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# HOUSING & REDEVELOPMENT AUTHORITY

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of HRA City of Wells

The Housing & Redevelopment Authority of Wells, Minnesota (HRA) convened in regular session on November 17, 2011 at 5:30 p.m. in the Wells City Hall, Conference Room. President Ann Marie Schuster called the meeting to order with the following members present: Commissioner David Braun, Vice-President Bill Groskreutz, Jr., Commissioner Ross Hermanson, Secretary/Treasurer Tom Schindler. Also present were LifeStyle representative Jim Abbe and City Administrator Jeremy Germann.

#### **AGENDA:**

The agenda for the November 17, 2011 regularly scheduled meeting was reviewed with Commissioner Groskreutz making a motion to approve as presented. Commissioner Schindler seconded the motion. President Schuster called for a vote with Braun, Groskreutz, Hermanson and Schindler voting yea. Motion carried.

#### **CONSENT ITEMS:**

The minutes of the October 20, 2011 regularly scheduled meeting were reviewed with Commissioner Schindler making a motion to approve with one correction. The minutes should read: "President Schuster brought the topic of farmland to the table." Commissioner Hermanson seconded the motion. President Schuster called for a vote with Braun, Groskreutz, Hermanson and Schindler voting yea. Motion carried.

The monthly financial reports were reviewed with Commissioner Groskreutz making a motion to approve as presented with a second from Commissioner Braun. Discussion held. President Schuster called for a vote with Braun, Groskreutz, Hermanson and Schindler voting yea. Motion carried.

#### **BROADWAY APARTMENT/PARK PLACE TOWNHOME REPORT:**

LifeStyle representative Jim Abbe discussed the financial report regarding Broadway Apartments and Park Place Townhomes. Discussion held on the status of postponing concrete replacement until spring, a recent water outage and the board authorized carpet cleaning for the hallways and increasing laundry facility charges by a quarter. Abbe discussed the preliminary numbers for the 2012 budget.

#### **OLD BUSINESS:**

President Schuster brought the topic of Joint SCDP Project to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda

President Schuster brought the topic of Demolition Matching Grant to the table. Discussion held on the status of a recent application for the grant. Commissioner Braun made a motion to approve reimbursing Joyce Schull \$2,800.00 (50 percent) as part of the Demolition Matching Grant. Commissioner Hermanson seconded the motion. President Schuster called for a vote with Braun, Groskreutz, Hermanson and Schindler voting yea. Motion carried.

President Schuster brought the topic of Phoenix Project to the table. Discussion held with Administrator Germann passing out updated forms for the board's review at the next regularly scheduled meeting. Administrator Germann discussed a recent grant application to the Foundation for Rural Service that could potentially fund a portion of the project. With no information to act on, the commission moved to the next item on the agenda.

President Schuster brought the topic of Former Trailer Court Site to the table. Discussion held. It was the consensus of the board to invite a representative from Brad Heggen Realty to discuss all the properties currently listed for the board. With no information to act on, the commission moved to the next item on the agenda.

President Schuster brought the topic of farmland to the table. Discussion held on what to do with extra property that will not be farmed this year. With no information to act on, the commission moved to the next item on the agenda.

#### **NEW BUSINESS:**

President Schuster brought the topic of Statewide Health Improvement Program (SHIP) to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

Administrator Germann updated the board concerning Singleteary Food Solutions.

#### **ADJOURNMENT:**

The next regularly scheduled HRA meeting was set for Thursday, December 15, 2011 at 5:30 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Braun to adjourn the meeting with a second from Commissioner Hermanson. Motion carried. Meeting adjourned.

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Secretary/Treasurer Thomas Schindler

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Administrator Jeremy R. Germann