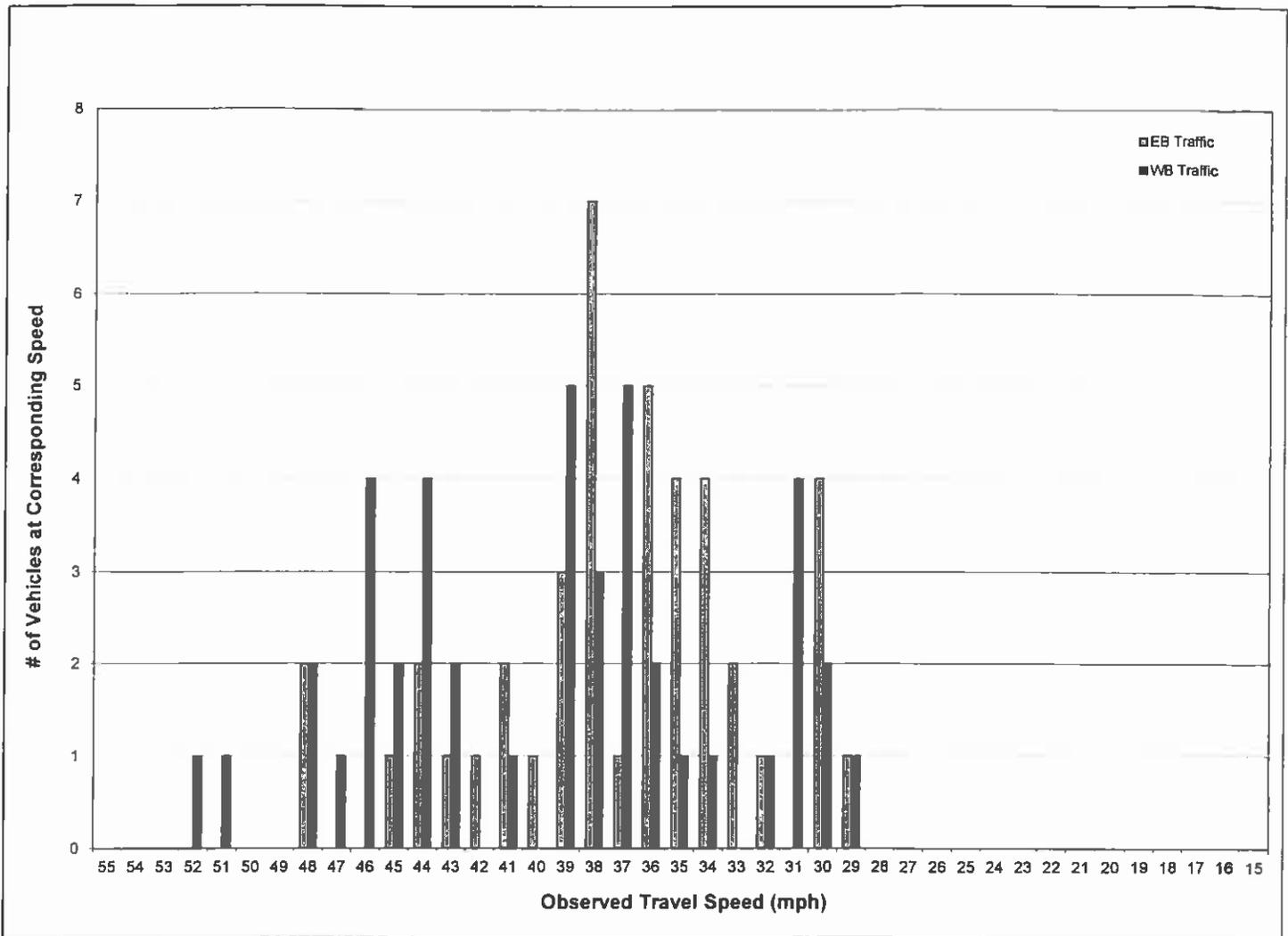
### FIELD SPEED SURVEY SUMMARY



Road # <u>TH 109</u>	Zone <u>45</u> MPH	Location <u>Station 2</u>
Ref. Pt. _____	Time <u>11:00am to 1:00pm</u>	
County <u>22 - Faribault</u>	Weather <u>Cloudy</u>	Road Type _____
Date <u>10/29/2015</u>	Machine _____	EB: 85th %ile <u>42</u> MPH Pace <u>30</u> to <u>39</u>
Day <u>Thursday</u>	Observer(s) <u>Alexa Green</u>	WB: 85th %ile <u>46</u> MPH Pace <u>37</u> to <u>46</u>

#### PASSENGER VEHICLES

SPEED (mph)	EAST BOUND				SPEED (mph)	WEST BOUND			
	INDIVIDUAL VEHICLES		ACCUMULATED VEH.			INDIVIDUAL VEHICLES		ACCUMULATED VEH.	
	# of vehicles	% vehicles	# of vehicles	% vehicles		# of vehicles	% vehicles	# of vehicles	% vehicles
55		0.0%	42	100%	55		0.0%	43	100%
54		0.0%	42	100%	54		0.0%	43	100%
53		0.0%	42	100%	53		0.0%	43	100%
52		0.0%	42	100%	52	1	2.3%	43	100%
51		0.0%	42	100%	51	1	2.3%	42	98%
50		0.0%	42	100%	50		0.0%	41	95%
49		0.0%	42	100%	49		0.0%	41	95%
48	2	4.8%	42	100%	48	2	4.7%	41	95%
47		0.0%	40	95%	47	1	2.3%	39	91%
46		0.0%	40	95%	46	4	9.3%	38	88%
45	1	2.4%	40	95%	45	2	4.7%	34	79%
44	2	4.8%	39	93%	44	4	9.3%	32	74%
43	1	2.4%	37	88%	43	2	4.7%	28	65%
42	1	2.4%	36	86%	42		0.0%	28	60%
41	2	4.8%	35	83%	41	1	2.3%	26	60%
40	1	2.4%	33	79%	40		0.0%	25	58%
39	3	7.1%	32	76%	39	5	11.6%	25	58%
38	7	16.7%	29	69%	38	3	7.0%	20	47%
37	1	2.4%	22	52%	37	5	11.6%	17	40%
36	5	11.9%	21	50%	36	2	4.7%	12	28%
35	4	9.5%	16	38%	35	1	2.3%	10	23%
34	4	9.5%	12	29%	34	1	2.3%	9	21%
33	2	4.8%	8	19%	33		0.0%	8	19%
32	1	2.4%	6	14%	32	1	2.3%	8	19%
31		0.0%	5	12%	31	4	9.3%	7	16%
30	4	9.5%	5	12%	30	2	4.7%	3	7%
29	1	2.4%	1	2%	29	1	2.3%	1	2%
28		0.0%	0	0%	28		0.0%	0	0%
27		0.0%	0	0%	27		0.0%	0	0%
26		0.0%	0	0%	26		0.0%	0	0%
25		0.0%	0	0%	25		0.0%	0	0%
24		0.0%	0	0%	24		0.0%	0	0%
23		0.0%	0	0%	23		0.0%	0	0%
22		0.0%	0	0%	22		0.0%	0	0%
21		0.0%	0	0%	21		0.0%	0	0%
20		0.0%	0	0%	20		0.0%	0	0%
19		0.0%	0	0%	19		0.0%	0	0%
18		0.0%	0	0%	18		0.0%	0	0%
17		0.0%	0	0%	17		0.0%	0	0%
16		0.0%	0	0%	16		0.0%	0	0%
15		0.0%	0	0%	15		0.0%	0	0%



Station 2

# Station 3

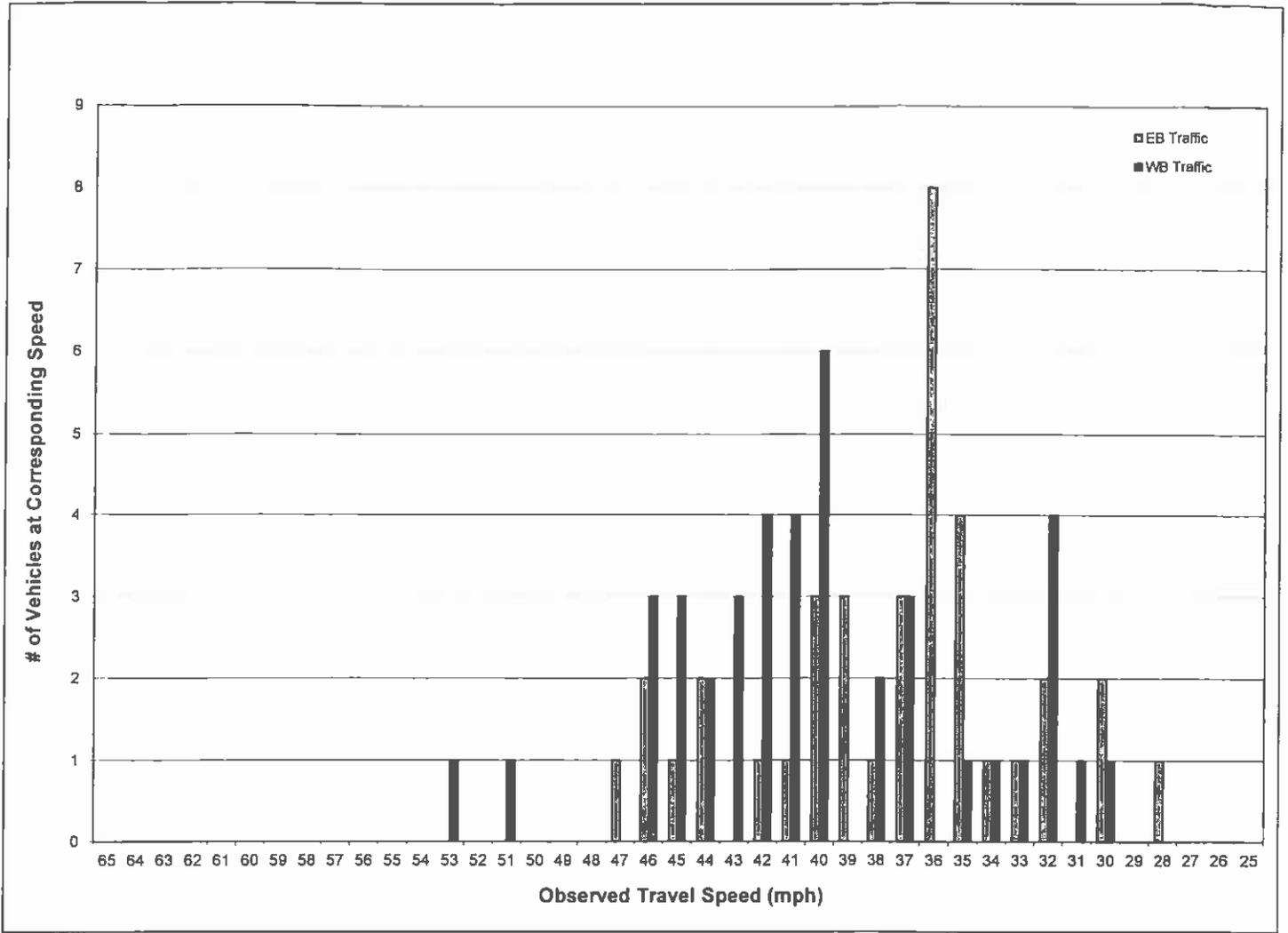
## FIELD SPEED SURVEY SUMMARY



Road # <u>TH 109</u>	Zone <u>45</u> MPH	Location <u>Station 3</u>
Ref. Pl. _____	Time <u>1:00pm to 3:00pm</u>	
County <u>22 - Faribault</u>	Weather <u>Cloudy</u>	Road Type _____
Date <u>10/29/2015</u>	Machine _____	EB: 85th %ile <u>44</u> MPH Pace <u>32</u> to <u>41</u>
Day <u>Thursday</u>	Observer(s) <u>Alexa Green</u>	WB: 85th %ile <u>45</u> MPH Pace <u>37</u> to <u>46</u>

### PASSENGER VEHICLES

SPEED (mph)	EAST BOUND				SPEED (mph)	WEST BOUND			
	INDIVIDUAL VEHICLES		ACCUMULATED VEH.			INDIVIDUAL VEHICLES		ACCUMULATED VEH.	
	# of vehicles	% vehicles	# of vehicles	% vehicles		# of vehicles	% vehicles	# of vehicles	% vehicles
65		0.0%	37	100%	65		0.0%	41	100%
64		0.0%	37	100%	64		0.0%	41	100%
63		0.0%	37	100%	63		0.0%	41	100%
62		0.0%	37	100%	62		0.0%	41	100%
61		0.0%	37	100%	61		0.0%	41	100%
60		0.0%	37	100%	60		0.0%	41	100%
59		0.0%	37	100%	59		0.0%	41	100%
58		0.0%	37	100%	58		0.0%	41	100%
57		0.0%	37	100%	57		0.0%	41	100%
56		0.0%	37	100%	56		0.0%	41	100%
55		0.0%	37	100%	55		0.0%	41	100%
54		0.0%	37	100%	54		0.0%	41	100%
53		0.0%	37	100%	53	1	2.4%	41	100%
52		0.0%	37	100%	52		0.0%	40	98%
51		0.0%	37	100%	51	1	2.4%	40	98%
50		0.0%	37	100%	50		0.0%	39	95%
49		0.0%	37	100%	49		0.0%	39	95%
48		0.0%	37	100%	48		0.0%	39	95%
47	1	2.7%	37	100%	47		0.0%	39	95%
46	2	5.4%	36	97%	46	3	7.3%	39	95%
45	1	2.7%	34	92%	45	3	7.3%	36	88%
44	2	5.4%	33	89%	44	2	4.9%	33	80%
43		0.0%	31	84%	43	3	7.3%	31	76%
42	1	2.7%	31	84%	42	4	9.8%	28	68%
41	1	2.7%	30	81%	41	4	9.8%	24	59%
40	3	8.1%	29	78%	40	6	14.6%	20	49%
39	3	8.1%	26	70%	39		0.0%	14	34%
38	1	2.7%	23	62%	38	2	4.9%	14	34%
37	3	8.1%	22	59%	37	3	7.3%	12	29%
36	8	21.6%	19	51%	36		0.0%	9	22%
35	4	10.8%	11	30%	35	1	2.4%	9	22%
34	1	2.7%	7	19%	34	1	2.4%	8	20%
33	1	2.7%	6	16%	33	1	2.4%	7	17%
32	2	5.4%	5	14%	32	4	9.8%	6	15%
31		0.0%	3	8%	31	1	2.4%	2	5%
30	2	5.4%	3	8%	30	1	2.4%	1	2%
29		0.0%	1	3%	29		0.0%	0	0%
28	1	2.7%	1	3%	28		0.0%	0	0%
27		0.0%	0	0%	27		0.0%	0	0%
26		0.0%	0	0%	26		0.0%	0	0%
25		0.0%	0	0%	25		0.0%	0	0%



Station 3

## Station 4

### FIELD SPEED SURVEY SUMMARY



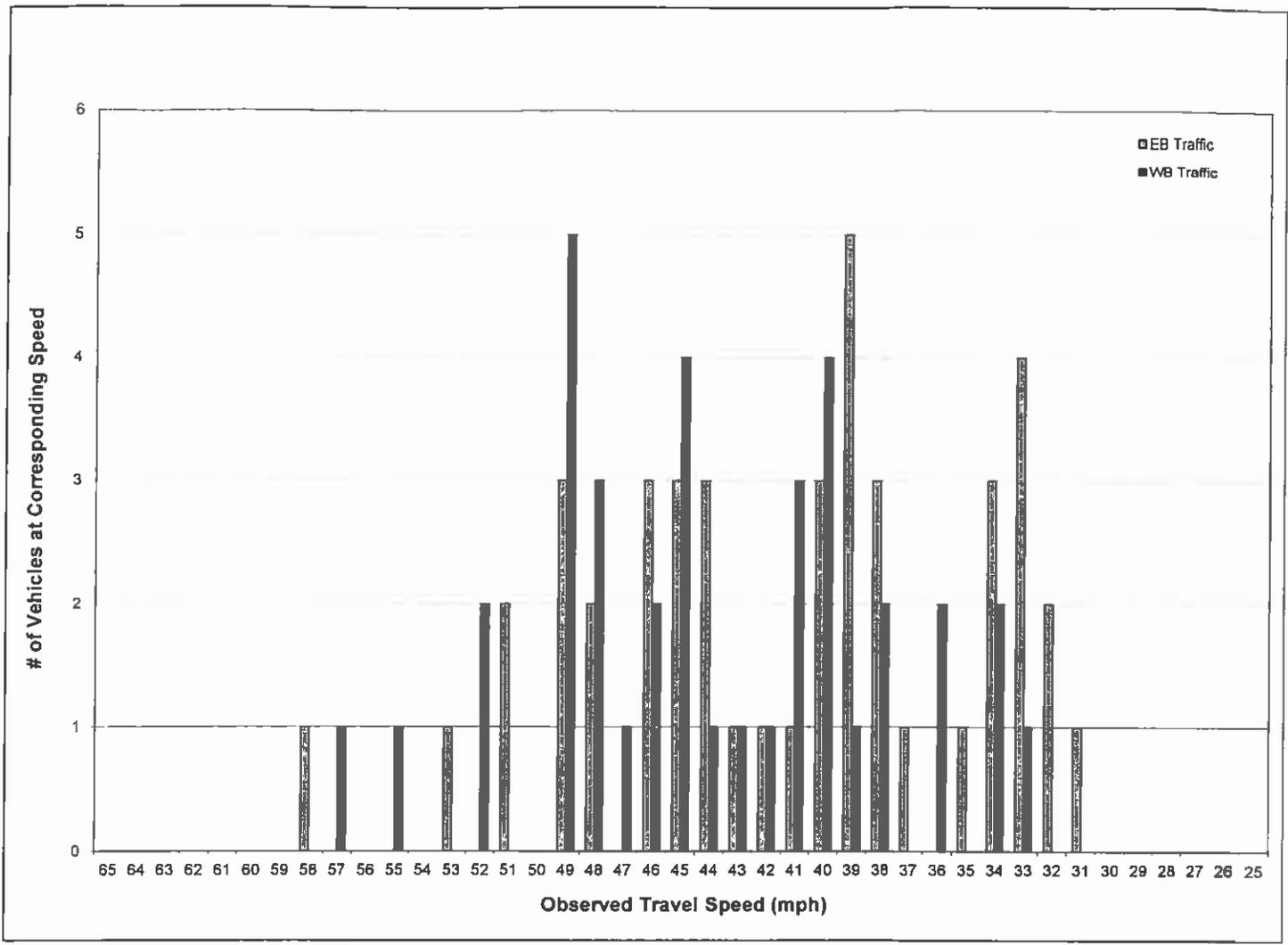
Road # TH 109  
 Ref. Pt. \_\_\_\_\_  
 County 22 - Faribault  
 Date 10/29/2015  
 Day Thursday

Zone 45 MPH  
 Time 3:00pm to 5:00pm  
 Weather Cloudy  
 Machine \_\_\_\_\_  
 Observer(s) Alexa Green

Location Station 4  
 Road Type \_\_\_\_\_  
 EB: 85th %ile 49 MPH Pace 37 to 46  
 WB: 85th %ile 49 MPH Pace 40 to 49

#### PASSENGER VEHICLES

SPEED (mph)	EAST BOUND				SPEED (mph)	WEST BOUND			
	INDIVIDUAL VEHICLES		ACCUMULATED VEH.			INDIVIDUAL VEHICLES		ACCUMULATED VEH.	
	# of vehicles	% vehicles	# of vehicles	% vehicles		# of vehicles	% vehicles	# of vehicles	% vehicles
65		0.0%	44	100%	65		0.0%	37	100%
64		0.0%	44	100%	64		0.0%	37	100%
63		0.0%	44	100%	63		0.0%	37	100%
62		0.0%	44	100%	62		0.0%	37	100%
61		0.0%	44	100%	61		0.0%	37	100%
60		0.0%	44	100%	60		0.0%	37	100%
59		0.0%	44	100%	59		0.0%	37	100%
58	1	2.3%	44	100%	58		0.0%	37	100%
57		0.0%	43	98%	57	1	2.7%	37	100%
56		0.0%	43	98%	56		0.0%	36	97%
55		0.0%	43	98%	55	1	2.7%	36	97%
54		0.0%	43	98%	54		0.0%	35	95%
53	1	2.3%	43	98%	53		0.0%	35	95%
52		0.0%	42	95%	52	2	5.4%	35	95%
51	2	4.5%	42	95%	51		0.0%	33	89%
50		0.0%	40	91%	50		0.0%	33	89%
49	3	6.8%	40	91%	49	5	13.5%	33	89%
48	2	4.5%	37	84%	48	3	8.1%	28	76%
47		0.0%	35	80%	47	1	2.7%	25	68%
46	3	6.8%	35	80%	46	2	5.4%	24	65%
45	3	6.8%	32	73%	45	4	10.8%	22	59%
44	3	6.8%	29	66%	44	1	2.7%	18	49%
43	1	2.3%	26	59%	43	1	2.7%	17	46%
42	1	2.3%	25	57%	42	1	2.7%	16	43%
41	1	2.3%	24	55%	41	3	8.1%	15	41%
40	3	6.8%	23	52%	40	4	10.8%	12	32%
39	5	11.4%	20	45%	39	1	2.7%	8	22%
38	3	6.8%	15	34%	38	2	5.4%	7	19%
37	1	2.3%	12	27%	37		0.0%	5	14%
36		0.0%	11	25%	36	2	5.4%	5	14%
35	1	2.3%	11	25%	35		0.0%	3	8%
34	3	6.8%	10	23%	34	2	5.4%	3	8%
33	4	9.1%	7	16%	33	1	2.7%	1	3%
32	2	4.5%	3	7%	32		0.0%	0	0%
31	1	2.3%	1	2%	31		0.0%	0	0%
30		0.0%	0	0%	30		0.0%	0	0%
29		0.0%	0	0%	29		0.0%	0	0%
28		0.0%	0	0%	28		0.0%	0	0%
27		0.0%	0	0%	27		0.0%	0	0%
26		0.0%	0	0%	26		0.0%	0	0%
25		0.0%	0	0%	25		0.0%	0	0%

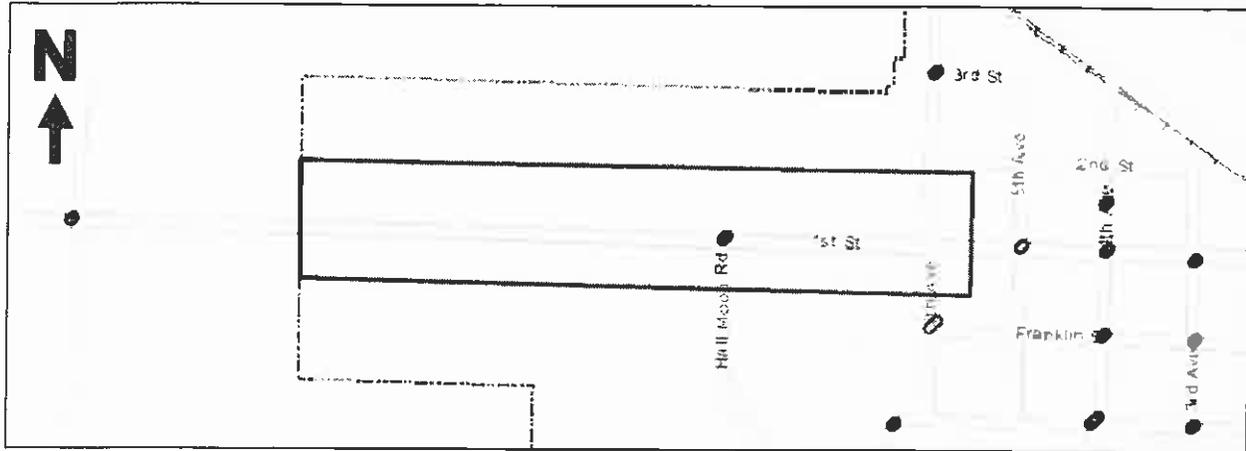


Station 4

## Crash Analysis of the Last Ten Years [2005-2015]

There were no crashes reported to have occurred on this section of TH 109 from RP 21.72 to RP 22.33 in the last 10 years. Both MnCMAT and the MnDOT Crash Application were used in the crash history analysis. The lone crash populating on MnCMAT occurred in January 2005, involved a vehicle improperly passing and resulted in Property Damage Only.

**Crash Application Range: RP 021+00.720 to RP 022+00.330**



**MnCMAT Analysis Area**