



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, January 24, 2011 from 5:00 p.m. until 6:20 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members and employees present: Councilmember Steve Burns and Councilmember Jim Durfee. Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf were absent. Employees present: Police Chief Jim Ratelle, Street Supervisor Janie Whim, Community Development Director Chris Elvebak, City Attorney David Frundt, Deputy Clerk Deb Redman and City Administrator Jeremy Germann. Mayor Gaines led the group in the "Pledge of Allegiance."

AGENDA:

The agenda for the January 24, 2011 council meeting was reviewed with Councilmember Burns making a motion to approve the agenda with the elimination of the topic RESOLUTION 2011-04 (ALLEY VACATION) under GENERAL BUSINESS. Councilmember Durfee seconded the motion. Roll call taken with Burns and Durfee voting yea. Motion carried.

PUBLIC HEARINGS:

Mayor Gaines opened the hearing scheduled and posted for the issue of ALLEY VACATION, vacating an alley located completely within the Clark W. Thompson addition. Mayor Gaines closed the hearing after no public comment.

Mayor Gaines opened the hearing scheduled and posted for the issue of SMALL CITIES DEVELOPMENT PROGRAM (SCDP), considering a joint application with the City of Winnebago, Minnesota to the Department of Employment & Economic Development (DEED) program. Discussion held with Councilmember Burns asking Development Director Elvebak questions concerning the areas potentially selected. Mayor Gaines closed the hearing after no public comment.

Mayor Gaines opened the hearing scheduled and posted for the issue of SMALL CITIES DEVELOPMENT PROGRAM (SCDP), designating a slum and blight district as defined by Minnesota statute. Mayor Gaines closed the hearing after no public comment.

Mayor Gaines opened the hearing scheduled and posted for the issue of INTERIM ORDINANCE, a proposed ordinance to the CITY OF WELLS, MINNESOTA CODE OF ORDINANCES to place a moratorium on the building of manufactured homes until further studies can be completed. Mayor Gaines closed the hearing after no public comment.

CONSENT ITEMS:

The minutes of the regularly scheduled council meeting held on January 10, 2011 were reviewed with Councilmember Burns making a motion to accept the minutes as presented. Councilmember Durfee seconded the motion. Roll call taken with Councilmember Burns and Durfee voting yea. Motion carried.

The bill list was reviewed in the amount of \$275,883.84 with Councilmember Burns making a motion to approve as presented. Councilmember Durfee seconded the motion. Discussion held on a \$286.83 bill from Schroeder Electric of Easton and a \$286.82 bill from Schroeder Electric of Easton. Roll call taken with Burns and Durfee voting yea. Motion carried.

Monthly financial reports were reviewed including revenue & expenditures 2010 statement, and balances & receipts for December. Councilmember Burns made the motion to accept the reports as presented with a second from Councilmember Durfee. Roll call taken with Burns and Durfee voting yea. Motion carried.

Monthly financial reports were reviewed including overtime hours accrued, comp-time accumulated, building permits & report, and liquor store comparison with Councilmember Durfee making a motion to accept the reports as presented with a second from Councilmember Burns. Roll call taken with Burns and Durfee voting yea. Motion carried.

Chief Ratelle gave a status report for the Police Department.

PUBLIC COMMENT:

Milt Peterson informed council he had not collected all the information he needed and requested to be listed on the next council agenda to discuss the topic of the Wells Municipal Airport.

GENERAL BUSINESS:

Mayor Gaines gave the second of three readings for a proposed ordinance to declare a moratorium for the construction, placement, and/or relocation of any mobile, manufactured, modular or relocated pre-existing home within the R-1 and R-2 residential districts of the City of Wells.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-02: A RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT (FEASIBILITY STUDY). Councilmember Durfee made the motion with a second from Mayor Gaines. Discussion held. Roll call taken with Durfee and Gaines voting yea. Burns abstained. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-03: A RESOLUTION DECLARING LEGAL SIGNING AUTHORITY FOR THE PURPOSES OF HOMELAND SECURITY & EMERGENCY MANAGEMENT, SUB-GRANT AGREEMENT FOR THE PUBLIC ASSISTANCE PROGRAM. Councilmember Burns

made the motion with a second from Councilmember Durfee. Discussion held. Roll call taken with Burns and Durfee voting yea. Motion carried.

Supervisor Whim gave a status report for the Street Department.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-05: A RESOLUTION AUTHORIZING ADOPTION OF A COOPERATIVE AGREEMENT POLICY FOR THE CITY OF WELLS, MINNESOTA & THE CITY OF WINNEBAGO, MINNESOTA. Councilmember Burns made a motion with a second from Councilmember Durfee. Discussion held with Development Director Elvebak on the Small Cities Development Program (SCDP). Roll call taken with Burns and Durfee voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-06: A RESOLUTION AUTHORIZING CITY OF WELLS, MINNESOTA & CITY OF WINNEBAGO, MINNESOTA 2011 SCDP GRANT APPLICATION. Councilmember Durfee made the motion with a second from Councilmember Burns. Roll call taken with Burns and Durfee voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-07: A RESOLUTION IDENTIFYING "SLUM AND BLIGHT" CONDITIONS IN A TARGETED AREA OF THE CITY OF WELLS and to authorize the City Attorney to sign a letter in reference to CITY OF WELLS SLUM & BLIGHT COMPLIANCE. Councilmember Burns made the motion with a second from Councilmember Durfee. Discussion held with Development Director Elvebak on the statute definitions of slum and blight. Roll call taken with Burns and Durfee voting yea. Motion carried.

Mayor Gaines asked for a motion concerning the 2011 pay equity report. Councilmember Durfee made a motion to approve the report as presented with a second from Councilmember Burns. Discussion held. Roll call taken with Burns and Durfee voting yea. Motion carried.

Mayor Gaines asked for a motion concerning estimates received to repair the city hall roof. City council recommended collecting an additional estimate before proceeding.

City council reviewed a letter from Administrator Germann updating them on the 2010 preliminary budget numbers. The official audit will be completed later this year.

City council reviewed a newsletter from City of Minnesota Lake, Minnesota updating residents on various programs offered and contact information.

City council reviewed a report prepared by Administrator Germann showing 2010 expenditures and revenue for the Wells Municipal Airport and portions of a survey conducted by Bolton & Menk, INC for a state grant. Administrator Germann explained why the airport numbers are complex to calculate and can be interrupted different ways. City council requested Airport Board be invited to attend an upcoming meeting to discuss the topic further.

City council reviewed a contract with MJ Laser Works to service the city website. City council requested MJ Laser Works be invited to attend an upcoming meeting to discuss the topic further.

EMPLOYEES:

Administrator Germann: Discussed a request he received from the Fire Department on January 21, 2011 to accept a donation of \$1,000.00 from the Wells Veterans of Foreign Wars of the United States and to purchase a Fire Pro monitor and nozzle from Midwest Fire. Councilmember Burns made a motion to accept the \$1,000.00 donation and approve the expenditure. Councilmember Durfee seconded the motion. Roll call taken with Burns and Durfee voting yea. Motion carried. Discussed platting of the South Industrial Park, estimates to remove the grain bin/elevator located on Broadway, and 2011 mowing contract. Councilmember Durfee made a motion to table the grain bin/elevator issue until the next regularly scheduled council meeting with a second from Councilmember Burns. Roll call taken with Burns and Durfee voting yea. Motion carried.

ANNOUCEMENTS:

Mayor Gaines: Asked if any council members were interested in serving on a Region 9 board for elected officials. Councilmember Durfee volunteered for the nomination.

Councilmember Burns: Nothing

Councilmember Durfee: Nothing

The next regularly scheduled council meeting was set for February 14, 2011 at 5:00 p.m. in the Wells Community Center. Councilmember Durfee made a motion to adjourn with a second from Councilmember Burns. Meeting adjourned.

Mayor Ron Gaines

Administrator Jeremy R. Germann