



COUNCIL PROCEEDINGS

CITY OF WELLS, MINNESOTA

MINUTES

Regular Session of City Council City of Wells

The Wells City Council convened in regular session on Monday, April 13, 2009 from 5:00 p.m. until 6:40 p.m. in the Wells City Building, Council Chambers. Mayor Shannon Savick called the meeting to order with the following council members and employees present: Councilmember Steve Burns, Councilmember Ashley Dylla and Councilmember Mike Weber. Councilmember Ron Gains was absent. Employees present: City Administrator Jeremy Germann, Deputy Clerk Deb Redman, Street Supervisor Rick LaVallie, Police Chief Jim Ratelle and Fire Chief Mike Pyzick. Mayor Savick led the group in the "Pledge of Allegiance."

CONSENT ITEMS:

The minutes of the council working session held on March 23, 2009 were reviewed with Councilmember Dylla making a motion to accept the minutes with one correction. The minutes should read:

*Mayor Shannon Savick called the meeting to order with the following council members and employees present:
Councilmember Ashley Dylla, Councilmember Ron Gaines and Councilmember Mike Weber.*

The motion was seconded by Councilmember Burns. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

The minutes of the regularly scheduled council meeting held on March 23, 2009 were reviewed with Councilmember Burns making a motion to accept the minutes as presented. The motion was seconded by Councilmember Weber. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

The monthly bills were reviewed in the amount of \$173,718.01 with Councilmember Burns making a motion to pay the bills. Councilmember Dylla seconded the motion. Discussion held on bills from Hobart's Sales & Service and Streicher's Police Equipment, INC. Roll call taken with Burns, Dylla, Gains, Savick and Weber voting yea. Motion carried.

COMMITTEE ITEMS:

Mayor Savick asked for a motion to accept the minutes submitted by the Housing & Redevelopment Authority from a meeting held on February 19, 2009 as presented. Councilmember Dylla made a motion with Councilmember Weber giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve the recommendation of the Housing & Redevelopment Authority to appoint David Braun to fill a vacancy its board. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept the minutes submitted by the Planning & Zoning Board (March 2, 2009); Theater Board (March 18, 2009); Fire Department Meeting (March 10 & 24, 2009) as presented. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve the recommendation from the Planning Committee to relocate council chambers to the Wells Community Center for future regularly scheduled council meetings and working sessions on a six-month trial basis. Councilmember Weber made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for motion to accept the minutes of the Planning Committee from a meeting held on March 30, 2009 as presented. Discussion held. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to accept minutes of the Budget Committee from a meeting held on April 6, 2009 as presented. Discussion held. Councilmember Dylla made the motion with Councilmember Weber giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to choose one of two nominations made by the Economic Development Authority to fill a vacancy on its board. Councilmember Burns made a motion to appoint James Heckman to the Economic Development Authority. Councilmember Dylla gave a second to the motion. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Councilmember Weber made a motion for city council to accept applications to fill board vacancies in the future. Motion failed for lack of a second.

Mayor Savick asked for a motion to accept the Street Department's March report as presented. Councilmember Burns made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Mayor Savick asked for a motion to approve the Street Department's recommendation to have Mac Queen Equipment repair the Pelican street sweeper at a cost of \$4,000.00. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the Street Department's recommendation to purchase insect control chemicals from US Vector Controls at a cost of \$5,098.16. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the Street Department's recommendation to purchase 8,000 gallons of dust control from Freeborn County Co-Op Oil at a cost of \$0.77 per gallon of magnesium chloride. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla and Savick voting yea. Weber voted nea. **Motion carried.**

Mayor Savick asked for a motion to approve the Street Department's recommendation to purchase 5,000 pounds of crack sealant from Bargen, INC at a cost of \$5,425.00. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the Fire Department's March report as presented. Councilmember Dylla made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

City Council reviewed an employment evaluation by the Minnesota Department of Public Safety for the performance of Deputy Registrar contact person Deb Redman. Council discussed the exceptional evaluation received by Redman.

Mayor Savick asked for a motion to accept the Police Department's March report as presented. Councilmember Burns made the motion with a second from Councilmember Dylla. Discussion held. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

GENERAL BUSINESS:

City Council reviewed a proclamation from the City of Wells declaring April child abuse prevention month.

Mayor Savick asked for a motion for the City of Wells to enter into an employment agreement with City Administrator Jeremy Germann under the terms and conditions set forth under the presented contract. Discussion held. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Weber and Savick voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the city administrator's recommendation to remove Jennie Kloos from probation as outlined for new hires under the personnel policy for the position of Accounting Clerk. Councilmember Dylla made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

City Council reviewed a certificate and letter from the Minnesota Management & Budget Department notifying the City of Wells it has complied with the Local Government Pay Equity Act.

Mayor Savick asked for a motion to grant the city administrator's request to allow Liquor Store Manager Miles Lindholm to attend the 2009 Minnesota Municipal Beverage Association Conference May 17-20, 2009. Councilmember Burns made the motion with

a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve city liquor licenses to the American Legion, \$100.00 club liquor license (July 1, 2009 through June 20, 2010); VFW Post, \$100.00 club liquor license (July 1, 2009 through June 20, 2010); Wildcats Bar & Grill, \$500.00 on-sale liquor license (July 1, 2009 through June 30, 2010); Wildcats Bar & Grill, \$12.00 Sunday liquor license (July 1, 2009 through June 30, 2010); VFW Post, \$15.00 new Sunday liquor license (April 13, 2009 through June 30, 2010). Councilmember Dylla made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve the creation of two committees which will report to council working sessions. The Infrastructure Committee will consist of two council members and the necessary city employees. The Safety Committee will consist of two council members and the necessary city employees. Councilmember Burns made a motion to create an Infrastructure Committee and a Safety Committee. Councilmember Dylla gave a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to appoint Councilmember Gaines and Councilmember Weber to the Infrastructure Committee. Councilmember Dylla made the motion with Councilmember Burns giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to appoint Councilmember Burns and Councilmember Dylla to the Safety Committee. Councilmember Burns made the motion with Councilmember Dylla giving a second. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for motion to postpone the awarding of the landscaping bids for property located at 410 Ninth Avenue SW, until a meeting could be arranged with all council members present. Councilmember Dylla made the motion with a second from Councilmember Burns. Roll call taken with Burns, Dylla and Savick voting yea. Weber abstained. **Motion carried.**

Mayor Savick asked for a motion to approve recommendations by City Attorney David Frundt to the Wells Airport leases. Councilmember Weber made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

Mayor Savick asked for a motion to approve a request to purchase a countertop and cabinet for the Well Community Center. Councilmember Burns made the motion. Motion failed for lack of a second.

Mayor Savick asked for a motion to approve a request from the Wells Area Chamber of Commerce to release \$1,200.00 of funds appropriated for the chamber. Councilmember Burns made the motion with a second from Councilmember Dylla. Discussion held. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

City Council opened sealed bids for a new tanker for the Fire Department. The bids were as followed:

International Motor Trucks:	Chassis Proposed Price	\$85,475.00
Midwest Fire Equipment:	Chassis Proposed Price	\$76,118.00
	Apparatus & Chassis Price	\$152,484.00

Councilmember Burns made a motion to accept the bid of \$152,484.00 for apparatus and chassis for a 3,000 gallon tanker submitted by Midwest Fire Equipment & Repair, from Luverne, Minnesota. Councilmember Dylla seconded the motion. Discussion held. Roll call taken with Burns, Dylla, Savick and Weber voting yea. **Motion carried.**

GENERAL INFORMATION:

City Council reviewed an article from the Albert Lea Tribune published March 26, 2009 concerning the recent hire of Jim Ratelle as the City of Wells Chief of Police.

City Council reviewed a letter from Mediacom dated March 24, 2009 informing council of new customer rates starting April 24, 2009.

PUBLIC COMMENT:

- *Mike Schrader* – Discussed issues relating to services provided by Schrader Enterprises to the City of Wells.
- *Francis Wilder* – Stated he would like to see the official minutes of city council meetings published in the *Wells Mirror*.
- *Martin Dylla* – Stated he would like the city council to rectify an easement issue he has with the City of Wells without getting attorneys involved. Administrator Germann distributed a written response from the League of Minnesota Cities.

OLD BUSINESS:

Administrator Germann asked council to discuss the topic of a new police vehicle during the next Safety Committee meeting.

Administrator Germann informed council construction will begin in the near future on the Doolittle Sewer Project, located at 250 Third Street NW. The cost of the project will be assessed on Kenneth Doolittle's property tax.

Mayor Savick asked for a motion regarding field tiles which may have been negatively affected by the interceptor project. Councilmember Burns made a motion to spend up to \$1,500.00 to unbury a small number of field tiles to determine if a problem does exist. Councilmember Dylla seconded the motion. Roll call taken with Burns, Dylla and Savick voting yea. Weber abstained. **Motion carried.**

Administrator Germann distributed a written response from Bolton & Menk, INC answering council's request to have Ulland Brothers, INC contacted on the city's behalf to delete the bituminous paving from the Sixth Avenue & Ninth Street SW Street Project and install concrete pavement as an alternative.

Councilmember Weber made a motion to contact Bolton & Menk, INC to see if the expense the engineering firm or Ulland Brothers, INC will reimburse the city for expenses caused by frozen waterlines at 400 Ninth Street SW. The motion was seconded by Councilmember Burns. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

EMPLOYEES:

Administrator Germann: Nothing

ANNOUNCEMENTS:

Councilmember Burns: Councilmember Burns requested a motion be made to give the Wells Baseball Association / Wells Wildcats permission to use the Thompson Park concession stand on May 3 & 24; June 13, 21 & 27; July 5, 12 & 18. Councilmember Weber made the motion with a second from Councilmember Dylla. Roll call taken with Burns, Dylla, Savick and Weber voting yea. Motion carried.

Councilmember Dylla: Nothing

Councilmember Weber: Discussed committees.

Mayor Savick: Nothing

The next council working session was set for April 27, 2009 at 4:00 p.m. at the Wells Community Center. The next regularly scheduled council meeting was set for April 27, 2009 at 5:00 p.m. at the Wells Community Center. A motion to adjourn was made by Councilmember Weber with a second from Councilmember Dylla.

Mayor Shannon Savick

Administrator Jeremy R. Germann