



**City Council Meeting Minutes  
Monday, November 16, 2015, 5:00 pm  
Wells Community Center**

The Wells City Council convened on Monday, November 16, 2015 at 5:00 pm in the Council Chamber.

Mayor Gaines called the meeting to order with the following councilmembers present: David Braun, Steve Burns, John Herman and Whitney Harig. Also present: City Administrator Robin Leslie, Deputy City Clerk Megan Boeck, Chief of Police Tim Brenegan and Street Foreman Mike Pyzick.

**AGENDA**

The agenda for the November 16, 2015 meeting was reviewed. Motion by Herman and second by Braun to approve as presented. Motion carried.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Motion by Harig and second by Herman to approve the consent agenda as listed on pages 1-32 of the Council packet. Motion carried.

Minutes, October 26, 2015

October Payments

Financial Statements

Building Permits/Overtime/Comp Time Reports

Board Reports

-Wells Community Ambulance, October 2015

-Flame Theatre, September & October 2015

-Wells Historical Society, November 2015

All Pets Impound Record

Liquor Store Appointment – Megan Kruger

Street Department Resignation – Rick LaVallie

**STAFF REPORTS**

Chief Brenegan informed the Council that Wright Construction is in compliance with junk vehicles but that there are other ordinance violations on the property. Brenegan also stated that the Minnesota Post Board will be conducting an audit of Police Department policies and training records.

Street Foreman Pyzick informed the Council that the new loader is working well and that he recently ordered 75 ton of road salt for the year. Pyzick asked Council if they wish to keep the weekend snow removal policy the same as last year. Council agreed that waiting until Sunday to plow light snow events saves on overtime and is helpful for budgeting purposes.

City Administrator Leslie informed the Council that she recently met with Dave Erdner, President of the Golf Board and Steve Kloos from the Park Board and that they are working to get the Golf Board current on payroll and taxes. She also stated that she is taking three weeks of vacation in December and that still leaves her with an overage of 24-32 hours of what she is allowed to carry over into the New Year. She would like to be able to carry the additional hours into the New Year, as well.

Motion by Herman and second by Burns to approve the vacation carryover. Motion carried.

Leslie also mentioned she is working with a few staff members who have large comp time and vacation balances to either convert to sick time or carry over more into 2016 to help the budget.

## **BUSINESS**

**WPUC Letter Regarding SRTS Utility Relocation-** No action taken. Herman stated that the SRTS project is a community effort and that the City, in addition to the WPUC, has had to pay for unexpected costs. Herman stated he understands that frustration well but that no adjustment can be made at this time.

**Resolution 2015-24 Approving State of Minnesota Joint Powers Agreements with the City of Wells on Behalf of its City Attorney and Police Department-** Motion by Herman and second by Harig to approve Resolution 2015-24. Motion carried.

**Resolution 2015-25 Approving Joint Powers Agreement for the Design of the Wells Safe Routes to School (SRTS) Project-** Motion by Braun and second by Burns to approve Resolution 2015-25. Motion carried.

**Resolution 2015-26 Approving Joint Powers Agreements for the Construction of the Wells Safe Routes to School (SRTS) Project-** Motion by Braun and second by Herman to approve Resolution 2015-26. Motion carried.

**Budget Discussion-** Leslie presented the Council with a draft fee list for 2016. She reviewed the cost changes to golf cart permit, pet license, rental license fee, nuisance property cleanup and other fees.

Leslie presented the Council with a draft general fund budget for 2016. She stated that currently she still only has a part-time street laborer budgeted but that the City only received two applications, both of which did not meet the needs of the position. Motion by Gaines and second by Harig to advertise for a full-time street laborer. Motion carried 4-1 (Braun opposed).

Leslie stated that liability insurance is down 3% but that workers compensation insurance is up 4%. She also stated the City Hall roof repair is included in the general fund budget instead of capital improvement because it cannot wait another year. In addition, she stated that she included a cost for a property management module through Banyon Data Systems that would help with records and organization.

Leslie continued with the police department wages, noting a decrease after the resignation of Jim Ratelle. Leslie also noted that the current Chief has recommended purchasing department issued handguns to save on ammunition costs and that \$2500 has been budgeted for that expense. In addition, Leslie stated the WFD requested an increase for uniform allowance and officer salaries. Because the officers were new this year, she felt a better way was to distribute increases to all fire fighter uniforms and fire relief contributions.

## **COUNCIL REPORTS**

Gaines- None.

Braun- asked in the aerial fire truck could be displayed for Wells Does it Bright. Leslie stated she will contact Guy Kimpton to find out if it will be ready by then.

Burns- None.

Herman- Herman stated he won't be in attendance at the November 23<sup>rd</sup> meeting.

Harig- None.

Motion by Harig and second by Braun to adjourn the meeting at 7:50 pm.

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Mayor Ronald Gaines

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Deputy City Clerk Megan Boeck

