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# HOUSING AND REDEVELOPMENT AUTHORITY

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CITY OF WELLS, MINNESOTA

Wells Housing and Redevelopment Authority's Mission Statement:  
"To provide assistance and advocacy in the development of affordable housing for low and moderate income families and act as a catalyst for the upgrading of the existing housing stock in the City of Wells"

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## MINUTES

**Special Meeting – 5:30pm**

**Thursday, March 24, 2011**

Conference Room, Wells City Hall  
125 S. Broadway Wells, MN 56097

### I. Call To Order / Roll Call

The meeting was called to order by Chair Schuster at 5:31 p.m.

Members present: Commissioners Bill Groskreutz, Ross Hermanson, Tom Schindler, and Ann Marie Schuster.

Members absent: Commissioner David Braun.

Staff present: Community Development Director Christopher Elvebak.

### II. Approval of Agenda

Com. Groskreutz moved to approve the agenda. Com. Hermanson seconded the motion and it passed unanimously.

### III. Old Business (cont.)

- a) Facilities Cost Share Grant: Review of revised estimates and selection of contractor for installation of windows at Broadway Apartments.

The membership reviewed two estimates for the window replacement project at Broadway Apartments. The bids were delivered by staff and were submitted by Dan Treptow Construction, LLC and RJ's Contracting.

**Bid for Dan Treptow Construction:**

Labor for 87 windows \$34,800 and disposal fee of \$450.

Wells Housing & Redevelopment Authority Membership:  
Ann Marie Schuster, President; Bill Groskreutz Jr., Vice-President;  
Tom Schindler, Secretary/Treasurer; David Braun & Ross Hermanson, Commissioners.

Bid for RJ's Contracting:  
Labor only for 88 windows: \$14,900 and disposal fee of \$0.

Com. Schindler moved to accept the bid from RJ Contracting with Com. Groskreutz seconding the motion. During discussion Commissioner Hermanson verified that the bid was for labor and disposal only. The motion passed unanimously.

IV. Adjournment

Com. Groskreutz moved to adjourn. Com. Schindler seconded and the motion passed at 5:36 p.m.

Respectfully submitted;

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Christopher Elvebak, Com. Dev. Dir.

Attest:

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Tom Schindler, Secretary/Treasurer