



**City Council Meeting Minutes
Monday, June 9, 2014, 5:00 pm
Wells Community Center**

The Wells City Council convened on Monday, June 9, 2014 at 5:00 pm in the Wells Community Center Council Chambers.

Mayor Ron Gaines called the meeting to order with the following councilmembers present: John Herman, Gary Robbins, Ann Marie Schuster and Ashley Seedorf. Councilmembers absent: None. Also present: City Administrator Robin Leslie, Accounting Clerk Jennie Kloos and Assistant Street Foreman Richard Brandenburg. Mayor Gaines led the group in the “Pledge of Allegiance.”

AGENDA

The agenda for the June 9, 2014 meeting was reviewed. Motion by Robbins and second by Herman to approve the agenda as presented. Motion carried.

MINUTES

The minutes of the meeting held on May 12, 2014 were reviewed. Motion by Herman and second by Schuster to approve as presented. Motion carried.

PUBLIC COMMENT

Bob Johansen, Parkview Healthcare Center, gave the City Council an update stating the current owners are retiring and are creating a non-profit organization with Truman and Winnebago. He also stated they were in the process of requesting a USDA loan to assist with their growth in the area.

Bill Groskreutz, Jr., Faribault County Commissioner, stated the Commission has reviewed tax forfeitures in the area with Wells having very few. With the City having the first option to buy forfeitures, he stated the County is interested in sharing the expense to remove the remaining Frank Brothers Elevator buildings.

Bob Schultz stated he was concerned with the recent Mirror article about the 2014 street projects using asphalt. He questioned why the Council was using asphalt versus concrete with all the traffic that will be on those streets. He stated he was disappointed that only one Council person voted against the asphalt alternative.

Councilmembers Schuster and Herman corrected Mr. Schultz in his assumptions stating they also wanted concrete but due to the fact the City only received one bid from a company with no experience that they could not approve that option.

NEW BUSINESS

2013 Audit- Jason Etter, Abdo, Eick & Meyers

Mr. Etter stated the 2013 audit is now complete with a few findings including one for segregation of duties at City Hall.

Curbside Single-sort Recycling-Billeye Rabbe, Prairieland Solid Waste Management

Billey Rabbe gave a detailed presentation and answered many questions regarding this program.

Bill Groskruetz, Jr., Faribault County Commissioner, questioned why the City was considering the change when Wells' recycling system seemed to be the "Cadillac of recycling systems." He also stated now that the County has their plan completed for Prairieland, the SCORE money will be available again.

Ms. Leslie mentioned that it may appear to be a good system but that it has the same problems as other drop-offs but the difference is that we have a full street department and we clean up the problems right away before people can see them. In addition, this system no longer financially works for the City as it has been losing money for the past few years because Wells has not received SCORE dollars for the township recycling and that we do not charge enough for commercial recycling.

Councilmembers Herman and Schuster requested more information on commercial recycling.

Councilmember Seedorf left at 6:05 pm.

Motion by Schuster and second by Herman to accept audit from Abdo, Eick and Meyers for year ending December 31, 2013. Motion carried 3-0.

Motion by Herman and second by Robbins to table this item until the July 14th meeting. Motion carried 3-0.

CONSENT ITEMS

Payments

The list of bills for were reviewed. Motion by Herman and second by Robbins to pay bills totaling \$305,530.97. Motion carried.

Financial Reports/Building Permits

Financial and building permits were reviewed. Motion by Schuster and seconded by Robbins to approve the financial and building reports as presented. Motion carried.

Overtime/Comp Time/Pool Reports

Overtime/Comp Time/Pool Reports were reviewed. Motion by Herman and seconded by Schuster to approve the overtime, comp time and pool reports as presented. Motion carried.

Police Department Report

No report

Street Department Report

Assistant Street Foreman Brandenburg provided a written and oral report.

City Administrator Report

Ms. Leslie provided a report giving information on the following:

1. A successful Citywide Cleanup event on June 5-7th.
2. Deputy Registrar Audit went well with no flags.
3. Fly-In Breakfast on June 29th.
4. City Attorney RFP responses were included in packets for the next meeting and that only two were received.

5. Performance Measures Program offered by the State of MN. She stated the City would be eligible for a \$322 rebate for participating but that there was not enough time or staff to be able to meet the demands of this program this year. She stated she would look into other systems to measure performance in the future.

Board/Committee Reports-Flame Theatre

Motion by Schuster and second by Herman to accept the Theatre Board minutes for May. Motion carried.

NEW BUSINESS (continued)

USC School District #2134- Participation in 2014 Street Project Bonding Agreement

Motion by Herman and seconded by Robbins to agree to allow ISD #2134 to be included in the 2014 bonding for the remaining portion of their costs for 2014 street projects per the development agreement in the amount of \$108,035.76 (after their pay a lump sum payment of \$375,000). Motion carried. Ms. Leslie stated she would have the City Attorney draft an amendment to the development agreement.

Kernel Days Requests

Motion by Herman and second by Schuster to approve all Kernel Days requests from the Wells Area Chamber of Commerce and the Wells Area Jaycees including closing Broadway for the Car Show. Motion carried.

Authorize Sale of 2009 Crown Victoria Squad Car

Motion by Schuster and second by Robbins to authorize the sale of the 2009 Crown Victoria Squad Car via sealed bids. Motion carried.

2014 Wildcats Bar & Grill Liquor License

Motion by Herman and second by Robbins to approve liquor license for Wildcats Bar & Grill for period July 1, 2014-June 30, 2015. Motion carried.

Gambling Permit- Wells Historical Society Raffle

Motion by Schuster second by Herman to approve the Wells Historical Society Raffle as part of the Kernel Days Celebration. Motion carried.

Election Judges

Motion by Schuster and second by Robbins to approve the following Election Judges for both the Primary and General Elections: Megan Boeck, Jennie Kloos, Sandy Schindler, Joann Overbo, and Judy Whelan. Motion carried.

Operation Kaleidoscope Kids Fun Run & 5K

Motion by Schuster and second by Herman to approve the Operation Kaleidoscope Kids Fun Run & 5k. Motion carried.

Police Officer Steve Seipp- End of Probationary Period June 1, 2014

Motion by Robbins and second by Herman to remove Officer Seipp from probation effective June 1, 2014. Motion carried.

Sign Retroreflectivity Policy

Motion by Herman and second by Schuster to approve the Sign Retroreflectivity as required by the State of Minnesota. Motion carried.

Resolution 2014-09 Acknowledging Donations

Motion by Robbins and second by Herman to approve Resolution 2014-09 Acknowledging Donations. Motion carried.

OLD BUSINESS

Wells Municipal Liquor Store- Liquor Store Committee Recommendation

Motion by Robbins and second by Herman to close the on-sale portion of the Wells Liquor Store on August 30, 2014 or sooner if needed by Council motion. Motion carried 4-0 with Mayor Gaines voting.

CLOSED SESSION

Personnel Issue

Motion by Robbins and second by Herman to go into closed session to discuss non-public personnel issue. Motion carried.

Motion by Robbins and second by Herman to go back into open session. Motion carried.

No action was taken in closed session.

Motion by Robbins and second by Herman to approve an employee separation agreement for Hal Lamphier. Motion carried.

COUNCIL REPORTS & ANNOUNCEMENTS

Mayor Gaines- Provided a drawing for space configuration at the Police Department.

Councilmember Herman- none

Councilmember Robbins- Mentioned the Liquor Store Committee meeting and its recommendations.

Councilmember Schuster- Suggested now that we have full staffing, that a committee meeting be scheduled to discuss the audit recommendations. She also requested an updated organizational chart.

Councilmember Seedorf- none.

Mayor Gaines reminded the Council that the next meeting will be held on Monday, July 14, 2014 at 5:00 pm at the Wells Community Center Council Chambers.

ADJOURNMENT

Motion by Herman and second by Robbins to adjourn the meeting at 8:05 pm.

Mayor Ronald Gaines

City Administrator Robin Leslie