



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, March 23, 2009 from 5:15 p.m. until 6:30 p.m. in the Wells City Building, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ashley Dylla, Councilmember Ron Gaines and Councilmember Mike Weber. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Street Supervisor Rick LaVallie, Police Chief Jim Ratelle and City Attorney David Frundt. Mayor Savick led the group in the "Pledge of Allegiance."

CONSENT ITEMS:

The minutes of the regularly scheduled council meeting held on March 9, 2009 were reviewed with Councilmember Gaines making a motion to accept the minutes as presented. The motion was seconded by Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

The monthly bills were reviewed in the amount of \$148,739.53 with Councilmember Burns making a motion to pay the bills. Councilmember Gaines seconded the motion. Discussion held on bills from Barco Products Company and Bevcomm. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve financial reports as presented, which included balances & receipts, liquor monthly comparison, building report, library automation, community center figures, and over-time & comp-time reports. Councilmember Weber made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Councilmember Weber made a motion for council packets to include monthly reports on work hours accumulated by hourly employees. Motion died for lack of a second.

Councilmember Weber made a motion for the chair to reconsider. The motion was seconded by Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Councilmember Gaines made a motion for council packets to include monthly reports on work hours accumulated by hourly employees. Councilmember Burns seconded the motion. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

COMMITTEE ITEMS:

Mayor Savick asked for a motion to approve the minutes submitted by the Parks Board from a meeting on February 5, 2008 as presented. Councilmember Weber asked for the record to reflect that the contractor selected needs to adhere to state laws need for public safety and insurance reasons. Councilmember Burns made a motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber. Motion carried.

Mayor Savick asked for a motion to accept the recommendation of the Parks Board to retain Alissa Vee as the pool manager for the 2009 season. Motion was made by Councilmember Burns with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to accept the recommendation of the Parks Board to increase the admission price to the pool to \$4.00. Motion made by Councilmember Burns with a second from Councilmember Weber. Discussion held. Roll call taken with Burns, Savick and Weber voting yea. Dylla and Gaines voted nea. **Motion carried.**

Mayor Savick asked for a motion to accept the recommendation of the Parks Board to increase the price of individual season passes to \$50.00 and the price of family season passes to \$95.00. Motion made by Councilmember Gaines with a second from Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to accept the recommendation of the Parks Board to increase the price of the tennis program to \$20.00 per person. Motion made by Councilmember Burns with a second from Councilmember Gaines. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the minutes from the Economic Development Authority from a meeting on February 17, 2009 as presented. Councilmember Dylla made the motion with a second from Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the recommendation of the Flame Theatre Board to increase the price of children's tickets to \$3.00 starting June 1, 2009. Motion made by Councilmember Burns with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to research the expense of installing bars in the city hall/theatre restrooms to make them handicap accessible. Motion made by Councilmember Weber with a second from Councilmember Burns. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the minutes from the Flame Theatre Board from a meeting on February 18, 2009 as presented. Motion made by Councilmember Gaines with a second from Councilmember Weber. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve the 2008 annual report from the Wells Public Library as presented. Motion made by Councilmember Burns with a second from

Councilmember Dylla. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried.

GENERAL BUSINESS:

Mayor Savick asked for a motion to officially state Administrator Germann had done a “good job” over his probationary period as City Administrator to fulfill council’s review of his performance as described by the personnel policy. Councilmember Gaines made the motion with Councilmember Weber giving a second. Discussion held. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.** Council recommended the city attorney review an employment contract submitted by Germann before voting on the contract. Councilmember Weber made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion approving the Professional Service Agreement proposed by Frundt & Johnson, LTD for law services. Councilmember Weber made a motion to accept the proposal from Frundt & Johnson for a pro-rated retainer of \$12,000.00 with law office supply council with quarterly statements. Councilmember Burns gave a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion concerning the airport hanger leases. Councilmember Weber made a motion to look into the matter further to see what types of chemicals were being stored and all the property safety precautions will be taken by leasees. Councilmember Burns seconded the motion. Roll call taken with Gaines and Weber voting yea. Burns, Dylla and Savick voted nea. **Motion failed.** Councilmember Gaines made a motion to approve to the airport hanger leases as presented. Councilmember Dylla seconded the motion. Roll call taken with Burns, Dylla, Gaines and Savick voting yea. Weber voted nea. **Motion carried.** Councilmember Weber made a motion to have the city attorney to review the airport leases for 2010. Councilmember Gaines seconded the motion. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

GUESTS:

- *Scott Sailor* – Discussed a violation letter he received concerning a structure in his backyard and the conflicting statements from the city building inspector.

GENERAL BUSINESS:

City Council opened sealed bids for landscaping property located at 410 Ninth Avenue SW, as part of a **Property Development and Construction Easement Agreement** agreed upon in October. The bids were as followed:

Option A:	Customized Landscape	\$15,378.60
	Stone Werx Landscape Artist	\$19,879.65
	Winchester Landscaping	\$26,243.00
Option B:	Customized Landscape	\$26,743.22

Stone Werx Landscape Artist	\$29,475.85
Winchester Landscaping	\$36,318.00

Councilmember Dylla made a motion to give Administrator Germann an opportunity to review the bids before council votes on the issue. Councilmember Burns seconded the motion. Roll call taken with Burns, Dylla, Gaines and Savick voting yea. Weber abstained. **Motion carried.**

City Council reviewed the Parks Department budget from 2005.

EMPLOYEES:

Administrator Germann: Administrator asked council to consider the Fire Department's recommendation to nominate Dane Giese as a volunteer firefighter. Councilmember Weber made the motion with Councilmember Gaines giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. **Motion carried.**

ANNOUNCEMENTS:

Councilmember Burns: Nothing
Councilmember Dylla: Nothing
Councilmember Gaines: Nothing
Councilmember Weber: Discussed working sessions, the need for committee meetings, job descriptions and the recycling center.
Mayor Savick: Asked council for a motion to create a Budget Committee, Planning Committee and Capital Equipment Committee. Councilmember Weber made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Gaines, Savick and Weber voting yea. Motion carried. Asked for police/fire and street/sewer to be added to the agenda under old business.

The next regularly scheduled council meeting was set for April 27, 2009 at 6:30 p.m. in the Wells City Building, Council Chambers. A motion to adjourn was made by Councilmember Weber with a second from Councilmember Burns.

Mayor Shannon Savick

Administrator Jeremy R. Germann