



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Tuesday, October 26, 2009 from 5:00 p.m. until 5:30 p.m. in the Wells Community Center, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ron Gaines and Councilmember Ashley Seedorf. Councilmember Mike Weber was absent. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Police Chief Jim Ratelle, Community Development Director Austin Bless and Street Supervisor Rick LaVallie. Mayor Savick led the group in the "Pledge of Allegiance."

CONSENT ITEMS:

The agenda for the October 26, 2009 council meeting was reviewed with Councilmember Burns making a motion to approve the agenda as presented. The motion was seconded by Councilmember Gaines. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on October 13, 2009 were reviewed with Councilmember Gaines making a motion to accept the minutes as presented. Discussion held. The motion was seconded by Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

The monthly bills were reviewed in the amount of \$125,697.60 with Councilmember Burns making a motion to approve as presented. Councilmember Seedorf seconded the motion. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

The monthly financial reports were reviewed including balances & receipts, revenue & expenditures, building permits & report with Councilmember Burns making a motion to approve as presented. Councilmember Gaines seconded the motion. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

The monthly liquor comparison was reviewed with Councilmember Gaines making a motion to correct the September 2009 Year-to-Date figure to \$520,132.14, along approving the library automation, community center figures, yearly pool numbers, regular hours worked, over-time hours accrued and comp-time accumulated as presented. Councilmember Burns seconded the motion. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried

COMMITTEE ITEMS:

Mayor Savick asked for a motion to accept the minutes submitted by the Wells Public Library Board for a meeting held on September 9, 2009 as presented. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

City council reviewed a draft of the minutes submitted by the Housing & Redevelopment Authority for a meeting held on October 15, 2009. Discussion held on federal requirements to lower age limit as a means to increase occupancy.

City council reviewed a draft of the minutes submitted by the Economic Development Authority for a meeting held on October 20, 2009.

Mayor Savick asked for a motion to adopt a recommendation from the Street Department to change the wording on the street maintenance signs to reflect no parking from 10:00 p.m. until 6:00 a.m. and to publish the change in policy in the Wells Mirror. Councilmember Gaines made the motion with a second from Councilmember Burns. Discussion held on affect on downtown businesses. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the purchase 100 tons of road salt for the price of \$8,759.00. Councilmember Burns made the motion with a second from Councilmember Gaines. Discussion held on the ten tons of road salt received from the Minnesota Department of Transportation. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. **Motion carried.**

Mayor Savick asked for a motion to request estimates for potential overlays proposed by the Street Department for 2010. Councilmember Burns made the motion with a second from Councilmember Seedorf. Discussion held on bonding requirements and assessing policy. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

Mayor Savick asked for a motion to accept a report from the Community Development Office as presented. Councilmember Gaines made the motion with a second from Councilmember Burns. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

GENERAL BUSINESS:

Mayor Savick asked for a motion concerning the trailer court cleanup project as proposed by the Faribault County Commissioners. Councilmember Burns made a motion for the city to participate in the cleanup effort and to share in the costs with the county. Councilmember Gaines seconded the motion. Discussion held with Faribault County Commissioner Bill Groskreutzk, Jr. on the scope of the project. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. **Motion carried.**

Mayor Savick asked for a motion to adopt **RESOLUTION 2009-07: AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT MAINTENANCE AND OPERATION.** Councilmember Gaines made the motion with a second from

Councilmember Burns. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a payment of \$6,827.05 to Ulland Brothers, representing the remaining retainage on the Sixth Avenue SW and Ninth Street SW project, as recommended by Bolton & Menk, Inc. Councilmember Burns made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Savick and Seedorf voting yea. Councilmember Gaines abstained. **Motion carried.**

Mayor Savick asked for a motion to approve training by Blanding Leadership Foundation for Administrator Germann and Chief Ratelle on November 9, 2009 through November 13, 2009. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

Mayor Savick asked for a motion to approve three official job descriptions for the positions of Theatre Manager, Theatre Concession Manager and Theatre Custodian. Councilmember Burns made a motion to approve the three job descriptions as submitted in the October 26, 2009 council packet. The motion was seconded by Councilmember Gaines. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

Mayor Savick asked for a motion to approve a request from the Wells Area Chamber of Commerce to use the city hall hallway for Wells Does It Bright on November 20, 2009. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Motion carried.

City council received an update from Administrator Germann on the Garlock re-seeding project. He informed council three property owners have requested in writing for Stone Werx Landscape Artists to landscape their yard. Administrator Germann will work with the city attorney to have temporary easements drafted and discuss the four property owners which have requested to be paid out.

City council reviewed a letter from the Committee Against Domestic Abuse (CADA) of Faribault County which recognized the Wells Police Department for their efforts on behalf of victims of domestic violence.

City council reviewed the minutes of the Wells Community Ambulance Board from a meeting held on September 14, 2009.

City council reviewed the minutes of the Wells Public Utilities Board from a meeting held on September 1, 2009.

City council received an update from Development Director Bless on the Food 'N Fuel storage tanks.

GUEST:

- *Gene Weber* – Asked for council to cooperate to solve the city's problems and asked council to deal with each citizen by the same set of rules.

- *Milt Peterson* – Expressed his concern over the New Rule of Conduct passed by council during the September 28, 2009 meeting and how he was treated at the previous council meeting.

EMPLOYEES:

Administrator Germann: Discussed the city's revenue and expenditures through October 1, 2009. Administrator Germann explained city expenditures have been reduced by nearly \$150,000 compared to this time last year, however, revenue collected has been severely cut due to reductions in state aid and the recession.

ANNOUNCEMENTS:

Mayor Savick: Discussed publishing the official council minutes in the local newspaper and other alternatives to give those without internet access more information. Mayor Savick informed council she would be attending Blandin Leadership training during the November 9, 2009 council meeting.

Councilmember Burns: Discussed a printer needed by the Wells Public Library.

Councilmember Gaines: Nothing.

Councilmember Seedorf: Discussed downtown businesses that were interested in recycling but had difficulty delivering the material the city recycling center.

The next regularly scheduled council meeting was set for November 9, 2009 at 5:00 p.m. at the Wells Community Center. Councilmember Gaines made a motion to adjourn with a second from Councilmember Seedorf. Meeting adjourned.

Mayor Shannon Savick

Administrator Jeremy R. Germann