



ECONOMIC DEVELOPMENT AUTHORITY

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on December 20, 2011 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Commissioner Jim Durfee, Secretary/Treasurer Jim Heckman, Commissioner Sue Nasinec and Vice-President Kim Sorenson. Commissioner Steve Burns and Commissioner Bruce Mandler were absent. Also present was City Administrator Jeremy Germann.

AGENDA:

The agenda for the December 20, 2011 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve as presented. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the November 15, 2011 regularly scheduled meeting and the December 6, 2011 special meeting were reviewed with Commissioner Sorenson making a motion to approve as presented. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

Commissioner Nasinec made a motion to approve bills from Ron's Plumbing & Heating for \$29.50 dated December 6, 2011; Schroeder Electric of Easton for \$644.72 dated December 3, 2011; Frundt & Johnson for \$66.30 dated November 25, 2011; County of Faribault, Minnesota toward property tax for the amounts of \$1,079.68, \$337.12, \$395.36, \$441.28, and \$1,272.32 dated December 1, 2011; and financial statements as presented. Commissioner Durfee seconded the motion. Discussion held. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

The board reviewed correspondence for the month of December.

OLD BUSINESS:

President Heggen brought the topic of Singleteary Food Solutions to the table. Discussion held on a recent update from Steve Singleteary on plant progress. With no information to act on the commission moved to the next item on the agenda.

President Heggen brought the topic of Incubator Building to the table. Discussion held on repairs needed at the incubator building. Commissioner Sorenson made a motion to hire Ron's Plumbing & Heating to replace an office furnace for \$1,755.00. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried. Commissioner Durfee made a motion to hire Window Depot to repair a window at the incubator building with a second from Commissioner Nasinec. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

President Heggen brought the topic of Small Cities Development Program (SCDP) to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Joe's Lawn Sport to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Wildcats Bar & Grill to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Food 'N Fuel to the table. Discussion held. With no information to act on, the commission moved to the next item on the agenda.

NEW BUSINESS:

President Heggen brought the topic of South Industrial Park Plat to the table. Commissioner Sorenson made a motion to approve the amendments to the plat, which were approved by Wells City Council on December 12, 2011, and to have the plat recorded at the Faribault County Courthouse. Commissioner Durfee seconded the motion. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

President Heggen brought the topic of Selling South Industrial Park Lots to the table. Discussion held on progress of industrial parks, possible infrastructure issues, subdividing land, encouraging business growth and future development plans. After discussion concluded, the commission requested additional information on utilities and moved to the next item on the agenda.

President Heggen brought the topic of 2012 Goals to the table. Discussion held. The board consensus was to table a decision until the annual meeting. With no information to act on, the board moved to the next item on the agenda.

President Heggen brought the topic of Deferment to the table. A letter from Singleteary Food Solutions dated December 19, 2011 which requests a deferment on payments to the City of Wells until May 1, 2012 was presented to the EDA. Commissioner Sorenson made a motion to approve the request with a second from Commissioner Heckman. Discussion held. President Heggen called for a vote with Durfee, Heckman, Nasinec and Sorenson voting yea. Motion carried.

ADJOURNMENT:

The next regularly scheduled EDA meeting was set for Tuesday, January 17, 2011 at 5:15 p.m. in the Wells City Hall, Conference Room. The annual meeting for the EDA was set for Tuesday, January 17, 2011 at 5:00 p.m. Motion made by Commissioner Sorenson and seconded by Commissioner Durfee to adjourn the meeting. Motion carried. Meeting adjourned.

Secretary/Treasurer Jim Heckman

Administrator Jeremy R. Germann