



---

# COUNCIL PROCEEDINGS

---

CITY OF WELLS, MINNESOTA

## CITY COUNCIL MINUTES

**January 27, 2014**

The Wells City Council convened on Monday, January 27, 2014 at 5:00 pm in the Wells Community Center Council Chambers.

Mayor Ron Gaines called the meeting to order with the following Councilmembers present: John Herman, Gary Robbins, Ann Marie Schuster, and Ashley Seedorf. Councilmembers absent: none. Also present: City Administrator Robin Leslie, City Engineer Travis Winter and Assistant Street Supervisor Mike Pyzick. Mayor Gaines led the group in the "Pledge of Allegiance".

### **AGENDA**

The agenda for January 27, 2014 meeting was reviewed. Motion by Herman and seconded by Schuster to approve the agenda as presented. Motion carried.

### **MINUTES**

The minutes of the meeting held on January 13, 2014 were reviewed. Motion by Robbins and second by Herman to approve the minutes with one correction. Motion carried.

### **PUBLIC COMMENT**

None

### **CONSENT ITEMS**

The list of bills for January 2014 were reviewed. Motion by Herman and second by Schuster to pay the bills for January totaling \$150,585.18. Motion carried.

The December financial statements of revenues & expenditures and balances & receipts were reviewed. Motion by Seedorf and second by Herman to approve as presented. Motion carried.

The December building permits and employee overtime & compensatory reports were reviewed. Motion by Seedorf and second by Robbins to accept reports as presented. Motion carried.

The Theatre Board minutes from December 2013 & January 2014 were reviewed. Motion by Seedorf and second by Herman to accept as presented. Motion carried.

A 2013-14 Library Foundation Report was reviewed. Motion by Seedorf and second by Herman to accept as presented. Motion carried.

### **NEW BUSINESS**

**2014-02 Resolution Authorizing Safe Routes to School Infrastructure Grant Application to the Minnesota Department of Transportation**

Motion by Robbins and second by Schuster to authorize Safe Routes to School Infrastructure Grant Application to MNDOT. Motion carried.

**2014-03 Resolution of Support for a Transportation Alternatives Program Application to the Minnesota Department of Transportation**

Motion by Seedorf and second by Robbins to approve support for a Transportation Alternatives Program Application to MNDOT. Motion carried.

**2014 Theatre Budget**

The Council discussed the enclosed Theatre analysis and budget. The council discussed that in the past the Council permitted the City to cover some of the Theatre expenses including insurance, utilities, building maintenance, etc. but suggested that going forward, the Theatre needs to come up with ways to generate additional revenue to cover all of their expenses if they do not wish to raise their \$3 ticket price. They also discussed reviewing this issue again during the next budget cycle.

**Contract for Services/Faribault County SWCD-2014 MPCA Clean Water Partnership Grant**

Motion by Schuster and second by Herman to approve the FCSWCD contract for services with a not to exceed cost of \$2,000. Motion carried.

**OLD BUSINESS**

**Pay Estimate #7 (GM Contracting CSAH 62)**

Motion by Schuster and second by Robbins to approve Pay Estimate #7 for GM Contracting for the CSAH 62 project in the amount of \$20,888.69. Motion carried.

**Pay Estimate #4 Final (JJD Companies 2<sup>nd</sup> Ave NW)**

Motion by Robbins and second by Seedorf to approve Pay Estimate #4 Final for JJD Companies for the 2<sup>nd</sup> Avenue NW project in the amount of \$4,638.04. Motion carried.

**COUNCIL REPORTS & ANNOUNCEMENTS**

Mayor Gaines- none

Councilmember Herman- none

Councilmember Robbins- Stated the Street Department is doing in excellent job with snow removal.

Councilmember Schuster- Would like an update of the Frank Brothers Property.

Councilmember Seedorf- none

Mayor Gaines reminded the Council that the next meeting will be held on Monday, February 10, 2014 at 5:00 pm at the Wells Community Center Council Chambers.

Motion by Herman and second by Robbins to go into closed session to discuss personnel issues, union contracts and the City Administrator's wages and benefits as deemed permissible by Minnesota Statute § 13D.03 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC.

**(CLOSED SESSION)**

Motion by Herman and second by Robbins to go into open session as required under Minnesota Statute § 13D. Motion carried. No action was taken in closed session.

**NEW BUSINESS CONTINUED**

**New Job Descriptions- Working Crew Foreman, Office Specialist**

Motion by Seedorf and second by Robbins to approve as presented. Motion carried.

**Appointment of Working Crew Foreman**

Motion by Schuster and second by Robbins to appoint Mike Pyzick to the Working Crew Foreman position in the Street Department with a starting wage of \$25.51 effective January 1, 2014 with no probation. Motion carried.

**2014 AFSCME Contract**

Motion by Seedorf and second by Robbins to approve the 2014 AFSCME Contract as presented. Motion carried.

**2014 IUOE Contract**

Motion by Schuster and second by Herman to approve the 2014 IUOE Contract as presented. Motion carried.

**2014 LELS Contract**

Motion by Seedorf and second by Robbins to approve the 2014 LELS Contract as presented. Motion carried.

**City Administrator Wage & Benefit**

Motion by Herman and second by Robbins to remove Ms. Leslie from probation and to approve a salary of \$65,000 with two weeks' vacation for 2014. Motion carried.

**ADJOURNMENT**

Motion by Robbins and second by Herman to adjourn the meeting at 6:45 pm.

---

Mayor Ron Gaines

---

City Administrator Robin Leslie