



HOUSING & REDEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES JANUARY 14, 2014

The Wells Housing & Redevelopment Authority (HRA) convened on January 14, 2014 at 5:30 pm in the Wells City Hall Conference Room. President Ann Marie Schuster called the meeting to order with the following members present: David Braun, Bill Groskreutz, Jr. and Tom Schindler. Members absent: none. Also present were LifeStyle Management Representative Jim Abbe and City Administrator Robin Leslie.

AGENDA

The agenda for the January 14, 2014 meeting was reviewed. Motion by Groskreutz and second by Braun to approve as printed. Motion carried.

MINUTES

The minutes of the December 10, 2013 meeting were reviewed. Motion by Braun and second by Schindler to approve as printed. Motion carried.

CONSENT ITEMS

The bills and financial statements were discussed. Motion by Braun and second by Groskreutz to approve bills as presented. Motion carried. Motion by Schindler and second by Braun to approve the financial statements as presented. Motion carried.

LIFESTYLE MANAGEMENT REPORT

The financial reports regarding Broadway Apartments and Park Place Townhomes were discussed. Jim Abbe reported Broadway Apartments is still experiencing one-hundred percent occupancy, that there was Christmas Eve party and the maintenance staff that was hired is working out well but that he will need to obtain a Boiler's License. He also mentioned Heyn was not finished with the work at the Park Place Townhomes. In addition, he distributed the 2014 budgets for the Board to discuss at the next meeting.

OLD BUSINESS

The Wells Fargo Donation at 540 5th Ave NW was discussed. The Board directed Ms. Leslie to have the HRA attorney look at the purchase agreement to determine what the HRA's responsibility is in this property.

A new Phoenix project was briefly discussed. Ms. Leslie stated she has spoken to the property owner and informed him of the program and its parameters. The Board requested that this item be left on the agenda.

Ms. Leslie reported that the delinquent utility bill for Lillian Janske has been paid by her estate.

NEW BUSINESS

None

PUBLIC COMMENT

None

ANNOUNCEMENTS

President Schuster reminded the Board that the Annual Meeting will be held on Tuesday, February 11, 2014 at 5:30 pm in the Wells City Hall Conference Room with the regular HRA meeting following immediately after.

ADJOURNMENT

Motion by Braun and second by Groskreutz to adjourn the meeting. Meeting adjourned at 7:10 pm.

Secretary/Treasurer Thomas Schindler

City Administrator Robin Leslie