RESOLUTION 2007-10

RESOLUTION ADOPTING A PROCUREMENT POLICY FOR THE CITY OF WELLS

WHEREAS: The use of Small Cities Development Program funds requires the use of a documented procurement policy, and

WHEREAS: The Small Cities Development Program (SCDP), under the State Department of Employment and Economic Development (DEED) has certain standards that must be met in the process of procurement of goods and services for SCDP projects, and

WHEREAS: The bidder who submits the lowest bid in dollars is not necessarily the "lowest responsible bidder", and the quoted phrase gives the council reasonable discretion in choosing bidders. And further, that DEED interprets the lowest responsible bid to mean not only financial responsibility, but also integrity, skill, and the likelihood of performing faithful and satisfactory work in a timely manner. And finally, promptness, for example is an element of responsibility, and the council may consider all of these factors when procuring services, and

WHEREAS: If, in the attempt to obtain two (2) competitive bids, and only one bid was received, then the council has the authority to accept the one received bid, as long as it is a reasonable, responsible bid, and

WHEREAS: the provisions of OMB Circular A-87 (85.36) govern the procurement of construction services, goods, materials and use of professional services, and in those instances where the City uses federal funds these provisions must be followed.

NOW THEREFORE BE IT RESOLVED that for every project that uses Small Cities Development Program funding, every effort will be made to obtain at a minimum, two (2) competitive bids when procuring services.

BE IT FURTHER RESOLVED that in the event the City undertakes any future projects utilizing federal funds that the provisions of OMB Circular A-87 will be followed in procuring all goods and services.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Wells, Minnesota on July 23, 2007.

SIGNED:

Mayor

WITNESSED:

City Administrator