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# ECONOMIC DEVELOPMENT AUTHORITY

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of EDA City of Wells

The Wells Economic Development Authority (EDA) convened in regular session on November 15, 2011 at 5:00 p.m. in the Wells City Hall, Conference Room. President Brad Heggen called the meeting to order with the following members and employees present: Commissioner Steve Burns, Secretary/Treasurer Jim Heckman, Commissioner Bruce Mandler, Commissioner Sue Nasinec and Vice-President Kim Sorenson. Commissioner Jim Durfee was absent. Also present was City Administrator Jeremy Germann.

#### **AGENDA:**

The agenda for the November 15, 2011 regularly scheduled meeting was reviewed with Commissioner Sorenson making a motion to approve as presented. Commissioner Heckman seconded the motion. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

#### **CONSENT ITEMS:**

The minutes of the October 18, 2011 regularly scheduled meeting and the November 1, 2011 special meeting were reviewed with Commissioner Mandler making a motion to approve as presented. Commissioner Sorenson seconded the motion. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

Commissioner Heckman made a motion to approve a bill from Schroeder Electric for \$97.26 dated November 2, 2011 with a second from Commissioner Nasinec. Discussion held. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

Commissioner Mandler made a motion to approve the financial statements as presented with a second from Commissioner Burns. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

The board reviewed correspondence which included a letter dated November 4, 2011 mailed to the Faribault County Commissioners concerning county economic development; a draft letter which will be mailed to Singleteary Food Solutions concerning steps need to request a deferment; and a letter dated November 15, 2011 from the Faribault County Attorney mailed to Region 9 concerning a loan to Joe's Lawn & Sport.

#### **OLD BUSINESS:**

President Heggen brought the topic of Joe's Lawn & Sports to the table. Discussion held. Commissioner Sorenson made a motion to have Commissioner Heckman and Commissioner Durfee discuss a delinquent loan with the owner of Joe's Lawn & Sports while staff verifies the exact amount currently due. Commissioner Nasinec seconded the motion. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

President Heggen brought the topic of Wildcats Bar & Grill to the table. Discussion held. With no new information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Singleteary Food Solutions to the table. Discussion held. Commissioner Sorenson made a motion to mail a letter drafted by the City Attorney for Singleteary Food Solutions concerning the process to request a deferment, with modifications as specified. Commissioner Heckman seconded the motion. President Heggen called for a vote with Burns, Heckman, Mandler, Nasinec and Sorenson voting yea. Motion carried.

President Heggen brought the topic of the Small Cities Development Program to the table. Discussion held. With no new information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Incubator Building to the table. Discussion held. With no new information to act on, the commission moved to the next item on the agenda.

President Heggen brought the topic of Food 'N Fuel to the table. Discussion held. With no new information to act on, the commission moved to the next item on the agenda.

**ADJOURNMENT:**

The next regularly scheduled EDA meeting was set for Tuesday, December 20, 2011 at 5:00 p.m. in the Wells City Hall, Conference Room. Motion made by Commissioner Sorenson and seconded by Commissioner Nasinec to adjourn the meeting. Motion carried. Meeting adjourned.

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Secretary/Treasurer Jim Heckman

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Administrator Jeremy R. Germann