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# COUNCIL PROCEEDINGS

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CITY OF WELLS, MINNESOTA

## MINUTES

### Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, August 10, 2009 from 5:00 p.m. until 6:30 p.m. in the Wells Community Center, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ron Gaines, Councilmember Ashley Seedorf and Councilmember Mike Weber. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Street Supervisor Rick LaVallie and Police Chief Jim Ratelle. Mayor Savick led the group in the "Pledge of Allegiance."

#### CONSENT ITEMS:

The agenda for the August 10, 2009 council meeting was reviewed with Councilmember Gaines making a motion to accept the agenda as presented. The motion was seconded by Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on July 27, 2009 were reviewed with Councilmember Gaines making a motion to accept the minutes as presented. The motion was seconded by Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

The monthly bills were reviewed in the amount of \$256,814.98 with Councilmember Weber making a motion to approve as presented (while delaying payment to H. J. Drummer for \$5,344.00 until it could be reviewed further). Councilmember Burns seconded the motion. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber Voting yea. Motion carried.

#### COMMITTEE ITEMS:

Mayor Savick asked for a motion to accept the minutes submitted by the Planning & Zoning Commission for a meeting held on July 6, 2009 and minutes submitted by the Fire Department for July 14, 2009 & July 28, 2009 as presented. Councilmember Gaines made the motion with a second from Councilmember Weber. Discussion held on a handicap ramp and the West Meadow Subdivision. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion concerning a long-term lease for Mark Gregor for the purpose of renting land to build a hanger on at the Wells Airport. Councilmember Burns made a motion to have City Attorney David Frundt draw up a 25-year lease and to rent the land for \$300.00 a month until the end of 2009 when new fees are set.

Councilmember Gaines seconded the motion. Discussion held Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to accept the minutes by the Airport Commission for a meeting held on July 22, 2009 as presented. Councilmember Weber made the motion with a second from Councilmember Seedorf. Discussion held on fees charged by surrounding communities. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the monthly report from the Street Department and the Fire Department for June as presented. Councilmember Seedorf made the motion with a second from Councilmember Burns. Discussion held on maintenance of the United Health District Clinic parking lot and maintenance of proposed roads. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve a recommendation by the Flame Theatre Board to hire Heidi Wiebold, Danielle Roberts and John-Mark Dundus as concession workers. Councilmember Burns made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the resignation of concession worker Brittany Pitcher from the Flame Theatre. Councilmember Gaines made the motion with a second from Councilmember Seedorf. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

City council reviewed a letter from the Wells Greater United Fund informing the Park Committee the city has received a donation of \$1,500.00 derived from the fall 2008 fund drive. Council requested a thank-you letter be sent to the Well Greater United Fund for the donation and to committee chairman Steve Linde for submitting the request.

Mayor Savick asked for a motion regarding a request from the Motor Vehicle Department to install security cameras in City Hall. The security system would allow for a Paragon ATM to be installed. Councilmember Weber made a motion to deny the request. Motion failed for lack of a second.

Mayor Savick asked for a motion regarding a request from the Motor Vehicle Department to install security cameras in City Hall. Councilmember Gaines made a motion to approve the request with a second from Councilmember Burns. Discussion held. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Weber voted nea. **Motion carried.**

#### **GENERAL BUSINESS:**

Mayor Savick asked for a motion regarding a requirement from the Bureau of Mediation Services to determine the definition of the appropriate labor unit for AFSCME Council No. 65 and establish a list of employees falling within its scope as requested from a letter dated July 28, 2009. Councilmember Weber made a motion to discuss the issue in closed session. Motion failed for lack of a second.

Mayor Savick asked for a motion regarding a requirement from the Bureau of Mediation Services to determine the definition of the appropriate labor unit for AFSCME Council No. 65 and establish a list of employees falling within its scope as requested from a letter dated July 28, 2009. Councilmember Burns made a motion to have the city administrator to complete the documentation with a second from Gaines. Discussion held. Roll call taken with Burns, Gaines, Savick and Seedorf voting yea. Weber abstained. **Motion carried.**

City council reviewed a letter from the city administrator requesting the Budget Committee set a date to meet for the third quarter. The committee selected 4:00 p.m. on August 19, 2009.

Mayor Savick asked for a motion to approve pay estimate No. 6 submitted by Bolton & Menk on behalf of Ulland Brothers, INC for the amount of \$67,643.09. Councilmember Weber made the motion with a second from Seedorf. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request from Bolton & Menk to sign the notice of termination of the NPDES construction stormwater permit program for the 2008 street improve project. Councilmember Weber made the motion with a second from Councilmember Burns. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a salary of \$37,500.00 for Austin Bless who will serve as the city's Community Development Director. Councilmember Burns made the motion with a second from Councilmember Weber. Discussion held on thanking Nathan Bichler for serving as interim city coordinator during the hiring process. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve an official job description, as submitted in the August 10, 2009 council packet, for the position of Community Development Director. Councilmember Weber made the motion with a second from Councilmember Burns. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. Motion carried.

City council received a rough draft of the 2010 General Budget from the city administrator which is required by Minnesota Statute to be certified by September 15. Discussion held.

## **EMPLOYEES:**

*Administrator Germann:* City Council reviewed a bid from Customized Landscape for the restoration of Half-Moon Park ball diamond at a price of \$5,338.41. The city administrator explained the Parks Board had previously requested bids for the project on two occasions but had not received a bid. The Parks

Board recommended hiring Customized Landscape to do the project. Councilmember Weber made a motion to go out for bid. Motion failed for lack of a second.

Mayor asked for a motion on the Half-Moon Park ball diamond restoration project. Councilmember Burns made a motion to accept Customized Landscape's estimate of \$5,338.41. Councilmember Gaines seconded the motion. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

The administrator discussed an obnoxious weed violation on the north section of town, which involves organic agricultural land. Councilmember Weber made a motion to give the land owner a final notice and to cut and/or spray the weeds if they are not brought into compliance. Councilmember Seedorf seconded the motion. Discussion held. Roll call taken with Burns, Gaines, Savick, Seedorf and Weber voting yea. **Motion carried.**

#### **ANNOUCEMENTS:**

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| <i>Mayor Savick:</i>          | Nothing  |
| <i>Councilmember Burns:</i>   | Nothing  |
| <i>Councilmember Gaines:</i>  | Nothing  |
| <i>Councilmember Seedorf:</i> | Discussed obnoxious weeds in front of Food 'N Fuel with Kernel Days approaching.   |
| <i>Councilmember Weber:</i>   | Discussed the gas tanks used by Food 'N Fuel, the trailer court, asked where the city attorney was on annexation agreement, and fall broadleaf spraying for the parks. |

The next regularly scheduled council meeting was set for August 24, 2009 at 5:00 p.m. at the Wells Community Center. A motion to adjourn was made by Councilmember Seedorf with a second from Councilmember Gaines. Meeting adjourned.

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Mayor Shannon Savick

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Administrator Jeremy R. Germann