



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, May 11, 2009 from 5:00 p.m. until 6:30 p.m. in the Wells Community Center, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ashley Dylla, Councilmember Ron Gaines and Councilmember Mike Weber. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Street Supervisor Rick LaVallie and Accounting Clerk Jennie Kloos. Mayor Savick led the group in the "Pledge of Allegiance."

CONSENT ITEMS:

The agenda for the May 11, 2009 council meeting was reviewed with Councilmember Gaines making a motion to accept the agenda as presented. The motion was seconded by Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

The minutes of the council working session held on April 27, 2009 were reviewed with Councilmember Dylla making a motion to accept the minutes as presented. The motion was seconded by Councilmember Burns. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on April 27, 2009 were reviewed with Councilmember Gaines making a motion to accept the minutes with corrections with a second from Councilmember Weber. The minutes should read:

*Mayor Savick asked for a motion to approve the hiring up of two part-time seasonal workers for the street department at minimum wage. Councilmember Gaines made the motion with a second from Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.***

*Mayor Savick asked for a motion to accept Community Development Director Zoa Heckman's resignation. Councilmember Weber made the motion with a second from Councilmember Gaines with regret. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.** (City Council is clarifying for the record, council accepted the Community Development Director's resignation not resignation letter.)*

Councilmember Weber made a motion for the chair to enforce the Rules of Conduct for Public Comment which allows each member of the public to speak once per meeting. The chair did not recognize Councilmember Weber's objection. Mayor Savick gives the floor to Sorenson.

The minutes of the special council meeting held May 4, 2009 were reviewed with Councilmember Burns making a motion to accept the minutes as presented. The motion was seconded by Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines and Savick voting yea. Weber abstained. Motion carried.

The monthly bills were reviewed in the amount of \$145,822.93 with Councilmember Dylla making a motion to pay the bills. Councilmember Gaines seconded the motion. Discussion held on bills from Wells Public Utilities, Bevcomm and Bolton & Menk. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

PRESENTATION:

Kyle Meyers, a representative from Abdo, Eick & Meyers LLP located in Mankato, Minnesota, presented City Council with the official 2008 audit. Discussion held.

COMMITTEE ITEMS:

Mayor Savick asked for a motion to accept the minutes submitted by the Economic Development Authority from meetings held on; March 17, 2009; March 26, 2009; and April 7, 2009 as presented. Councilmember Burns made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines, Savick and Weber. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Housing & Redevelopment Authority from meetings held on March 19, 2009 and April 7, 2009 as presented. Councilmember Gaines made the motion with a second from Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Fire Department from meetings held on April 14, 2009 and April 28, 2009 as presented. Councilmember Dylla made the motion with a second from Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Flame Theater Board from a meeting held on April 22, 2009 as presented. Councilmember Burns made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

City Council reviewed the monthly report from the Fire Department for April.

Mayor Savick asked for a motion to accept the monthly report from the Street Department for April as presented. Councilmember Dylla made the motion with a second

from Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the monthly report from the Police Department for April as presented. Councilmember Burns made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

GENERAL BUSINESS:

Mayor Savick asked for a motion to name Nathan Bichler Interim City Coordinator, for the next 90 days or until a permanent solution is found. Councilmember Weber made the motion with Councilmember Burns giving a second. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to create a four-person steering committee to lead the search for a replacement for the Community Development Director. The committee will consist of members from the Economic Development Authority, Housing & Redevelopment Authority, Planning & Zoning and City of Wells. Councilmember Burns made the motion with Councilmember Gaines giving a second. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to name Administrator Germann as the city representative to the steering committee. Councilmember Weber made the motion with Councilmember Gaines giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion on Schrader Enterprises' request to clarify which spraying option council awarded during the April 27, 2009 council meeting. Councilmember Weber made a motion to have Schrader Enterprise delay spraying until further advised by council and the parks had been viewed by the Street Supervisor. Councilmember Gaines seconded the motion. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Councilmember Weber made a motion to approve one of two applications contained within in the May 11, 2009 council packet for use in determining future board appointments. Motion failed for lack of a second.

Mayor Savick asked for a motion to approve a promissory note between the City of Wells and the Wells Public Utilities for a sum of \$50,000.00 for the term of four years beginning on January 15, 2010 at a rate of 3.5 percent interest. The \$50,000.00 will used for the purchase of a 3,000 gallon tanker for the fire department. Councilmember Burns made the motion with Councilmember Gaines giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve an estimate of \$2,945.00 from AJ Henry Fence Company LLC, located in St. Peter, Minnesota, for replace a backstop at Half-Moon Park. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the Parks Board recommendation to hire the following lifeguards for the 2009 pool season: Eric Melby (Assistant Manager); Amy Gackstetter; Rebecca Olson; Joey Miller; Bethany Schweer; Erin Hotzler; Katie Linde; Dianna Tatge; Riley Stenzel; Andrea Allis; Cole Minks; Justin Melby; Kevin George; Riley Niebuhr; Lauren Schuster; and Christopher Melby. Councilmember Gaines made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Administrator Germann informed council he would be using vacation days between May 18, 2009 and May 22, 2009.

Mayor Savick asked for a motion regarding Jim Korman, of 890 Eighth Street SW, who requested council consider grading a platted, undeveloped roadway near his home to eliminate the consistent pooling of water. Councilmember Weber made a motion to grade the platted roadway with the personnel from the street department after being engineered from I & S Group, located in Mankato, Minnesota. Councilmember Gaines seconded the motion. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion failed.** Councilmember Weber made a motion to have the platted roadway graded no more than \$3,500.00 which includes engineering fees and the street department grading the area. Councilmember Burns seconded the motion. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

GUESTS:

- *Ann Schuster* – Thanked council for moving ahead on creating a steering committee and stressed the importance of having a Community Development Director.
- *Darrin Magnuson* – Commended council for taking action on the Community Development Director vacancy.

EMPLOYEES:

Administrator Germann: Asked council if they desired him to attend the League of Minnesota Cities 2009 Annual Conference. Councilmember Weber made the motion for Administrator Germann to attend the conference with a second from Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

ANNOUNCEMENTS:

Councilmember Burns: Nothing
Councilmember Dylla: Councilmember Dylla made a motion to authorize the City Administrator to spend up to \$5,000.00 on a non-budgeted item. Councilmember Burns gave a second. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Councilmember Dylla made a motion to reduce council meetings to one per month during summer months. Motion failed for lack a second.

Councilmember Gaines:

Nothing

Councilmember Weber:

Made a motion to officially adopt Robert's Rules of Order to be followed during council meetings. Mayor Savick discussed the option of adopting a concise version of Robert's Rules of Order. Council requested Administrator Germann forward the information to all council members to reviewed and discussed during the May 21, 2009 regular council meeting. Councilmember Weber withdrew his motion.

Mayor Savick:

Nothing

The next regularly scheduled council meeting was set for May 21, 2009 at 5:00 p.m. at the Wells Community Center. A motion to adjourn was made by Councilmember Dylla with a second from Councilmember Gaines. Meeting adjourned.

Mayor Shannon Savick

Administrator Jeremy R. Germann