COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council
City of Wells

The Wells City Council convened in regular session on Monday, June 12, 2010 from 5:00 p.m. until 6:30 p.m. in the Wells Community Center, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ron Gaines, Councilmember Ashley Seedorf and Councilmember Mike Weber. Employees present: Community Development Director Austin Bleess, City Attorney David Frundt, Accounting Clerk Jennie Kloos, Deputy Clerk Deb Redman and City Administrator Jeremy Germann. Mayor Savick led the group in the "Pledge of Allegiance."

CONSENT ITEMS:

The agenda for the June 12, 2010 council meeting was reviewed with Councilmember Gaines making a motion to approve the agenda with one correction, eliminating the scheduled closed session. The motion was seconded by Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on May 24, 2010 were reviewed with Councilmember Seedorf making a motion to accept the minutes with one correction. The minutes should read:

> *Mayor Savick asked for a motion to approve a request from the City Administrator to hire a part-time employee in the Motor Vehicle Department to maintain the required number of certified employees at minimum wage. Councilmember Weber made the motion with a second from Councilmember Seedorf.*
>
> *Mayor Savick asked for a motion to approve a request by WFS to cut the curbs along First Street NE in front of the WFS property, with all expenses to be paid by WFS with the cooperation of the Street Department. Councilmember Weber made the motion with a second from Councilmember Gaines.*

Councilmember Seedorf seconded the motion. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

The minutes of the special council meeting held on June 7, 2010 were reviewed with Councilmember Seedorf making a motion to accept the minutes as presented. Councilmember Burns seconded the motion. Roll call taken with Burn, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

PRESENTATION:

Morey Schaefer, of Abdo, Eick & Meyers LLP, presented city council with the findings from the 2009 city audit. Discussion held.

CONSENT ITEMS:

The bill list was reviewed in the amount of $308,131.87 with Councilmember Burns making a motion to approve as presented. Councilmember Seedorf seconded the motion. Discussion held on an $82.50 bill from Randel I. Bichler and two disbursements to Singleteary Food Solutions for $129,212.13 and $20,787.87. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

COMMITEE ITEMS:

Mayor Savick asked for a motion to accept the minutes submitted by Fire Department for a meeting that was held on May 11, 2010 and May 25, 2010 as presented. Councilmember Weber made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to

Mayor Savick asked for a motion to accept the minutes submitted by the Safety Committee for a meeting held on May 12, 2010 as presented. Councilmember Seedorf made the motion with a second from Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a request from the Municipal Liquor Store to purchase a television at an estimated expense of $500.00. Councilmember Burns made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request from the City Administrator to hire a part-time employee in the Motor Vehicle Department to maintain the required number of certified employees. Councilmember Weber made the motion with a second from Councilmember Seedorf. Discussion held on hours and budget. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to accept the minutes submitted by the Parks Board for a meeting held on May 12, 2010 as presented. Councilmember Gaines made the motion with a second from Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve hiring the list of employees recommended by the Parks Board for the 2010 public pool season. Councilmember Burns made the motion to hire: Alissa Vee, pool manager (WSI); Katie Linde, assistant manager (WSI);

Ashton Staloch, lifeguard; Thane O'Rourke, lifeguard; Dianna Tatge, lifeguard (WSI); Erinn Hotzler, lifeguard (WSI); Andrea Allis, lifeguard; Teddy Wiebold, lifeguard; Christopher Melby, lifeguard; Kevin George, lifeguard (WSI); Joey Miller, lifeguard; Allie Voigt, lifeguard; Tori Raimann, lifeguard; Lauren Schuster, lifeguard; and the following lifeguards pending certification process: JoEllen Mueller; Whitney Lutteke; Skylar Peterson; Lucas George; Tiffany Ulrich. Councilmember Seedorf seconded the motion. Discussion held on staffing levels and requirements. Roll call taken with Burns, Gaines, Savick, Seedorf, and Weber voting yea. **Motion carried.**

City council reviewed a draft of the minutes submitted by the Economic Development Authority for a meeting held on May 18, 2010.

City council reviewed a draft of the minutes submitted by the Infrastructure Committee for a meeting held on May 20, 2010.

Mayor Savick asked for a motion to approve a recommendation by the Infrastructure Committee to authorize installing a catch basin and storm sewer line on Fourth Street SE at a cost not to exceed $6,000.00. Councilmember Weber made the motion with a second from Councilmember Gaines. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voted yea. **Motion carried.**

Mayor Savick asked for a motion concerning a request from the Assistant Street Supervisor to consider changing the job description of the Street Supervisor position to permit it to fall under the International Union of Operating Engineers union contract. Councilmember Gaines made a motion to keep the Street Supervisor job description as is, with a second from Councilmember Burns. Discussion held on authority of the Bureau of Mediation Services, legal requirements and possible union grievance. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Weber abstained. Motion carried.

Mayor Savick asked for a motion to accept the Police Department report for the month of April as presented. Councilmember Seedorf made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the Development Department report for the month of April as presented. Councilmember Seedorf made the motion with a second from Councilmember Gaines. Discussion held on Singleteary Food Solutions. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a request by WFS to cut the curbs along First Street NE in front of the WFS property. Councilmember Weber made the motion with a second from Councilmember Gaines. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

GENERAL BUSINESS:

Mayor Savick asked for a motion to adopt RESOLUTION 2010-18: RESOLUTION RELATED TO TAX INCREMENT DISTRICT NO. 2-8 (COUNTY NO. 26) SUPER VALUE PROJECT. Councilmember Seedorf made the motion with a second from

Councilmember Weber. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request concerning Kernel Days from the Wells Area Chamber of Commerce for city council to authorize a noise variance for August 20-21, 2010 and blocking Seventh Avenue SW, from Half-Moon Road to First Street SW, for August 18-22, 2010. Councilmember Burns made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a request concerning Kernel Days from the Wells Area Chamber of Commerce for city council to authorize a fireworks display for August 20, 2010. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve liquor license renewal applications from American Legion (club license); VFW (club license/Sunday liquor license); Wells Municipal Liquor Store (liquor license/Sunday liquor license); Wildcats Bar & Grill (on-sale license). Discussion held. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Weber abstained. Motion carried.

Mayor Savick asked for a motion to approve temporary liquor license applications during the weekend of August 20, 2010 as part of Kernel Days for the Wells Jaycees and Wells Fire Department. Councilmember Burns made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick relinquished the floor to Doug Kuethe, of Precision Septic Services, to discuss the possibility of having four house north and one house south of Fifth Street NW have Precision Septic Services, INC connect to the existing city sewer by boring a two-inch force main parallel and west of Highway 29 and into an existing manhole on Fifth Street NW. Discussion held on state & county requirements, previous projects worked on by the company, and lifespan of grinder pumps. Councilmember Burns made a motion to move ahead with the project conditional on the approval of city engineers and city attorney, with all expenses being paid by the homeowners and/or Precision Septic Services. Councilmember Gaines seconded the motion. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a twelve-month extension to the PC/LAN SERVICES CUSTOMER AGREEMENT with Bevcomm, INC as presented. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a recommendation by the City Administrator to reopen the Wells Recycling Center on Tuesday afternoons due to reduced Local Government Aid (LGA) cuts from the State of Minnesota. Councilmember Weber made the motion with a second from Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to begin soliciting estimates to repair curbs listed by Assistant Street Supervisor Mike Pyzick which need repair before the 2010 Street Improvement Project begins. Councilmember Seedorf made the motion with a second from Councilmember Weber. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

City council reviewed an updated chart of 2010-11 Local Government Aid (LGA) reductions for the City of Wells.

City council reviewed the minutes submitted by the Wells Community Ambulance Service Board of Directors for a meeting held on April12, 2010.

PUBLIC COMMENT:

Bill Groskreutzk, Jr. – Discussed the Faribault County program Sentenced to Serve and possible ways the City of Wells could more effectively use it. Councilmember Weber asked for the topic to added to the next Infrastructure Committee agenda.

GUESTS:

Milt Peterson. – Informed council he has plans to open a new sanitation service headquartered in Wells and would appreciate the city's business.

EMPLOYEES:

Administrator Germann: Informed city council interviews for the Street Supervisor position will be scheduled starting at 4:30 p.m. on June 7, 2010 at the Wells Community Center. The top four candidates of 12 applicants will be scheduled for interviews. Administrator Germann requested authority to advertise for a part-time worker for the recycling center to replace an employee who resigned earlier in the year. Councilmember Weber made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

ANNOUCEMENTS:

Mayor Savick:	Nothing
Councilmember Burns:	Discussed compliance letters for residents who do not follow Planning & Zoning codes.
Councilmember Gaines:	Nothing
Councilmember Seedorf:	Nothing
Councilmember Weber:	Nothing

The next regularly scheduled council meeting was set for June 14, 2010 at 5:00 p.m. in the Wells Community Center. A special council meeting was set for June 7, 2010 at 4:30 p.m. in the Wells Community Center. Councilmember Gaines made a motion to adjourn with a second from Councilmember Seedorf. Meeting adjourned.

Mayor Shannon Savick

Administrator Jeremy R. Germann