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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, February 14, 2011 from 5:00 p.m. until 6:15 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Jim Durfee, Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Employees present: Police Chief Jim Ratelle, Deputy Clerk Deb Redman and City Administrator Jeremy Germann. Mayor Gaines led the group in the "Pledge of Allegiance."

#### **AGENDA:**

The agenda for the February 14, 2011 council meeting was reviewed with Councilmember Schuster making a motion to approve the agenda as presented. Councilmember Seedorf seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

#### **CONSENT ITEMS:**

The minutes of the regularly scheduled council meeting held on January 24, 2011 were reviewed with Councilmember Burns making a motion to accept the minutes as presented. Councilmember Durfee seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

The bill list was reviewed in the amount of \$186,573.90 with Councilmember Burns making a motion to approve as presented. Councilmember Schuster seconded the motion. Discussion held on bills from Neubauer Oil, INC; a \$434.00 bill from Dittrich; and a \$1,033.77 bill from Midwest Fire, INC. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to accept the minutes submitted by the Fire Department for meetings held on January 11 & 25, 2011; Parks Board meeting held on February 9, 2011; and a Street & Sewer Committee meeting held on February 10, 2011 as presented. Councilmember Durfee made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

#### **PUBLIC COMMENT:**

Milt Peterson informed city council he has collected 10 signatures from citizens requesting an independent audit of the Wells Municipal Airport.

Airport Commissioner Mark Schmitz updated city council on the status of the airport layout plan (ALP) being worked on by Bolton & Menk, INC.

Faribault County Development Corporation (FCDC) Director Lindsey Warmka discussed resources available through the FCDC for new and existing businesses.

Milt Peterson discussed the Wells Municipal Airport a second time.

### **GENERAL BUSINESS:**

Mayor Gaines asked for a motion to adopt an INTERIM ORDINANCE AMENDING CHAPTER 152: ZONING CODE: DECLARING A MORTORIUM FOR CONSTRUCTION, PLACEMENT, AND/OR RELOCATION OF ANY MOBILE, MANUFACTURED, MODULAR, OR RELOCATED PRE-EXISTING HOME WITHIN THE R-1 AND R-2 RESIDENTIAL DISTRICTS OF THE CITY OF WELLS, MINNESOTA. Councilmember Burns made the motion with a second from Councilmember Durfee. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-04: A RESOLUTION VACATING ALLEY LOCATED ENTIRELY WITHIN BLOCK SIX OF CLARK W. THOMPSON'S ADDITION. Councilmember Seedorf made the motion with a second from Councilmember Schuster. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-08: A RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF WELLS, MINNESOTA ON BEHALF OF THE CITY ATTORNEY AND POLICE DEPARTMENT. Councilmember Burns made the motion with a second from Councilmember Seedorf. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-09: A RESOLUTION APPROVING THE WELLS PLANNING COMMISSION BY-LAWS POLICY ON COMMISSION STRUCTURE, MEETING ORDER AND GENERAL PROCEDURE. Councilmember Durfee made the motion with a second from Councilmember Schuster. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve the document entitled CITY OF WELLS, MINNESOTA SPECIFICATIONS CONTRACT FOR MOWING SERVICES and to put the mowing contract out for bids. Councilmember Seedorf made the motion with a second from Councilmember Durfee. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion regarding estimates to repair the City Hall & Flame Theatre roof. Councilmember Seedorf made a motion to hire Patten Roofing, located in Winnebago, Minnesota, at a quoted price of \$4,995.00 labeled Option 1. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Burn, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve a Sunday Liquor License for the American Legion at a cost of \$1.00 per month. Councilmember Burns made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to confirm the appointment of Ross Hermanson to a vacant seat on the Wells Housing & Redevelopment Authority. Councilmember Seedorf made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to confirm the appointment of Eric Neubauer to the Wells Volunteer Fire Department. Councilmember Durfee made the motion with a second from Councilmember Schuster. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

City council reviewed a letter from Minnesota Department of Transportation Office of Aeronautics dated January 28, 2011 informing the city it has received a two-thirds matching grant up to \$50,000.00 for tractor/loader with mower attachment for the Wells Municipal Airport. No action was taken.

**EMPLOYEES:**

*Administrator Germann:* Nothing

**ANNOUNCEMENTS:**

*Mayor Gaines:* Asked council members if they were interested in paying to have the official minutes published. Administrator Germann stated he would get an estimate from the Wells Mirror.

*Councilmember Burns:* Nothing

*Councilmember Durfee:* Nothing

*Councilmember Schuster:* Nothing

*Councilmember Seedorf:* Updated council members on issues being covered by the Planning & Zoning Board and asked if city council could discuss its website at the next regularly scheduled meeting.

The next regularly scheduled council meeting was set for February 28, 2011 at 5:00 p.m. in the Wells Community Center. Councilmember Durfee made a motion to adjourn with a second from Councilmember Seedorf. Meeting adjourned.

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Mayor Ron Gaines

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Administrator Jeremy R. Germann