

## MINUTES:

The Wells City Council met on Monday, February 14, 2005 in Council Chambers at 5 pm. Present were Mayor Jacobson, Councilmen Burns, Carroll, Gaines, and Linde, City Administrator Allis, and Deputy Clerk Redman. Mayor Jacobson led the group in the "Pledge of Allegiance".

A group of concerned citizen led by Community Development Director Zoa Heckman approached council with a request to start a "Heritage Preservation Commission" for the City of Wells. The group of ten residents was requesting an ordinance to establish such a commission. Mayor Jacobson was hesitant with the ordinance due to the language in the ordinance. City Administrator Allis will check with the League of Minnesota Cities to see if an ordinance is necessary to establish this commission and to see if an ordinance is necessary to receive 501C3 status. Motion by Burns, second by Carroll and carried approved bringing this back to council on February 28<sup>th</sup> with additional information.

Steve Kloos, representing the Wells Fire Department, was present to request repairs needed for the Chevy Pumper. The pumper tank needs fiberglass lining, a lid needs to be manufactured, and the new portable pump needs to be reconnected. Top end cost of this project is \$7,000. Motion by Carroll, second by Gaines and carried approved

the repairs to the Chevy Pumper not to exceed \$7,000. Steve also informed council that the 1972 Snorkel needs repairs too.

Alvin Fuchs came before council with a concern about his utility bill. He is paying recycling fees on 3 properties in which 2 of the properties are used for storage only. City Administrator Allis will check into this matter and get back to Mr. Fuchs.

The minutes of the January 24<sup>th</sup> meeting were reviewed and approved as written on a motion by Gaines, second by Burns and carried.

The monthly bills were reviewed next. Motion by Burns, second by Carroll and carried approved paying the bills in the amount of \$232,075.11. Also the Balances/Receipts and Revenue/Expenditure Statements were approved with a motion by Gaines, second by Linde and carried.

Three building permits were brought before council. Motion by Burns, second by Carroll and carried approved the January building permits.

Departmental Reports submitted to council for approval were from Public Works, Community Development, Police, Library, and Fire Department. Motion by Linde, second by Burns and carried approved the Departmental Reports.

Miscellaneous Reports were also submitted to council for approval from the Community Center, Liquor Store, building permit quarterly, Library automation, and Employee

comp-time & over-time. Motion by Gaines, second by Linde and carried approved the Miscellaneous Reports from January.

The first Committee Meeting report was from the Liquor Store Committee. Motion by Linde, second by Carroll and carried approved the purchase of 3 new cash registers at a cost of \$8,800. The Liquor Store Committee minutes were approved as written with a motion by Gaines, second by Burns and carried.

The Street/Sewer Committee Meeting report was the next item on the agenda. Several items were discussed at this committee meeting. Motion by Burns, second by Linde and carried approved sending Mike Pyzick to the Waste Water Conference March 16 thru 18. Committee members reviewed the snow removal process and recommends the street department continues handling snow removal as they have been. Motion by Carroll, second by Linde and carried approved leaving the snow removal process as is. Motion by Gaines, second by Linde and carried approved allowing the Street Department to remove additional snow from Highway 22 during the "Gun Show" weekend if needed for convenient parking around the school. Motion by Burns, second by Carroll and carried approved accepting Pierson Bros bid for seal coating at 70 cents a square yard which totals \$22,400. Council would like the committee to research the need to seal coat other streets at this quote if needed. Motion by Burns, second by Linde and carried approved the minutes of the Street/Sewer Committee Meeting.

The Planning & Zoning Commission's Annual Meeting minutes for 2004 and 2005 with the Flame Theatre Board Meeting minutes were approved on a motion by Gaines, second by Linde and carried.

Resolution 2005-01; a resolution ordering preparation of report on improvement (feasibility study) for 13 streets was approved on a motion by Carroll, second by Gaines and carried.

Motion by Linde, second by Burns and carried approved Don Jespersen's letter of retirement effective May 1, 2005. Don Jespersen has worked on the Street Department for 28 years.

With recommendation from the Planning & Zoning Commission, council approved the Conditional Use Permit for Norma & Clifford Treptow with a motion by Linde, second by Burns and carried.

Motion by Gaines, second by Linde and carried approved appointing Larry Majeski Zoning Administrator for the year 2005.

Motion by Carroll, second by Linde and carried approved appointing Angie Klocek to the Theatre Board.

Henry Hendricks has resigned from the Library staff effective immediately. Motion by Burns, second by Linde and carried approved Henry's resignation and authorizes Librarian, Sheila Treptow to advertise for that position of employment.

The approval to purchase 2 new computers for the Library was put on hold until the next council meeting on a motion by Gaines, second by Linde and carried. Council would like the bids to be from the same specs.

The cell phone policy was reviewed and a revision added for the use of personal cell phones during working hours. Motion by Carroll, second by Burns and carried approved the new revision as written.

City Administrator Allis received the notice of the meeting date for the Board of Appeals from the County Assessor. Motion by Linde, second by Gaines and carried approved May 5, 2005 at 5 pm in Council Chamber for the City of Wells Board of Appeals.

Resolution 2005-02; a resolution authorizing execution of agreement a cooperative agreement with the Office of Justice Program in the Department of Public Safety and the City of Wells Police Department was approved on a motion by Gaines, second by Burns and carried. The Grant Contract terms that went along with this resolution was also approved with a motion by Linde, second by Burns and carried. This Resolution and Grant Contract is for the grant received by the police for computers in the squad cars.

The "Population Growth Estimates" sheet in the packet was for information.

Also in the packet for informational purpose was the letter from Local #49 giving notice of the rate adjustment effective March 1, 2005.

Council is invited to the "Legislative Day" session to be held at the USC School on March 4, 2005. Issues surrounding Minnesota K-12 funding for education is the topic for discussion.

A "Thank You" letter was received from the State Auditor's Office for all the help the city staff gave them for the 2003 audit.

Old Business:

The Community Center heating/cooling system proposal with removal of the boiler system was the best proposal. With that fact, motion by Linde, second by Gaines and carried, City Administrator Allis will re-bid the project so all companies involved will bid with the same specifications. Also, bids will be needed for the electrical and roofing separately.

A new quote to repair the Wading Pool floor inlet was received at a cost not to exceed \$4500 from Associated Pool Builders Inc. Motion by Carroll, second by Burns and carried approved the new quote.

There was no public comment at this meeting.

City Administrator Allis informed council that Home Land Security was hosting a "National Disaster Training" session for Fire Departments. She also informed council the Sewer Interceptor project has an issue at the Sybil Moja property. The Aquila gas line is in the way and it will cost approximately \$8,000 to have it removed. Motion by Carroll, second by Burns and carried approved going ahead and having the gas line taken care of.

Councilman Linde informed council that the Fire Department will be meeting with the Townships on Wednesday.

Councilman Burns attended the "New Council Member" session held in Mankato and brought back information to share with Councilman Linde.

Councilman Carroll had concerns about the roof on the Scout House.

The next council meeting is scheduled for Monday, February 28<sup>th</sup>.

With no other business to bring before council, Mayor Jacobson adjourned the meeting at 7 pm.

Deputy Clerk, Deb Redman