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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, July 27, 2009 from 5:00 p.m. until 6:30 p.m. in the Wells Community Center, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ron Gaines, Councilmember Ashley Seedorf and Councilmember Mike Weber. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Street Supervisor Rick LaVallie and Police Chief Jim Ratelle. Mayor Savick led the group in the "Pledge of Allegiance."

#### **CONSENT ITEMS:**

The agenda for the July 27, 2009 council meeting was reviewed. Councilmember Burns made a motion to accept agenda as presented. The motion was seconded by Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on July 13, 2009 were reviewed with Councilmember Gaines making a motion to accept the minutes as presented. The motion was seconded by Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

The monthly bills were reviewed in the amount of \$209,280.13 with Councilmember Burns making a motion to approve as presented. Councilmember Seedorf seconded the motion. Discussion held on bills from Ulland Bros., Police Department, Frundt & Johnson. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

The monthly financial reports were reviewed including balances & receipts, revenue & expenditures, liquor monthly comparison, building permits & report, library automation, community center figures, regular hours worked, over-time hours accrued and comp-time accumulated, yearly pool report, with Councilmember Burns making a motion to approve as presented. Councilmember Gaines seconded the motion. Roll call taken with Burns, Savick, Seedorf and Weber voting yea. Motion carried

#### **COMMITTEE ITEMS:**

Mayor Savick asked for a motion to accept the minutes submitted by the Economic Development Authority for meetings held on May 19, 2009; May 28, 2009; and June 16, 2009. Councilmember Burns made the motion with a second from Councilmember

Gaines. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Housing & Redevelopment Authority for meetings held on May 21, 2009 and June 17, 2009. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Infrastructure Committee for a meeting held on July 15, 2009. Discussion held on extending utility services to residents currently using septic tanks. Councilmember Burns made the motion with a second from Councilmember Weber. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Airport Commission for a meeting held on July 17, 2009. Councilmember Seedorf made the motion with a second from Councilmember Gaines. Discussion held on airport contracts. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a recommendation from the Planning Committee to spend up to \$1,000.00 to build an office for the community development office on the main floor of city hall. Councilmember Weber made the motion with a second from Councilmember Gaines. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to accept the minutes submitted by the Planning Committee for a meeting held on July 21, 2009. Councilmember Gaines made the motion with a second from Councilmember Burns. Discussion held on adopting official city job descriptions. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a request from the Wells Public Library to hire Jennifer Herbst to permanent position of part-time assistant librarian. Councilmember Burns made the motion with a second from Councilmember Weber. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request from the Police Department to have full-time police officer Eric Neubauer removed from probation. Councilmember Weber made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to have the city withdraw its job offer to the original candidate and hire Steve Seipp for a part-time police officer position. The motion was made by Councilmember Gaines with a second from Councilmember Burns. Discussion held on scheduling conflicts. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber. **Motion carried.**

City council reviewed the attendance records for the first six months of operations at the Flame Theatre in fiscal year 2009.

## GENERAL BUSINESS:

Mayor Savick asked for a motion to grant an on-sale liquor license to Jake's Pizza for the period commencing on July 27, 2009 and terminating March 31, 2010. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request from the United Methodist Youth to hold a tailgate party in the parking lot of the public pool on August 8, 2009. Councilmember Burns made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

City council reviewed pay estimate No. 6 from Ulland Bros. for street improvements on Sixth Avenue SW and Ninth Street SW. Discussion held on different aspects of the project and subsequently the bill.

Mayor Savick asked for a motion to offer a position in community development to the candidate selected during the interview process. Councilmember Seedorf made the motion with a second from Councilmember Weber. Discussion held with City Attorney David Frundt on proper hiring procedure. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting nea. **Motion failed.** Mayor Savick asked for a motion to be reworded to offer the position to Austin Bleess, and to have the city administrator negotiate a salary starting at \$35,000.00 but not to exceed \$40,000.00. The salary will be re-examined contingent on a six-month probation and review. Councilmember Seedorf made the motion with Councilmember Burns giving a second to the motion. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

City council discussed the possibility of adopting a uniform standard for maintenance of proposed roads in the City of Wells.

City council discussed the Blandin Community Leadership Program and its steering committee meeting scheduled for July 28, 2009.

City council reviewed a letter from the Department of Minnesota Management and Budget informing the City of Wells of its portion of unallotment of local government aid.

City council reviewed a letter from Schrader Enterprises informing council of its decision to withdraw their bid for spraying of option three on a bid dated March 16, 2009.

City council reviewed a report from the State of Minnesota showing the city's annual disclosure of tax increment districts of the year ended December 31, 2008.

City council reviewed a letter from the League of Minnesota Cities which recognized Representative Tony Cornish for his legislative contributions during the 2009 session.

## PUBLIC COMMENT:

- *Marlene Staloch* – Expressed her concern for the golf carts being operated by minors on city streets.

**GUEST:**

- *Peggy Mosser* – Expressed her dissatisfaction with being annexed into the city and not receiving certain utilities despite paying taxes. Asked council look further into the matter.

**EMPLOYEES:**

*Administrator Germann:* Discussed an issue on the extension of Sixth Street SW where council voted to put in 35 feet of curb and gutter while not removing shrubbery planted in the area. Germann informed council the city was able to place 32 feet of curb and gutter without taking out the shrubbery, but asked if council wanted to pour the remaining three feet. No councilmember requested the additional three feet to be poured.

**ANNOUCEMENTS:**

*Mayor Savick:* Discussed the Blandin Community Leadership Program, which will conduct a steering committee meeting on July 28, 2009 in the community center.

*Councilmember Burns:* Discussed the fee scheduled.

*Councilmember Gaines:* Nothing

*Councilmember Seedorf:* Discussed safety concerns over shrubs near an intersection located at the corner of Second Street NW. Councilmember Gaines stated the shrub had been inspected by the state and determined not to be a safety concern. Discussed weeds in front of Food 'N Fuel with Kernel's Days approaching.

*Councilmember Weber:* Discussed the gas tanks used by Food 'N Fuel, asked City Attorney David Frundt about the Frundt & Johnson bill, and discussed the steering committee.

The next regularly scheduled council meeting was set for August 10, 2009 at 5:00 p.m. at the Wells Community Center. A motion to adjourn was made by Councilmember Seedorf with a second from Councilmember Gaines. Meeting adjourned.

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Mayor Shannon Savick

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Administrator Jeremy R. Germann