



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, December 12, 2011 from 5:00 p.m. until 6:30 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Jim Durfee, Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Employees present: City Attorney David Frundt, Deputy City Clerk Deb Redman, and City Administrator Jeremy Germann. Mayor Gaines led the group in the "Pledge of Allegiance."

AGENDA:

The agenda for the December 12, 2011 council meeting was reviewed with Councilmember Durfee making a motion to approve the agenda as presented. Councilmember Seedorf seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the regularly scheduled council meeting held on November 28, 2011 were reviewed with Councilmember Burns making a motion to accept the minutes as presented. Councilmember Schuster seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

The list of bills was reviewed with Councilmember Seedorf making a motion to pay the bills totaling \$140,432.53. Councilmember Durfee seconded the motion. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

The monthly financial statements including revenue & expenditures, balances & receipts, liquor store comparison, building permit quarterly, and employee overtime & comp-time report were reviewed with a motion by Councilmember Burns and seconded by Councilmember Schuster to approve the statements as presented. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve minutes for Fire Department meetings held on November 8, 2011 and November 22, 2011. The motion was made by Councilmember Schuster with a second from Councilmember Seedorf. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve minutes for an Ad Hoc Committee (to discuss the Community Development Director position) with meetings held on November

21. 2011 and December 5, 2011. Councilmember Durfee made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

GENERAL BUSINESS:

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-28: A RESOLUTION AUTHORIZING TO THE OFFICE OF THE MINNESOTA SECRETARY OF STATE FOR FOUR (4) UNIVERSALLY DESIGNED ACCEISBLE FOUR-STATION VOTING BOOTHS AND BALLOT CALL ALERT SYSTEM. Councilmember Durfee made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-29: A RESOLUTION RELATING TO PUBLIC EMPLOYEES RETIREMENT ASSOCIATION FOR POLICE OFFICER DECLARATION IN THE CITY OF WELLS, MINNESOTA. Councilmember Seedorf made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve the final Plat of South Industrial Park Subdivision in City of Wells, Faribault County, Minnesota as submitted by the Wells Economic Development Authority (EDA) and approved on December 5, 2012 by the Wells Planning & Zoning Commission. Councilmember Burns made the motion with a second from Councilmember Schuster. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve a temporary gambling permit for St. Casimir Church on February 12, 2012. Councilmember Seedorf made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for motion to hire Tami Beto for the position of Part-Time Library Clerk pending the results of the appropriate background checks. Councilmember Schuster made the motion with a second from Councilmember Seedorf. Discussion held about staffing hours at the Wells Public Library. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion regarding 2012 wage increases for non-union employees. Councilmember Durfee made a motion to increase current Part-Time Bartenders (\$0.25), Part-Time Librarians (\$0.25), Part-Time Theatre Custodian (\$0.25), Part-Time Recycling Help (\$0.25), Part-Time Drivers (\$0.25), and City Hall Assistant (\$0.50) starting January 1, 2012. Councilmember Burns seconded the motion. Discussion held on past wage increases and the 2012 budget. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion regarding signing a contract with Thompson Sanitation for recycling services. Councilmember Durfee made a motion to continue without a contract for the next six months with a second from Councilmember Schuster. Discussion held on different options available for the recycling center. Roll call taken with Burns, Durfee and Schuster voting yea. Seedorf voted nay. Motion carried.

City council discussed a grain bin located on Broadway which is owned by Frank Brothers Freed & Grain, Inc.

CITY REPORTS:

<i>Administrator Germann:</i>	Discussed setting up an ad hoc committee to discuss financials at the Flame Theatre. Councilmember Burns and Councilmember Durfee stated they would be willing to serve on the committee.
<i>Mayor Gaines:</i>	Requested staff research possible savings from paperless city council meetings.
<i>Councilmember Burns:</i>	Nothing
<i>Councilmember Durfee:</i>	Nothing
<i>Councilmember Schuster:</i>	Nothing
<i>Councilmember Seedorf:</i>	Discussed a recent ad hoc committee to review the position of the Community Development Director. Councilmember Durfee made a motion to leave the position unfilled. The motion died for lack of a second. Councilmember Seedorf made a motion to eliminate the position of Community Development Director with the City of Wells as described by its job description with a second from Councilmember Schuster. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

NEW BUSINESS:

Councilmember Burns made a motion to go into closed session which was later amended to have city council go into recess. Councilmember Seedorf seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Councilmember Burns made a motion to return from recess with a second from Councilmember Schuster. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines opened a public hearing to discuss the 2012 Budget and Local Levy Increase. Dave Prochazka discussed his concerns with the local levy increase and the impact on business. With no further speakers on the subject, Mayor Gaines closed the public hearing.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-30: A RESOLUTION ADOPTING THE PROPOSED 2011 TAX LEVY COLLECTIBLE IN 2012. Councilmember Schuster made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to go into closed session for the purpose of performance review as deemed permissible by Minnesota Statute §13D.05 MEETINGS HAVING DATA CLASSIFIED AS NOT PUBLIC. Councilmember Seedorf made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

(CLOSED SESSION)

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Seedorf made a motion to go into open session as required under Minnesota Statute §13D. Councilmember Durfee seconded the motion. Roll call taken with Burns, Durfee, Seedorf and Schuster voting yea. Motion carried. No action was taken in closed session.

ANNOUCEMENTS:

The next regularly scheduled council meeting was set for Monday, January 9, 2012 at 5:00 p.m. in the Wells Community Center, Council Chambers. Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Durfee. Meeting adjourned.

Mayor Ron Gaines

Administrator Jeremy Germann