

## MINUTES

The Wells City Council held their first meeting of 2007 on Monday, January 8, 2007 in Council Chambers. Mayor Jacobson presided with Council Members Burns, Gaines, Linde and Savick present. Also present were City Administrator Allis, Deputy City Clerk Redman and Reporter Bonsack.

The meeting was called to order at 5 p.m. at which time the "Pledge of Allegiance" was said by all present.

The first item of business was to administer the "Oath of Office" to the Mayor and Council Members Gaines and Savick.

The minutes from the December 27, 2006 Council Meeting were reviewed and approved as written with a motion by Gaines, second by Linde and carried.

The monthly bills were reviewed and approved for payment in the amount of \$187,952.35 on a motion by Linde, second by Burns and carried. A corrected copy of the last page with a total will be placed in the council packet. Councilman Burns was asked to remind the Library that any item over \$500 needs to come before Council for approval before purchasing. The Balances/Receipts and Revenues/Expenditures Statements were also reviewed and approved with a motion by Linde and second by Gaines. Motion carried.

Three Building Permits were submitted for the month of December 2006. Motion by Burns, second by Linde and carried approved the Building Permits.

Departmental Reports were the next item on the agenda. Street Supervisor LaVallie submitted a Public Works Report and Police Chief Herman also submitted a Police Department Report. Motion by Linde, second by Gaines and carried approved the 2 reports as written.

Community Development Director Heckman submitted a report with several requests. She would like to purchase a copier with a maintenance agreement. Motion by Gaines, second by Savick and carried approved her purchasing a Cannon Image Runner for \$1299 with a maintenance agreement of \$350 a year including toner. Her second request was to hire Nathan Bichler part-time. Motion by Linde, second by Burns and carried approved hiring Mr. Bichler part-time, not to exceed her budget amount of \$3,000. The third request was to have a Council Committee assigned to the Community Development Office. This item will be brought back to the next Council Meeting after City Administrator Allis clarifies what Community Development Director Heckman is requesting. The last request was approval of Disbursement #22 of the Wells Small Cities Development Program Residential Rehab. Motion by Gaines, second by Linde and carried approved Disbursement #22.

Motion by Burns, second by Linde and carried approved the rest of the Departmental Reports submitted by Community Development, Library and the Fire Department.

Miscellaneous Reports were submitted from the Community Center, Liquor Store, building permit quarterly, Library Automation, employee comp-time and overtime, and Theatre attendance for 2006. Motion by Burns, second by Linde and carried approved the Miscellaneous Reports as presented.

The 2007 appointments were discussed and a few changes made. Brad Heggen was appointed to the EDA. The Fire Department had two changes. Shaun Olson will be the Fire Department Custodian for the bay and Bucky Brandenburg for the office. Council Member Savick voiced discontent with the appointments assigned to her. Motion by Linde, second by Gaines and carried approved the 2007 Mayor's appointments. Council Members Burns, Gaines and Linde voting for and Council Member Savick voting against.

The EDA is requesting an amendment to the 1995 Community Development Block Grant Revolving Loan Policy. Motion by Burns, second by Linde and carried approved the amendment as presented.

Also the EDA is requesting the 2007 budgeted funds. Motion by Gaines, second by Linde and carried approved the funds request.

The Deputy Registrar Association 2007 membership dues for the City of Wells is \$173.00 based on transaction counts for Motor Vehicle, Drivers License and the Department of Natural Resources. Motion by Linde, second by Burns and carried approved the membership request.

Terracon is in charge of the environmental cleanup of the former dry cleaners lot. They are requesting permission to dump the contaminated ground water into the sanitary sewer system. Wells Public Utilities will be monitoring the water samples and the south pond. Motion by Linde, second by Burns and carried approved the cleanup procedure.

Theatre Manager, Michael Milks is requesting permission to hire Chuck Nowak as custodian at the Flame Theatre. Chuck has been temporarily helping out and has been doing an excellent job. Motion by Linde, second by Gaines and carried approved hiring Chuck Nowak to fill the position of custodian at the Theatre.

Two items were in the Council Packet as information only. The first one was the 2006 Recap for the City of Wells Deputy Registrar's Office. There was a \$5,500 revenue increase for the year. The second item was a notice from the Minnesota Municipal Beverage Association offering a refresher course in February on municipal liquor operations.

Old Business: none

Public Comment: Pat Gaines commented on how the new sound system at the Theatre has made such a big difference, very enjoyable.

City Administrator Allis reminded Council to attend the City Employees Holiday Gathering on Thursday, January 18<sup>th</sup>. She also handed out a letter she had received from Mike Weber concerning his sewer system connection. Council Members will review and discuss at the next meeting.

Council Member Gaines "welcomed" Council Member Savick.

Council Member Burns discussed the year-end for the Liquor Store. More discussion will follow the City audit in March.

The next Council Meeting is set for January 22, 2007.

With no further business to bring before Council, Mayor Jacobson adjourned the meeting.

Deputy City Clerk, Deb Redman