



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, June 13, 2011 from 5:00 p.m. until 7:10 p.m. in the Wells Community Center, Council Chambers. Mayor Ron Gaines called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Jim Durfee, Councilmember Ann Marie Schuster and Councilmember Ashley Seedorf. Employees present: Police Chief Jim Ratelle, Municipal Liquor Store Manager Scott Berg, Street Supervisor Janie Whim, City Attorney David Frundt, Accounting Clerk Jennie Kloos, Deputy City Clerk Deb Redman and City Administrator Jeremy Germann. Mayor Gaines led the group in the "Pledge of Allegiance."

AGENDA:

The agenda for the June 13, 2011 council meeting was reviewed with Councilmember Seedorf making a motion to approve the agenda with the additional topic of Library Foundation (Board Members) being added. Councilmember Schuster seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

CONSENT ITEMS:

The minutes of the regularly scheduled council meeting held on May 9, 2011 were reviewed with Councilmember Durfee making a motion to accept the minutes as presented. Councilmember Burns seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

The list of bills was reviewed with Councilmember Burns making a motion to pay the bills totaling \$86,214.84 dated May 23, 2011 and \$208,498.05 dated June 13, 2011. Councilmember Schuster seconded the motion. Discussion held. Roll call taken with Burns, Durfee, Schuster, and Seedorf, voting yea. Motion carried.

Monthly financial reports were reviewed including revenue & expenditures 2011 statement, balances & receipts, pool update, overtime hours accrued, comp-time accumulated, building permits and liquor store comparison with Councilmember Seedorf making a motion to accept the reports as presented. Councilmember Schuster seconded the motion. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to accept the Parks Board minutes from a meeting held on May 25, 2011 as presented. Councilmember Burns made the motion with a second

from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to accept the United Board minutes from a meeting held on May 31, 2011 as presented. Councilmember Schuster made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

PUBLIC COMMENT:

Tom Olinger, a representative from Abdo, Eick & Meyers, reviewed the management letter which outlines the City of Wells audit for the year ending on December 31, 2010. Discussion held.

Steve Navarro discussed concerns he has about being annexed into the City of Wells. Discussion held.

GENERAL BUSINESS:

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-17: A RESOLUTION CLOSING FUNDS NO LONGER IN SERVICE AND TRANSFERRING REVENUE TO SEPARATE FUNDS. Councilmember Seedorf made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to adopt RESOLUTION 2011-18: A RESOLUTION FOR THE PURPOSE OF DECLARING MUNICIPAL PROPERTY AND SURPLUS PROPERTY AND AUTHORIZING THE CITY ADMINISTRATOR TO DISPOSE OF SAID BY PUBLIC SALE. Councilmember Durfee made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to authorize the following requests: Wells Area Jaycees, Temporary Liquor License, August 19-20, 2011; Wells Firefighters Relief Association, Temporary Gambling Permit, July 30, 2011; Alzheimer's Association, Temporary Gambling Permit, August 20, 2011; Wells Area Chamber of Commerce, Temporary Gambling Permit, August 20-21, 2011; Wells Area Jaycees, Noise Variance, August 20, 2011; Wells Area Chamber of Commerce, Noise Variance, August 19-20, 2011; and Wells Area Chamber of Commerce, Temporary Road Blockade, August 19-21, 2011. Councilmember Burns made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to hire the following applicants: Bethany Bushlack, Lifeguard, \$7.25; Lorraine Christianson, Lifeguard, \$7.25; Nancy Christianson, Lifeguard, \$7.25; Emily Dahl, Lifeguard, \$7.25; Danielle Engebretson, Lifeguard, \$7.25; Mikayla Gormley, Lifeguard, \$7.25; Bailey Klingbeil, Lifeguard, \$7.25; Danielle Koestler, Lifeguard, \$7.25; Jenna Legred, Lifeguard, \$7.25; Mariah Legred, Lifeguard, \$7.25; Lizzy Leland, Lifeguard, \$7.25; Jenna Long, Lifeguard, \$7.25; Megan Tatge, Part-Time Bartender, \$8.00; Rebecca Wutz, Part-Time Bartender, \$8.00; Rick Stoneman Projectionist; Amanda Schulz, Concession Worker; Tanin Richards, Concession Worker;

Robin Miller, Concession Worker; Jeff Teskey, Driver Call List, \$10.00; Brad Heggen, Driver Call List, \$10.00; Steve Nowak, Driver Call List, \$10.00. Councilmember Schuster made the motion with a second from Councilmember Durfee. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to accept a resignation letter dated May 10, 2011 from Community Development Director Chris Elvebak which was effective May 31, 2011. Councilmember Durfee made the motion with a second from Councilmember Burns. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve a Customer Support Agreement renewal for PC/LAN services provided by Bevcomm, INC for an additional 12 months. Councilmember Burns made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to approve a request from Bruss-Heitner Funeral Home to restripe its parking lot for a price of \$200.00. Councilmember Burns made the motion with a second from Councilmember Seedorf. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion to appoint Beth Heggen and Chris Ratelle to the Wells Library Foundation to fill two vacancies. Councilmember Seedorf made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

City council reviewed and compared nuisance ordinances from various communities dealing with barking dog complaints.

Councilmember Schuster made a motion to table discussion on a proposed amendment to the rural tax district rate until the July 11, 2011 regularly scheduled council meeting. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines gave the first-of-three readings to ORDINANCE NO. --: AN ORDINANCE TO AUTHORIZE INTERIM USE PERMITS TO BE ISSUED BY THE CITY OF WELLS.

Councilmember Burns made a motion to table discussion on a proposed ordinance to create a franchise fee for natural gas providers in the City of Wells. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

Mayor Gaines asked for a motion regarding the declared public hazard located near 20 North Broadway, Wells, Minnesota pursuant to Minnesota Statute §463.15 and §463.261. Councilmember Durfee made a motion to proceed as determined by city council at the previous meeting, with a second from Councilmember Seedorf. Discussion held. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

CITY REPORTS:

Administrator Germann: Nothing
City Attorney Frundt: Nothing
Mayor Gaines: Nothing
Councilmember Burns: Updated city council on a recent Statewide Health Improvement Program (SHIP) meeting.
Councilmember Durfee: Updated city council on a recent Statewide Health Improvement Program (SHIP) meeting.
Councilmember Schuster: Asked why the Recycling Center was closed on June 11, 2011 and when a Municipal Liquor Store hearing should be scheduled.
Councilmember Seedorf: Nothing

NEW BUSINESS:

Mayor Gaines asked for a motion to go into closed session for the purpose of discussing performance evaluations as deemed permissible by Minnesota Statute §13D.05
MEETINGS HAVE DATA CLASSIFIED AS NOT PUBLIC. Councilmember Seedorf made the motion with a second from Councilmember Durfee. Roll call taken with Burns, Durfee, Schuster and Seedorf voting yea. Motion carried.

(CLOSED SESSION)

Liquor Store Manager Scott Berg's performance was evaluated in closed session.
Street Supervisor Janie Whim's performance was evaluated in closed session.

Mayor Gaines asked for a motion to reopen the council meeting. Councilmember Burns made the motion to go into open session as required under Minnesota Statute §13D with a second from Councilmember Seedorf. No action was taken in closed session.

City Attorney David Frundt gave a synopsis of each evaluation conducted.

ANNOUNCENMENTS:

The next regularly scheduled council meeting was set for Monday, July 11, 2011 at 5:00 p.m. in the Wells Community Center, Council Chambers. Councilmember Seedorf made the motion to adjourn the meeting with a second from Councilmember Durfee. Meeting adjourned.

Mayor Ron Gaines

Administrator Jeremy R. Germann